



MEETING OF THE PORT PHILLIP CITY COUNCIL

AGENDA

18 FEBRUARY 2026



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MEETING OF THE PORT PHILLIP CITY COUNCIL 18 FEBRUARY 2026



Welcome

Welcome to this Meeting of the Port Phillip City Council.

Council Meetings are an important way to ensure that your democratically elected representatives are working for you in a fair and transparent way. They also allow the public to be involved in the decision-making process of Council.

About this meeting

There are a few things to know about tonight's meeting. The first page of tonight's Agenda itemises all the different parts to the meeting. Some of the items are administrative and are required by law. In the agenda you will also find a list of all the items to be discussed this evening.

Each report is written by a Council officer outlining the purpose of the report, all relevant information and a recommendation. Council will consider the report and either accept the recommendation or make amendments to it. All decisions of Council are adopted if they receive a majority vote from the Councillors present at the meeting.

Public Question Time and Submissions

Provision is made at the beginning of the meeting for general question time from members of the public.

All contributions from the public will be heard at the start of the meeting during the agenda item 'Public Questions and Submissions.' Members of the public have the option to either participate in person or join the meeting virtually via Teams to ask their questions live during the meeting.

If you would like to address the Council and /or ask a question on any of the items being discussed, please submit a 'Request to Speak form' by midday on the day of the meeting via Council's website:

[Request to speak at a Council meeting - City of Port Phillip](#)





MEETING OF THE PORT PHILLIP CITY COUNCIL

To Councillors

Notice is hereby given that a **Meeting of the Port Phillip City Council** will be held in **St Kilda Town Hall and Virtually via Teams** on **Wednesday, 18 February 2026 at 6:30 PM**. At their discretion, Councillors may suspend the meeting for short breaks as required.

AGENDA

- 1 **APOLOGIES**
- 2 **MINUTES OF PREVIOUS MEETINGS**
[Minutes of the Meeting of the Port Phillip City Council 4 February 2026.](#)
- 3 **DECLARATIONS OF CONFLICTS OF INTEREST**
- 4 **PUBLIC QUESTION TIME AND SUBMISSIONS**
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16	URGENT BUSINESS	
17	CONFIDENTIAL MATTERS	

The information contained in the following Council reports is considered to be Confidential Information in accordance with Section 3 of the Local Government Act 2020.

17.1 St Kilda Pier Landside Works – Contract Variation and Budget Request 3(1)(g(ii)). private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

Reason: This report contains the assessment and recommendation arising from a confidential procurement process outlining options available to address a budget shortfall. The costings of these options are commercial in confidence. Disclosure of this information publicly may impact Council's ability to work with the recommended contractor in the delivery of the project.



1. APOLOGIES

2. MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION:

That the minutes of the [Meeting of the Port Phillip City Council held on 4 February 2026](#) be confirmed.

3. DECLARATIONS OF CONFLICTS OF INTEREST

4. PUBLIC QUESTION TIME AND SUBMISSIONS

5. COUNCILLOR QUESTION TIME

6. PETITIONS, JOINT LETTERS & DEPUTATIONS

6.1 *Petition Response - Resident Permit Parking in Garden City* 5



6.1 PETITION RESPONSE - RESIDENT PERMIT PARKING IN GARDEN CITY

A Petition containing 48 signatures, was received via OpenPetition.

The Petition states the following:-

We, the undersigned residents of Port Phillip, call on the City of Port Phillip Council to protect existing residents' access to on-street parking by (a) issuing resident permit parking and (b) excluding the Barak Beacon redevelopment from eligibility for Council-issued resident parking permits. The Barak Beacon site is being redeveloped by the Victorian Labor Government into a large high density housing complex. This project has already caused severe parking disruption across Garden City, with construction workers occupying most available street spaces and creating congestion and access issues for long-term residents.

The problem will become far worse when the redevelopment is completed. Hundreds of new residents will compete for already limited street parking, and the situation will be compounded by the Fishermans Bend urban renewal area, which will bring further high-density development and traffic into the same precinct. Additionally, the new school on Williamstown rd will add daily traffic and parking pressure on Garden City's residential streets, an area never designed to accommodate this level of demand.

We therefore request that the Council:

- 1. Implement residential parking permits in the Garden City area*
- 2. Ensure the residential parking permit boundaries exclude all new addresses created within the Barak Beacon redevelopment.*
- 3. Confirm publicly that new tenants or owners within the Barak Beacon project will not be eligible for local resident parking permits.*
- 4. Enforce construction parking management plans to prevent workers from occupying residential streets within Garden City.*
- 5. Develop a coordinated parking strategy that accounts for the cumulative impact of the Barak Beacon redevelopment, Fishermans Bend growth, and the new school.*

OFFICER COMMENT

Council officers appreciate that the Barak Beacon development in Port Melbourne presents a significant change for the local community in the Garden City area, with a significant increase in residential population.

Council has received a number of requests, including this petition, from local residents concerned about potential traffic and parking issues associated with the development, and the impacts this may have on their local amenity when it opens in late 2026.

In regards to parking at the new development, it provides a total of 242 on-site parking spaces to serve the 408 new dwellings. While the development has sought to encourage other modes of transport, notably by providing 519 bicycle parking spaces, the extent of unrestricted parking surrounding the development will require Council to carefully monitor and manage parking to ensure the impacts do not adversely affect amenity and access for nearby residents.



Strategic Network and Parking Assessment

In response to heightened community interest and concern regarding the development, Council officers propose to conduct a strategic assessment of transport impacts of the Barak Beacon development in the Garden City area. This work will consider parking and traffic data collected by Council and consider expected impacts on safety, amenity and access for the neighbouring community. Post-occupation surveys will then help to inform the appropriate response from Council.

To inform this assessment, parking surveys on streets in close proximity to the development will be commissioned before and after occupation. Officers intend to undertake the first of these surveys on an industry rostered day off in March 2026 to provide a baseline understanding of community parking demand, without the presence of construction workers. This will enable appropriate comparisons to be made against future parking demand once the development is occupied. Traffic volume data will also be considered to further inform the assessment.

Parking Management Policy

Council's Parking Management Policy provides officers with the framework to guide decisions relating to on-street parking. This includes the provision of residential parking permits, and the policy is publicly available on Council's website. If permits are considered warranted after assessment, the affected residents would be consulted to ensure broad community support, noting that this would incur an annual fee and limit residential parking to specific locations within a street.

Under the Parking Management Policy, any residential property built after 1 October 2002 that increases the number of dwellings on a property is ineligible for parking permits. This means that all residents of the Barak Beacon development will not be eligible for residential parking permits, unless they qualify under a narrow range of exceptional circumstances.

The current extent of unrestricted parking in the vicinity of the development allows anyone, including construction workers, to park without any limits on duration. While the current level of construction traffic is acknowledged to be placing an additional burden on nearby streets, it is understood that the level of construction workers on the site is at its peak and will begin to decline in the coming months as construction activity on the site declines.

Integrated Transport Strategy Review

It is appreciated that the Barak Beacon development in Garden City coincides with ongoing changes in the nearby Fishermans Bend urban renewal area. The release of the Fishermans Bend Integrated Transport Plan by the State Government in September 2025 provides a foundation for Council to work with the Department of Transport and Planning to identify strategic opportunities to manage traffic and parking impacts within the precinct and its surrounds.

Following a Notice of Motion raised by Council at the meeting on 15 October 2025, and subject to annual budget considerations, Council officers would begin to update the Integrated Transport Strategy, starting in 2026/27. This will enable a strategic review of Council's parking objectives throughout the municipality and support the development of revised parking management practices through updated parking policies.

Interim changes

In the interim, residents throughout the broader Garden City area can request the introduction of targeted parking restrictions be considered by Council officers through the provision of a letter signed by at least:

- 10 per cent of properties (or 4 properties – whichever is greater) in streets where there have been no changes to parking or parking consultation undertaken in the past 18 months, or

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- 50 per cent of properties in streets where a parking change or parking consultation have been conducted in the past 18 months.

Following any requests, Officers carry out consultation and assessment of the proposed restrictions. Any requests received by officers, will be considered in light of the Strategic Network and Parking Assessment to avoid any duplicative, or redundant changes to restrictions.

Further information on how to request changes are included on Council's website.

RECOMMENDATION

That Council:

1. Receives and notes the Petition.
2. Thanks the Petitioners for raising their concerns regarding potential impacts to parking in the Garden City area.
3. Requests Council officers to carry out a network and parking assessment, including parking surveys, in the area pre- and post-completion of the development. This would provide information on its impact and determine any changes to existing parking controls in line with Council's Parking Management Policy.

ATTACHMENTS

Nil



7. PRESENTATION OF CEO REPORT

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7.1 PRESENTATION OF CEO REPORT – DECEMBER 2025 ISSUE 124

EXECUTIVE MEMBER: ROBYN BORLEY, GENERAL MANAGER, GOVERNANCE AND PERFORMANCE

PREPARED BY: SAMUEL GEORGI, CORPORATE PLANNING AND PERFORMANCE ADVISOR

1. PURPOSE

1.1 To provide Council with a regular update from the Chief Executive Officer regarding Council's activities and performance.

2. EXECUTIVE SUMMARY

2.1 The CEO Report is a key mechanism for providing Council with regular updates on organisational performance and activities. It reflects our commitment to transparency, accountability, and keeping our community informed.

2.2 The attached CEO Report – December 2025 Issue 125 – Second Quarter Review (Attachment 1) focuses on Council's performance for Quarter 2 (October to December) 2025.

3. RECOMMENDATION

That Council:

3.1 Notes the CEO Report – December 2025 Issue 125 – Second Quarter Review (provided as Attachment 1).

3.2 Authorises the CEO or their delegate to make minor editorial amendments that do not substantially alter the content of the report.

4. OFFICER MATERIAL OR GENERAL INTEREST

4.1 No officers involved in the preparation of this report have a material or general interest in the matter.

ATTACHMENTS 1. CEO Report - December 2025 Issue 124 - Second Quarter Review  



CEO Report

Issue 124, Quarter Two, October to December 2025

Wominjeka. Council respectfully acknowledges the Traditional Owners and Custodians of the Kulin Nation. We acknowledge their legacy and spiritual connection to the land and waterways across the City of Port Phillip and pay our heartfelt respect to their Elders, past, present, and emerging.



City of Port Phillip

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Welcome to the Q2 CEO report – an update on our progress towards the Plan for Port Phillip 2025–2035.

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Message from the CEO

I'm pleased to present the Q2 CEO Report which provides an update on the priorities set by Council for me and the organisation. It also serves as a mid-year update on the Council Plan and Budget for 2025/26 highlighting key achievements on programs and projects in alignment with our organisational priorities.

Deliver the Council Plan

We have made good progress in delivering the new Council Plan.

- **Overall project portfolio delivery status:** As of 31 December 2025, 80 per cent of projects were on track, 13 per cent at risk, and 7 per cent off track.
- **Capital projects:** Several key capital projects were completed that enhance community amenity and access to open space, including the Sol Green Reserve and St Vincent Gardens playground upgrades, providing modern, inclusive play environments. The upgraded sports grounds at JL Murphy Reserve were officially opened, and the primary construction phase of the Lagoon Reserve Pavilion was also completed.
- **Community Safety:** The Feel Safe. Be Safe. Community Safety Plan 2025–2029 was endorsed by Council on 10 December 2025 with several key actions identified to enhance the safety and resilience of our community.
- **Municipal Emergency Management Plan:** Following endorsement of the plan, focus

has shifted to implementation prioritising summer management activities.

Development of a Secondary Impact Assessment process was also completed, strengthening Council's ability to identify and respond to broader community impacts during municipal emergencies.

- **Affordable housing and homelessness support:** Council adopted the Homelessness and Affordable Housing Strategy and implementation plan on 10 December 2025, with priority actions moving into delivery.
- **Supporting a vibrant and prosperous City:** The Nike Melbourne Marathon attracted nearly 25,000 runners, while the 2XU Wellness Run engaged 13,500 participants and raised over \$400,000 for Beyond Blue. The South Melbourne Market experienced record festive trading, with New Year's Eve marking its busiest trading day on record.

Governance and Advocacy

Council continued to strengthen its governance and advocacy role, progressing initiatives that support community safety, inclusion, and effective decision-making.

- **Governance rules:** Council's updated Governance Rules, endorsed in September 2025 are now fully embedded, with councillors completing the required training. Implementation of Council's

Integrity Framework also continued, including reviewing delegations and authorisations and strengthening governance frameworks.

- **Advocacy:** Council led a joint mayoral statement condemning antisemitism, endorsed by most Victorian councils, reinforcing commitment to a safe, inclusive community. Local advocacy also addressed local safety and transport issues, such as proposing a personal watercraft exclusion zone along Port Phillip foreshore and increased frequency of the 606-bus service.

Community, Stakeholder, and Customer

Council continued to prioritise customer experience and satisfaction in Q2 through reliable service delivery, strengthened community engagement and targeted communications to keep communities informed.

- **Customer service:** Council responded to 33,890 customer requests and complaints in Q2, averaging over 10,000 per month, with 90.8 per cent completed on time. High-volume service areas – including Waste Services, Parking Services, and Street and Beach – continued to deliver reliable services amid sustained demand.
- **Complaints:** Of the 1,898 complaints received, 1,493 related to waste services

(including missed bins, hard waste, and green waste collections), with 98.5 per cent resolved on time. The Customer Experience team collaborated with service areas to analyse feedback from online forms and Snap Send Solve ratings to improve customer satisfaction ahead of summer demand.

- **Community engagement:** The Community Engagement Policy and Commitment to Community Engagement were formally adopted by Council on 3 December 2025, providing clear guidelines to meet the needs of community and Council. Council's commitment to high-quality engagement was recognised when the Urban Forest Strategy engagement won the Environment category at the Engagement Institute Core Values Awards.
- **Communications:** Targeted campaigns supported summer safety messaging, the 2025–26 Summer Destination Campaign, and the rollout of new dog on- and off-leash signage and waste-bag dispensers. Major community events such as Carols at Gasworks, Chanukah celebrations, New Year's Eve, and trader and sporting events were promoted and supported.

Finance, Assets, and Value for Money

Maintaining financial discipline remains a priority for the remainder of the financial year.

- **Risk rating:** Council continues to maintain a low-risk rating based on the Victorian Auditor General's Office financial sustainability indicators.
- **Efficiency savings:** In Q2, the organisation delivered further efficiency savings, bringing total full-year savings to \$1.76 million. Of this \$1.4 million, is ongoing and will be embedded in Budget 2026/17, exceeding the \$1.3 million target.

Detailed financial data is provided in the Q2 Financial Report, which was presented at the Council meeting on 18 February.

Culture and Capability

Council continued to strengthen its culture and capability in Q2 through a focus on workforce safety, gender equality, and technology improvements that support productivity and performance.

- **Workforce safety:** We continued to strengthen our capable and high-performing workforce with the delivery of key actions under our Safety Plan including a gap analysis for compliance with new Psychological Health Regulations.

- **Gender equality:** Council submitted its Workplace Gender Audit on 1 December 2025 in accordance with the Gender Equality Act 2020. Work has commenced on the Progress Report and the next Gender Equality Action Plan due by 1 May 2026.
- **Technology and productivity:** Under Council's ICT Strategy and Clever Port Phillip Action Plan, technology improvements in Q2 saved an estimated 12.6 months of staff time through system upgrades, improved asset management, and enhanced data integration, reducing duplication and manual effort.

As we reach the mid-point of the financial year, these results demonstrate momentum across Council's priorities and position the organisation well to continue delivering for our community through the remainder of 2025/26.



Chris Carroll

CEO, City of Port Phillip



Strategic direction 1

A healthy and connected community



We're improving beach access through our Accessible Beaches Program.

Major initiatives 2025/26

Council delivers multiple projects that contribute to **a healthy and connected community**. Following are the major initiatives (priority projects) we are starting, continuing or completing in 2025/26.

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Accessibility Action Plan (AAP) Review and develop a new Accessibility Action Plan.	Delivery		Review of the current Accessibility Action Plan is complete, and a proposed draft AAP developed. Councillors considered the draft and the proposed public exhibition approach at a December 2025 briefing. Officers have planned Q3 community engagement, with the draft to be released for consultation at the February 2026 Council meeting. Public consultation will also support recruitment for the Disability Advisory Committee.	Jun 2026	Operating Budget	
Affordable housing and homelessness Development of a new 10-year homelessness and affordable housing strategy	Delivery		Council adopted the new Homelessness and Affordable Housing Strategy on 10 December 2025, along with the associated implementation plan, following community engagement of the draft strategy in October 2025. Priority actions for the first year have been identified and focus has shifted to delivery of the implementation plan and priority actions.	Jun 2035	1,600	1,600
Children's Facilities Upgrade Program Redevelop six Council and community-managed childcare centres across the municipality to improve condition and functionality.	Discovery & Concept/ Planning & Design		<ul style="list-style-type: none"> Clarendon Street & Elwood: On Track: On Track - Building Permits have been lodged and awaiting MBS review The Avenue: On Track - Construction contract awarded Lilian Cannam: On Track - Preparation of 'tender' and 'for construction' drawings North St Kilda: On Track - Town Planning application has been lodged Eildon Road: At Risk - Construction contract awarded, awaiting provision of Building Permit. Significant progress made towards decanting service to North St Kilda. Decanting is now expected to occur in Q3. 	Nov 2031	2,860	3,014

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Children's Services Policy Renew the Children's Services	Project Initiation		A resource has now been allocated to the project, and a governance group established. A project workplan is currently being developed.	Oct 2026	45	45
Community Infrastructure Plan Develop a municipal-wide Community Infrastructure Plan.	Project Delivery		The first stage of community engagement to inform the plan development officially commenced on 6 October 2025. A range of methods were used to gather input from community members and stakeholders, ensuring diverse voices are heard. This exploratory phase of engagement is now complete and the consultant SGS Economics and Planning will be preparing the draft Community Infrastructure Plan. The draft will be presented to Councillors in Q3 for consideration ahead of further community engagement.	Jun 2026	60	60
Enhance community cohesion Encourage greater levels of community connection and cohesion to uplift Council programs and support community-led approaches that reduce loneliness and isolation, increase social connection and combat discrimination, racism and antisemitism	Delivery		Council endorsed a budget of \$250K per year for five years to enhance social cohesion in the City of Port Phillip. To date specific budget allocations have focussed on supporting Southport Day Links to enhance the bus service including increased scheduling and contributed to an uplift in volunteerism in South Melbourne, Port Melbourne and Albert Park through enhanced volunteer coordination at Southport Community Centre. Officers will make additional budget allocation recommendations with the development of the Multicultural Strategy which will be presented to Councillors in March 2026.	Jun 2026	250	250

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
St Kilda Adventure Playground Upgrade A multi-year project to plan and deliver upgrade works to St Kilda Adventure Playground.	Planning & Design		The project remains well positioned, with key activities progressing and several important milestones now underway. While the landscape tender release occurred later than planned, it was successfully released on 9 December and will close on 30 January 26. Tender evaluation and shortlisting are scheduled for completion by mid-March. Preparation of the major works contract for the high-cost play equipment is nearing completion, with the order to be placed in late January 26. All lower cost play equipment items have been ordered, with deposits paid where required, ensuring early procurement of long lead components. A change request will be submitted to re-baseline milestones and ensure the program reflects the updated sequencing.	Jun 2027	1,160	1,438

Legend ● On Track/Complete ◆ At Risk ■ Off Track

Affordable housing and homelessness

Spotlight

The new 10-year Homelessness and Affordable Housing Strategy was endorsed at the Council meeting on 10 December 2025. Over the next decade, the City of Port Phillip will work toward achieving functional zero homelessness (where homelessness is rare, brief, and non-recurring). Where those most in need have access to safe, appropriate housing and the right supports to build stability and independence including wraparound supports such as mental health, alcohol and other drug (AOD) services, financial counselling, legal services, and peer/community-led models

We have already started and currently have moved 10 individuals who have been experiencing long-term chronic rough sleeping into long-term permanent supportive housing at Madden House. Here tenants have support workers and a peer worker on site to support them to maintain their tenancy and engage fully in the community.

Aging and accessibility

Positive Aging Policy

The Positive Ageing Policy continues to be implemented effectively across Council, supported by a range of initiatives delivered throughout the City. During the first two weeks of October, Port Phillip delivered the annual Seniors Festival in collaboration with over 25 partner local community groups and organisations. Additional funding and community codesign resulted in the largest Seniors Festival Program in more than 20 years. The Community Connector Program continues to provide valuable support to seniors and their families as they navigate the aged care system. Council libraries also deliver targeted programs for older residents, including technology and cyber-safety support to help reduce the risk of scams and digital harm.

For International Day of People with Disability (IDPWD), Council focused on neurodiversity and mental health. As part of this, Arte, a therapy dog, attended a calm and quiet story time session, providing children with a supportive environment to explore concepts such as anxiety. To mark the day, St Kilda Town Hall was illuminated in the official IDPWD colours of blue, orange and white, signalling the day's importance to the broader community. This was complemented by internal communications highlighting the significance of IDPWD and directing staff to further information.

2025 Senior Festival

The Seniors Festival was a vibrant celebration of community, featuring 55 community events, including 20 supported through the Seniors Festival Events Grants Program. Council played a key role by delivering 10 events and collaborating on 6 partnership initiatives with U3APP. To ensure accessibility, 1,500 printed programs were distributed across Council Assist Centres, libraries, community centres, and other venues throughout Port Phillip, with postal delivery available on request. The festival attracted an estimated total attendance of 1,800, highlighting its success in engaging and connecting older residents.

Community building and inclusion

In Quarter 2, we completed eight Gender Impact Assessments, meeting obligations under the Victorian Gender Equality Act 2020. The Accessibility Action Plan remains on track, with remaining workforce actions progressed during Carers Week.

Seniors Festival events at the Victorian Pride Centre and the ongoing Queer Social Club strengthened inclusion for LGBTIQ+ communities. Multicultural Strategy engagement reached 330+ residents through targeted activities and co-design, with strong participation across multifaith and multicultural networks.

Following the Bondi terrorist attack, Council rapidly shared support resources and issued a Statement of Solidarity. Councillors completed First People cultural awareness training, and Carers Week activities–built workforce understanding of the Carer Recognition Act. Key campaigns included IDPwD, the 16 Days of Activism, and flag-raising for Transgender Day of Remembrance and World AIDS Day.



Mayor Alex Makin accepting the message stick from Hume Interfaith network members and Port Phillip Multifaith network members.

Families and young people

Family Services

The end of the year sees an increased need for food and material aid coinciding with the festive period and school holidays. This year Family Services distributed 15 food hampers and 18 boxes of toys provided by charities Mother's Supporting Families in Need and Our Village. A free Gift Drive event was held for parents to browse gifts that they could wrap for their children. Parents were welcomed to stay for morning tea to chat with Council's Family Support Workers and learn about school holiday events happening at the Adventure Playgrounds with the Middle Years team. Families unable to attend could make requests for gifts, which were wrapped and delivered. The event was a great success with planning underway for a bigger and better event in 2026.

Middle Years and Youth Services

Since launching the Thrive – Youth Pathways Program in early 2025, Youth Services has delivered six accredited trainings to 76 young people aged 16 to 25, building their skills and confidence to enter the workforce. Funded through the Victorian Government's Engage! Grant, the program provides qualifications in First Aid/CPR, White Card, Barista, Food Handling and RSA, with a two-day Youth Mental Health First Aid course scheduled for January 2026. The program continues to grow, creating clear pathways to employment and empowering young people to gain real world experience during a challenging cost of living period. Partnership development has commenced so work experience, flexible placements and entry level job opportunities for participants can be offered in 2026.



White card training

Health

In Quarter 2 2025, our team commenced the annual renewal process for the 1,317 food and public health premises operating across the municipality, with all businesses required to renew their registration by 1 January 2026. Over the year, officers completed the full inspection program for all food premises under the Food Act 1984, undertaking around 2,500 routine and follow-up inspections. All major and critical issues identified were rectified within required timeframes, ensuring every premises remains suitable for 2026 registration. The team also finalised annual inspections of accommodation premises—including rooming houses, backpackers, hotels and motels—as well as all registered beauty therapy, tattooing and public swimming pool facilities, in accordance with the Public Health and Wellbeing Act 2008.

Maternal and child health

Every Child, Our Future: Children's Service Policy

As part of our Children's Service Policy, we delivered the following in Quarter 2 of 2025:

- Three First Aid and CPR sessions were held in partnership with St John Ambulance, providing parents and caregivers with essential life-saving skills.
- The Maternal and Child Health Outreach Nurse, working in partnership with a Lead Family Worker, attended the Breakfast Club program on Fridays at Park Towers where health advice and support was offered to residents in this community setting.

Food for Beginners Program

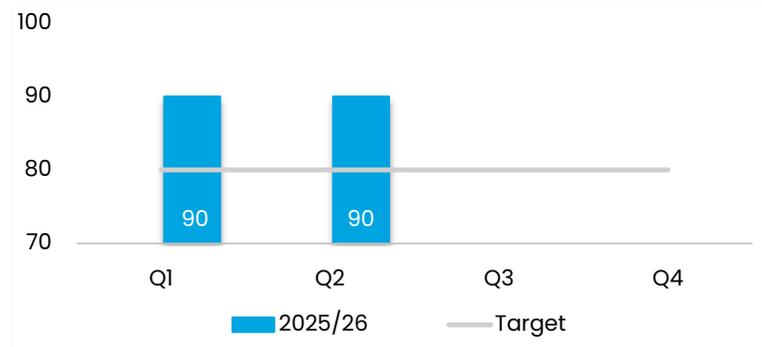
Expansion of the Food for Beginners program has significantly improved accessibility and engagement with families.

Previously sessions were held at South Melbourne Market but with a capacity of only 10 participants often families missed out. The move to the much larger Multipurpose Room at Middle Park Community Centre has enabled the program to be much more inclusive.

The November session was a great success, attracting 30 participants, and the December session was also fully booked. Families provided positive feedback, praising the program's content and the opportunity to attend.

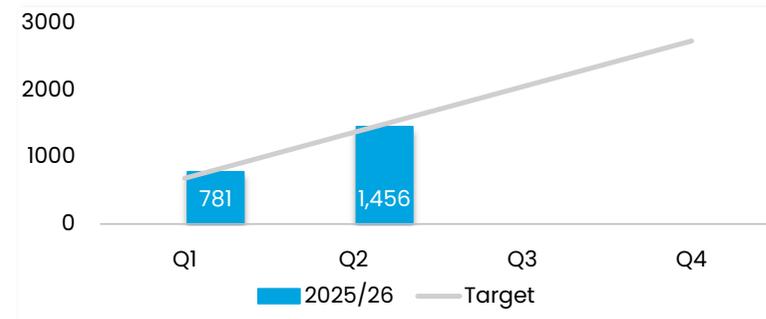
Service performance measures

Percentage of diversity, equity and inclusion (DEI) actions on track



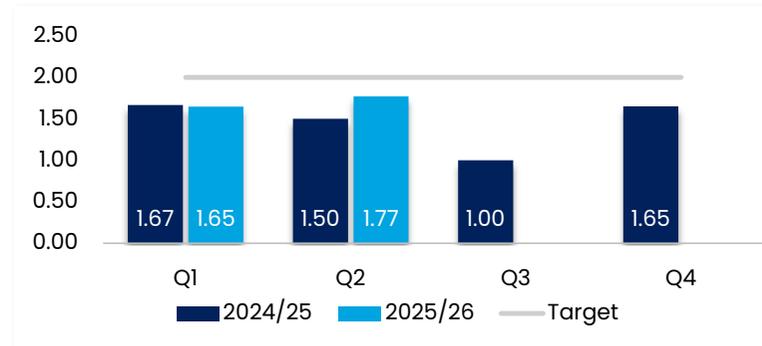
In Q2 2025, 90 per cent of actions across DEI action plans are on track. This surpasses our target for this period of 80 per cent on track

Number of Integrated Family Service (IFS) hours delivered in line with funding requirements



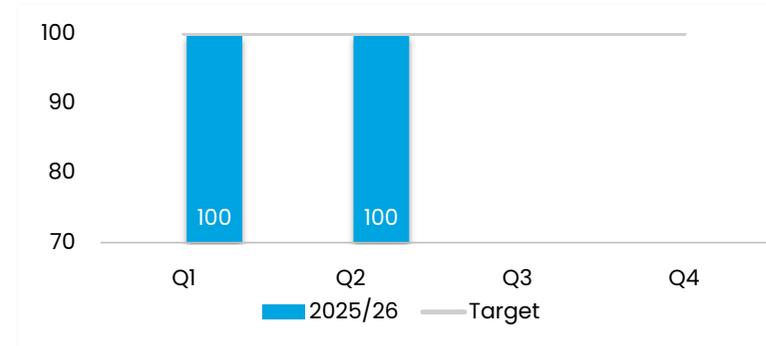
In Q2 2025, 675 hours of IFS hours were delivered in line with funding requirements. This is slightly below our target for this period of 684.5 hours due to vacant positions which have now been filled, however our year-to-date hours is now 1,456 which is exceeding our year-to-date target of 1,369 hours.

