



MEETING OF THE PORT PHILLIP CITY COUNCIL

MINUTES

16 OCTOBER 2024



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**MINUTES OF THE MEETING OF THE PORT PHILLIP CITY COUNCIL HELD
16 OCTOBER 2024 IN ST KILDA TOWN HALL AND VIRTUAL VIA TEAMS**

The meeting opened at 6:35pm.

IN ATTENDANCE

Cr Cunsolo (Chairperson), Cr Baxter, Cr Bond, Cr Clark, Cr Crawford, Cr Martin, Cr Nyaguy, Cr Pearl, Cr Sirakoff.

Chris Carroll, Chief Executive Officer, Brian Tee, General Manager City Growth and Development, Tarnya McKenzie, Interim General Manager Community Wellbeing and Inclusion, Lachlan Johnson, General Manager, Operations and Infrastructure, Claire Stevens, General Manager Organisational Capability and Experience, Joanne McNeill, Executive Manager Governance and Organisational Performance, Xavier Smerdon, Head of Governance, Rebecca Purvis, Senior Council Business Advisor, Emily Williams, Council Business Advisor.

The City of Port Phillip respectfully acknowledges the Traditional Owners of this land, the people of the Kulin Nations. We pay our respect to their Elders, past and present. We acknowledge and uphold their continuing relationship to this land.

1. APOLOGIES

Nil.

2. CONFIRMATION OF MINUTES

MOVED Crs Baxter/Sirakoff

That the minutes of the Meeting of the Port Phillip City Council held on 18 September 2024 be confirmed.

A vote was taken and the MOTION was CARRIED unanimously.

3. DECLARATIONS OF CONFLICTS OF INTEREST

Nil.

4. SEALING SCHEDULE

Nil.

5. PRESENTATION OF CEO REPORT

Nil.



6. INCLUSIVE PORT PHILLIP

Nil.

7. LIVEABLE PORT PHILLIP

Nil.

8. SUSTAINABLE PORT PHILLIP

Nil.

9. VIBRANT PORT PHILLIP

Nil.

10. WELL GOVERNED PORT PHILLIP

10.1 Presentation of the City of Port Phillip Annual Report 2023/24

PURPOSE

1.1 To present and endorse the City of Port Phillip's Annual Report 2023/24

MOVED Crs Martin/Bond

That Council:

- 3.1 Endorses the Annual Report 2023/24 (Attachment 1) and presents the same to the public as a report on the implementation of the Council Plan 2021-31, in line with the legislative requirements of the *Local Government Act 2020*.
- 3.2 Authorises the Chief Executive Officer, or their delegate, to make amendments to the document to correct any minor drafting errors that do not materially alter the intent of the document.

PROCEDURAL MOTION

MOVED Crs Baxter/Crawford

That meeting procedures be suspended to allow discussion on the Annual Report.

A vote was taken and the PROCEDURAL MOTION was CARRIED unanimously.

PROCEDURAL MOTION

Moved Crs Baxter/Cunsolo

That meeting procedures be resumed.

A vote was taken and the PROCEDURAL MOTION was CARRIED unanimously.

A vote was taken and the MOTION was CARRIED unanimously.



13.2 Councillor Expenses Monthly Reporting - September 2024

PURPOSE

- 1.1 To report on the expenses incurred by Councillors during September 2024, in accordance with the Councillor Expenses and Support Policy.

MOVED Crs Pearl/Sirakoff

That Council:

- 3.1 Notes the monthly Councillor expenses report for September 2024 (attachment 1) and that this will be made available on Council's website.
- 3.2 Accepts Councillor Marcus Pearl's childcare expense reimbursement claim totalling \$115.50 which has been lodged outside of the 7-day claim period stipulated in the Councillor Expense and Support Policy.

A vote was taken and the MOTION was CARRIED unanimously.

13.3 S6 Instrument of Delegation - Council to Members of Staff

PURPOSE

- 1.1 To present to Council an updated S6 Instrument of Delegation from Council to Members of Council Staff.

MOVED Crs Pearl/Nyaguy

That Council:

- 3.1 Delegates to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the S6 Instrument of Delegation from Council to Members of Council Staff (Attachment 1) the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that instrument.
- 3.2 The Common Seal of Council be affixed to the S6 Instrument of Delegation from Council to Members of Council Staff.
- 3.3 The S6 Instrument of Delegation from Council to Members of Council Staff comes into force immediately from when the Common Seal of Council is affixed to the Instrument.
- 3.4 Notes that on the coming into force of the S6 Instrument of Delegation, the previous S6 Instrument of Delegation from Council to members of Council staff (authorised by resolution of Council on 7 June 2023) is revoked.
- 3.5 Notes that the duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument of Delegation must be executed, in accordance with any policies of Council that it may from time to time adopt.

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- 3.6 Authorises the CEO, or their delegate, to make administrative changes to the document to correct any titles and typographical errors, to enable the documents to be appropriately sealed.

A vote was taken and the MOTION was CARRIED unanimously.

13.4 Records of Informal Meetings of Council

PURPOSE

- 1.1 To report to Council the written records of Informal Meetings of Councillors at the City of Port Phillip as required by the Governance Rules.

MOVED Crs Pearl/Crawford

That Council:

- 2.1 Receives and notes the written records of Informal Meetings of Council (attached) as required by the Governance Rules.

A vote was taken and the MOTION was CARRIED unanimously.

11. URGENT BUSINESS

Nil.

12. CONFIDENTIAL MATTERS

Nil.

As there was no further business the meeting closed at 7.08pm.

Confirmed: 27 November 2024

Chairperson _____