Time taken to action food complaints (days)



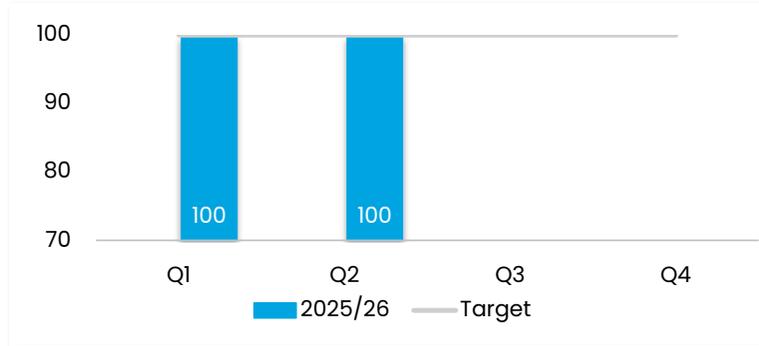
In Q2 2025, the response time to action food complaints is 1.77 days which meets our target of actioning complaints within 2 days.

Required food safety assessments undertaken



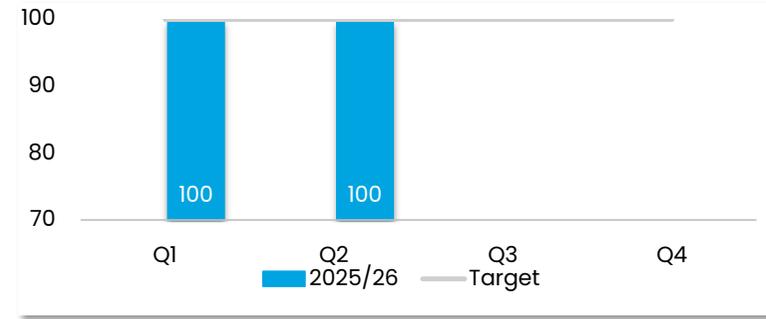
In Q2 2025, all food premises with a Food Safety Program have had an assessment within the registration period.

Critical and major food safety non-compliance outcome notifications



In Q2 2025, all major and critical notifications identified for the calendar year have been followed up.

Percentage of food samples obtained per required number of food samples (LGPRF)



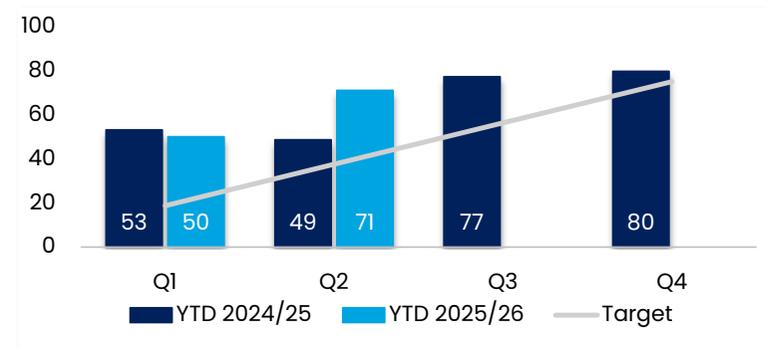
The Food Act 1984 specifies through government gazette the number of food samples required to be taken within a calendar year. In Q2 2025, all food samples required for the year have been obtained.

Infant enrolments in maternal and child health services



In Q2 2025, 101 per cent of infants are enrolled from receipt of birth have received a home visit. This figure exceeds 100 per cent due to visits made to infants who transferred from another local government area without a birth notice, and to those whose birth notice was received in the previous period, but the visit occurred this quarter.

Participation in maternal and child health services



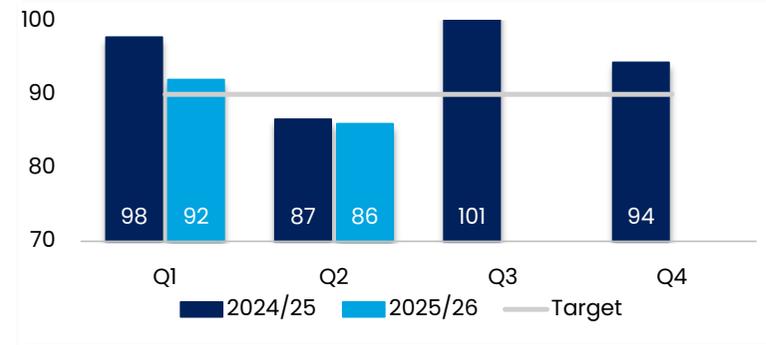
In Q2 2025, 71 per cent of children enrolled in the MCH service received a visit. We are on track to meet our annual target of more than 75 per cent participation. Not all enrolled children were due to be seen in Q2.

Participation in maternal and child health services by Aboriginal children



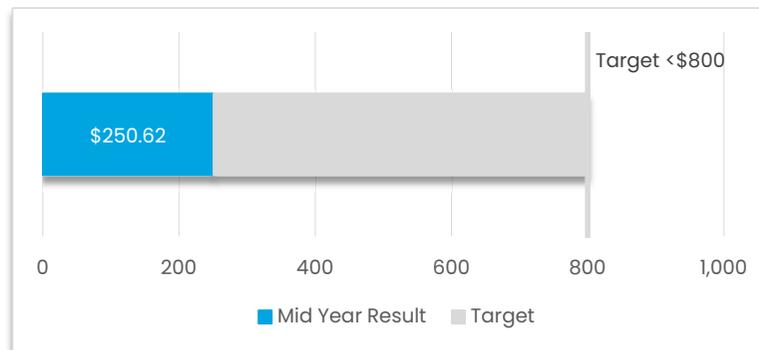
In Q2 2025, 50 per cent of aboriginal children enrolled in the MCH service received a visit. Not all enrolled children were due to be seen in Q2.

Participation in 4-week Key Age and Stage visit



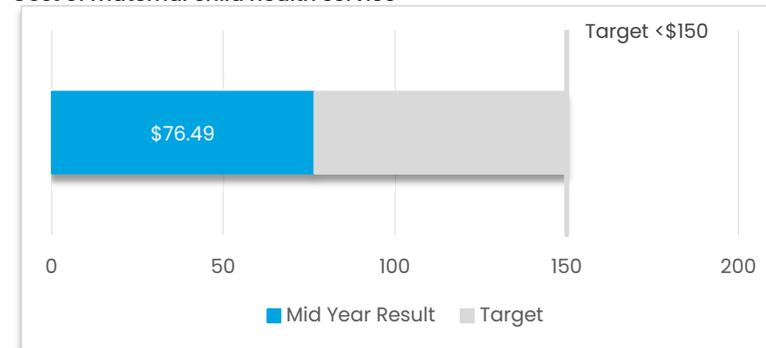
In Q2 2025, there was an 86 per cent participation rate in the 4-week Key Age and Stage (KAS) visit. Most infants enrolled from birth notifications received have completed their 4-week KAS visit. This percentage is reduced slightly because some families move to another municipality after the birth, meaning those infants never enrol in the service. Additionally, not all enrolled children were due for their 4-week visit in Q2.

Cost of food safety service per food premise



As of 31 December 2025, the cost of our food safety service per premise is \$250.62 which is on track to fall below our annual target of \$800.

Cost of maternal child health service



As of 31 December 2025, the cost of MCH service is \$76.49 which is on track to meet our annual target of \$150.



Strategic direction 2

An environmentally sustainable and resilient City



Nature strips are important green spaces which enhance our streets with trees, rainwater absorption, and added biodiversity.

Major initiatives 2025/26

Council delivers multiple projects that contribute to **an environmentally sustainable and resilient community**. Following are the major initiatives (priority projects) we are starting, continuing or completing in 2025/26.

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Greening Port Phillip Implement the Urban Forest Strategy by delivering urban forest projects across the municipality, increasing canopy cover, greening and biodiversity while reducing the urban heat island effect.	Discovery & Concept/ Planning & Design		The program is at risk due to project delays. Two urban forest precinct plans have been drafted, with community engagement to begin in late February 2026. Procurement for the remaining six precinct plans is complete, and work has commenced. Community engagement has occurred for Alexandra Street, with feasibility and preliminary assessments underway for other street tree planting projects. Over 600 trees have been ordered in advance for the April 2026 planting season.	Ongoing	1,563	1,563
HVAC, Air and Energy Deliver the HVAC Air and Energy Improvement Program to reduce energy consumption and greenhouse gas emissions of Council assets.	Project Initiation / Planning & Design/ Delivery		The HVAC replacement at Port Melbourne Town Hall is complete and in the defect liability period. Electrical sub-meters at St Kilda Library and the South Melbourne Operations Centre are installed, with final connection to Council's communications module delayed due to resourcing but expected early Q3. The remaining FY2025/26 project – Gas Cooktop Replacement – has been resourced to begin delivery in January.	Jun 2029	493	509
Integrated Waste Management Strategy Renew our Integrated Waste Management Strategy to reduce the amount of waste we create, reuse and recycle as much as possible, and treat what is left in the most sustainable way to ensure alignment with the state's circular economy strategy and service standards.	Complete		Key actions in the City of Port Phillip's Waste Management Strategy have been delivered, including FOGO and separated glass recycling, introduction of a separate waste charge, completion of the 2022–2025 strategy review, and adoption of the Don't Waste It! Waste and Recycling Strategy 2025–2028. The new strategy was endorsed on 19 November 2025 following community engagement earlier in the year. These actions establish a strong foundation for ongoing service delivery and future waste-reduction initiatives.	Ongoing	Operating Budget	

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Provision of Kerbside Collection Contract Provision of Kerbside Collection Contract including specification, development, procurement, transition and implementation of new waste and recycling collection contract.	Discovery & Concept	●	Councils' decision at the 15 October Council meeting to not award a new tender and extend the current contract instead. A deed of variation has been prepared to extend the contract from 1 October 2026 to 30 November 2030, and this is currently with the contractor who are reviewing and providing comments to be addressed prior to signing. Once the deed is executed, the project will be readied for closure.	Nov 2026	49	85
Stormwater Harvesting Feasibility and concept designs of stormwater harvesting schemes across the municipality and make sure existing assets are maintained and renewed.	Project Delivery	●	The Elwood Park Expansion Stormwater Harvesting Scheme and Elwood Canal Planting projects are on track and scheduled for completion in June 2028. Both projects are now at the detailed design stage.	Jun 2034	425	425
Waste Transformation Program Implement the revised Integrated Waste Management Strategy, including roll-out of the Recycling Victoria four-service model.	Delivery	●	The business case was updated to reflect the scope and timing of the newly adopted strategy and presented to the Executive Governance Group, however further work to refine the business case has been requested. New Container Deposit Scheme (CDS) units have been ordered for the extension of the CDS program and preparation is underway for annual audit reports due in January.	Jun 2028	685	685
Water Sensitive Urban Design Annual program to deliver raingarden investigations, new raingardens and renewal of existing raingardens to ensure they function effectively to clean stormwater runoff.	Project Initiation / Delivery	●	Contractor appointed for the construction of a bioretention swale on Pickles Street, South Melbourne. Concept designs for WSUD infrastructure on Little Page Street, Albert Park and Dorcas Street, Southbank are underway. Investigations for WSUD infrastructure in St Kilda, Balaclava and Ripponlea are underway.	Jun 2034	255	255

Legend ● On Track/Complete ◆ At Risk ■ Off Track

Environmental sustainability

Act and Adapt – Sustainable Environment Strategy

In quarter 2 2025 we delivered strong progress on the Sustainable Environment Strategy. We installed our first three pole-mounted public EV chargers, two in St Kilda and one in Port Melbourne, each capable of charging two vehicles simultaneously. Through ongoing support for the CitySwitch program, we helped local businesses improve energy efficiency and reduce emissions, including enabling South Melbourne architecture firm Baenziger Coles to achieve net-zero carbon.

The Sustainable Apartment Pilot commenced in December to assist local apartment buildings with planning and implementing electrification. As part of the Sustainable Business Program, we began offering free energy assessments to help businesses identify opportunities to cut energy use, costs and emissions, and we are now guiding the first business through the full assessment process.

We continued advancing Environmentally Sustainable Development (ESD) in planning and development, reviewing all internal renewal building projects for sustainability considerations, undertaking more proactive compliance activity, and assessing the implications of recent State planning scheme amendments on Council's ESD Strategy.

We saw graduates complete the latest Environmental Leaders course, with more than 210 community members, now supported to deliver local sustainability projects since the program began.



EcoCentre Redevelopment wins Keep Australia Beautiful Victoria Award

Flood and water management

Financing Flood Resilient Infrastructure

The Financing Flood Resilient Infrastructure (FFRI) Project officially kicked off. This project is run by Southeast Councils Climate Change Alliance (SECCCA) and funded with a Disaster Ready Federal Grant. City of Port Phillip is a case study council, with officers from Sustainability and Climate Change and Asset Management Teams heavily involved in the project. Across the next three years, the FFRI project will address critical information gaps and identify flood resilient infrastructure projects. The project will also explore innovative investment models SECCCA councils can access to enable the construction of climate resilient infrastructure in flood-prone locations, including areas vulnerable to sea level rise, inland/riverine flooding, and coastal inundation.

Stormwater Harvesting

Within the Stormwater Harvesting Program, design consultants were engaged for Stage 1: Elwood Park Stormwater Harvesting Scheme and Elwood Canal Planting, with the second instalment of Federal Funding (Urban Rivers and Catchments Grant) received in November 2025.

The final report on the municipal water balance modelling, which provides a snapshot of water volumes and pollution across the city, was completed in December 2025. This is a key milestone in the update of the Water Sensitive City Plan which is due for completion in late 2026.

Cleaning up Elster Creek Catchment

The Elster Creek Catchment Collaboration, together with Melbourne Water and neighbouring councils, finalised the Draft Litter Action Plan, undertook community engagement on the draft, convened a CEO Forum, completed the Annual Flood Action Plan and 2026/27 priorities, and initiated planning for the Catchment Information Sessions to be delivered to the community in early 2026.

Urban greening

Eucalypts of Port Melbourne Walk

As a part of Council's Port Phillip's walks series, Council officers worked with Eucalyptus Australia to develop and run a Eucalypts of Port Melbourne walk. The walk was guided by Janet Bolitho and Linda Baird (CEO Eucalyptus Australia).

20 people attended, and there were great discussions around what are Eucalypts, how to identify the different genus, and the variety of specimens planted throughout garden city reserve, and the history of the area.

The walk is also being developed into a self-guided brochure walk of the Eucalypts within Garden City Reserve.

New Planting information for nature strips

A new resource for Indigenous and Native Plants suitable for Nature Strips in Port Phillip has been added to the Nature Strips webpage. The list includes indigenous and native plants that grow to a suitable size for nature strips and are easily maintained to be 50cm-1m in height, are low maintenance, easy to care for and drought tolerant. The plant selection also provides food and habitat for wildlife, including native birds, bees, butterflies, lizards and mammals. The resource is in Tips and Guidelines: [Nature strips - City of Port Phillip](#)



Eucalypts of Port Melbourne Walk

Waste management

Don't Waste It! Waste Management Strategy

The new Don't Waste It! Integrated Waste Management Strategy in was endorsed by council in November 2025.

As our population grows, so too does the waste we generate and the cost to manage it. This strategy aims to minimise waste and deliver best practice waste management across our densely populated municipality.

Through the strategy we will responsibly manage waste and work with our community to enhance environmental outcomes through three key objectives:

- Reduce the amount of waste that goes to landfill
- Increase the recovery of valuable resources
- Provide a value for money service.

Annual Summer Management Program

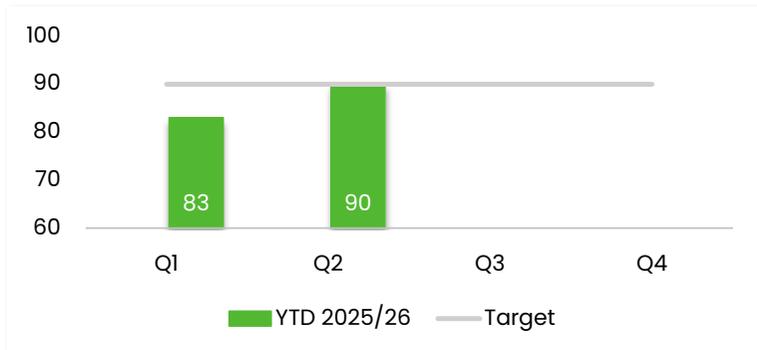
The annual Summer Program is now fully operational, delivering enhanced servicing of public litter bins across the municipality. High-traffic areas are being serviced multiple times between Thursday and Monday, reflecting increased seasonal demand. In response to usage patterns, additional public litter bins have been deployed in known hotspot locations, including Catani Gardens and Acland Street, to support cleanliness, amenity and visitor experience during peak periods.

The team successfully supported a range of high-profile events across the City of Port Phillip, including the Melbourne Marathon and the 2XU Wellness Run, ensuring efficient waste and litter management throughout event precincts.



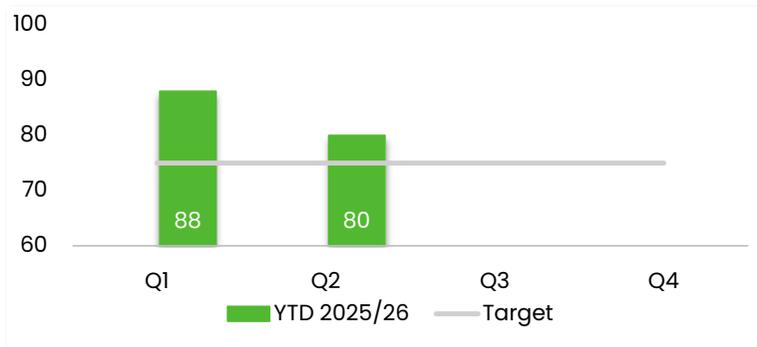
Service performance measures

Percentage of Act and Adapt Sustainable Environment Strategy 2023–2028 and Climate Emergency Action Plan 2023–28 actions on track and complete



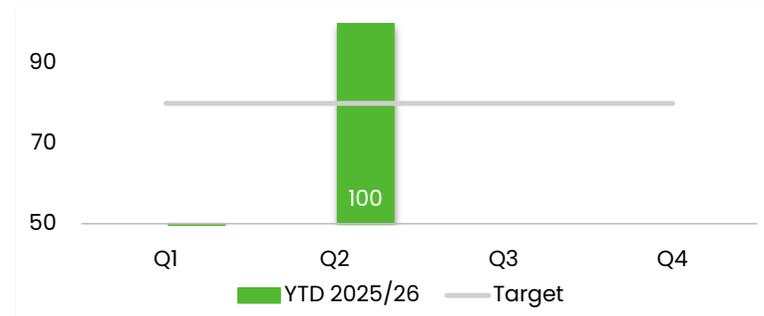
In Q2 2025, 90 per cent of projects and actions that fall within the Act and Adapt strategy initiatives are on track or completed. This meets out target for this period of 90 per cent on track.

Percentage of Urban Forest Strategy actions on track



In Q2 2025, 80 per cent of Urban Forest Strategy actions are on track which exceed our target of more than 75 per cent on track.

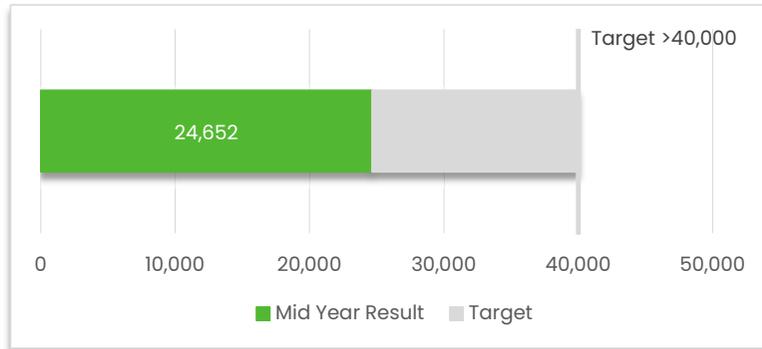
Percentage of actions in new Integrated Waste Management Strategy reported as on-track



In Q2 2025, all actions were completed.

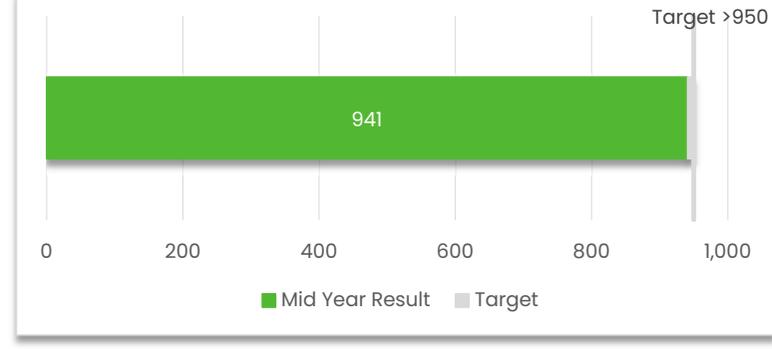


Average number of plantings per annum that support biodiversity



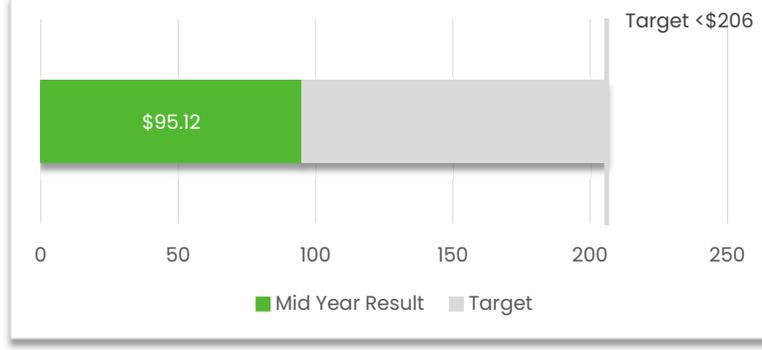
As of 31 December 2025, there have been 24,652 plantings that support biodiversity. This consists of 20,000 tube stocks for Native Vegetation Areas (NVA) and 4,652 plantings for parks and traffic treatments. This is on track to meet our annual target.

Number of new canopy trees planted by Council per annum



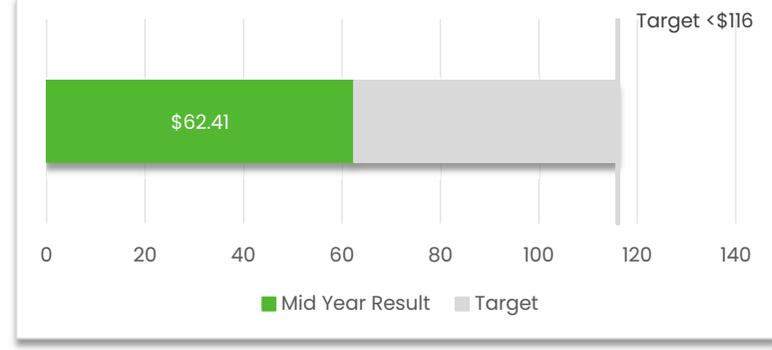
As of 31 December 2025, we have planted 941 canopy trees in our municipality. Tree-planting occurs between April and October. Planting started later than usual last year, so many trees were planted early this financial year. This has boosted our mid-year total, positioning us on track to exceed our annual target.

Cost of kerbside bin collection service



As of 31 December 2025, the cost of kerbside bin collection service per kerbside garbage collection bin is \$. This is on track to fall below our target of \$206.

Cost of kerbside recyclables collection service

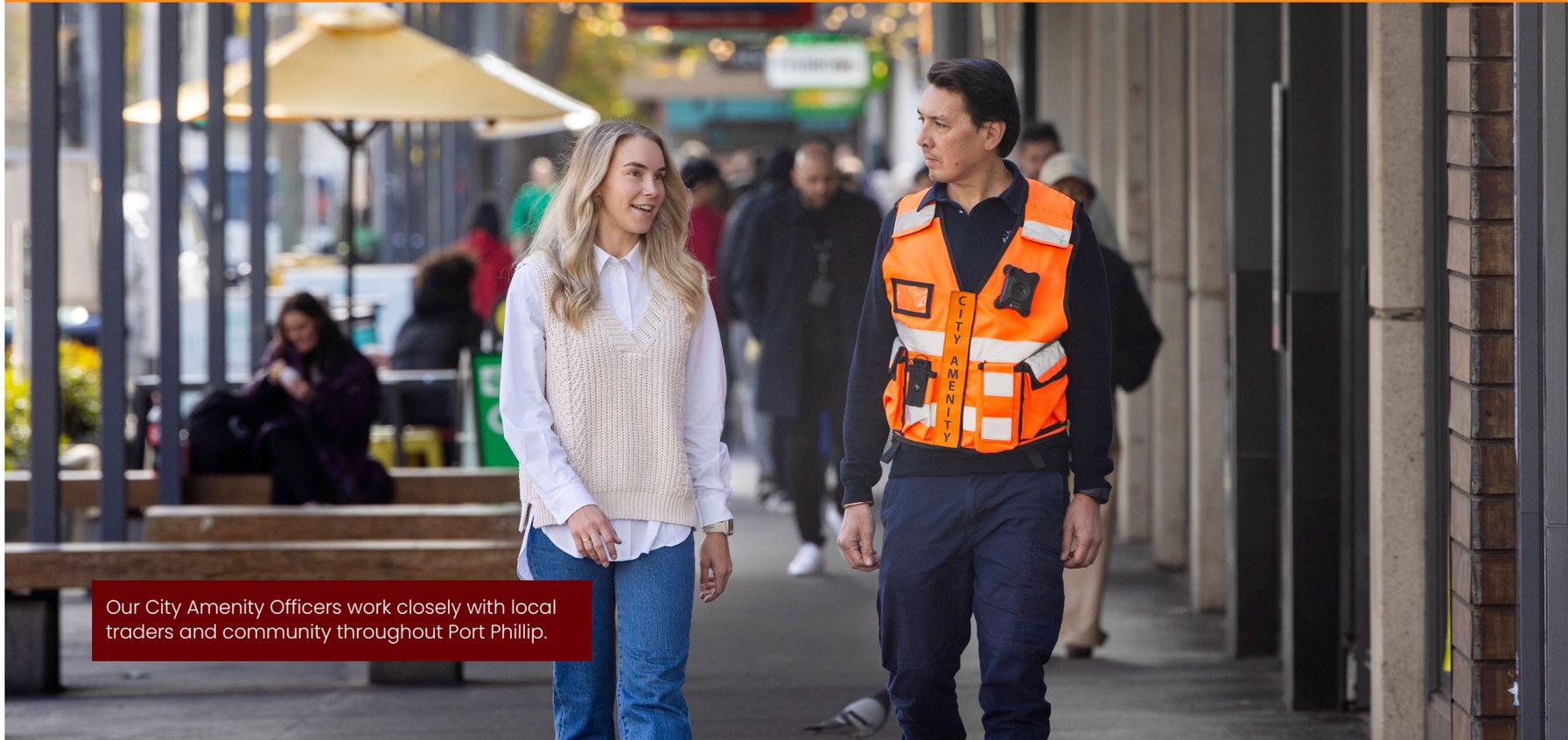


As of 31 December 2025, the cost of kerbside recycling collection service per kerbside recycling collection bin is \$62.41. This is on track to fall below our target of \$116



Strategic direction 3

A safe and liveable City



Our City Amenity Officers work closely with local traders and community throughout Port Phillip.

Major initiatives 2025/26

Council delivers multiple projects that contribute to **a safe and liveable City**. Following are the major initiatives (priority projects) we are starting, continuing or completing in 2025/26.

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Bike Infrastructure Program Deliver the Bike Infrastructure Program to improve opportunities for active transport.	Delivery		Inkerman Street project on track with detailed design and DTP approvals currently progressing in line with project timelines. Park Street Bike Link is more than 90% complete subject to minor civil works and contingent on DTP signal changes which is yet to be finalised. Project completion date has been extended to June 2026 to allow for completion of this work.	May 2028	672	761
Blackspot Safety Improvements, Integrated Transport Strategy & Local Area Traffic Management Infrastructure Deliver a range of transport safety and strategic transport projects in accordance with Council's Move, Connect, Live Integrated Transport Strategy 2018-28.	Delivery		Grant applications totalling over \$1.1 million were submitted for supplementary funding under the Victorian Safe Local Roads and Streets Program for projects to improve safety in Middle Park, Port Melbourne and St Kilda. This is in addition to the \$2 million already received through the program. Council is developing a Road Safety Strategy and Action Plan. A draft of the strategy was presented to Council on 3 December 2025 and was endorsed for community consultation in January/February 2026. All actions within the Integrated Transport Strategy are either on track or have been completed.	Jun 2027	960	928
Community Safety Plan Create and implement a new Community Safety Plan to enhance the safety and resilience of our community.	Delivery		The new Feel Safe. Be Safe. Community Safety Plan 2025-2029 was endorsed by Council on 10 December 2025. Its purpose is to improve experiences of safety by creating welcoming and safe spaces, supporting communities, strengthening partnerships and reducing harm. It has 45 actions across three pillars.	Dec 2025	Operating Budget	
Community Safety Investment Uplift community safety and	Delivery		We have entered into service funding agreements with Ngawla Willumbong, Launch Housing and Better Health Network to provide outreach and support programs. We	Dec 2029	250	250

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
respond to recommendations from the Community Safety Roundtable and other feedback from our community			are also delivering on other actions in the Community Safety Plan such as community and Police partnered programs, reviewing our protocols, and developing improved services directories.			
Develop a new Graffiti Management Policy and Guidelines Develop a new Graffiti Management Policy and Guidelines.	Delivery	●	In response to the State Government's new anti-vilification laws—commencing 20 September 2025—updated legislative requirements are being incorporated into Council's draft Graffiti Management Policy and Guidelines. Once updated these documents will be circulated back to Council for endorsement.	Feb 2026	Operating Budget	
Dogs Off-Leash Guideline Implement actions from the Dog Off-Leash Guideline, including engagement, signage and changes to off-leash areas.	Delivery	●	New temporary signage has been installed in our parks and along the Foreshore to make it really clear to the community where dogs are and are not permitted to be off leash.	Jun 2027	132	200
Elwood Foreshore Masterplan Implement the Elwood Foreshore Masterplan. The program includes integration with the impacts Melbourne Water's project to upgrade Elwood Main Drain.	Project Initiation & Delivery	◆	Overall, the program is at risk. The design for Head Street has been completed however the City of Bayside has requested flood modelling to ensure its feasibility. The quote for this was received in late December and is expected to commence in January 2026. Melbourne Water main drain project is at risk as the DEECA licence agreement has not been submitted as planned due to changes to Melbourne Water's program and timelines. Despite delays in appointing a Program Director, this is commencing in January 2026 with an appointment expected around March 2026. The Sports Ground and Croquet Pavilion Upgrades are on track with design consultants being engaged.	Jun 2035	899	860
Fishermans Bend Oversee the delivery of the Fishermans Bend Framework. Including new open space capital projects.	Discovery & Concept/Delivery	●	Work has continued in preparing Council for delivery of early Development Contributions Plan (DCP) funded projects on behalf of the State Government. This has included preparation of draft Delivery Agreements which sets out the proposed scope, budget and process for how projects will be delivered by Council.	Jun 2029	4,528	1,868

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
			Advocacy to the State Government has included responding to the updated Fishermans Bend Integrated Transport Plan, highlighting the need for early delivery of public transport investment including buses, trams and train as a catalyst for development of Fishermans Bend.			
Footpath Renewal and Upgrade Program Deliver an increased program of footpath renewal and upgrades throughout the city and new footpaths in areas such as Fishermans Bend to make sure the community has safe ways to walk across the city.	Project Initiation / Discovery & Concept / Delivery	●	Two of the three awarded footpath renewal packages have been completed, with the last expected to be completed in February 2026. The Jackson St footpath construction project has been deferred to future years for delivery due to a major development under construction on Fitzroy St. The Bay Trail footpath design project is at risk of design completion due to resourcing constraints, and it is proposed to defer these design works to FY2026/27.	Jun 2034	1,516	1,466
Foreshore Management Plan and Coastal Adaptation Plan Renew the Foreshore Management Plan and development of a Coastal Adaptation Plan Stages 1-4 (of 7) as required by the State Marine and Coastal Act 2018.	Planning & Design	◆	The Foreshore Management Plan (FMP) is on track. The Coastal Adaptation Plan (CAP) is off track due to ensuring flood modelling is up-to date and consistent content is provided for community feedback. A Change Request has been submitted for approval and presented to ELT in December 2025 to re-baseline the CAP schedule, seek additional funding and resources for CAP Stages 5-7 and finalisation of the FMP.	Jun 2026	526	526
Heritage Implementation program Deliver the City of Port Phillip Heritage Program to protect locally significant heritage places, enhancing the character and identity of our local neighbourhoods.	Delivery	●	Three heritage planning scheme amendments are awaiting approval by the Minister for Planning to progress. The current focus of the heritage program is on managing the potential impacts of flooding on heritage places. A consultant has been engaged to undertake technical work to inform this issue. Scoping of the Heritage Action Plan is underway.	Jul 2031	58	58
Municipal Emergency Management Plan (MEMP) Review and renew the Municipal Emergency	Complete	●	The MEMP was endorsed, we are now focused on implementation of the Plan, currently we are focused on Summer Management.	Oct 2025	Operating Budget	

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Management Plan (MEMP) for City of Port Phillip.						
New Fenced dog park Deliver a program of new fenced dog parks across the city to cater for growing demand.	Discovery & Concept	●	Project kick off meeting has been undertaken, and a project Business Case (Gate 2) has now been approved. Key investigations, including the arborist assessment and site surveys, are complete. Procurement of a design consultant to prepare the concept design is currently underway.	Oct 2027	60	60
Open Space and Tree Maintenance Procurement Deliver the open space and tree maintenance procurement project to make sure, the City's open spaces and urban forest are well maintained.	Delivery	●	The project is on track following Council endorsement of the two new contracts at the 15 October Council meeting. Contracts have been prepared, issued and executed in December. Contract transition workshops were held with both contractors in November and December with transition plans provided from both. Transition working groups are currently in place for both contracts to manage the transition to the new contracts, with go-live readiness to be assessed in February.	Apr 2026	32	70
Open Space Development Program Invest in Council's recently acquired properties in St Kilda East, Balaclava and St Kilda to turn them into open spaces for local communities.	Project Initiation / Planning & Design	■	The Small Parks Program is off track as additional funding is required to deliver the parks. The Amount will be determined as concept designs are finalised, post community engagement Lansdowne Road – Concept design was released for community feedback in November 2025, with strong support. Additional funding needs will be confirmed following detailed design and quantity surveying in the coming weeks. Kalymna Grove – Demolition is complete, though contractor delays have pushed delivery to 2026–27. Extra funding is required due to site complexities, including a new fence and retaining wall, grading, and potential soil contamination. Marriott Street – Design feasibility is underway. Submissions on the road discontinuance are being reviewed.	Jun 2028	1,233	1,167

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
			<p>Pakington Street – Demolition is scheduled for completion by late January 2026.</p> <p>Pakington Street Reserve (Stage 2) – Design options will be presented in April 2026: one for the newly acquired sites only (approx. \$500k), and one integrating both new and existing areas (approx. \$800k). Additional construction budget will be sought.</p> <p>Alexandra Street Green Corridor – Community engagement in November 2025 was positive, and design work is underway.</p>			
<p>Open Space Expansion Program</p> <p>Deliver new open spaces through land acquisition in the St Kilda East and Balaclava neighbourhood, Lakeside ward and South Melbourne.</p>	Project Initiation	●	Priority for the 2025/26 financial year focuses on acquisitions within St Kilda East. All acquisitions intended for the 2025 calendar year have been completed and negotiations are underway for future land acquisitions.	Jun 2032	819	1,475
<p>Pedestrian Infrastructure</p> <p>Deliver a program of pedestrian infrastructure upgrades including signalised crossings of major roads to improve safety and accessibility across the city.</p>	Project Initiation	◆	<p>Majority of the projects under the Pedestrian Infrastructure program are on track, apart from: Queens Lane Pedestrian Improvements has been deferred to 27/28 with officers exploring temporary options until construction can be completed. Now on track</p> <p>Mills Street – School Crossing Upgrade (at risk) due to unsuccessful external funding bid</p>	Jun 2027	1,238	1,220
<p>Port Melbourne Light Rail Linear Parks Plan</p> <p>Prepare and implement landscape master plan for the Light Rail corridor.</p>	Discovery & Concept	◆	The project is at risk due to delays developing the masterplan, which is now due for completion in mid-2026	Jun 2029	60	60
<p>Public Place CCTV Renewal</p> <p>Renewal of CCTV assets installed in exterior spaces in the public realm across four precincts.</p>	Delivery	◆	The project is at risk due to delays in selection of the preferred supplier. The project contract award has now been issued, and the delay is not expected to change project completion times. Project delivery has begun.	Jun 2027	380	380

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Public Toilet Plan Implement a program of renewal, upgrades and new public toilet construction to improve condition and functionality.	Discovery & Concept / Delivery	●	<p>Overall, the Public Toilet Program is on track. Contracts for the design and construction of new amenities and Edwards Park, and design of new amenities at St Kilda Botanic Gardens have been awarded and concept design development has commenced for both.</p> <p>The remaining projects are on track, with feasibility studies for Port Melbourne Beach and Catani Gardens Public toilet upgrade projects expected to be completed in January 2026. Additionally, the communications and engagement team have been contacted to discuss community engagement requirements for both projects, expected to occur towards the end of Q3.</p>	Jun 2028	658	667
Road Renewal Deliver significant increase in renewal of our city's roads to address asset condition and community feedback.	Project Initiation/ Delivery	●	<p>Overall, the program is on track. All four road resurfacing packages have been delivered, with the final package completed in December.</p> <p>Park St Road Construction is nearly complete, and the road is open for traffic. Minor works identified through a road safety audit and additional requests are scheduled to be completed by the end of February 2026, leaving only traffic signalling works to be undertaken by the Department of Transport and Planning remaining. These are expected to be completed by April 2026.</p> <p>A contract has been awarded for the Argyle St upgrade works with construction expected to commence in February. Residents will be notified of the upcoming construction ahead of works commencement.</p> <p>Detailed design for the remaining road projects is all on track for completion this year.</p>	Jun 2027	3,092	3,265

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Sandridge Recreation Precinct Develop the precinct in line with the Fishermans Bend Framework, including transforming the Australia Post site into open space	Discovery & Concept		Direction has now been received on outstanding masterplan items, and the draft masterplan can now be progressed, and a path forward has been established with the Consultant to commence the draft documentation in January 2026. The agreement between Council and Department of Transport and Planning (DTP) for the release of Development Contributions Plan (DCP) funding is ongoing. A Change Request capturing these milestone changes has now been circulated for review. Australia Post formerly vacated the site in mid-December, and Officers have actioned ongoing security measures including fencing and daily patrols.	Jun 2029	6,305	5,454
Secondary impact assessment process Develop and implement a robust secondary impact assessment process to enable timely responses to municipal emergencies.	Complete		The Secondary Impact assessment process has been developed. We are focused on implementation of the process.	Oct 2025	Operating Budget	
Shrine to Sea Project Upgrade Kerferd Road median strip and foreshore, increasing greening, pathways, wayfinding signage and pedestrian amenities.	Planning & Design		Detailed design is complete. Cost Plan D has been received and currently being reviewed. Project is on track to release to market in March 2026.	Jun 2028	322	364
Sol Green Reserve Upgrade Upgrade of Sol Green playground	Complete		The project is now complete and open to the public.	Jun 2026	880	1,044
Street Cleaning Uplift Program Increased frequency of pressure washing on high streets and increased street cleaning, including a focus on	Delivery		Increased pressure washdowns were activated across 12 trade locations from July 2025. This additional service has delivered positive outcomes for local traders and the wider community. Enhanced auditing of the contracted service has driven further improvements, while Council's Rapid Response team has continued to	Dec 2029	199*	200

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
pollen removal			provide exceptional service and strong support to the Local Laws team. Expanded Rapid Response coverage has also been implemented on event days, weekends, and public holidays as required. Street teams have continued work to remove pollen; while this has been challenging, much of this activity has been successfully managed within business-as-usual (BAU) operations.			
*This figure represents actual year-to-date expenditure. It excludes overtime payments and is therefore not indicative of projected year-end results. An updated figure will be provided in the next quarterly CEO Report.						
St Kilda Marina Land Management Managing the St Kilda Marina land as Committee of Management, over the short to medium term, including: lease management, asset assessment, management & remediation/ rehabilitation transaction management	Project Initiation		Investigations and repairs are continuing with works expected to commence in January to rehabilitate the rock revetment, followed by works to repair the boat ramp in piles in March following the busy summer period. Preparation for the market offering of the long term lease is ongoing and is expected to be issued towards the end of Q3/early Q4.	Nov 2034	2,200	2,200
St Kilda Pier Landside Works Upgrade Partner with the state government to deliver landside works for the St Kilda Pier including a feasibility study for Pier Road.	Delivery		The project is currently Off Track due to delays obtaining external approvals from Department of Transport and Planning (DTP), impacting planned completion date and emerging budget pressures due to significant variations to date. Variations for waterproofing and hostile vehicle mitigation have exceeded initial estimates, and remaining contingency has been exhausted. An additional budget request is now under review. Sea Baths Car Park: Works on reconfiguring the car park reached practical completion just prior to Christmas, with landscaping elements and minor additional enhancements to support improved traffic movement within the car park to be completed early 2026. Additionally works commenced in the old Pier Road section and in areas parallel to the boardwalk. During this stage of construction, several unforeseen issues within the existing site and infrastructure have been identified.	May 2026	2,413	2,403



Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
			These unexpected findings have had impact on both the project milestones and overall budget. Kiosk Demolition: The amended planning permit has been approved. Demolition approval and service abolishment from utility providers lodged.			
St Vincent Gardens Playgrounds Upgrade of St Vincent Gardens playground	Closed		The project is now complete and open to the public.	Jun 2026	925	1,355

Legend On Track/Complete At Risk Off Track

Active and public transport

In quarter 2 2025, we continued to advance key transport and safety initiatives across the municipality. In November, the State Government confirmed that we will receive additional ongoing funding for active and sustainable transport projects through its expansion of the congestion levy, with further details now being finalised in partnership with the State. We also submitted more than \$1.1 million in grant applications under the Victorian Safe Local Roads and Streets Program to support safety improvements in Middle Park, Port Melbourne and St Kilda, complementing the \$2 million already secured through the program.

A draft Road Safety Strategy and Action Plan was endorsed for community consultation, strengthening Council's strategic approach to safer streets and the protection of vulnerable road users. Council also notified St Kilda Primary School of its successful nomination for the 2026 Healthy Tracks Program, which will work with the school community to identify opportunities to improve safety and encourage active travel.

Move, Connect, Live: Integrated Transport Strategy

Progress on the Move, Connect, Live: Integrated Transport Strategy remained strong, with nine actions completed and the remaining 33 on track. Following sustained advocacy, the Department of Transport and Planning confirmed it will reduce the speed limit on Glen Eira Road to 40km/h (7am–7pm), significantly improving safety within the Ripponlea activity centre.

City amenity

Maintaining Safety in St Kilda

In quarter 2 2025, our City Amenity and Rapid Response teams focused on keeping Fitzroy, Acland and Carlisle precincts clean and safe, completing more than 180 clean-ups, increasing public interactions from 609 in October to 667 in December, and removing over 89 abandoned shopping trolleys. Joint patrols with Victoria Police continued where resourcing allowed, supported by regular operational meetings to coordinate responses in local hot spots.

Local Laws

Local Laws officers responded to 1,828 customer requests, 263 more than the same quarter last year, driven largely by Snap Send Solve reports of overgrown nature strips and vegetation.

Animal Management

We published the Domestic Animal Management Plan 2026–29, which includes quarterly free dog training events and cat adoption days. Officers also increased patrols, visiting 400 locations to enforce leash and prohibited-area rules.



All 55 cats and kittens available for adoption found their new homes!

City planning and urban design

Community Engagement for City Design

In quarter 2 2025, the City Design team has been out and about with community engagement for two areas of Port Phillip:

- Carlisle Street Streetscape Plan – Community engagement on the Carlisle Street Streetscape Plan was the second round of engagement to help make Carlisle Street a better place for everyone. The draft streetscape plan was based on feedback (back in May/June 2025). The aim of the plan is to create a high-quality, safe and coherent streetscape for all street users to move through, stay and enjoy.
- Reviewing Ripponlea – Council has been seeking community feedback to guide future upgrades to public spaces in Ripponlea – the Ripponlea Place Plan and Burnett Gray Gardens play space upgrade. The community feedback will help shape how public spaces in Ripponlea look, feel, and function and identifying community priorities such as safety and accessibility, greening and shade, social spaces, movement and connections and play space features.

Strategic Planning

The Strategic Planning Team has progressed the proposed changes to the planning scheme to help guide future development in the South Melbourne. The 90 submissions received to the South Melbourne Structure Plan Planning Scheme Amendment were considered by Council in December and have been sent to an independent planning panel for consideration, the next step in the planning process. Other planning scheme amendments remain with the State Government awaiting ministerial authorisation to proceed.

Community safety

Adopted a new Community Safety Plan

The Feel Safe. Be Safe. Community Safety Plan 2025-2029 was endorsed at the Council meeting on 10 December 2025, following a final four-week period of engagement. The Plan's purpose is to improve feelings and experiences of safety by creating welcoming and safe spaces, supporting communities, strengthening partnerships and reducing harm. It comprises 45 actions across the pillars of Creating safer public places, Improving communication and information and Strengthening social cohesion and connecting communities. The full plan, and a plan-on-a-page can be read on our [Community Safety Page](#).

Trauma Awareness

The Trauma Aware Port Phillip (TAPP) program piloted workshops on trauma awareness and the TAPP toolkit. The workshops discussed concepts of trauma awareness and trauma informed approaches, the Toolkit, its contents, aims and tools. Our community is known for its strong networks of connection and care, supported by over 200 local groups and services.

Development approvals and compliance

In quarter 2 2025, we took important safety action at the corner of Canterbury Road and Fitzroy Street, requiring the Owners Corporation to prop and repair an unstable wall to ensure public safety.

City Permits continued supporting major developments, including a recent visit to the Louise Building at 8 Louise Street as the 17-storey, 89-unit project nears completion.

The public realm upgrade surrounding 103 Beach Street, Port Melbourne, is now complete. The project delivers a redesigned car park, improved walking and cycling paths, new seating, upgraded lighting and extensive landscaping. Although funded and delivered by the applicant, we coordinated approvals and worked across multiple internal teams to ensure the precinct meets community and design expectations.

Planning Compliance strengthened sustainability and urban forest protections this quarter. Under the ESD Compliance Trial, 150 permits were reviewed, with eight enforcement actions initiated to ensure environmentally sustainable design measures are implemented. Tree protection audits also identified non-compliance, prompting stronger enforcement and improved processes to safeguard vegetation.



Southern plaza upgrades under construction in October 2025

Municipal emergency management

In quarter 2 2025, we continued to strengthen crisis preparedness and resilience. Key achievements include:

- Progressing the Crisis Capability Maturity Project, focused on improving organisational readiness for complex crises.
- Advancing the draft Crisis Management Policy, Business Continuity Plans, Strategic Crisis Management Plan and Emergency Management Operational Plan, incorporating best practice and lessons learned.
- Testing of the policy and framework with a whole of organisation exercise.
- Review, update and implementation of the Summer Management and New Year's Eve Operations Plan.
- Endorsement of the Municipal Emergency Management Plan.
- Review and update of the Heatwave Sub-Plan.

On 20 November 2025 we conducted a Whole-of-Council Crisis Management Exercise at the St Kilda Town Hall. The session was an important step in strengthening Council's resilience and readiness to manage complex crises.

As part of our Crisis Capability Maturity Project, the exercise tested the organisation's draft Crisis Management Framework and Strategic Crisis Management Plan. It provided valuable insights to validate protocols and processes, improve cross-team coordination and ensure we can respond effectively to protect our operations, workforce and community.

The outcomes from this exercise will directly shape the organisation's final Crisis Management Framework.

Parking management

In quarter 2 2025, we received over 5,500 parking related requests, of which the majority (76%) were requests to enforce illegally parked vehicles. On average across the second quarter, all requests for parking enforcement were resolved in under one day. Matters relating to parking permits (15%) accounted for the second highest volume of requests we received, of which 89.6% were responded to on time.

As part of our commitment to transport safety, in October 2025 our Transport team worked closely with local stakeholders to implement changes to parking conditions on Jacka Boulevard, near the intersection of Cavell Street by removing parking on the northbound bike lane and in doing so, reducing the risk of collisions between bike riders and traffic. Our officers worked closely with local business owners to ensure parking was offset to nearby locations that provided a safer arrangement for road users while maintaining access for local visitors.

Public space

Park and Playground Upgrades

Council has now completed three major park upgrades, significantly improving local open spaces for community use. The playground upgrades at St Vincent's Gardens and Sol Green Reserve were both completed and opened to the public in October 2025, with official openings held in November. These projects, delivered as short-term actions of the Places for People: Public Space Strategy 2022–2032, replace ageing infrastructure and ensure both sites remain safe, high-quality and accessible play spaces for families.

The major upgrade of Gasworks Arts Park has also been completed and is now open. The project focused on preserving the park's unique character and artistic identity while improving accessibility, biodiversity, and overall amenity. Works were delivered in line with the Contamination Management Framework to ensure safe soil containment and long-term sustainability of the site. Key improvements include upgraded pathways, an enhanced plaza layout for market and non-market days, new nature-play sculptures, over 3,700 m² of new garden beds, 550 new trees, and refreshed park furniture, lighting, signage and drainage. An official opening will take place in the coming months.



Sol Green Reserve Project Complete

Road management

As part of routine asset condition inspections, the services of a contractor were procured during quarter 2 to assess the condition of the road surface and kerb and channel across the network. Inspection works commenced in December 2025, with all data expected to be received by early March 2026.

A section of Park Street between Fitzroy Street and Mary Street required emergency works. This stretch of road is a critical corridor, accommodating the Tram Route 12 terminus and the Bus 606 stop, and carrying consistently high traffic volumes. The heavy vehicle loading – particularly from buses – resulted in substantial pavement deterioration, including widespread crocodile cracking, surface shoving, and pothole formation. Due to the severity of pavement distress at this location, Council requested that repair works be prioritised and delivered urgently. During the quarter, geotechnical and pavement investigations were subsequently undertaken, including assessment of subsurface soil conditions and the development of appropriate pavement design options. Council engaged Fulton Hogan to carry out the pavement reconstruction works, which were completed in November 2025. Below are 'before' images captured in September (showing the road in poor condition), with 'after' images taken in November (showing the pavement during reconstruction and following completion).

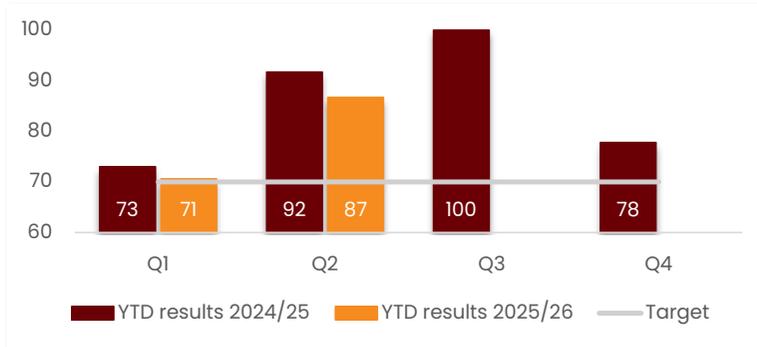


Park St surface condition in September (Left) and November (right) after completed resurfacing



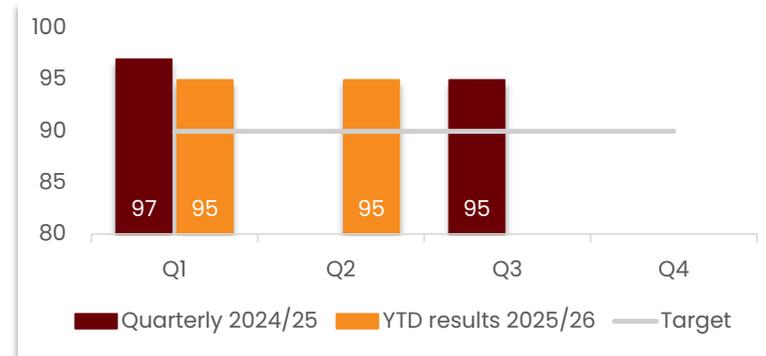
Service performance measures

Council planning decisions upheld at VCAT



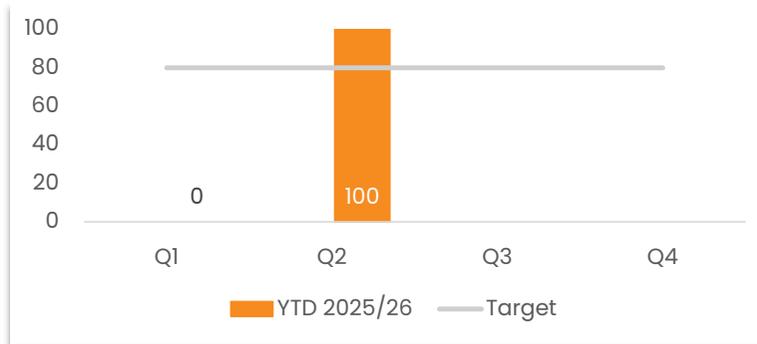
In Q2 2025, 87 per cent of Council planning decisions were upheld at VCAT. There were 15 VCAT matters determined in this quarter, with 13 decisions affirmed in support of Council’s original position. For the two matters that were set aside, VCAT determined that no permit be issued.

Street Cleaning Compliance



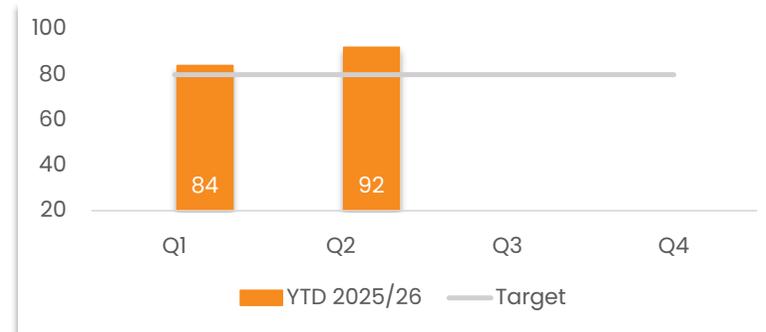
In Q2 2025, we had a 95 per cent compliance with our street cleaning audits. This exceeds our target of 90 per cent

Strategic planning referrals completed on time



In Q2 2025, 100 per cent of Strategic planning referrals were completed on time. This exceeds our target for this period of 80 per cent.

Urban design referrals completed on time



In Q2 2025, we completed 36 out of 39 urban design referrals on time, achieving a 92 per cent on time completion. This exceeds our target of 80 per cent.

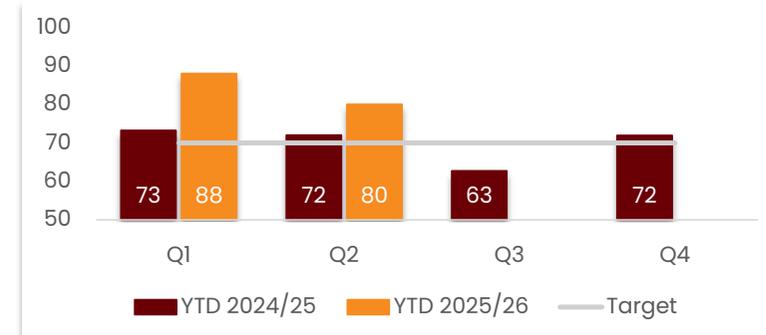


Heritage referrals completed on time



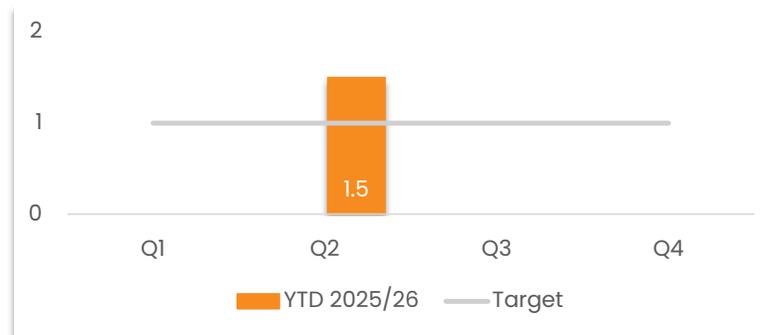
In Q2 2025, we completed 101 out of 109 heritage referrals on time, achieving a 93 per cent on time completion. This exceeds our target of 80 per cent.

Planning applications decided within required timeframes



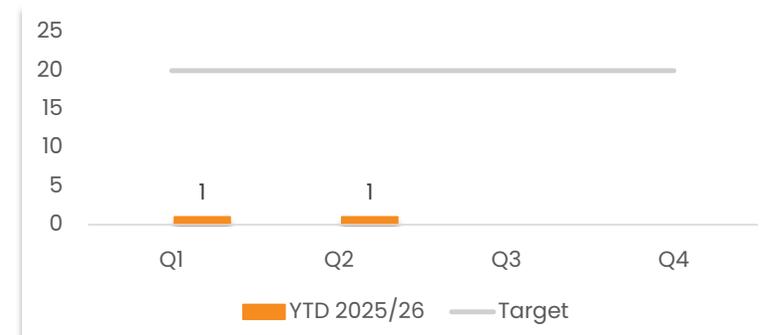
In Q2 2025, 80 per cent of planning applications were decided within the required timeframes. This exceeds our target for this period of 70 per cent. This improvement compared to last year can be attributed to improved application management and tracking, supporting faster outcomes

Time taken to action animal management requests



In Q2 2025, animal management requests were actioned within 1.5 days on average. This exceeds our target for this reporting period of one day.

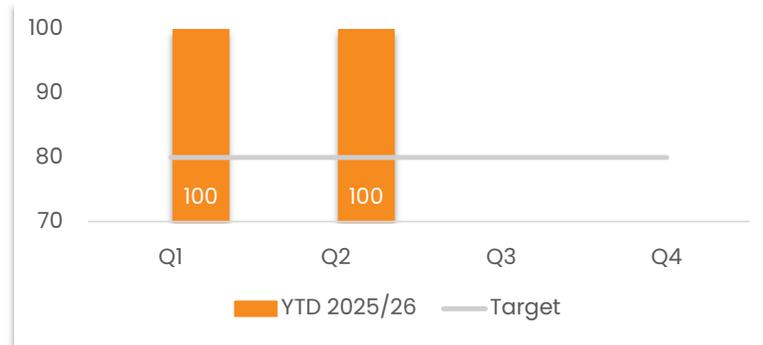
Time taken to register and process swimming pool and spa registration



In Q2 2025, processing time for swimming pool and spa registration remains a consistent 1 day. This exceeds our target of less than 20 days.

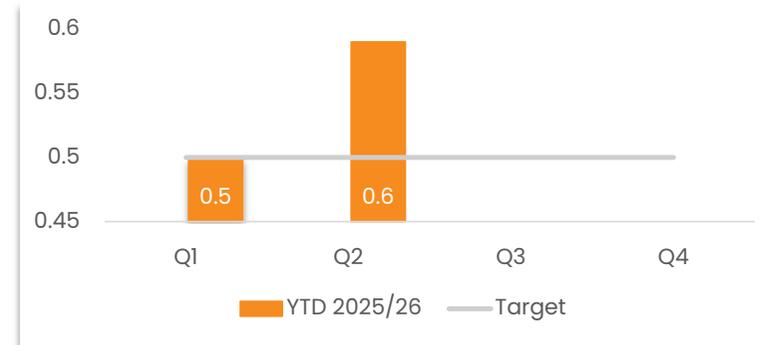


Respond within one hour to the Municipal Emergency Resource Coordinator (MERC) activation request, during an emergency event



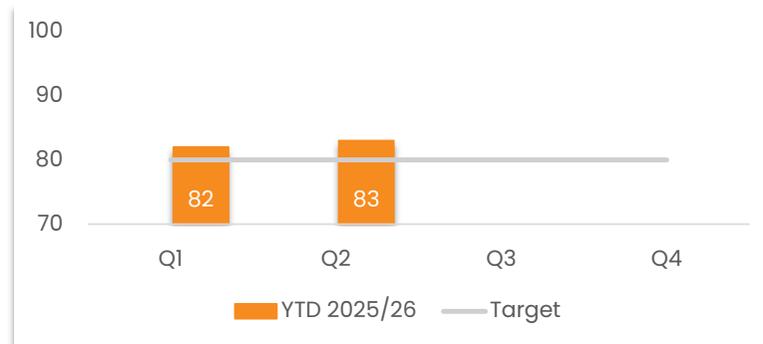
In Q2 2025, there were five MERC activations, and we responded to 100 per cent of emergency events within one hour. This exceeds our target of 80 per cent.

Average number of days taken to close parking, enforcement and patrol requests



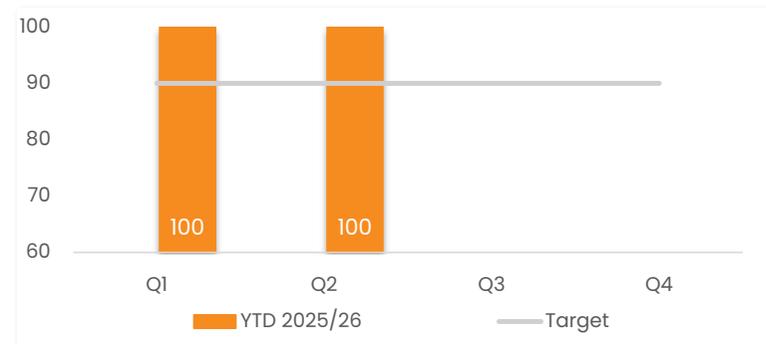
In Q2 2025, The average number of days taken to close parking, enforcement and patrol requests was 0.59 days. We did not meet our target of 0.5 days this quarter.

Public space strategy actions on track



In Q2 2025, 83 per cent of Public space strategy actions are on track. This exceeds our target of 80 per cent for this quarter.

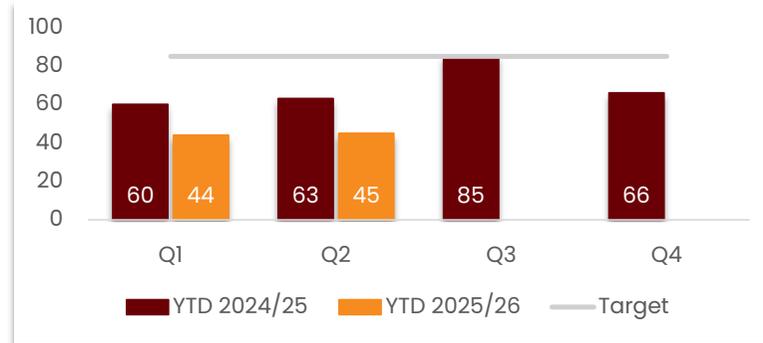
Integrated Transport Strategy actions on track



In Q2 2025, 100 per cent of Integrated Transport Strategy actions are on track or completed. Nine actions are complete, and 33 actions are on track.

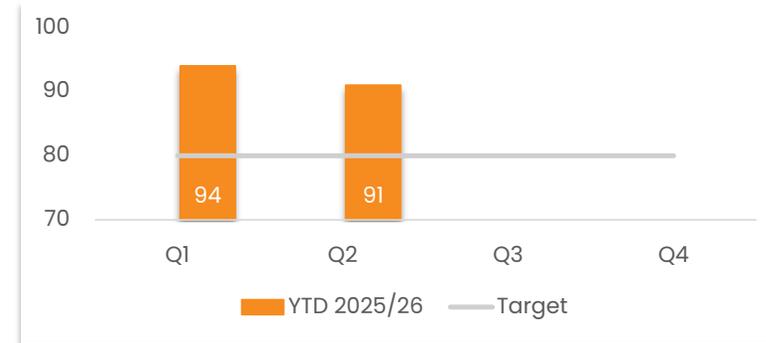


Time taken to decide planning applications (median day)



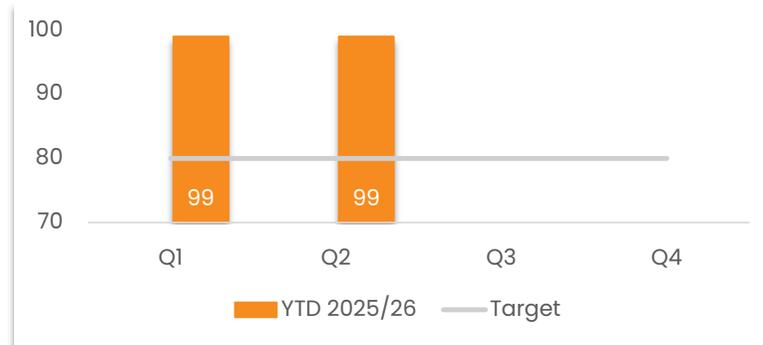
In Q2 2025, the median number of days to decide on planning applications was 45. This is lower than the same period last year and exceeds out target of less than 80 days.

Community safety plan actions on track



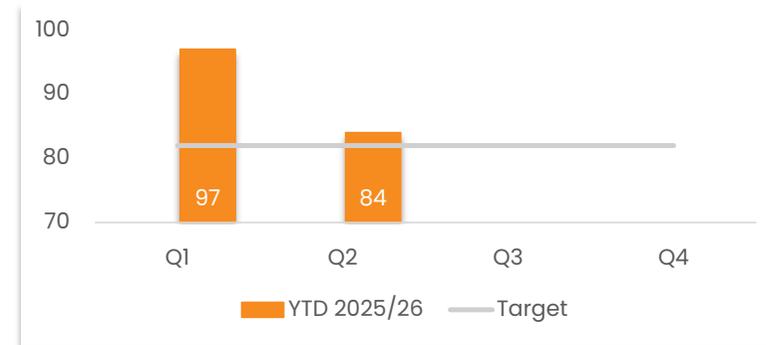
In Q2 2025, 91 per cent of actions are completed and 9% of ongoing operational actions are on track. Council endorsed the new "Feel Safe. Be Safe. Community Safety Plan 2025-2029" on 10 December 2025.

Abandoned and unregistered vehicle reports responded to on time



In Q2 2025, 99 per cent of abandoned and unregistered vehicle reports were responded to on time. This exceeds our target for this period 80 per cent.

Parking permits issued on time



In Q2 2025, 84 per cent of parking permits were issued on time. This exceeds our target for this period 82 per cent.



Report and consent applications processed within 5 days – Dwellings



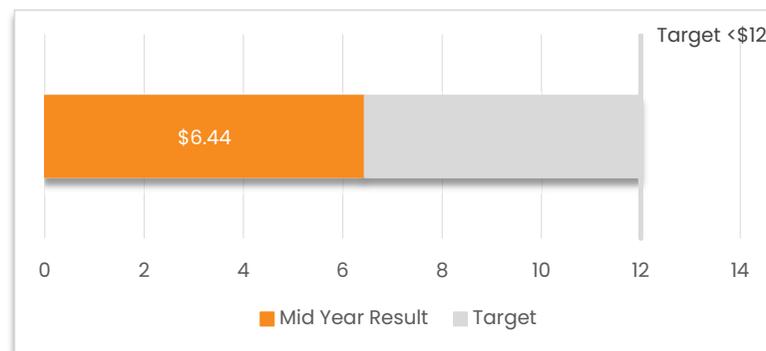
In Q2 2025, we processed 80 per cent of report and consent applications in the dwelling category within 5 days. This meets our target of 80 per cent completed within this timeframe.

Report and consent applications processed within 15 days – Others



In Q2 2025, we processed 80 per cent of report and consent applications in the other category within 15 days. This meets our target of 80 per cent completed within this timeframe.

Cost of animal management services per population



As of 31 December 2025, our cost of animal management services per head of population is \$6.44 which is on track for our annual target of \$12 per head of population. This figure also affected by using the latest population from the 2021 census.

Cost of statutory planning service per planning applications



As of 31 December 2025, the cost of statutory planning service per planning application is \$3,228.47 which remains below or target of less than \$3,500 per planning application.



Strategic direction 4

A vibrant and thriving community



New Music Stage at St Kilda Festival 2025.
Photo by Monique Pizzica.

Major initiatives 2025/26

Council delivers multiple projects that contribute to **a vibrant and thriving community**. Following are the major initiatives (priority projects) we are starting, continuing or completing in 2025/26.

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Arts Culture and Economic Development Strategy Develop a new Arts, Culture and Economic Development Strategy.	Delivery	●	The development of the new Creative and Prosperous City Strategy is being progressed to ensure Council has a refreshed, dedicated focus on the arts, cultural and creative industries in the city. Councillors will be briefed on the proposed scope and engagement approach early in Q3.	Nov 2026	Operating Budget	
Carlisle St Carparks Strategy Redevelop the Carlisle Street carparks to facilitate the creation of the Balaclava Retail Renewal Precinct.	Delivery	●	Officers are finalising negotiations in preparation to formalise the sale. An independent valuation was received for the site, following which Coles exercised their right to obtain a second valuation. The Australian Property Institute (API) was contacted to provide a valuer to undertake this. The valuer was engaged in December 2025, and the valuation process is expected to be ongoing until approximately March. In the interim, discussions with neighbouring shop owners regarding the extent of the future easement at the rear of Carlilse St to secure access to the rear of their properties are ongoing.	Jul 2026	13	-
Great Places and Precincts Deliver more inviting and engaging spaces for the community to enjoy. Including master planning the Glen Eira Road and Glen Eira Avenue area in Ripponlea.	Delivery	●	Short term projects identified for delivery across Fitzroy St, St Kilda, Balaclava, Domain, Fisherman's Bend and South Melbourne.	Jun 2026	500	500

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Lagoon Reserve Pavilion and Park Improvements Deliver the new multi-story Lagoon Reserve pavilion project. The facility will feature inclusive change rooms, public toilets, a first aid room, and multi-purpose community spaces, ensuring it meets the needs of all users	Awaiting Closure Report		The Lagoon Reserve Pavilion upgrade has reached a key milestone, with Practical Completion achieved and the Certificate of Occupancy issued. This marks the completion of the primary construction phase and delivery of a contemporary facility designed to support community use and sporting activities.	Dec 2025	3,545	3,780
Library Facilities Improvement Program A program to invest in improvements to the infrastructure, amenities, fittings and furniture of our libraries.	Discovery & Concept		Overall, the Library Facilities Program is on track. The masterplan is complete, however needs the formal endorsement of Council. Officers are planning to brief Councillors again on the plan with a view to endorsement in Q3. Middle Park Library upgrade is back on track following approval of the business case and updated milestones following earlier delays incurred, with procurement process to commence early in Q3. St Kilda Library furniture replacement remains at risk due to tight delivery and installation timeframes.	Feb 2026	673	450
Port Melbourne Netball Infrastructure Deliver expanded netball facilities in and around Port Melbourne for the growing and inclusive sport.	Planning & Design		Recent progress has focused on resolving the preferred location for the project to establish a clear delivery pathway. A significant milestone was achieved on 10 December 2025, when Council unanimously endorsed the recommendation to proceed with community engagement to consider undertaking the project at JL Murphy Reserve. This decision has enabled the next phase of planning, with progress now made on the engagement strategy which will guide stakeholder and community consultation. Engagement activities are scheduled to commence in February 2026.	Dec 2026	1,772	1,777

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
South Melbourne Market Strategic Plan Invest in the South Melbourne Market to deliver the quintessential village market experience by developing and implementing the South Melbourne Market Strategic Plan.	Delivery		The draft South Melbourne Market Strategic Plan 2026-30 is complete and will be presented to Council on 18 February 2026 for adoption. This Council Report also includes the Community Engagement Report that informed the final draft of the Strategic Plan.	Feb 2026	Operating Budget	
South Melbourne Project Connect Design and start delivery of the South Melbourne Market Project Connect to upgrade and renew the Market.	Discovery & Concept		The Concept Design phase of Project Connect is underway, with NH Architecture appointed as Principal Design Consultant for the Project following a competitive tender process. This appointment marks a key milestone in our long-term vision to revitalise the iconic South Melbourne Market. Project Connect is a strategic capital development initiative designed to renew and upgrade the Market's buildings and public spaces. The goal is to enhance the experience for customers, improve safety and productivity for traders, and strengthen the Market's connection with the surrounding precinct.	Jun 2032	462	553
South Melbourne Town Hall Renewal upgrade Renew South Melbourne Town Hall and work with the Australian National Academy of Music on the reopening of the Town Hall.	Delivery		The project is off track as the forecasted remaining contingency is insufficient to cover the remaining construction period despite value management efforts. A report is being prepared to seek additional funding to cover the overrun and the remainder of the project, as well as asking consideration for additional early works for the Australian National Academy of Music (ANAM) to be undertaken. Considerable progress on the main works has continued over Q2, with works continuing the seismic steel works for the main hall, along with the completion of the new slate roofs on the east and southern wings. Demolition works also commenced for	Sep 2026	27,815	8,962



Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
			the ANAM early works and solar panels have been installed on the Eastern aspect of the Western Annex roof. Due to the construction shutdown period over much of December and January, the main redevelopment works were halted and the site secured and locked down, with security patrols added across the shutdown period.			
Sport and Recreation Strategy Renew the Getting Our Community Active Sport and Recreation Strategy which guides the planning and provision of sport and recreation facilities and services to meet the needs of the community.	Delivery		The key findings and insights from both the background research and analysis and community engagement (phase 1) were collated into a report, which was taken to a Council Briefing. Writing of the Strategy has commenced with a draft expected to be completed in Q3.	Aug 2026	43	67

Legend On Track/Complete At Risk Off Track

Arts and culture

It has been a productive period for Arts and Culture, with two new initiatives launched to support local artists. The inaugural Summer Artist Incubator began in December, transforming the Carlisle Street Art Space into a free 12-week residency studio. This year's resident artists, Betty Sargeant, Arabella Strachan and Stephania Windholz Leigh, are working on site, with the gallery open for the community to meet the artists and see works in progress.

We also launched a new Community Art Space program, offering local creatives free exhibition opportunities across St Kilda Library, Port Melbourne Town Hall and Emerald Hill Library. The program provides a supported pathway for artists to present work and develop exhibition skills. Applications for 2027 are expected to reopen in October.

An extension to the First Nations mural on the St Kilda vaults, Karrween Weereeng Marr – The Dance of the Spirit People, was completed by artist Tommy Day III late last year.



Dagmar Cyrulla and Eolo Paul Bottaro, 2025, photograph by Tiffany Garvie

Economic development

Live Music Action Plan

As part of the Live Music Action Plan, we supported the launch of Seekers Way in St Kilda, attracting strong media coverage across TV, radio and print. Seekers member Bruce Woodley AO and the late Judith Durham's sister, Beverley Sheehan, attended the event, with local First Nations singer Jess Hitchcock performing 'The Carnival Is Over' before Councillor Serge Thomann presented a replica street sign to Bruce Woodley.

The naming of Seekers Way followed our decision to rename Nelson Street to avoid duplication. Historical research revealed the site's significant connection to the iconic band, who rehearsed and planned tours from Judith Durham's former home. We submitted the proposed new name to Geographic Names Victoria, which approved it after verifying compliance with naming rules.

Special Rates: Port Melbourne and South Melbourne

We have commenced the statutory process to introduce Special Rate and Charge schemes for the Port Melbourne and South Melbourne Business Precincts from 1 July 2026 to 30 June 2031. Public notices and notices of intent have been issued, with property and business owners able to lodge submissions or objections until 30 January 2026.

If declared in April 2026, the Port Melbourne scheme will generate up to \$320,000 per year, while the new South Melbourne scheme will raise up to \$280,000 in 2026–27, indexed annually.

Festivals and events

The 2025 Nike Melbourne Marathon delivered a landmark year, achieving record participation with all race distances selling out. Nearly 25,000 runners in the full and half marathon travelled through the City of Port Phillip, up from 19,000 in 2024, with tens of thousands of supporters lining the streets to cheer them on. The event continues its ambition to become the World's Most Encouraging Marathon, strengthening its place in Melbourne's major events calendar.

The 2XU Wellness Run also marked its fifth year in the City of Port Phillip and continued its rapid growth, increasing from just over 3,000 runners in 2021 to approximately 13,500 participants in 2025. A new course saw the half marathon begin at the Formula 1 start line in Albert Park, loop around the lake and flow down Fitzroy Street before joining Beaconsfield Parade. Strong crowd turnout contributed to increased trade for the Esplanade Market and local businesses along Fitzroy and Acland Streets. The event also raised more than \$400,000 for Beyond Blue, reinforcing its role as both a major community drawcard and a significant fundraiser.

Libraries

The St Kilda Library refresh project continues to deliver improvements to the Library. Following the redesign of the library space and relocation of the children's area, as well as shelving and seating within the space, the library now has improved usability and better flow for patrons using the library. The refresh project has improved the utilisation of the children's spaces, and improvements in spaces within the library (lounge chairs) which invite people to stay in the library longer. Patron feedback has been positive, with people commenting on the improved natural light and the overall sense of spaciousness the new layout provides.

Operationally, the refreshed layout has strengthened our operations, enabling more effective service delivery. Program participation at St Kilda continues to expand, supported by the availability of flexible new program spaces created during the refresh. The Library Social Worker has further enhanced the library's role as a safe, inclusive and supportive environment, with staff reporting a noticeable increase in confidence and consistency when responding to community needs.



Digital Signage at Libraries

South Melbourne Market

South Melbourne Market Strategic Plan

In quarter 2 2025, the draft 2026–30 South Melbourne Market Strategic Plan was finalised following engagement with more than 500 shoppers, residents and traders. The Plan outlines the Market's priorities for the next five years, ensuring it continues to meet community needs, uphold its strong reputation and support traders to thrive. It will be presented to Council for adoption in Q3.

Market Highlights

The Market was a major destination for Christmas shopping, offering artisan gifts and fresh local produce. The three fishmongers, had a record week, selling more than 6 tonnes of lobster and crayfish, 15 tonnes of prawns and 20,000 dozen oysters. Festive roving entertainment and children's activities added to the celebrations, and New Year's Eve delivered the Market's busiest trading day on record.

Safety and compliance upgrades to the Cecil Street restaurant precinct were completed, including improvements to gas, drainage, water, electrical services and fire sprinklers.



South Melbourne Market trader, Gem Pier Seafood

Sport and recreation

JL Murphy – Official Opening Event

On 1 December 2025, the City of Port Phillip celebrated the official opening of the newly upgraded sports grounds at JL Murphy Reserve, marking a major milestone for the local community. As the largest Council-managed sporting precinct, JL Murphy Reserve is a vital hub for sport, recreation, and community connection. We invested \$5 million in upgrading two sports grounds, with an additional \$275,000 contribution from the Victorian Government.



Upgraded JL Murphy Reserve

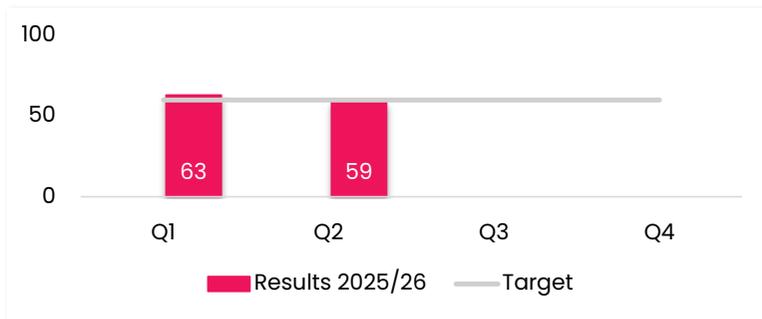
Lagoon Reserve Pavilion Upgrade – Project Completion

The Lagoon Reserve Pavilion has received the Certificate of Occupancy received and Practical Completion issued. This marks the successful completion of the main construction phase of a modern, high-quality community facility that will serve residents, sports clubs, and the wider community for years to come. The new pavilion features an upstairs social room, ground floor changerooms, kitchen facilities, and both club user and public toilets, creating a flexible and inclusive space for community gatherings and sporting activities. Surrounding landscape works have also been finalised, including new pathways, lighting, seating areas, and a dedicated BBQ and picnic space.



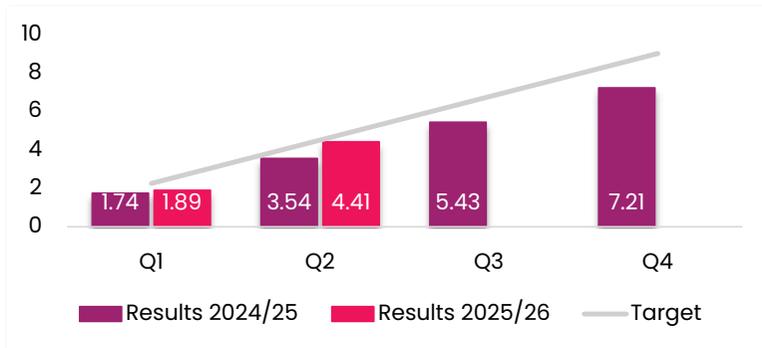
Service performance measures

Percentage of payments made within 14 days of receipt of invoices (Small Business Charter)



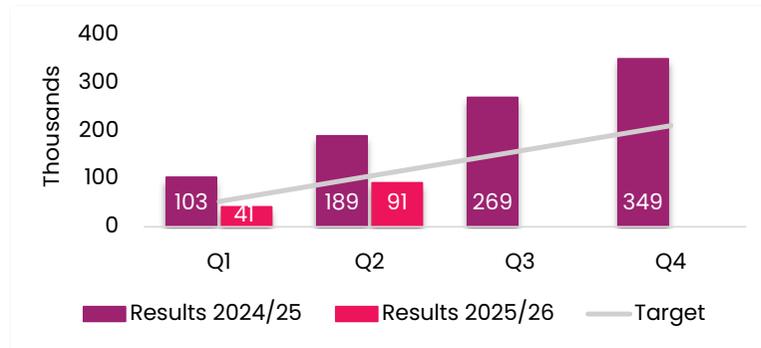
Annually we are 63% compliant meeting the small business charter and exceeding the 60% target. In December this dropped below target to 59% due to staff leave for the seasonal period delaying processing. In addition, the timing of weekly payment dates does not line up with the due date under the charter. 10 non-compliant invoices were "late" by 1-4 days only impacting the result unfavourably by 5%. We will monitor to ensure we remain above target.

Loans per head of population



In Q2 2025, there were 284,486 loans recorded across the City of Port Phillip libraries. This brings our year-to-date loan per head of population to 4.41, falling slightly below our target for this time of 4.45. We did see an increase in loans from last quarter.

Esplanade Market visitation



In Q2 2025, visitation was significantly impacted by adverse weather from October to December. Eight Sundays experienced high winds and rain, reducing foot traffic, and the 21 December market was cancelled due to hail and thunderstorms. In contrast, four Sundays with ideal weather saw exceptionally strong attendance.

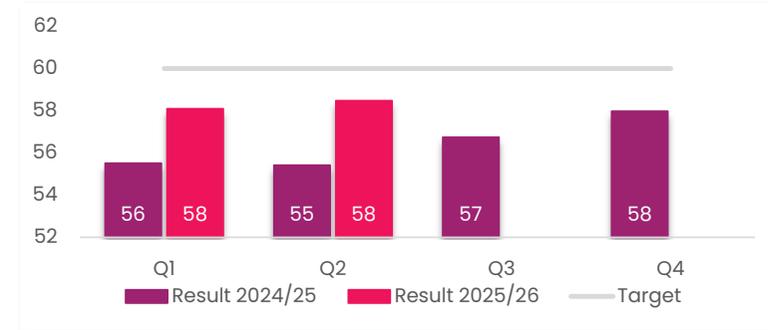


Library membership



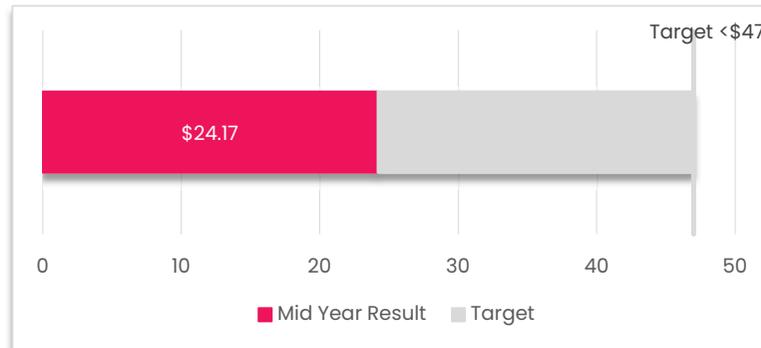
In Q2 2025, 43 per cent of the population of the City of Port Phillip are a registered member of Libraries. This is above our target of 32 per cent. This figure also affected by using the latest population from the 2021 census.

Recently purchased library collection



As of 31 December 2025, 58.49 per cent of our Library collection has been purchased which is below our target of 60 per cent. This includes hardcopy/printed material as well as audio, visual and digital material. That has been bought of the last five financial years

Cost of library service per population

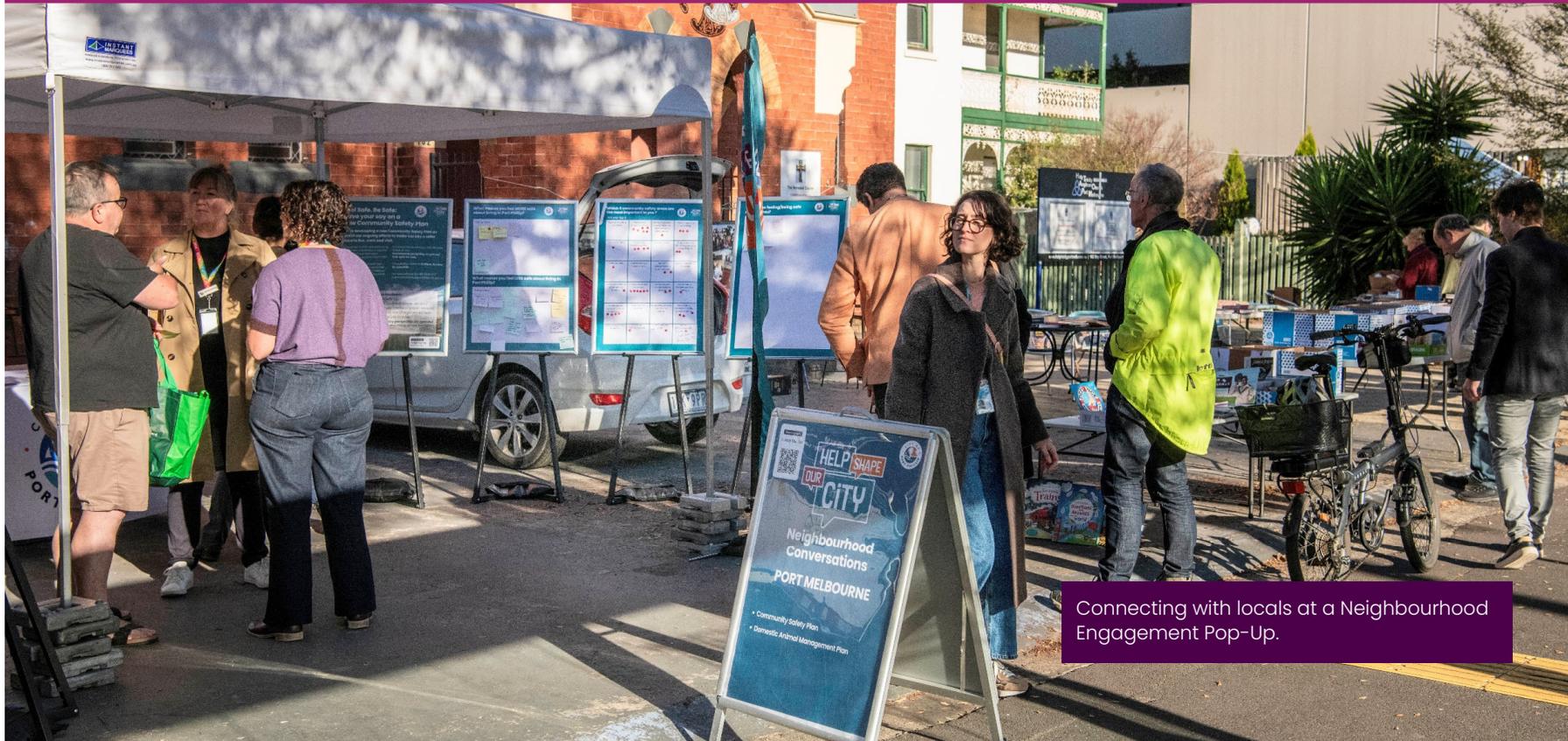


As of 31 December 2025, the cost of library service per population is \$24.27. This is on track to fall below our target of \$47.



Strategic direction 5

An engaged and empowered community



Connecting with locals at a Neighbourhood Engagement Pop-Up.

Major initiatives 2025/26

Council delivers multiple projects that contribute to **an engaged and empowered community**. Following are the major initiatives (priority projects) we are starting, continuing or completing in 2025/26.

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Audit and Risk Committee Charter Enhance Council's Audit and Risk Committee by benchmarking and updating its charter, to enable it to manage risk across the organisation more effectively	Delivery		The Audit and Risk Committee Charter were reviewed and updated to reflect contemporary better-practice governance requirements and Council's oversight arrangements. The revised Charter was formally adopted by Council on 20 August 2025 and is now in effect.	Ongoing		Operating Budget
Community Engagement Strategy, and Community Engagement Policy Develop and implement a Community Engagement Strategy to guide a contemporary approach which reflects Council's goals and renew Council's Community Engagement Policy.	Delivery		Community Engagement Policy adopted on 3 December 2025 Council Meeting, alongside Council's Commitment to Community Engagement. The approach to developing a Strategy was changed, in consultation with councillors. A Commitment to Community Engagement was developed in its place as it was seen as a more fitting approach to meet Council's needs.	Dec 2025		Operating Budget
Community Satisfaction Survey Facilitate delivery of the Community Satisfaction Survey, analyse and publicly release the results in a timely manner and act to improve service delivery.	Delivery		Planning is currently underway for the 2026 Community Satisfaction survey.	Jun 2026		Operating Budget
Council Plan Development Develop and update the Council Plan and Budget.	Delivery		Development of the Council Plan and Budget Year 2 is on track. This quarter's focus has been on consolidating key inputs related to resourcing –people,	Jul 2034	70	70

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
			finances, and major projects and initiatives. These inputs will inform the draft budget process scheduled for January–February. Community engagement remains a priority, with efforts aimed at gathering as much feedback as possible to shape the draft budget. Additional communications are underway to ensure the community is aware of the new, early engagement approach.			
Council's Integrity Framework Implement the Council's Integrity Framework including reviewing and updating Council's delegations and authorisations and updating governance frameworks to make sure officers understand decision-making process and have authority to act.	Delivery		Council has endorsed the updated Delegations and Authorisations, and these changes have now been reflected in our internal systems. Organisation-wide training is planned for early 2026.	Ongoing		Operating Budget
Customer Improvement Plan Implement and annually update Council's Customer Improvement Plan to embed our Customer Experience Charter promises, build our organisational maturity and support an improved customer experience.	Delivery		As 2025 and Q2 closes, the plan is on track overall, with 91% of actions on track. Highlights from this year's work so far include: <ul style="list-style-type: none"> • Development of a framework for customer-centred delivery for complex requests. • Improvements completed for the online customer request to update personal details, streamlining the approach across council teams. • Completed 2 successful pilot workshops to translate the Customer Charter promises into their everyday work. 	Jun 2026		Operating Budget



Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Governance Rules Review the Governance Rules and implement its outcomes.	Delivery	●	Council endorsed the updated Governance Rules in September 2025, and councillors have since completed the required training.	Oct 2025	Operating Budget	

Legend ● On Track/Complete ◆ At Risk ■ Off Track

Advocacy

In quarter two, we progressed several initiatives that deliver tangible benefits for residents. Support secured from the Australian Grand Prix Corporation will help activate local areas during major events and support the community to leverage major events.

We played a leading role in developing a joint mayoral statement condemning antisemitism, endorsed by most Victorian councils. This demonstrated strong sector-wide leadership and reinforced our commitment to fostering a safe, inclusive, and respectful community.

We also continued to advocate for safer use of the foreshore through a campaign seeking an exclusion zone for personal watercraft along the Port Phillip coastline, and progressed transport advocacy by calling for increased frequency of the 606 bus to improve local access and connectivity.

To strengthen community involvement in advocacy, we released a new advocacy form to gather insights from local groups, residents, traders, and organisations. Council also submitted budget bids to State stakeholders aligned with community priorities, ensuring local needs are clearly represented in government decision-making.

Communications

In Quarter 2 we strengthened how we communicate with our community, ensuring residents, businesses and visitors receive timely and relevant updates on local services, projects and events.

Three editions of Divercity were delivered to more than 15,000 subscribers, featuring Council decisions, service updates and community stories including Christmas Day activities, local op shops, Madden House, Seekers Way and recycling initiatives.

Engagement continued to grow, with social followers up 3.8%, impressions up 190% and more than double the engagement year on year. What's On channels also expanded, boosted by viral content such as the "Made in Japan" video and popular posts featuring the Melbourne Marathon and an Elwood seal pup.

We delivered summer safety messaging, the 2025–26 Summer Destination Campaign, and new dog on/off-leash signage and waste-bag dispensers. Communications supported Carols at Gasworks, Chanukah activities, NYE, trader events, Midsumma and the Melbourne Marathon.

We promoted Council services, community safety initiatives, capital works and engagement opportunities, as well as stories showcasing Accessible Beaches, public art, the Seniors Festival and the Sol Green Reserve upgrade.



Dog-Friendly Foreshore Signage

Community engagement

Community Engagement Policy and Commitment

The refreshed Community Engagement Policy, and supporting Commitment to Community Engagement, were finalised and formally adopted by Council at the 3 December 2025 Council Meeting.

The Policy outlines Council's response to the requirements of the Local Government Act 2020, setting out engagement promises to our Port Phillip communities. The Commitment document details our plan for community engagement at Port Phillip, highlighting the areas we will focus on improving for the remainder of this Council term.

Together, these documents provide clear guidance on how community engagement is undertaken at the City of Port Phillip.

Core Values Award for Engagement

We're proud to announce that the City of Port Phillip Urban Forest Strategy engagement program has won the Environment category at the [Engagement Institute Core Values Awards](#).

These annual awards honour projects that exemplify meaningful, inclusive, and effective engagement. They celebrate innovation, integrity, and impact, recognising organisations that set the benchmark for community and stakeholder engagement.

This achievement reflects our commitment to creating a greener, more sustainable future through collaboration with our community.

Learn more about the [Urban Forest Strategy Engagement Program](#).

Customer experience

In Q2 we received 33,890 requests and complaints, averaging more than 10,000 per month, with a strong 90.8% completed on time. High-volume teams—including Waste Services, Parking Services and Street and Beach—continued to provide exceptional service.

We recorded 1,898 complaints, with 1,493 relating to missed bin, hard waste and green waste collections. These achieved an excellent 98.5% on-time completion. The remaining 425 complaints across other areas were resolved at 92.6% on time.

Volumes are expected to remain high over summer as more residents and visitors use our beaches, streets and laneways. To support improved customer satisfaction, the Customer Experience team has been working closely with Parking and Waste Services to review feedback from the online form and Snap Send Solve star ratings.

Q2 also saw the launch of the new OneCouncil Help Hub, providing help cards, FAQs and best-practice guides to support better use of the Request Management system. The resource is providing value to staff in triaging and follow up for improved clarity and timeliness in service request management.

Governance

In response to the Department of Home Affairs request to increase conferees to accommodate increasing Australian Citizenship approvals, the City of Port Phillip held their largest Citizenship Ceremony on Thursday 12 November.

We invited 250 conferees to attain their Citizenship through the ceremony which was Mayor Alex Makin's first public event as Mayor. Deputy Mayor Mears, Cr Thomann and Cr Jay were also in attendance, assisting in reading the names of conferees as well as distributing Indigenous plants to Australia's newest citizens.

The Ceremony commenced with a Welcome to Country followed by Port Melbourne Primary School Choir who performed 'I Still Call Australia Home' and 'Give us Hope' before being welcomed back to stage at the end of the proceedings for the National Anthem.

The Mayor and Councillors look forward to continuing Citizenship Ceremonies with success in 2026, the first being scheduled for Monday 26 January.

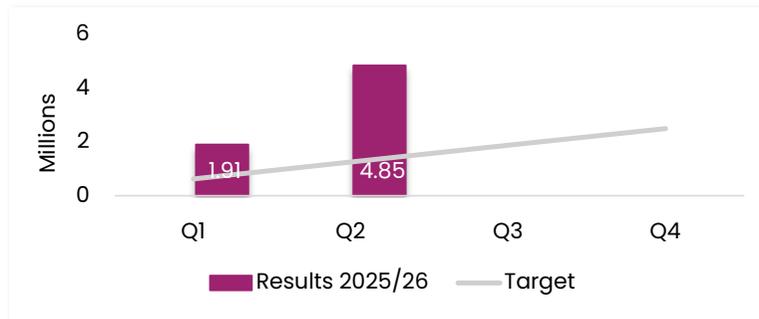


Mayor Alex Makin, Deputy Mayor Bryan Mears, Cr Serge Thomann and Cr Beti Jay with conferees'



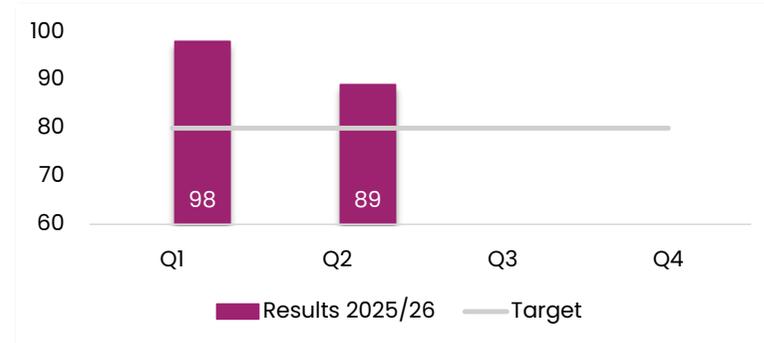
Service performance measures

Total external competitive grants awarded to City of Port Phillip by the State and Federal Governments



By 31 December 2025, the City of Port Phillip has been awarded \$4,849,700 in external competitive grants. This exceeds our target for the year of \$2.5 million.

Customer experience improvement plan actions on track



In Q2 2025, 89 per cent of Customer Experience Improvement actions are on track or completed at the end of Quarter 2 which exceeds the target of 80 per cent.



Strategic direction 6

A trusted and high-performing organisation



St Kilda Town Hall Council Chamber

Major initiatives 2025/26

Council delivers multiple projects that contribute to **a trusted and high-performing organisation**. Following are the major initiatives (priority projects) we are starting, continuing or completing in 2025/26.

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Asset management modelling Update Council's asset management models using condition inspection data to better inform Council's operations, maintenance, and investment programs.	Delivery	●	Improved asset data is being used to inform decision making, assisting to enhance alignment across the asset plan, financial plan and coming year's budget. Strategic planning is underway to deliver an updated, evidence based 10-year outlook for financial year 2027 and beyond.	Ongoing		Operating budget
Clever Port Phillip Deliver and refine annually our Clever Port Phillip Action Plan to support innovation, improved productivity, customer experience and financial efficiency.	Delivery	●	This program includes several projects, with six currently in progress—all on track for delivery on time and within budget. In Q2, significant staff time savings were achieved through key system improvements, including: <ul style="list-style-type: none"> • OneCouncil upgrade, aligning our Enterprise Resource Planning system to the latest version and improving day-to-day efficiency. • Phase 2 of Forestree, streamlining tree management processes and reducing manual work. • Enhancements to the Asset Maintenance system, supporting more efficient and timely upkeep of Council assets. • Integration of asset and location data, improving accuracy and reducing time spent verifying asset locations. 	Ongoing	656	564

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Cost and Efficiency Review Review the costs, revenue, service levels and performance of each Council service with councillors from the first half of 2025/26 to inform the 2026/27 Budget.	Delivery		Councillors have been provided with a series of briefings on Council services. Following these briefings, the Councillors Summer Reading Pack included the remaining of services that we did not cover. Feedback from Councillors is being collated to inform the development of Budget 2026/27.	Ongoing		Operating Budget
Human resource and payroll system renewal Deliver the human resource and payroll system project to support improved employee experience, productivity, and recruitment (the scope of the payroll upgrade is yet to be developed).	Discovery & Concept		System and vendor procurement specifications finalised with public tender process underway. The evaluation committee have been working through the process to identify the preferred platform and to determine next steps.	Jul 2027	546	1,249
Information and Communications Technology (ICT) and Artificial Intelligence (AI) Strategy Review and deliver our ICT Strategy and the Enterprise Architecture Framework including our approach to managing the risk and opportunity of AI.	Delivery		The ICT Security Action Plan 2025–2028 has been submitted for review by our staff consultation committee and outlines the organisation's security priorities, risk treatments, and capability uplift activities for the next three years. It aligns with the Enterprise Architecture Framework by setting the security standards, actions, and roadmap needed to maintain a secure and scalable technology environment. The updated AI Policy will also be shared with the Staff Consultative Committee and outlines our approach to responsible AI use, including governance, risk management, ethical considerations, and opportunities for innovation.	Nov 2025		Operating Budget
People and Culture Strategy Ensure values-based leadership and attract,	Delivery		Leadership development continued in Q2, with sessions focused on building high-performance teams for all people leaders. The 2025 Next Generation Leaders program concluded with	Ongoing		Operating Budget

Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
develop and retain a diverse, high-performing and engaged workforce.			<p>participant graduations, and preparation for the 2026 program is underway. The final People Leaders Forum for 2025 was held in October, bringing together around 160 leaders across all levels.</p> <p>The annual Service Awards in October recognised 29 employees who reached 10-, 20-, 30- and 40-year milestones.</p> <p>Wellbeing initiatives progressed through annual skin checks and a men's health webinar attended by more than 80 staff. Safety and Wellbeing education sessions were delivered on new Regulations, workplace adjustments and child safety obligations. A gap analysis was also completed to assess compliance with the new Psychological Health Regulations introduced in December.</p>			
Portfolio Delivery Improvement Plan Enhance project portfolio management, delivery and outcomes by benchmarking our capability and developing and implementing an improvement plan.	Delivery		<p>The governance streams within the improvement plan are progressing with an organisation focus on governance forums. Delivery of other improvement streams has been impacted by changeover in key roles and required focus on development of the 26/27 budget, including the portfolio build. Rebuilding momentum will be a key focus in Q3.</p>	Ongoing		Operational budget
Property Policy Update Council's Property Policy to guide best value in the management of Council's property portfolio including strategic planning; leasing and licensing; and property acquisition, disposal and development.	Delivery		<p>The Property Policy is currently under review and progressing as planned. Work is underway to strengthen the policy framework, including improved governance, clarity of roles and responsibilities, and alignment with contemporary operational and legislative requirements. The updated policy is scheduled to be presented in Q3.</p>	Ongoing		Operating Budget



Major Initiative	Stage	Status	Update	Completion Date	Forecast \$'000	Budget \$'000
Workplace Plan Deliver a program of workplace renewal and upgrade to ensure Council facilities are fit for purpose and support the delivery of the Plan for Port Phillip.	Planning and Design / Delivery		Overall, the program is on track. The scope is being reviewed alongside the building asset renewal program to ensure asset renewals relating the workplace are included within the program. A presentation of the updated scope and budget requirements will be presented to the Executive Leadership Team (ELT) in January. Access consultants have been engaged and conducted a review of the proposed end of trip facilities and all gender bathroom locations with a report containing the review findings received in December. Concepts have been reviewed to add colour and different feels to each neighbourhood within the office and quotes are being sought to help to finalise the ideas. The wellness space at the Operations Centre has also been upgraded.	Jun 2034	370	320

Legend ● On Track/Complete ◆ At Risk ■ Off Track

Asset and property management

Father Bob's Christmas Lunch at St Kilda Town Hall

On Thursday, 12 December, the Father Bob Maguire Foundation hosted their annual Christmas Lunch at St Kilda Town Hall. This heartwarming event brought together 300 financially vulnerable members of the local community for a festive celebration. Guests enjoyed a delicious lunch provided by the generosity of local suppliers who donated their time and supplies to make the day special. The event highlighted the power of community, kindness, and giving back, especially during the holiday season.



Father Bob Foundation Volunteers

Carols by Queerlight

On Saturday 13 December, Carols by Queerlight returned to St Kilda Town Hall for 2025. The Melbourne Rainbow Band delivered a fabulous night of celebration and festive entertainment for the LGBTQIA+ community. The City of Port Phillip proudly welcomed over 450 guests who joined the Carols by Queerlight Singers for a joyful Christmas sing-along. This annual event brings warmth, music, and a touch of magic to the festive season. It's a wonderful way to celebrate diversity, inclusion and community spirit in a cheerful and welcoming environment.



Melbourne Rainbow Band

Both Father Bob's Christmas Lunch and Carols by Queerlight were supported through the Town Hall Hire Subsidy Scheme, which assists local not-for-profit groups in hosting a broad range of low-cost community events at our town halls. Initiatives like this are a vital to fostering inclusion, connection, and a sense of belonging for everyone in our community, in line with the Council Plan.

People, culture and safety

Systems Uplift

The HR Systems Uplift continued to advance, with the tender process progressing toward selecting a modern solution that will streamline HR processes, improve data management and support organisational efficiency.

Safety & Wellbeing

Key actions under the annual Safety Plan progressed, including a gap analysis to assess compliance with the new Psychological Health Regulations. Education sessions were delivered on the Regulations, workplace adjustments and child-safety obligations. Wellbeing initiatives also continued, with annual skin checks and a men's health webinar attended by more than 80 staff.

Gender Equality Reporting

In line with the Gender Equality Act 2020, the organisation submitted its Workplace Gender Audit on 1 December. Work is now underway on the required Progress Report and the development of the next Gender Equality Action Plan, due to the Commission by 1 May 2026.

Leadership & Recognition

Approximately 160 leaders attended the November People Leader Forum, which focused on strengthening leadership capability and organisational alignment. The annual Service Awards on 30 October recognised 29 employees reaching 10-, 20-, 30- and 40-year milestones, celebrating their long-term contribution and commitment.

Technology

Information and Communication technology (ICT) Strategy

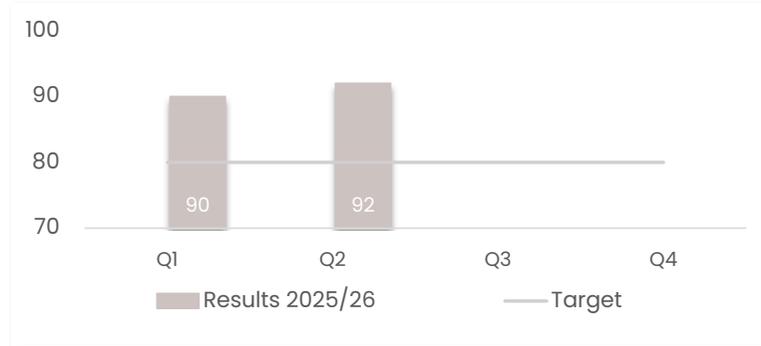
As part of our ICT Strategy, we are committed to the delivery and continuous refinement of our Clever Port Phillip Action Plan to accelerate the adoption of new technologies and innovative practices that enhance productivity, elevate customer experience, and drive financial efficiency.

Several projects and programs of work, including the upgrade of our Enterprise Resourcing Planning tool, OneCouncil, upgrade was completed during quarter 2 2025:

- Copilot Training Program continues to be rolled out across the organisation, empowering staff (357 staff trained to date) with AI-driven tools to enhance productivity and drive efficiency gains.
- Upgrade of OneCouncil, our Enterprise Resource Planning tool, which is detailed in the highlights below.
- Development of a subdivision process for Planning Permits completed, providing the Council's planning team with a more streamlined process to support subdivisions.

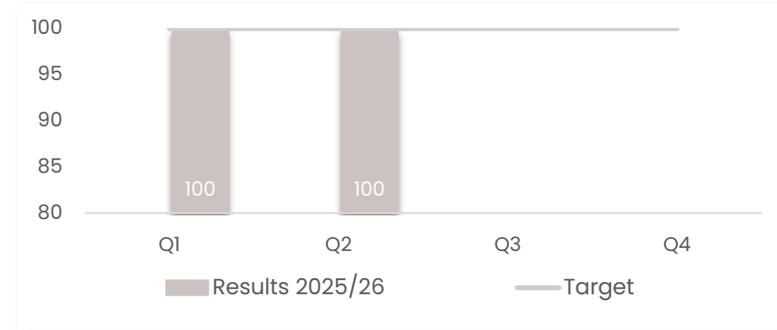


Percentage of gender equality action plans on track



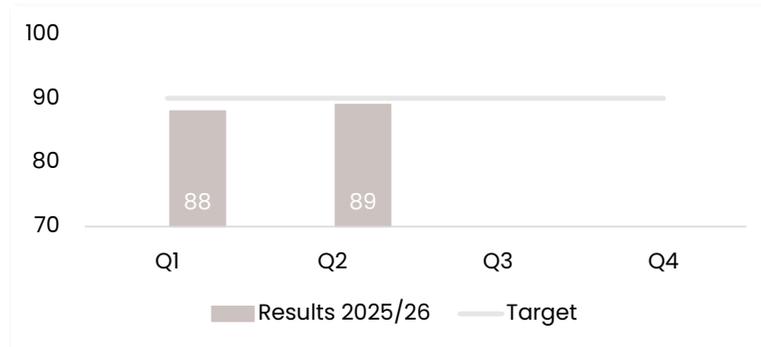
In Q2 2025, 92 per cent of gender equality action plans are on track, this exceeds our target of 80 per cent.

Percentage of Freedom of Information applications resolved in legislative timeframes



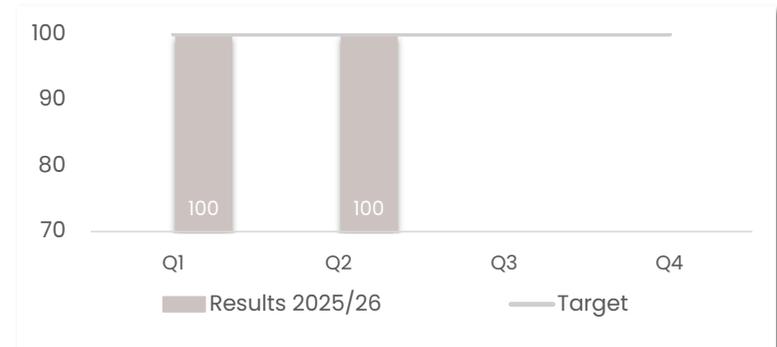
In Q2 2025, we resolved 100 per cent of Freedom of Information applications within the legislative timeframes

Digital and Technology Service incidents service levels met



In Q2 2025, we achieved an 89 per cent service level for Digital and Technology Service incidents. This falls just below our target of 90 per cent.

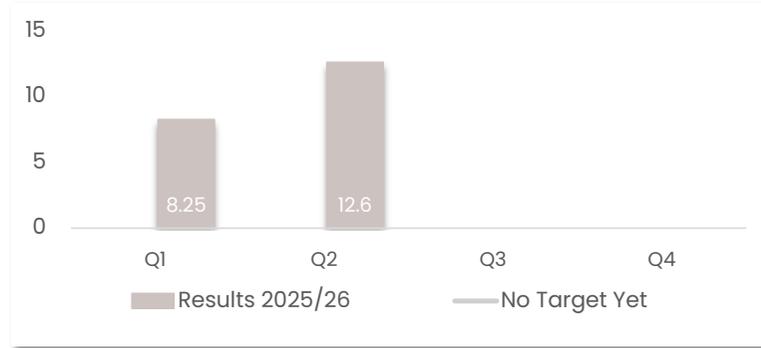
Critical incidents reviewed within 7 days



In Q2 2025, we recorded four critical (P1) IT incidents. All were reviewed within seven days which meets our target. The incidents included three data breaches and one account compromise.



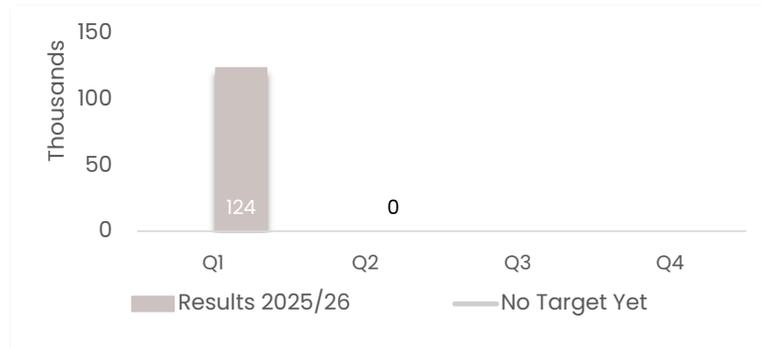
Staff time saved from technology projects (months)



In Q2 2025, our technology improvement projects resulted in 12.6 months of staff time saved. This was achieved through several key initiatives:

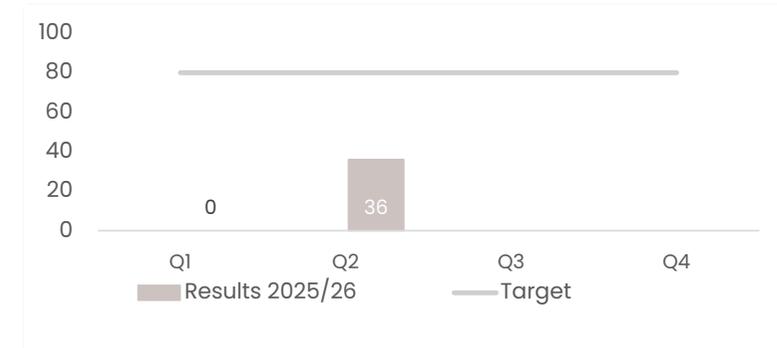
- Upgrade of our Enterprise Resource Planning application, OneCouncil, to align the product with the latest version and drive further efficiencies on how Council staff use the system
- Implementation of phase 2 of application that streamlines the management of trees within council (Forestry), improving efficiency and reducing manual processes
- Further updates on system that drives the maintenance of Assets across Council to ensure our assets are appropriately maintained with minimal delay and duplication of effort
- Integration of our asset data with location data to link our assets with actual location information to improve data accuracy and reduce time spent verifying location data.

Customer time saved from technology projects (days)



In Q2 2025, the focus was to drive staff time saving efficiencies through internal process and system optimisations including the upgrade of our Enterprise Resource Planning application, OneCouncil. As such we conducted no projects to improve customer time savings this quarter

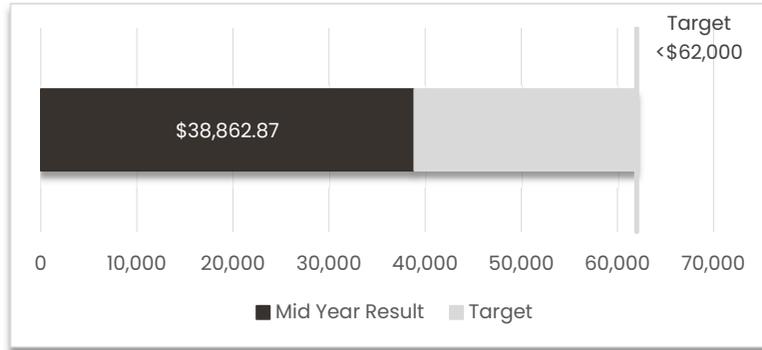
Portfolio Delivery Improvement Plan



In Q2 2025, we commence work on our Portfolio Delivery Improvement Plan and the associated improvement actions. 36 per cent of actions are on track. This is below our target of 80 per cent



Cost of elected representation



As of 31 December 2025, the cost of elected representation is \$32,862.87 per elected representative. This is at risk to fall above our target of \$62,000 at the end of the financial year.

Project Portfolio Overview



On track 80%

Latest result has achieved target measure. On track across all elements.

At risk 13%

Latest result experienced a minor miss in relation to target measure.

Off track 7%

A significant variation from the target measure. Off track for one or more elements.

Portfolio status trend

	12-month average	Sep 2025	Oct 2025	Nov 2025	Dec 2025
On track	75%	81%	81%	76%	80%
At risk	16%	12%	13%	16%	13%
Off track	9%	7%	6%	8%	7%

Portfolio financial performance

	Number of projects	Annual budget (\$ million)	Annual forecast (\$ million)	FYTD forecast (\$ million)	FYTD budget (\$ million)	FYTD variance (\$ million)
Capital	172	80.9	77.9	32.9	32.7	0.2
Operating	83	12.6	12.0	4.8	3.9	0.6
Total	255	93.5	89.9	37.7	36.6	1.1

Our current financial status is provided in the Q2 Financial Report which can be found in the Council Meeting minutes on our [website](#).





8. A HEALTHY AND CONNECTED COMMUNITY

8.1 *Future for Aged Care Service Delivery*..... 83

8.2 *Elwood St Kilda Neighbourhood Learning Centre Community Grant Project Variation* 127



8.1 FUTURE FOR AGED CARE SERVICE DELIVERY

EXECUTIVE MEMBER: KYLIE BENNETTS, GENERAL MANAGER, COMMUNITY WELLBEING

**PREPARED BY: BRIDGET MONRO-HOBBS, MANAGER COMMUNITY SERVICES
ROHAN BOND, HEAD OF ACCESS AND INCLUSION**

1. PURPOSE

- 1.1 To present to Council the findings of community engagement undertaken in late 2025 around the future of Council's Aged Care service delivery and seek a Council decision on a preferred way forward.

2. EXECUTIVE SUMMARY

- 2.1 For some time, the Commonwealth has been implementing major aged-care reforms, including transition to the Support at Home Program (SHP) by 1 July 2027, at this stage.
- 2.2 *The Aged Care Act 2024* introduces new compliance obligations, enforceable duties, stronger quality standards and increased governance requirements for all registered providers, including local government.
- 2.3 Since its implementation over a year ago, Council's Village Model (social support, community transport, delivered meals, Hop On Hop Off bus (Council funded), and Community Connectors (Council funded)) has delivered community benefits but despite best efforts and for a range of reasons continues to underperform on services funded by the Commonwealth:
 - 2.3.1 Delivered meals: meeting 19% of Commonwealth funded service targets.
 - 2.3.2 Social connection: meeting 39% of Commonwealth funded service targets.
 - 2.3.3 Transport: meeting 70% of Commonwealth funded service targets, noting that almost all of this target has been achieved by transporting clients to the social connection services outlined in 2.3.2.
- 2.4 Council acquits its performance each year to the Commonwealth and has been required to return unspent funds to the Commonwealth where funding has not been expended and service targets have not been achieved.
- 2.5 It is expected that future Commonwealth funding will shift from block funding to activity-based funding, significantly increasing financial risk for Council given the fixed cost nature of its service model. This was not known at the time Council made decisions around the Village Model in 2023/24.
- 2.6 Based on current performance of the Village Model, changes to the Aged Care Act and the expected future funding model for CHSP services the following options were developed for Council to consider in 2025:
 - 2.6.1 Option 1- Stay in the delivery of all current services and optimise performance.
 - 2.6.2 Option 2- Relinquish delivered meals, retain the remaining Village Model services.
 - 2.6.3 Option 3 – Provide the Community Connector Service only.



- 2.6.4 Option 4 – Deliver some Village Model services through a values aligned partner.
- 2.6.5 Option 5 – Relinquish all CHSP services, retain the community connectors, provide a fully Council funded model and create a Positive Ageing Team.
- 2.7 At a confidential Council Meeting on 8 October 2025, Council endorsed undertaking community consultation on Option 5. This Option provided for the:
 - 2.7.1 Creation of a dedicated Positive Ageing Team focused on older people.
 - 2.7.2 Investment by Council of an additional \$106,000 per annum to expand Council funded social connection services outside the CHSP system.
 - 2.7.3 Continuation of the hop-on hop-off bus service.
 - 2.7.4 Step away from the delivery of CHSP-funded services (social support, transport, and delivered meals) with these transferred to an appropriately qualified aged care provider.
- 2.8 Engagement was undertaken on this proposed model at the end of 2025.
- 2.9 Engagement activities included a survey with 150 responses, four library drop-in sessions with 19 attendees, a meeting with the former Older Persons Advisory Committee, and six written submissions.
- 2.10 A petition with 34 signatures was also received as part of community feedback requesting that the City of Port Phillip maintain funding for the Social Inclusion/Better Together Program in 2026–27. The petition stated that the program is essential to Council’s commitments to social equity, inclusion, reducing loneliness, and supporting older people, people with disability, and culturally diverse communities. Petitioners highlighted that no specialist aged-care providers can deliver this community-led model and that defunding it would undermine Council’s ability to meet the goals outlined in the Plan for Port Phillip and the 2025–35 Council Plan. The petition was received by Council 3 December 2026 and is to be considered by Council through this report.
- 2.11 Community feedback received through the above engagement processes highlighted the important role Council plays in aged care services. Through this engagement Council’s role in delivering CHSP funded services in Port Phillip was seen as highly valued as are the staff that work hard to deliver these services.
- 2.12 Despite this positive community feedback, there are viability challenges for Council to continue to deliver these Commonwealth funded services, which will be heightened once funding model changes are implemented from block to activity-based funding. While Council provides a quality service, new Aged Care Act provisions also impose much stronger compliance obligations which would require Council to invest additional rates funding to assure it was meeting these obligations. Meanwhile the ability to grow Council’s client base to meet Commonwealth service targets is constrained as only those assessed as eligible under the CHSP can access these services and Council is operating in an increasingly competitive aged care market place. If Council was to step back from this service, the Commonwealth Government would fund other approved specialist aged care organisations to meet the assessed need.
- 2.13 On balance it is recommended that Council moves to a Positive Ageing Model that can support a broader range of older people in Port Phillip comprising of a larger Linking Neighbours program offering social activities and outings; an ongoing Community



Connector support service to help people navigate available services; continued operation of the Hop On Hop Off bus and a dedicated Positive Ageing Team to design and deliver local programs.

- 2.14 It is also recommended that Council steps back from the delivery of community-based Commonwealth funded programs as it is increasingly unviable for a provider like the City of Port Phillip to deliver these services into the future.
- 2.15 The recommended Positive Ageing model responds to community engagement feedback by enhancing the Linking Neighbours program and creating a dedicated Positive Ageing team to continue to support people to access services and supports locally, as well as continuing to deliver the hop on hop off bus service which will be optimised to ensure it is efficient and meets the needs of the community that use this service.
- 2.14 The Positive Ageing model also responds to feedback about barriers to access, and support to navigate aged care services with the continued inclusion of the Community Connector team who will continue to assist residents to connect with services locally.
- 2.15 Transitioning to a Council funded service model removes barriers of access for older people as it will not require people to be eligible for CHSP services to participate in the Council service. Clients receiving Commonwealth funded aged care services (including CHSP services currently delivered by Council) could attend and participate in the new Council service, if the level of care they require means it is safe for them to do so. Council officers will also look at ways to continue the connection current clients have to each other through the expanded Linking Neighbours Program.
- 2.16 This model will also provide the opportunity for Council to work more closely with other local providers such as South Port Day Links to compliment the hop on hop off bus service and ensure a robust and coordinated community transport response is provided to our community.

3. RECOMMENDATION

That Council:

- 3.1 Reaffirms its ongoing commitment to supporting older people to age positively in our community. Notes the feedback from clients, community, OPAC members and community groups received through the formal consultation process as outlined in Attachment 1 and thanks them for their participation in this engagement activity.
- 3.2 Notes the Chief Executive Officer undertook engagement with staff and union representatives in line with Council's Enterprise Agreement.
- 3.3 Notes that the Commonwealth Aged Care Reforms, implementation of the Aged Care Act, 2024 and performance to funded targets drove a need for Council to review the way it delivers services to older people to ensure it is viable, relevant, efficient, and demonstrates best value for money to the community.
- 3.4 Endorses the implementation of a Positive Ageing model which includes:
 - 3.4.1 A larger Linking Neighbours program offering social activities and outings.
 - 3.4.2 Ongoing Community Connector support to help people navigate available services.
 - 3.4.3 Continued operation of the Hop On Hop Off bus.



- 3.4.4 A dedicated Positive Ageing Team to design and deliver local programs.
- 3.5 Notes that Council will make changes to its 10-year financial plan, including an annual increase of \$106k to aged care service delivery as part of the 2026/27 Council Plan and Budget.
- 3.6 Endorses the commencement of the process to relinquish Commonwealth Home Support Program (CHSP) funded support services (social support group, transport and delivered meals) back to the Commonwealth at a date agreed with the Commonwealth.
- 3.7 Requests the Chief Executive Officer to write to the Commonwealth Government confirming, Council's intention to relinquish CHSP in-home services and Council's commitment to work together to ensure a smooth transition for clients to Commonwealth approved providers.
- 3.8 Writes to the lead petitioner of the 'Continuation of Social Inclusion Funding 2026.27 Petition' to advise them of the outcome of Council's decision on this matter.
- 3.9 Thanks staff, for their professionalism and commitment to the delivery of aged care services in Port Phillip.

4. KEY POINTS/ISSUES

Commonwealth and State Government Policy Background

- 4.1 In 1984 the Home and Community Care (HACC) Program was established, providing an integrated service system to support people with disability and older people to remain living at home. In Victoria, a tripartite agreement was in place between the Federal, State and Local Governments to support older people and people with disability to remain active and independent within their local communities.
- 4.2 With the roll out of the National Disability Insurance Scheme (NDIS) that occurred during July 2016 through to June 2020, the HACC program ceased, with the Commonwealth Government assuming responsibility for funding older people through the implementation of the National My Aged Care assessment service and the delivery of the Commonwealth Support at Home Program (CHSP) for older people. The State continued to fund disability support services for people who were in eligible for the NDIS.
- 4.3 In practice this split the one program into four, which included the NDIS, the CHSP, the Home and Community Care Program for Younger People (HACC PYP) and the Regional Assessment Service (RAS).
- 4.4 Splitting the program into four as well as a shift in State and Commonwealth responsibilities started to make it difficult for local government providers in Victoria. This was also compounded by the introduction of My Aged Care, meant that local government providers could no longer receive direct referrals from clients, family members of GP's, with all referrals and requests for assessments required to go through a National single point of contact with referral to service broadcast out to the marketplace rather than going directly through to a specific service provider such as local government.
- 4.5 In light of the above the Commonwealth and State Government agreed to retain block funding and continue the delivery of RAS to support local government providers in Victoria to transition to the new funding environments. These provisions were not



provided to other States and Territories who had to adjust to activity-based funding arrangement much earlier.

- 4.6 The most recent aged care reforms are due to the report of the Royal Commission into Aged Care Quality and Safety which was handed to the Commonwealth Government on the 26 February 2021 and made public on 1 March 2021.
- 4.7 Implementation of the Report's recommendations has been in train for several years and implementation has been extended multiple times by the Commonwealth Government. At this stage it is anticipated these changes will be fully implemented by 2027. These changes will see the CHSP transition to the SHP.
- 4.8 The key features of the reforms are increased client choice and control, individualised funding that is portable and a nationally consistent assessment, service provision and funding model.
- 4.9 The reformed aged care service system will replace the CHSP and will be known as the SHP. Full implementation is currently expected to commence on the 1 July 2027. It is worth noting that the timeframe for implementation has been extended on several occasions, and it has been difficult for the aged care sector and local government to receive clear and consistent policy advice from the Commonwealth Government.
- 4.10 There are several changes within the new model which will have a significant impact on local governments in Victoria. These include funding transitioning from block funding to activity-based funding, payment in arrears for services delivered, additional reporting requirements, increased governance and strengthening of the Aged Care quality standards, as well as the centralisation of assessment services into a single nationally consistent assessment service and the creation of a demand driven response to aged care services and client care needs.

Port Phillip Decision Making Background

- 4.11 In February 2023 a project commenced that aimed to understand what the Commonwealth policy change would mean for service delivery in the City of Port Phillip.
- 4.12 At the time Council was funded \$3.4 million by the Commonwealth Government to deliver in home and community-based services to approximately 650 older people. These supports included domestic assistance, personal care, respite care, property maintenance, home modifications, delivered meals and community transport. This profile of service delivery was consistent with other Victorian local governments at the time.
- 4.13 In 2023, several factors were identified that were making it difficult for Council to remain in the delivery of several in-home supports. Key factors included:
 - 4.13.1 *Inability to meet targets* - the project found that Council was not meeting its service delivery targets and it was projected by 30 June 2023, that the cost of under delivery would be no less than \$1.7M. This inability to meet targets was due to a decline in referral rates with the introduction of My Aged Care as well as a lack of suitably qualified and experienced direct care staff and challenges in recruiting care workers as well as limitations on the total numbers of home care hours that could be delivered within a workday due to occupational health and safety limitations.



- 4.13.2 *Operating Span of Control*- the project found that Council's operating model required an extraordinary span of operating infrastructure, and that the marketplace could maintain a span of 1:18 as a minimum. Ultimately the project found that indirect costs (supervisory and administrative support staffing ratios) were significantly higher than industry standards, and a reduction in indirect costs would be required to move to a competitive and sustainable business model.
- 4.13.3 *Fixed Costs and Enterprise Bargaining Agreement* - the project found that Council's fixed costs and EBA had an impact on Council's ability to be competitive in an open marketplace, with the rate per hour costs to deliver services exceeding what it costs the marketplace circa 34% higher.
- 4.14 The project then considered the financially prudent role Council could play in an increasingly marketised environment to support older people to age in place. Three options were developed for Council to consider. These options were:
- 4.14.1 Continue to deliver all CHSP services.
- 4.14.2 Exit all CHSP funded services.
- 4.14.3 Relinquish all in home services back to the Commonwealth and continue to deliver community-based services including the introduction of a Community Connector role (known as the Village Model).

The Village Model Proposal

- 4.15 The Village Model proposal on 9 November 2023 involved Council continuing to deliver community based CHSP services including transport, social support and delivered meals as well as retaining the Council funded Hop on Hop off bus service.
- 4.16 As a part of the Village Model proposal, Council relinquished back to the Commonwealth high-volume in-home supports (domestic assistance, personal care, respite care property maintenance, home modification and shopping assistance).
- 4.17 Council also invested in a new Community Connector service that would support older people to connect into the Commonwealth aged care service system as well as into other local services and supports they may need to assist them to age well.
- 4.18 At a Council meeting on the 1 November 2023 Council endorsed the Village Model for public, staff and client consultation throughout November and early December 2023.
- 4.19 The key themes from this community consultation included:
- 4.19.1 The need for quality assurance (29%)- that any change of service delivery was carefully managed.
- 4.19.2 Issues to manage (18%)- this was related to quality assurance but also concern for the impact on staff and the loss of meaningful relationships between clients and staff.
- 4.19.3 The value placed on Council services (17%).
- 4.19.4 Affordability of services (13%) -the need to carefully consider the cost of service and impact this might have on clients.
- 4.19.5 Managing the change (11%)- the importance of carefully managing and transition to a new provider.



4.19.6 Resistance to change (11%)- prefer no change, concerns about a worse outcome for clients if the change went ahead.

4.20 In response to the consultation process and an understanding of the drivers for change at a Council meeting on the 21 February 2024 a decision was made to relinquish back to the Commonwealth the delivery of high-volume in-home supports and implement the Village Model.

Transition out of CHSP services and implementation of Village Model

4.21 The Commonwealth established a panel of approved providers that could meet the unique characteristics of the Port Phillip community, that had an already established local presence, experience in the delivery of high-quality aged care services and the ability to meet future clinical governance and reporting requirements of the new SHP.

4.22 The panel of providers for Port Phillip was made up of six providers who included Bolton Clarke, MECWA care, Better Health Network, Southport Daylinks, Jewish Care and Annecto (who subsequently announced their closure as of July 2025).

4.23 A transition team of Council staff was established to work with the approved panel of providers to support clients to transition to a provider of their choice. Clients were provided with details of the providers and in situations where clients wanted to choose providers not formally part of the panel, information was provided on how these organisations could be contacted.

4.24 Two expos were delivered so clients could meet the new providers, understand how their services worked and what they could offer.

4.25 All clients had service continuity throughout the transition, and the transition took approximately four months.

4.26 The transition period also resulted in 50 staff departing from the City of Port Phillip. These staff either sought continued local employment from the panel of providers, transitioned to a new career or retired.

4.27 The transition process received positive feedback from the Commonwealth as a best practice example due to its care for clients and staff and for strong relationships it built with incoming providers.

The Current Status of the Village Model

4.28 The Village model has now been in operation since the 1 September 2024.

4.29 The Village Model is comprised of:

4.29.1 Delivered Meals service providing delivered meals to clients in their own homes which is subcontracted to Choice Fresh Meals (CHSP funded).

4.29.2 Social Connection service which provides group-based community outings, programming and activities (CHSP funded).

4.29.3 Community transport which transports clients to the outings, programs and activities provided by the social connection service (CHSP funded).

4.29.4 Hop on Hop bus service (fully Council funded).

4.29.5 Community Connector service which supports older people to access local supports and navigate the Commonwealth Aged care service system (fully Council funded).



Delivered Meals (CHSP funded)

- 4.30 Council's delivered meals service, funded through the CHSP, has evolved from the meals on wheels service which was established in the 1970s. Meals are delivered chilled and individually packaged and meet the minimum nutritional requirements for older people to maintain their health and wellbeing.
- 4.31 Council received CHSP funding to deliver 110,403 meals across the 2024/2025 financial year. The meals are delivered to 136 clients every Monday, Wednesday and Friday.
- 4.32 Council currently subcontracts Choice Fresh meals to prepare, pack and deliver meals to clients as well as the completion of monitoring and welfare checks with concerns around client health and wellbeing reported back to Council. This subcontracting arrangement is in place until October 2026.
- 4.33 The delivered meals service is performing at 19% to target, delivering 21,531 meals per annum rather than the 110,403 meals Council is currently funded to deliver by the Commonwealth in the 2024/25 financial year. This is similar to performance in previous years.
- 4.34 Low performance is attributed to lack of client demand (as all referrals come through My Aged Care), increasing competition in the marketplace, as well as the lack of culturally appropriate meals options such as Kosher certified meals options with the current provider.
- 4.35 One of the key changes under the new Aged Care Act 2024 sees provider obligations strengthened with increased reporting and compliance obligations. For the delivered meals service this brings a significant change. Where currently risks are delegated to the provider (Choice Fesh Meals), under the new Aged Care Act, all obligations and associated risks including quality assurance and client monitoring will be the sole responsibility of Council. In practice Council would need to be satisfied that all aspects of quality, including components which are contracted out to the provider are monitored and managed.
- 4.36 This would see a significant change to the contract management process, with Council needing to increase the time investment and monitoring processes to ensure compliance. Conservatively, this would require at a minimum an additional \$64,000 per annum for additional staffing to ensure compliance with standards are met. Council's ability to increase use of the service is linked to eligibility criteria and the aged care central assessment system.

Social Connection Service (CHSP funded)

- 4.37 The social connection service is known as the Better Together program.
- 4.38 This service delivers a range of programming and activities to clients who are referred through My Aged care and are CHSP eligible. Activities provided by this service include day trips, exercise programs, social lunches, as well as transport from their home to the activity.
- 4.39 Council is funded by the Commonwealth to deliver 20,763 hours of social support annually. 8,155 hours are being delivered representing 39% of the target. This equates to approximately 60 clients who access this service on a regular basis. To optimise this service, a target of 100-120 clients would enable Council to meet its funded targets. Performance of this service has remained consistent for the last three years despite



measures over the last six months to broaden the appeal of the service as well as actively promoting the service through a number of channels including direct mailout, library pop ups, home visiting library service and through the community connector role.

Community Transport (CHSP funded)

- 4.40 The Community Transport service is used to provide individual transport to clients who attend the social connection program.
- 4.41 Council receives funding to deliver 6,711 trips per annum, with current performance sitting at 70% of the funded target.
- 4.42 Performance to this target is tied to the number of participants that attend the social connection activities.

Hop on Hop off bus service (Fully Council funded)

- 4.43 The Hop on Hop off bus service is an initiative that commenced in 1982 prior to the amalgamation of Councils to form the City of Port Phillip. This initiative was designed to mimic public transport routes in the city providing a free and accessible alternative to traditional transport services.
- 4.44 The service operates from the hours of 8.30-3pm Monday to Friday. The service operates two minibuses with a seating capacity of nine, with 3 main bus routes that cover 100 stops.
- 4.45 Peak usage occurs during the morning with popular destinations including the South Melbourne Market, Port Melbourne Coles, St Kilda Library and Melbourne Sports and Aquatic Centre.
- 4.46 Trip data indicates low utilisation on some of the bus routes with approximately 4,300 round trips provided each year. There is an opportunity to maximise usage of this service by building on popular destinations and identifying other places that the community would like to access.

Community Connector role (Fully Council funded)

- 4.47 The Community Connector is a new role that Council funded when it made the decision to relinquish in-home services back to the Commonwealth. It provides a single point of access for older people and or their families, who need support to navigate the formal aged care service system or link into other services and supports older people may need to age well.
- 4.48 Since the formal commencement of the connector service on the 1 September 2024 over 170 individual community members have been supported to access the services and supports, they need to age well in the City.

What is impacting the Village Model performance?

- 4.49 The implementation of the Village Model since 1 September 2024 has provided Council the opportunity to have a continued and visible role supporting a small number of older people in the absence of high-volume in-home supports which were transitioned to specialised aged care providers in 2023.
- 4.50 A challenge for Council in meeting performance targets has been the centralisation and implementation of the single assessment service. This change, and significant waitlists



for assessments and referrals for services has compounded the issue, as well as low numbers of referrals being received through My Aged Care for Council's services.

- 4.51 Since the implementation of the Village Model, more information has come to light as the Commonwealth gets closer to the full implementation of the SHP and the implementation of the new Aged Care Act 2024 about what the future funding and compliance arrangements of community-based services will be.
- 4.52 When the establishment of the Village Model was endorsed, the Commonwealth had advised that moving forward, community-based services would continue to be block funded.
- 4.53 Officers now understand that Council will transition from block funding to activity-based funding, where payments are made in arrears based on actual service hours delivered. This shift impacts Council's ability to sustain the current service model.
- 4.54 Fixed costs combined with under performance of service targets will result in reduced income through client fees and government funding, leading to a risk of a higher Council contribution into the future if the current service delivery model is maintained and performance is not able to be improved.
- 4.55 Despite optimisation activities occurring (promotion of current services, improved claiming for services delivered, increased variety of programs and activities, and promotion of services through the Connector Service) and due to further changes in the SHP environment including increased governance it will be very challenging for Council to deliver services within a \$360,000 budget moving forward.
- 4.56 As such at a confidential Council meeting on 10 October 2025, Councillors were provided with several options to consider for an option to be endorsed for community, client and staff consultation.

Service Delivery Model Options provided

- 4.57 Council considered the following options:
- 4.58.1 Option 1 - Stay in the delivery of all CHSP funded services** - Continue to deliver the current services contained within the Village Model and identify opportunities to optimise the model and invest additional resources.
- 4.58.2 Option 2 - Relinquish delivered meals and retain the remaining Village Model services** - Relinquish delivered meals, retain the Community Connector role and retain and optimise the social support and community transport services.
- 4.58.3 Option 3- Community Connector Service only** - exit all Council and Commonwealth funded services (hop on hop off bus service, delivered meals, social connection program and community transport) within the Village Model and retaining the Community Connection function.
- 4.58.4 Option 4- Deliver Village Model services through a values aligned partner** - Deliver existing CHSP services to Port Phillip residents in partnership with another local provider (through a service agreement) that may have greater capacity to navigate the changed aged care environment (however CoPP would retain obligations under the Aged Care Act, 2024).
- 4.58.5 Option 5- relinquish all CHSP services, establish a Positive Ageing team that incorporates the Community Connectors, retention of a hop on hop**



off bus service and an enhanced Linking Neighbours Programs - Create a dedicated positive ageing team, bringing together roles across the Community Wellbeing Division which support older people including OPAC, Seniors Month an enhanced Linking Neighbours program, and retention of Council's hop on hop off bus service.

- 4.58 The Options were assessed against the below criteria:
- 4.58.1 Provide support to Port Phillip residents to successfully age in place particularly when it is not readily available in the marketplace or there are barriers to access.
 - 4.58.2 Support members of the Port Phillip community who may typically be disadvantaged in the aged care service system.
 - 4.58.3 Meet aged care and clinical governance requirements under the Aged Care Act 2024.
 - 4.58.4 Meet competitive neutrality requirements.
 - 4.58.5 Enable Council to deliver services efficiently and effectively to achieve value for money from Council's investment.
- 4.59 In October 2025, Option 5 was approved by Council for community engagement.
- 4.60 The proposed "Positive Ageing model" included:
- 4.60.1 Establishing a dedicated Positive Ageing Team to consolidate roles and activities supporting older people.
 - 4.60.2 Increasing Council investment by \$106,000 per annum to enable enhanced social connection services delivered outside the CHSP system.
 - 4.60.3 Continuing the delivery of the hop on hop off bus service.
 - 4.60.4 Concluding Council's delivery of CHSP-funded social support, transport, and delivered meals.
- 4.61 Features of Option 5 included: -
- 4.61.1 Establishes a fully Council-funded service model, enabling Council to maintain its focus on supporting older residents while responding more quickly to changing community needs.
 - 4.61.2 Council has full control over eligibility, enabling a more flexible and locally responsive service system. It also removes access barriers such as the requirement for My Aged Care assessments, supporting residents who need help but are not yet eligible for Government-funded aged care.
 - 4.61.3 Reduces the compliance burden introduced under the new Aged Care Act 2024, allowing Council to operate with greater flexibility and focus its resources on service quality and innovation rather than extensive reporting requirements.
 - 4.61.4 Enables the service to move beyond the structural constraints of CHSP and design a service that is fully aligned with local priorities and needs without the pressures of a competitive market and external referral pathways.
 - 4.61.5 It will also provide the opportunity to work closely with other local providers such as South Port Day Links to compliment the hop on hop off bus service and



ensure a robust and coordinated community transport response is provided to our community.

5. CONSULTATION AND STAKEHOLDERS

- 5.1 At the Council meeting on the 8 October 2025 endorsement was provided to commence a formal consultation process on the proposed new service deliver model for older people- the “Positive Ageing Model”.
(<https://haveyoursay.portphillip.vic.gov.au/supporting-positive-ageing-port-phillip>)
- 5.2 Engagement on the Positive Ageing model occurred between the 6 November and the 7 December 2025. The purpose of this engagement was to talk with clients, staff, and the community more broadly about the age care reforms and the impact they are having on Council’s ability to continue to deliver funded services and to introduce the proposed Positive Ageing model for feedback.
- 5.3 It also aimed to collect specific and general feedback on the proposed Positive Ageing model and any concerns or ideas for improvement as well as what elements would be important for future support of older people to age well at home.
- 5.4 In total 148 participants provided feedback. 100% of respondents were aged 60 or over, with most aged 70-84 years (63.5%). 73% of the respondents currently receive Council services. (See Attachment 1 for full Engagement report).
- 5.5 The consultation provided strong insights into the importance of robust transition arrangements and continuity of care in services that are transferred to another provider, the importance of the quality approved panel providers and their ability to offer a range of quality services. The importance of retaining the Hop on Hop of bus service and concerns about losing trusted relationships with staff and peers through the relinquishment of the social connection service were clearly outlined.
- 5.6 There was also support for the expansion of the Linking Neighbours program and continuation of the community connector roles in supporting older people to combat social isolation and loneliness and having support to connect into services and supports they need to age well.
- 5.7 A primary principle for the engagement was that we heard from as many clients as possible and ensured that we were flexible in how we supported older people to participate in the engagement process.

Client, Community and Advisory Committees Engagement

- 5.8 A range of activities and engagement opportunities were utilised to let community and clients know about the proposed changes to aged care services deliver model and to provide opportunities for feedback on the Village model.
- 5.9 Information and engagement opportunities on the Village model included:
 - 5.9.1 254 letters were sent to clients advising of the proposed service model and providing a frequently asked questions document and advising of the survey.
 - 5.9.2 A survey seeking feedback on the model and other considerations for Council in the provision of aged care services was undertaken. Surveys were available in both online and paper forms and were translated into four languages. Hard copies were sent to all active clients currently receiving Council’s CHSP services.



- 5.9.3 A Have Your Say web page was set up to provide details of the engagement opportunities and proposed changes.
- 5.9.4 Information was made available in public places such as local libraries, the ASSIST counter and through the hop on hop off bus service.
- 5.9.5 Information was made available in three community newsletters providing details of the proposed changes.
- 5.9.6 Four drop-in sessions were held at libraries for clients and interested people.
- 5.9.7 Past OPAC members were engaged in a 1.5-hour workshop on the proposal.
- 5.10 The key themes from the consultation process included:
 - 5.10.1 Participants told us they view these services as essential and that they want essential services to continue without interruption, especially social support programs and delivered meals. Many were worried (68 respondents) about service gaps during any changes and wanted current arrangements to remain stable.
 - 5.10.2 Some (29 respondents) asked about the quality and range of social programs from other providers, and a few (28 respondents) were concerned that social groups might break apart if several agencies were involved. A few others (5 respondents) welcomed ideas like expanding the Linking Neighbours program.
 - 5.10.3 Respondents also said trusted relationships with staff and peers are very important for reducing loneliness and supporting mental health. Many preferred Council-run services and questioned whether new providers could keep the same quality and safety standards. Other feedback included concerns about transport access and the cost of services.
 - 5.10.4 We asked respondents if they have suggestions for services. We received 116 responses to this question and categorised them into a range of themes, outlined below.
 - 5.10.5 Community feedback (55 comments) focused on practical and social supports that enable older people to live independently and stay connected
 - 5.10.6 The most frequent suggestions included maintaining and expanding social connection programs (29 comments), providing practical help at home such as cleaning, gardening, and minor maintenance (20 comments), and improving accessible transport options to support participation in activities (13 comments). Respondents also emphasised the need for clear, printed communication and regular updates, stronger navigation support through community connectors, and lists of trusted providers.

Other Stakeholder Engagement

- 5.11 At key stages of the development of options for service delivery, high level discussions were held with key stakeholders regarding Councils' ongoing role in the provision of direct services to older people including funded services under CHSP.
- 5.12 Council officers have engaged with the Commonwealth to seek advice and guidance on the proposed model and transition arrangements that can be put in place should Council decide to endorse the Positive Ageing model and relinquish any services.



- 5.13 Feedback from the former Older Persons Advisory Committee emphasised the importance of improving access to local activities, gentle exercise options, and practical supports, while strengthening communication through clearer promotion and a dedicated seniors newsletter. Participants also highlighted opportunities to enhance social connection through programs like Linking Neighbours and partnerships with community organizations.
- 5.14 A petition was received by Alfonso Salonga at the Council meeting on the 10 December 2024.

Response to Feedback

5.15 The Positive Ageing model responds to this feedback by:

- 5.15.1 Increasing Council's direct investment in social connection by enhancing the Linking Neighbours program and creating a dedicated Positive Ageing team to continue to support people to access services and supports locally, as well as continue to deliver the hop on hop off bus service.
- 5.15.2 Prioritising social support, wellbeing, and reducing isolation through investing in expanding the Linking Neighbours program to include a more diverse range of programs and activities aligns with community feedback.
- 5.15.3 Helping to reduce barriers of access, and support through navigating aged care services with the inclusion of the Community Connector team who will assist residents to connect with services locally.
- 5.15.4 Transitioning to a Council funded service model eliminates the barriers of access for older people as it will not require people to be eligible for CHSP services to participate. Clients receiving Commonwealth funded aged care services (including current clients of Council) would remain eligible to attend and participate, if the level of care they require means it is safe for them to do so within the expanded Linking Neighbours programs and the broader services delivered by the Positive Ageing team.

6. LEGAL AND RISK IMPLICATIONS

- 6.1 A comprehensive risk assessment and mitigation plans have been developed throughout this process.

7. FINANCIAL IMPACT

- 7.1 The current 10-year Financial Plan includes \$0.36m annually to support the delivery of services to older people through the Community Services budget. It is proposed that Council addresses the increase in funding associated with the recommended option as part of the 26/27 Council Budget process.
- 7.2 The Commonwealth Government has informed Council that one off transition costs (transition team, collateral, translations services, back of house administration etc) could be claimed back through the existing funding agreement. Redundancy costs, however, cannot be claimed.
- 7.3 Council makes an acquittal to the Commonwealth against its performance each year and has returned funds to the Commonwealth due to targets not being met.



8. ENVIRONMENTAL IMPACT

8.1 There are no direct environmental impacts arising from this paper.

9. COMMUNITY IMPACT

9.1 If Council endorse the Positive Ageing model it will result in changes for current clients, however every effort would be made to ensure continuity of care if CHSP services are transitioned to specialist aged-care providers under the Commonwealth reforms. Older people would retain choice and control over their preferred provider, and all providers must meet strict Commonwealth requirements to ensure qualified, locally based and appropriate support.

9.2 Detailed transition planning will be undertaken if the Positive Ageing model is endorsed for implementation. The older person will be well supported by Council through any transition.

9.3 Discussions have occurred with the Commonwealth Government about the proposed model and the best way to transition services and support current clients if the proposed Positive Ageing model is endorsed by Council.

9.4 The Commonwealth Government would work with Council if it chose to exit any services to ensure continuity of care for clients and allow for an appropriate range of qualified specialist aged care providers to be made available.

10. GENDER IMPACT ASSESSMENT

10.1 A Gender Impact Assessment (GIA) has been completed in the development of the Aged Care reform proposal, a requirement of the Victorian *Gender Equality Act 2020*. The GIA drew on client gender data and gender-analysed findings from community engagement, to consider impacts of the reforms on clients of different genders, ages, and backgrounds.

11. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

11.1 The Positive Ageing model aligns to a healthy and connected community. Through the continuation of community-based services and the establishment of the positive Ageing team, Council will support our diverse older population to get access to the services and supports they need to age well and retain important connections within the community.

12. IMPLEMENTATION STRATEGY

12.1 TIMELINE

12.1.1 If Council endorse the Positive Ageing model Council will inform the Commonwealth of its intention to relinquish funded CHSP services. This will include the provision of a detailed transition plan.

12.1.2 The Commonwealth will then establish a panel of approved providers to transition service delivery.

12.1.3 Timing for the completion of the transition and implementation of the Positive Ageing model would be confirmed once confirmation is received from the Commonwealth around the timing of transition arrangements. Council stepping back from the delivery of CHSP services is unlikely to be earlier than June 2026.



12.2 COMMUNICATION

12.2.1 If Council endorses the Positive Ageing model, letters and a frequently asked questions document will be sent to clients in their preferred language. The letter would inform clients of the Council decision. This would then be followed up with follow up communication throughout the transition period. Intensive communication would occur with clients and approved service providers once the Commonwealth has approved suitable specialist aged care providers.

12.2.2 Staff and Unions would also be informed with staff and individual meetings set up to discuss individual impacts.

12.2.3 The Council decision would be made available on the website.

12.2.4 More extensive communication to community would also occur as the transition progresses, and through the establishment of the Positive Ageing model.

13. OFFICER MATERIAL OR GENERAL INTEREST

13.1 Officers involved in this report have line management responsibility for the services and functions outlined in this report and are also subject to responsible person requirements under the Aged Care Act.

13.2 A related party of an officer involved in this report works for the Commonwealth Government. The related party is not involved with City of Port Phillip matters.

ATTACHMENTS 1. Supporting Positive Ageing Engagement Report



SUPPORTING POSITIVE AGEING IN PORT PHILLIP

Engagement Summary Report

January 2026





Acknowledgement of Country

Council respectfully acknowledges the Traditional Owners and Custodians of the Kulin Nation. We acknowledge their legacy and spiritual connection to the land and waterways across the City of Port Phillip and pay our heartfelt respect to their Elders, past, present, and emerging.

Postal Address

City of Port Phillip, Private Bag 3,
PO St Kilda, VIC 3182

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03 9209 6777.



Please consider
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Language assistance

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Polski (Polish): 03 9679 9812

Ελληνικά (Greek): 03 9679 9811

廣東話 (Cantonese): 03 9679 9810

普通話 (Mandarin): 03 9679 9858

Italiano (Italian): 03 9679 9814

**For other languages not listed,
please phone 03 9679 9814.**



If you are deaf or have a hearing or a speech impairment, you can phone us through the National Relay Service (NRS):

- TTY users dial 133677, then ask for 03 9209 6777
- Speak and listen users phone 1300 555 727, then ask for 03 9209 6777

For more information - [accesshub.gov.au](https://www.accesshub.gov.au)



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Introduction



Project background

Council is committed to helping older residents age positively, staying connected, independent, and well-supported in our community.

In line with this commitment, we're proposing to increase our direct investment in Council-funded aged care services each year and provide services designed locally to better meet the needs of our community.

At the same time, we're considering stepping back from delivering Commonwealth-funded aged care services. This change responds to national reforms that are making it harder for councils—especially those with smaller programs—to continue delivering these services effectively.

If Council decides to step back from these Commonwealth-funded services, the Australian Government will ensure other qualified providers continue to deliver them.

We understand that aged care has already seen many changes, and that more updates can feel uncertain. Our priority is to ensure older people and their families continue to receive high-quality, compassionate support that reflects their needs.

About the Engagement

To guide this decision, Council ran an engagement program to hear directly from older residents, families, and service users. The approach included:

- Sharing clear information about the proposed changes and why they are being considered.
- Providing multiple ways for people to give feedback—online surveys, phone conversations, and community sessions.
- Asking questions about how people feel about moving from traditional funded services to a model focused on early support and prevention.
- Exploring ideas for new ways to keep older residents connected and supported.

What we set out to achieve



The purpose of the engagement project was to:

- Gather feedback on proposed changes to aged care services.
- Understand how the Port Phillip community feels about shifting from traditional funded services to a model focused on early support and prevention, helping people stay independent for longer.

Explore new opportunities to support older community members through the proposed approach, ensuring everyone feels connected and cared for.

Previous engagement

In November 2023, the City of Port Phillip engaged with community members on proposed changes to aged care services in response to Commonwealth reforms. The consultation ran from 8 November to 9 December and focused on transitioning in-home care to accredited providers under the new Support at Home Program, while retaining community-based services and introducing a “Community Connector” role. Feedback from this engagement informed Council’s implementation planning in early 2024.

About this report

The purpose of this report is to provide an overview of our community engagement approach, outline who we heard from, and summarise what we learned. The findings in this report will be used to inform how Council progresses to support the community through this change.

Before reading this report

The following should be considered in reading this report:

City of Port Phillip Engagement Report – January 2026



- The information in this report is based on qualitative research and does not necessarily reflect the views of a statistically representative sample of the community.
- Participants attending the community events were self-selecting. As such, the key themes of conversations at these events may reflect only a limited proportion of the local community.
- City of Port Phillip strives to include diverse voices in our engagement activities. We acknowledge, however, that some people are likely to have experienced barriers to participation in the activities that are outlined in this report – including people with disability, multicultural communities, older people, Aboriginal and Torres Strait Islander people and others.
- The word '**participants**' is used to describe the total group of community members and stakeholders who contributed to this engagement process. The terms '**respondents**' is used to talk about the sub-group of total participants who responded to a specific question or engagement activity.
- The information and views presented in this report are a summary of the opinions, perceptions and feedback heard from across all the engagement activities. The feedback has not been independently validated. As such, some information maybe factually incorrect, unfeasible or outside of the scope of this project.
- This report summarises key feedback from participants and does not preclude the project team from considering community feedback in its original format.
- The report summarises the feedback from engagement activities. While every effort is made to include the full breadth of feedback provided, not all comments, views or advice are shown in the findings of this report. Where appropriate, a mix of quotes, themes and metrics are used to convey community feedback.
- We acknowledge that, while efforts are taken to manage duplication, there is potential for double-counting where participants have attended multiple events, and/or completed online activities via the *Have Your Say* website.



- Detailed participant demographic data was not collected or mandatory across all engagement events and activities. This may affect the weight of findings about community participation. Where appropriate, response numbers for each question are displayed or acknowledged.
- This report focuses on the communication and engagement activities delivered by Council in a planned engagement process. It does not necessarily include events, meetings, surveys, petitions, or communications organised by the community or third parties.
- This report was developed through a combination of human analysis and artificial intelligence (AI). Human analysts conducted the primary data analysis. AI tools were used to process and analyse large datasets, identify trends, and generate some preliminary findings. Any AI-generated findings were subsequently reviewed, validated, and interpreted by human analysts with expertise in the subject matter. The final conclusions and interpretations presented in this report represent the considered judgment of these human analysts, even where AI contributed to the data processing.



What we did

Between 5 November and 7 December 2025, we delivered a range of communications activities to let people know about this project and invite them to participate.

Communications activities

To increase awareness of the engagement process, we did the following:

Activity	Detail	Reach
 Client letter	<p>We sent a letter to clients of our Aged Care services via express post on Monday 10 November to let them know about the proposal. This included a survey and reply paid envelope.</p>	254 clients
 Emails	<p>Two email alerts were sent to <i>Have Your Say</i> page followers on 12 November and 2 December. This included those who had 'followed' the 'Have Your Say' engagement webpage from the engagement which took place in November 2023.</p> <p>Emails were also sent to partner organisations to alert them to the proposal.</p>	<p>28 <i>Have Your Say</i> webpage followers</p> <p>2 partner organisations</p>
 Newsletters	<p>Project information and an invitation to engage was included in:</p> <ul style="list-style-type: none"> - Shape Our City engagement newsletter x 2 (18 November, 9 December) - Community Sector News (14 November) 	Shape Our City: 4,315



- Library newsletter (21 November)
- Community Sector News: 1,261
Library newsletter: 6938



'Have your say' webpage

Council's dedicated engagement website, *'Have your say'* included a page for this project, with information on the process, a timeline, contact details, and opportunities to engage.

733 views
459 visits

Information in community spaces

Information and surveys were left in community spaces, such as ASSIST customer service desks, libraries and the Hop on Hop Off Community Bus

Members of the Aged Care team attended activities to provide information about the proposal.

N/A

- Social support lunch
 - Social support end of year activity
- 25

Councillor networks

Councillors were invited to share information via their networks at the beginning of the engagement period.

N/A

Engagement activities

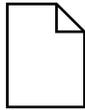
Between 5 November and 7 December 2025, we delivered a range of community engagement activities to collect ideas and feedback from the community.



Activity	Detail	Participation
 Survey	<p>The survey invited feedback on the proposal and ideas for services, and collected demographic information. It was available online, in print at libraries and ASSIST desks, mailed to clients, and distributed at community locations such as the Hop On Hop Off bus. The survey was offered in English and translated into Russian, Greek, Italian, and Simplified Chinese.</p> <p>A copy of the survey can viewed at Appendix 1, page 23)</p>	<p>150 surveys received (total)</p> <ul style="list-style-type: none"> - 74 online - 76 hard copy (2 Simplified Chinese, 1 Greek)
 Library drop-in sessions	<p>Participants could speak with the project team and/or complete an online or printed survey. These were held at Albert Park Library (11 November 1.30-2.30), Emerald Hill Library (19 November 1-2pm), Port Melbourne Library (27 November, 11am-12noon) and St Kilda Library (1 December, 10am-11am).</p>	<p>19 attendees</p>
 Former Older Persons Advisory Committee meeting	<p>A meeting was held with committee members of the former Older Persons Advisory Committee (OPAC) on 25 November.</p>	<p>1 meeting (5 attendees)</p>



Submissions



This includes emails and letters that were sent to Council, as well as uploads to *Have Your Say* webpage.

6 submissions
(5 via email, 1 upload to *Have Your Say* webpage)

Non-Council activities

Petition



We received a petition on 2 December that was sent to a Councillor regarding the proposal.

1 petition
(34 signatures)



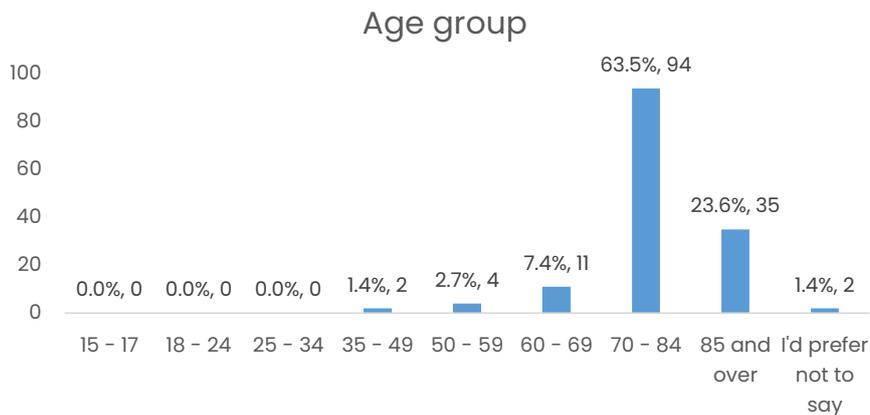
Who we heard from

Demographics

We collected demographic information through the survey to better understand who we were hearing from. People who gave feedback at information sessions, meetings, or via other channels were not asked for this information. The data shown here therefore reflects survey participants only, not all engagement activities.

Age

We asked survey respondents to share their age group. Of the 148 people who answered this question, most respondents were aged 70–84, representing 63.5% (94 people). A further 23.6% (35 people) were aged 85 and over, and 7.4% (11 people) were aged 60–69. No respondents were under 34 years of age.

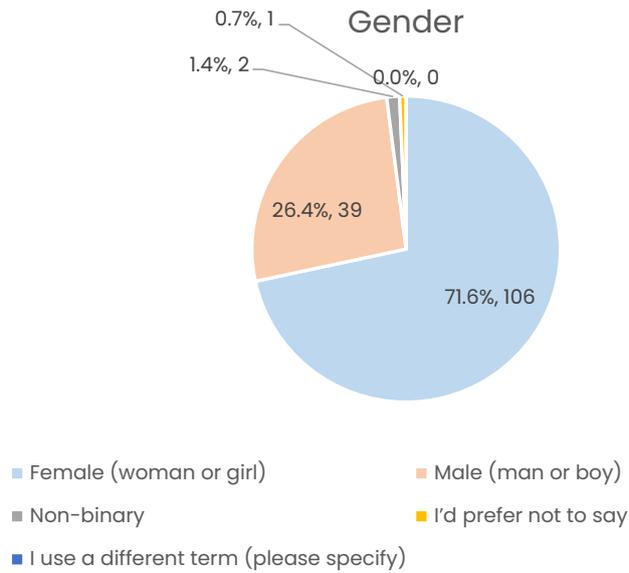


Gender

We asked respondents to share the gender they identify with. Of the 148 people who answered this question, 71.6% (106 people) identified as female (woman or girl), and

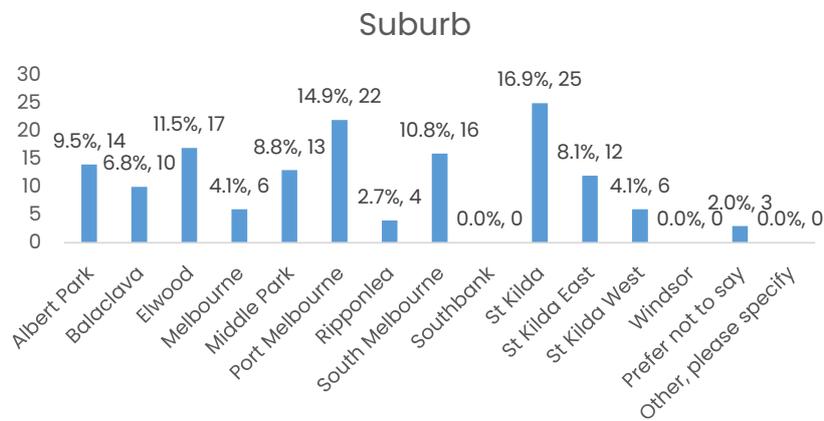


24.6% (39 people) identified as male (man or boy).



Suburb

We asked respondents to share their suburb of residence. Of the 148 people who answered this question, the largest numbers were from St Kilda (16.9% or 25 people), Port Melbourne (14.9% or 22 people), and Elwood (11.5% or 17 people). No respondents were from Southbank or Windsor.





Diversity and inclusion

We asked respondents if they identified with any of the following statements:

- *I am a person with disability* – 36 responses
- *I speak a language other than English at home* – 21 responses
- *I identify as LGBTIQ+* – 3 responses
- *I am from an Aboriginal and/or Torres Strait Islander background* – 2 responses

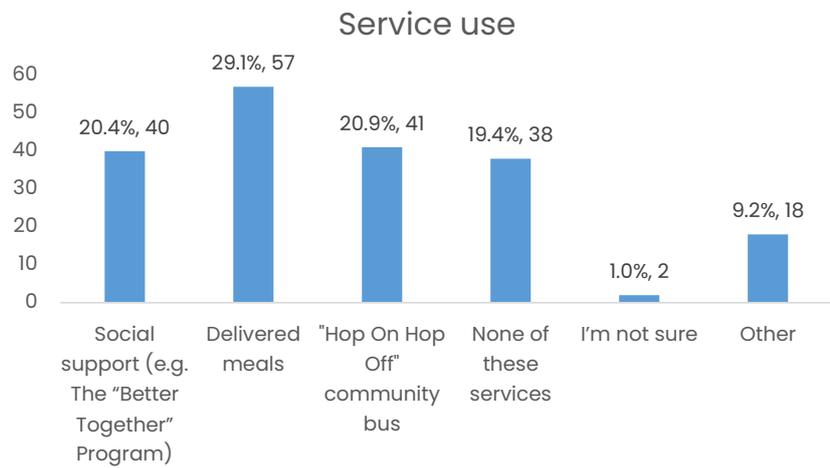
In addition, 6 people preferred not to say, and 87 indicated that none of these statements applied to them.

Targeted groups

For this engagement, we were particularly interested in hearing from clients of our Aged Care services. We also invited broader community, community groups and organisations to participate.

Services received

We asked respondents which services they currently access from Port Phillip Council. Respondents were provided with the following options to select in the survey – social connection services, delivered meals, hop on hop off bus service or other. Across all responses, a total of 196 people accessed services listed in the survey. The largest group (29.1% or 57 people) receive delivered meals, followed by 20.9% (41 people) who use the Hop On Hop Off bus service, and 20.4% (40 people) who access social support programs, such as Better Together. Additionally, 15% (29 people) accessed two or more services listed in this survey. Furthermore, 19.4% (38 people) said they do not receive any of these services. A further 9.2% (18 people) reported receiving other services, including social activities, transport options like South Port Day Links, use of community venues for meetings, library programs, walking groups, meal delivery, home maintenance, balance classes, and rental subsidies for local clubs.



Groups and organisations

Of the 150 people who responded to this question, most (98.7% or 148 people) did not represent a group or organisation. Two people responded as a people representative of Jewish Care and the Port Melbourne Probus Club.



What we heard

We invited clients and community members to share their views through a range of engagement activities, as outlined in the previous 'What we did' section. All feedback, regardless of how it was collected, has been collated and summarised below.

Feedback

Question 1. Do you have any feedback or concerns you'd like to share about the proposed changes to services?

We received 154 comments from participants in response to this question, outlined below. These have been summarised below under four themes, in order of most to least feedback received.

Participants told us they view these services as essential and that they want essential services to continue without interruption, especially social support programs and delivered meals. Many were worried (68 respondents) about service gaps during any changes and wanted current arrangements to remain stable.

Some (29 respondents) asked about the quality and range of social programs from other providers, and a few (28 respondents) were concerned that social groups might break apart if several agencies were involved. A few others (5 respondents) welcomed ideas like expanding the Linking Neighbours program.

Respondents also said trusted relationships with staff and peers are very important for reducing loneliness and supporting mental health. Many preferred Council-run services and questioned whether new providers could keep the same quality and safety



standards. Other feedback included concerns about transport access and the cost of services.

Theme	Service Continuity and Program Activities
Total references:	67
What Respondents said	<ul style="list-style-type: none"> - People are worried that social support and meal delivery services might stop. These services are very important for clients. - There are concerns about how people will access services during the change. - Some asked about what social programs other providers offer. - People raised risks about gaps in services during the transition. - Many want current services to stay the same and avoid any breaks. - People want support services to continue in the future. They also said there are not enough community support services in the local area. - Some gave positive feedback about the Linking Neighbours program growing. - There are concerns that services might become broken up if too many providers are funded to deliver them.

Theme	Connection & Relationships (clients and staff members)
Total references:	25
What Respondents said	<ul style="list-style-type: none"> - People said it is very important to keep trusted relationships with other clients who attend the services. They also appreciate the connection with current staff who deliver the programs.



City of Port Phillip Engagement Report – January 2026

	<ul style="list-style-type: none"> - Many clients said these friendships are a big part of the social connection program. - People said the social connection programs helped clients feel better and stop them from feeling lonely. - Feed back also showed that clients were concerned about maintaining friendships with clients after the program changes.
--	---

Theme	Quality and Safety of services through agencies other than Council.
Total references:	43
What Respondents said	<ul style="list-style-type: none"> - People were worried about how quality will be maintained for external agencies. They asked about safety and how new providers will be monitored. - There are concerns that service standards and quality of care might drop if other agencies deliver services. - A few people said they trust that with strong quality checks and clear rules, outsourced services could still be safe. - Many prefer services delivered by Council and asked if outside providers know the local area well. <p>People are worried that service quality could go down and questioned if providers have the ability and quick response needed to deliver these support services.</p>

Theme	Transport and Accessibility
Total references:	10



<p>What Respondents said</p>	<ul style="list-style-type: none"> - Respondents voiced their concerns regarding the reduction of the hop on hop off bus service. - Feedback was provided regarding accessibility of public transport and suitability for people utilising ambulatory aids. - Respondents raised concerns about whether the door to door transport services within the social connection service would continue if the service transitioned to another provider, with respondents noting that door to door transport support was required to enable clients to access social connection services. - Feedback was also provided regarding how courteous the bus drivers were. - Respondents also requested clearer bus schedules to be displayed at the bus stops and in flyers.
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Theme	Cost / client co-contribution / funding
Total references:	12
<p>What Respondents said</p>	<ul style="list-style-type: none"> - Respondents spoke about concerns regarding increased costs associated with the delivery of services - Questions were also raised regarding how co-contributions were set for Commonwealth Home Support Program (CHSP) services and whether they would pay more, for the service. - Respondents also provided feedback regarding the rates which are paid to Council, and how these funds are directed to services delivered.



Question 2:

Do you have any suggestions for services or supports that would help you, or other older people, live at home or stay socially connected in Port Phillip?

We asked respondents if they have suggestions for services. We received 116 responses to this question and categorised them into a range of themes, outlined below.

Community feedback (55 comments) focused on practical and social supports that enable older people to live independently and stay connected. The most frequent suggestions included maintaining and expanding social connection programs (29 comments), providing practical help at home such as cleaning, gardening, and minor maintenance (20 comments), and improving accessible transport options to support participation in activities (13 comments). Respondents also emphasized the need for clear, printed communication and regular updates, stronger navigation support through community connectors, and lists of trusted providers.

Theme (most to least)	Number of comments	What the Community Said
Positive endorsement of existing services and practical help at home	37	<ul style="list-style-type: none"> • General Appreciation for services delivered currently by Council. • Many (20 comments) requested specific in home support services such as shopping and cleaning. • Respondents requested Council to continue to deliver what is working well.



Social connection programs	20	<ul style="list-style-type: none"> • Desire to expand or maintain group activities that reduce isolation (e.g., social groups, outings, library-based sessions). • Some respondents (30 comments) stressed the need for transport support to enable participation for community members who are not able to independently access activities
Accessible transport services	13	<ul style="list-style-type: none"> • A total of 13 respondents expressed a desire for Council to expand the community bus options; including ensuring public transport is usable for people with mobility aids, and improved community bus schedules, with clearer routes.
Community connector / Navigation support	5	<ul style="list-style-type: none"> • A total of five respondents expressed a desire for further assistance to help navigated My Aged Care.

Differences in feedback across genders

Male respondents showed broadly similar priorities as female respondents however there were some differences in the responses. Responses from females were more likely to focus on social connection programs, requests for printed and accessible communications and focused on improved promotion of



existing services. Males, on the other hand, proportionally highlighted practical help at home, accessible transport services, and navigation support more often than females. Almost three-quarters of respondents were female, which may mean overall feedback leans more towards priorities such as social connection and communication needs.

Petition

A petition signed by 34 residents and community members was submitted to the City of Port Phillip requesting the continuation of funding for the Social Inclusion Program (Better Together) in the 2026–27 budget.

The petition emphasizes that:

- The City of Port Phillip’s Plan for Port Phillip and Council strategies commit to enhancing social equity, building inclusive communities, and reducing loneliness and isolation.
- The Social Inclusion Program is one of the few community-led services delivering these outcomes, particularly for older people, people with disabilities, and culturally diverse communities.
- There are no specialist aged care providers that can deliver this program.
- Defunding the program would undermine Council’s ability to meet its commitments and reduce community access to critical support.
- The petition calls on Council to maintain existing funding for the Social Inclusion Program from 2026–27 without reduction or elimination, aligning with the endorsed 2025–35 Council Plan.



Appendix 1. Survey

Supporting Positive Ageing in Port Phillip Feedback survey

The provision of aged care support services has been a key service of Victorian local Councils for 40 years, with the City of Port Phillip being a long-term provider of aged care services to older people in the community.

Unfortunately, policy reforms over a number of years, are making it increasingly difficult for local government, particularly smaller service providers like Port Phillip, to continue to operate sustainably in a market-based environment. Council is committed to helping older residents live independently and stay connected to their communities.

In line with this commitment, we're proposing to increase our direct investment in Council-funded aged care services over the next decade—with services designed locally to better meet the needs of our community.

We believe this proposal will allow us to focus on more flexible, locally tailored supports—including for older residents who may not currently qualify for My Aged Care.

We recognise that aged care has already undergone several changes in recent years, and we understand that more changes may feel unexpected or unsettling.

We would greatly value your feedback. Please take a few moments to complete this short survey.

Once you've completed your survey, please return it by **5pm on Sunday the 7 December 2025** to:

*Aged Care Services team
St Kilda Town Hall
99A Carlisle St, St Kilda 3182*

Or email a copy to: positiveageinginportphillip@portphillip.com.au



City of Port Phillip Engagement Report – January 2026



If you would like to provide your feedback directly, please contact us:

Phone: 03 9209 6882

Email: positiveageinginportphillip@portphillip.com.au

If you need an interpreter, please call TIS National on 131 450 and ask them to call City of Port Phillip on 03 9209 6777.

1. Do you or someone you care about use any of the following services currently provided by the City of Port Phillip?

Please select all that apply.

Select all that apply
<input type="checkbox"/> Social support (e.g. The “Better Together” Program)
<input type="checkbox"/> Delivered meals
<input type="checkbox"/> “Hop On Hop Off” community bus
<input type="checkbox"/> None of these services
<input type="checkbox"/> I’m not sure
<input type="checkbox"/> Other (Please tell us below)

2. Are you responding on behalf of a group or organisation?

Select one answer only
<input type="radio"/> No
<input type="radio"/> Yes (please tell us the name of the group or organisation below)

About the proposed changes

In February 2024, Council decided to stop providing in-home aged care services. Since then, new national rules and the Aged Care Act 2024 have significantly change how aged care is delivered. The main challenges are:

- Despite best efforts, Council continues to be unable to meet aged care service targets set by the Commonwealth Government. One of the challenges in meeting these targets is that only older people who have been assessed and deemed eligible for Commonwealth funding can access these aged care services. There is strong competition from larger and specialist aged care providers for the referrals and customers



available, and it is difficult for Council as a small service provider to influence these.

2. The way the Commonwealth funds the aged care services Council provides is changing. Instead of receiving upfront funding, Council may soon only be paid for services delivered after they're provided. This is different from what Council thought was likely when it made changes in February 2024.

3. The Aged Care Act 2024 introduces a new approach focused on the rights of older Australians. It aims to improve the quality, safety, and accessibility of aged care. It also introduces a risk-based system for monitoring services, with stronger rules for providers. Breaking these rules could lead to financial penalties. While Council provides a quality service, to meet the new rules, Council would need to change how it runs aged care services and invest further in governance and compliance measures.

These changes have made it necessary for Council to rethink how we support older residents.

Your services should not change under this proposal but rather may be delivered by a different provider of your choice. Below is a summary of proposed service changes:

Council would continue to deliver:	Another Aged Care provider would deliver:
<ul style="list-style-type: none"> • Hop-on Hop-off bus program • Social Connection Programs through an expanded Linking Neighbours program. • Community Connector Service. • As well as other programs that support older people such as Seniors Festival 	<ul style="list-style-type: none"> • Delivered Meals • Social Support – the "Better Together" program • Community Transport that supports older people to get to the "Better Together" activities.



We are proposing to provide initiatives that aim to strengthen social connections and improve wellbeing for older people in our community. This would include:

- A larger **Linking Neighbours** program; including social activities such as coffee mornings, exercise programs, day outings to places such as the theatre, live music, the movies etc
- Continued **Community Connector** services; to help older people and their families in Port Phillip understand what supports are available.
- Continued **Hop on hop bus service**; to help older people and those with access needs get to popular destinations in Port Phillip.
- A dedicated **'Positive Ageing' Team** at Council; to develop and implement programs that support older people in Port Phillip.

3. Do have any feedback or concerns you'd like to share about the proposed changes to services?

Please share your feedback below.

4. Do you have any suggestions for services or supports that would help you, or other older people, live at home or stay socially connected in Port Phillip?

Please share your ideas below.

About you.

Please tell us a little bit about yourself so that we can understand who we're hearing from. Visit haveyoursay.portphillip.vic.gov.au/privacy-policy to learn how your information will be used.

5. Please indicate your age group. Required

Select one answer only
5 - 11
12 - 14
15 - 17



18 - 24
25 - 34
35 - 49
50 - 59
60 - 69
70 - 84
85 and over
I'd prefer not to say

6. Which gender do you identify with? Required

Select one answer only
Female (woman or girl)
Male (man or boy)
Non-binary
I'd prefer not to say
I use a different term (please specify)

7. What is your residential suburb? Required

Select one answer only
Albert Park
Balaclava
Elwood
Melbourne
Middle Park
Port Melbourne
Ripponlea
South Melbourne
Southbank
St Kilda
St Kilda East
St Kilda West
Windsor
Prefer not to say
Other, please specify



--

8. Please tick any of the statements that apply to you. Required

Select as many as apply

Select all that apply
I am from an Aboriginal and/or Torres Strait Islander background
I speak a language other than English at home
I am a person with disability
I identify as LGBTIQ+
I'd prefer not to say
None of these apply to me

9. Would you like a copy of your answers emailed or posted to you?

If yes, please write your email or postal address below.

Thank you for completing this survey.



**8.2 ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE
COMMUNITY GRANT PROJECT VARIATION**

**EXECUTIVE MEMBER: KYLIE BENNETTS, GENERAL MANAGER, COMMUNITY
WELLBEING**

**PREPARED BY: EMMA BLACKFORD, TEAM LEADER GRANTS AND FUNDING
CHRISTINE DENING, MANAGER COMMUNITY BUILDING AND
INCLUSION**

1. PURPOSE

- 1.1 To seek Council's endorsement of a project variation for the Community Grants 2025/26 recipient, Elwood St Kilda Neighbourhood Learning Centre (ESKNLC), from the approved *Galiamble – Digital Futures Program* to the *Galiamble – Mental Wellbeing Program*.

2. EXECUTIVE SUMMARY

- 2.1 The Community Grants 2025–26 Program was approved by Council on 17 September 2025, including \$5,000 in funding for ESKNLC's *Galiamble – Digital Futures Program*.
- 2.2 ESKNLC has requested that this project be replaced with the *Galiamble – Mental Wellbeing Program*, a culturally informed initiative run by Ngwala Willumbung Aboriginal Corporation providing weekly mindfulness-based therapy and excursions to support Aboriginal and Torres Strait Islander men recovering from drug and alcohol addiction.
- 2.3 A trial of the program in September 2025 received positive participant feedback, and officer assessment confirms that the revised program aligns with Community Grants Guidelines and would likely have been competitive for funding.
- 2.4 As the request represents a significant change in scope, Council endorsement is required, and approval is recommended based on demonstrated benefit and continued engagement with the same cohort of participants.

3. RECOMMENDATION

That Council:

- 3.1 Endorses the project variation for the Community Grants 2025/26 recipient, Elwood St Kilda Neighbourhood Learning Centre (ESKNLC), from the approved *Galiamble – Digital Futures Program* to the *Galiamble – Mental Wellbeing Program*.

4. KEY POINTS/ISSUES

- 4.1 The Community Grants Program supports not-for-profit groups and organisations to respond to identified community needs, strengthen local networks, encourage participation in community life, foster innovation, and promote access, inclusion and acceptance of diversity.
- 4.2 The Community Grants 2025–26 Program recommendations were approved by Council on 17 September 2025. As part of this program, ESKNLC received funding for four projects, out of a total of fifty-three successful applications.



- 4.3 The Galiamble – Digital Futures Program was allocated \$5,000 in Council funding. The original Digital Literacy Program was a partnership between ESKNLC and Galiamble designed to teach essential computer and smart device skills, build confidence and independence, and equip participants for real-world readiness beyond rehabilitation.
- 4.4 ESKNLC has requested that the approved project, Galiamble – Digital Futures Program (Attachment 1), be changed to the Galiamble – Mental Wellbeing Program (Attachment 2).
- 4.5 The Galiamble – Mental Wellbeing Program, run by Ngwala Willumbung Aboriginal Corporation, provides weekly culturally sensitive meditation and mindfulness-based cognitive therapy to support Aboriginal and Torres Strait Islander men in their recovery from drug and alcohol addiction. The program complements clinical rehabilitation by building practical mental health and wellbeing skills that participants can use long-term. Excursions within the City of Port Phillip strengthen connection to community and country while reinforcing the techniques learned. Developed with Ngwala Willumbong Aboriginal Corporation, the program will support 72 St Kilda-based participants to improve recovery outcomes and reduce isolation.
- 4.6 The details of the Galiamble – Mental Wellbeing Program align with the Community Grants 2025–26 Guidelines. Had this program been submitted as part of the original grant round, it would have been assessed against the applicant pool and met all eligibility criteria. Officer assessment indicates it would likely have been recommended for funding, as it aligns with two of the program’s six objectives:
 - 4.6.1 enabling access to inclusive and accessible events, programs and services—particularly for older people, LGBTIQ+ communities, people with disability, people from multicultural backgrounds, First Peoples, people experiencing or at risk of homelessness, and those experiencing social or economic disadvantage
 - 4.6.2 building social connections, valuing diversity, and addressing health and wellbeing inequities within the community
- 4.7 Due to the significance of the proposed change, Council endorsement is required. A process exists for managing minor changes to funded projects—such as adjustments to delivery timeframes or reductions in activity scope when grant amounts differ from what was requested. In these cases, applicants liaise with the Grants and Funding Team, and if the variation is reasonable, a project variation form is completed.
- 4.8 However, this process has not historically covered substantial changes, including a complete change in project scope. Such requests fall outside standard variation procedures, necessitating formal Council approval.
- 4.9 A trial of the Galiamble – Mental Wellbeing Program has already been undertaken and has demonstrated notably positive impacts for participants.
- 4.10 It is therefore recommended that Council approve the Mental Wellbeing Program as a variation to the existing Digital Literacy Program. This recommendation is based on the program’s strong alignment with community priorities and its continued engagement with the same cohort of Indigenous men, ensuring continuity of support and community benefit.
- 4.11 The Community Grants Policy will be reviewed as part of the Community Grants review and will be updated to include clear guidance on project variations and Council decisions. This will help establish a consistent approach for managing both minor and substantial changes in scope going forward.



5. CONSULTATION AND STAKEHOLDERS

- 5.1 ESKNLC trialled the program with the proposed participants from the Galiamble Recovery Centre. The participants have indicated that they are in favour of changing the program
- 5.2 Galiamble Recovery Centre, the program partner, have provided a letter supporting the project variation (Attachment 3).

6. LEGAL AND RISK IMPLICATIONS

- 6.1 There are no identified risks.

7. FINANCIAL IMPACT

- 7.1 It has been proposed that the funding, \$5,000, allocated to the Galiamble - Digital Futures Program be re-allocated to the Galiamble – Mental Wellbeing Program.
- 7.2 There are no additional costs for Council.

8. ENVIRONMENTAL IMPACT

- 8.1 There are no environmental impacts identified.

9. COMMUNITY IMPACT

- 9.1 The trial of Galiamble – Mental Wellbeing Program has proven to have a positive impact on participants' emotional regulation, confidence, coping capacity and overall wellbeing.
- 9.2 The Galiamble – Mental Wellbeing Program will not be able to proceed without the \$5,000 in funding.

10. GENDER IMPACT ASSESSMENT

- 10.1 The Community Grants Program embeds equity focus throughout its design and application process, including:
 - 10.1.1 Inviting applications that enhance diversity, and contribute to the building of healthy, strong and inclusive communities.
 - 10.1.2 Identifying a key objective of the program to enable access to inclusive and accessible events, programs and services. This includes sections of the community which may be vulnerable to exclusion.
 - 10.1.3 Guidelines that encourage applicants to consider how they can ensure events are safe, welcoming and inclusive.
 - 10.1.4 Require applicants to demonstrate consideration for how their project is inclusive and accessible for all participants.

11. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

- 11.1 The ESKNLC project aligns with Council Strategic Direction 1. A Healthy and Connected Community: The proposed Mental Wellbeing Program complements clinical rehabilitation, offered by Galiamble, by promoting healing, recovery, and equipping participants with lifelong skills for reintegration into the community.

MEETING OF THE PORT PHILLIP CITY COUNCIL 18 FEBRUARY 2026



12. IMPLEMENTATION STRATEGY

12.1 TIMELINE

12.1.1 ESKNLC will be notified of Council's decision by email 19 February 2026.

12.2 COMMUNICATION

12.2.1 ESKNLC will be notified of Council's decision by email 19 February 2026.

13. OFFICER MATERIAL OR GENERAL INTEREST

13.1 No officers involved in the preparation of this report has declared a material or general interest in the matter.

ATTACHMENTS

- 1. Galiamble - Mental Wellbeing Program**
- 2. Letter of Support Galiamble**

PROJECT PROPOSAL

Name of Project: Galiamble – Mental Wellbeing Program (to run in place of the Galiamble – Digital Futures Program submitted in the SIP252605 Community Grant application)

Project Start Date 20/01/2026; **Project End Date** 30/11/2026

Project overview:

The aim of the project is to build upon rehabilitation/recovery therapy by using meditation and mindfulness based cognitive therapy, which is proven to be highly beneficial, as part of the Men's Health Recovery program. The project funding will pay for a weekly curated and culturally sensitive Health and Wellbeing program where participants will get to understand, practice and learn new skills and strategies to help them in their recovery from drugs and/or alcohol. Within the program calendar the men will have the opportunity for excursions within the CoPP providing closer connection with community and country. This program compliments the clinical rehabilitation the men are undertaking and in addition to acting as a pathway to healing and recovery, it provides the participants with lifelong skills they can utilise when reconnecting into the community after completion of their rehabilitation.

The top 3 expected outputs this project will deliver to the City of Port Phillip community?

1. For the majority of participants this program will be the first time they get to understand and practice mindfulness therapy, learning skills and strategies to manage their mental health and wellbeing.
2. The participants have the opportunity to go on an excursion (sometimes more) where they can practice the skills, they learn in a bayside environment in the CoPP providing closer connection with community and country.
3. We expect increased mental health awareness will help to decrease the need to access acute mental health services.

The top 3 expected benefits this project will deliver to the City of Port Phillip community?

1. Providing a higher chance of recovery of men who are receiving treatment for drug and/or alcohol dependence.
2. The program provides the men with the opportunity to engage and connect with members of the community as well as ESNLC staff and volunteers and build relationships and a support network that will reduce feelings of isolation and provide a great sense of community.
3. Our qualified facilitators will provide participants with lifelong skills they can utilise when reconnecting into the community after completion of their rehabilitation.

Our project is addressing: An existing need

Why is this project needed? How did you identify this need?

Galiamble Men's Recovery Program plays an important role for the recovery of Aboriginal and TSI men in the CoPP area. Participants haven't had access to complementary therapeutic activities, and we have worked closely with Ngwala to identify the needs of their Recovery Centre clients and develop a Wellbeing and Mental Health program for them. We believe this program, introduced for Winja Ulupna's Women's Recovery centre in 2023, has positively impacted recovery and rehabilitation. This grant funding will enable us to implement this important therapy for clients attending the Men's Recovery Program and allow them to be guided in a supported environment. They will also be introduced to pathways to employment and adult education opportunities.

What age groups will your project participants be in?

Young Adults (12 - 25) + Middle-Aged Adults (18 - 49) + Older Adults (50 - 64)

Who are your targeted project participants? First Peoples

From which suburbs do you expect project participants to come from? St. Kilda

How many people will participate in this project? 72

How many participants will be City of Port Phillip residents? 72

PARTNERSHIP

Name of partnership organisation/s? Ngwala Willumbong Aboriginal Corporation

How will the organisations work together to achieve the project goals?

Each organisation will have a project worker and there will be regular communication about the project plan, with monthly meetings to ensure we achieve project goals. We have successfully worked this way with Ngwala Willumbong for over 14 years, running programs for their men's and women's Recovery Units. Over this time, we have built a strong and collaborative relationship with the staff and manager at the Galiamble Recovery Centre and the Winja Recovery Centre.

What are the terms of the partnership?

We will have a Memorandum of Understanding (MOU) in place with the Galiamble Recovery Centre which will be reviewed and renewed for each funding and project year

COUNCIL PRIORITIES AND PROGRAM OBJECTIVES

The project aligns with the following Council Strategic Directions:

A Healthy and Connected Community

Galiamble is a branch of Ngwala Willumbong Aboriginal Corporation providing essential 24-hour residential alcohol rehabilitation for Koori men who suffer from alcoholism/drug dependency. The men taking part in the program are existing completely on the fringes of society, facing multiple barriers with little to no access to social support programs such as the Mental Wellbeing Program we deliver to them. The men taking part in the program are existing completely on the fringes of society, facing multiple barriers with little to no access to social support programs such as the Mental Wellbeing Program we deliver to them. This program compliments clinical rehabilitation the men are undertaking and in addition to acting as a pathway to healing and recovery, it provides participants with lifelong skills they can utilise when reconnecting into the community after completing their rehabilitation.

The primary objective your project aligns with:

Improves the health and well-being of residents

How will the project align with the primary program objective?

Weekly workshops held in a community setting are delivered to the men giving them the opportunity to engage with the broader community and other participants, staff and volunteers of our Centre. At the end of the program the men have a greater awareness of their mental health and have learned strategies, and acquired skills, for managing their mental wellbeing on their path towards recovery and reconnecting into the community after completion of their rehabilitation. Please see support letter attached from Ngwala Willumbong's Galiamble Recovery Centre's Manager.

The secondary objective your project aligns with:

Provide fair and equitable access to services

How will the project align with the secondary program objective?

This project provides marginalised and traumatised Koori men, experiencing the stigma attached to abuse of drugs and alcohol, with access to a curated health and wellbeing program. Without this program, these men would not have the opportunity to experience these programs proven to help with mental processes and development of specific capacities such as calmness, clarity and concentration. The high costs charged for these programs in other settings render them out of reach for our participants, who are both financially and socially disadvantaged. Through our program we will address this inequity for Koori men by providing them free access to programs that will provide them with skills and

strategies to manage their mental health and wellbeing and thereby foster general mental wellbeing.

PLANNING & MANAGEMENT

How will the project/program be planned, managed and implemented?

We have planned and developed this program with Ngwala Willumbong and Winja Ulupna Recovery Centre Managers and have been running it for Winja Ulupna across the past two years and also for Galiamble in the second half of 2025 – submitting a grant variation to project request that enabled us to do this.

The Project managers from Ngwala will manage all transport to and from the Galiamble Recovery Centre and will work closely with the ESNLC Community Engagement Coordinator and Executive Director. ESNLC will manage all other aspects of the program including consumables, venues, instructors / facilitators, volunteers, purchasing, bookings, administration and HR.

ESNLC will implement the program and recruit qualified instructors / facilitators for the weekly meditation and mindfulness-based activities. The Galiamble Mental Wellbeing Program will be implemented in line with the time frame for the Recovery Program which is currently structured as a 15-week program. All participants will provide health information prior to the program and via qualitative surveys we will understand participants goals coming into the program, how they are progressing throughout the program and their achievements with respect to their mental health.

How will you ensure that your project is accessible and inclusive for all participants?

This program is free for participants and all arrangements for access are organised by Ngwala. In line with current and previous activities we have facilitated for Ngwala Willumbong we have no doubts that access arrangements will be delivered by Ngwala without fail, as they are fully committed to this program.

At ESNLC we empower participants to feel like they are at home. They have full access to our equipment and facilities, and we encourage social engagement with other members of the community. All participants provide an enrolment form that captures demographic and health information that ensures our qualified instructors and facilitators can adjust the program, so they cater to all participants.

To ensure the safety, privacy, and wellbeing of all participants, this program is open only to Galiamble's male clients. Some participants have active AVO/DVO arrangements in place, and limiting attendance helps us to maintain a safe environment for everyone.

Additionally, this program includes mindfulness and meditation practices that require a calm, consistent group dynamic with minimal distractions, allowing participants to gain the full therapeutic benefit of each session.

The top three milestones of the project/program:

Milestone 1 - Deliver mindfulness and mental-wellbeing activities

By end of June, we will have delivered the Mental Wellbeing program to every man in recovery at Galiamble across the 12 Jan to 30 Jun period

Milestone 2 - Outdoor Meditation

Throughout the program participants have the opportunity to go on multiple excursions to experience meditation and mental-wellbeing activities outdoors

Milestone 3 - Deliver mindfulness and mental-wellbeing activities

By the end of 12 months, we will have delivered a minimum of 37 weeks of mindfulness and mental-wellbeing activities for up to 72 Aboriginal /TSI men in recovery.

If the project/program is ongoing, how are you considering the long-term sustainability?

This project will be ongoing and require funding to continue. The partners will be in constant communication about financial projections and support. Longer term, project sustainability will require us to look at raising funds through alternate avenues such as philanthropic trust or via other grants.

EVALUATION

How will you know whether you have achieved the project aim and outcomes?

On-going evaluation through survey in person with the participants. Dialogue with project staff and anecdotal evidence through engagement with participants. Review and analysis of budget and project outcomes.

PROJECT BUDGET

Total cost of this project? \$12,950.00

If your organisation is unable to utilise the SIP252605 \$5000 funding for this program, in place of the program originally planned in your application, would you be able to proceed with this project?

No

INCOME	\$
CoPP Social Inclusion Partnership SIP252605 Grant	\$5,000.00
Galiamble in kind transport	\$3,500.00
In kind contribution from ESNLC Management in a Volunteer capacity	\$1,680.00
In kind contribution from ESNLC facilities and amenities	\$2,770.00
TOTAL INCOME	\$12,950.00
EXPENDITURE SIP252605	
Facilitators / Instructors	\$3,900.00
Excursion fees / equipment	\$350.00
Administration	\$750.00
TOTAL SIP252605 EXPENDITURE	\$5,000.00
OTHER EXPENDITURE	
Transport Costs	\$3,500.00
Facilities & Amenities	\$2,770.00
Volunteer Management	\$1,680.00
TOTAL OTHER EXPENITURE	\$7,950.00
TOTAL EXPENDITURE	\$12,950.00

In kind contributions: What is your organisation's contribution to this project?

Both organisations will contribute labour costs to the project and ESNLC will provide facilities such as space, equipment, storage, computer access, Wi-Fi, printing and scanning facilities. We also provide tea and coffee. Galiamble will provide transport & drivers.



P 03 9510 3233
E CEOoffice@ngwala.org.au
A 93 Wellington Street St Kilda VIC 3182
W www.ngwala.org.au
ABN 33 433 764 132

Date: 3/12/2025

To: City of Port Phillip

Subject: Support for Elwood St Kilda Neighbourhood Learning Centre's Request to Amend Social Inclusion Partnership Grant SIP252605

Dear Sir/Madam,

We are writing to express our full support for Elwood St Kilda Neighbourhood Learning Centre's (ESNLC) request to amend the funded project under the Social Inclusion Partnership Grant SIP252605 from the **Galiamble - Digital Futures Program** to the **Galiamble - Mental Wellbeing Program** for the 2026 funding period.

ESNLC has partnered with Galiamble Men's Recovery Program for approximately 14 years, delivering complementary programs that strengthen and support the recovery journey for men experiencing dependence on alcohol and other drugs. This longstanding partnership has been highly effective, and the programs delivered through it have provided significant benefits to our clients.

We are grateful for the ongoing funding from the City of Port Phillip and for the substantial in-kind support provided by ESNLC throughout the partnership. Together, these supports have ensured our clients can continue to access programs that play an important role in their recovery, wellbeing and long-term stability.

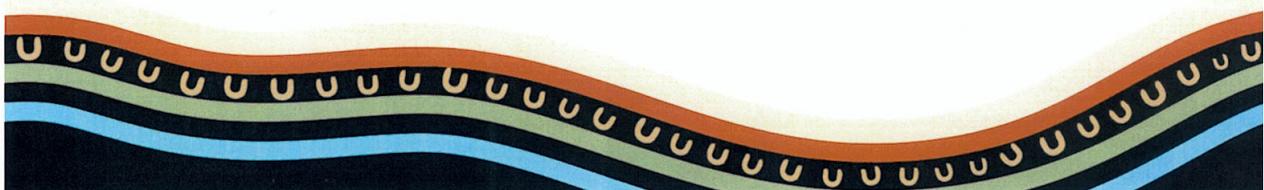
In the second half of this year, our clients had the opportunity to participate in the **Mental Wellbeing Program** facilitated by ESNLC. We have observed a notably positive impact on participants' emotional regulation, confidence, coping capacity and overall wellbeing. This demonstrated success is the key reason we strongly support ESNLC's request to continue the Mental Wellbeing Program in the coming year in place of the Digital Futures Program.

We value our partnership with ESNLC and believe that continuing the Mental Wellbeing Program will provide the greatest benefit to the men engaged in the Galiamble Men's Recovery Program.

Thank you for considering this request.

Yours sincerely,

Damian Zylstra
Manager Galiamble





9. AN ENVIRONMENTALLY SUSTAINABLE AND RESILIENT CITY

Nil

10. A SAFE AND LIVEABLE CITY

10.1 *Broadway Bridge Superstructure Deck Replacement, Elwood - RFT000384 - PJ1168* 139



10.1 BROADWAY BRIDGE SUPERSTRUCTURE DECK REPLACEMENT, ELWOOD - RFT000384 - PJ1168

EXECUTIVE MEMBER: PAUL WOOD, ACTING GENERAL MANAGER, CITY INFRASTRUCTURE

**PREPARED BY: CHRISTOPHER COOK, MANAGER PROJECT DELIVERY
ATILIO NUMA, HEAD OF CIVIL INFRASTRUCTURE PROJECTS
KIMANI GITAU, SENIOR INFRASTRUCTURE PROJECT MANAGER**

1. PURPOSE

- 1.1 To present the Evaluation Report for Tender RFT000384 - PJ1168 Broadway Bridge Superstructure Deck Replacement and to recommend the awarding of the Contract to Waratah Constructions (VIC) Pty Ltd for a total award value of \$1,919,340.94 excluding GST (\$2,111,275.03 including GST).

2. EXECUTIVE SUMMARY

- 2.1 Broadway Bridge was constructed between 1905 and 1907 with an expected design life of 100 years. Council has undertaken detailed assessments which showed that each of the bridge's structural spans could no longer adequately support the weight of heavy vehicles due to deterioration of its steel deck structure.
- 2.2 The project scope works under this contract involves the replacement of the bridge superstructure deck.
- 2.3 Undertaking this project bridge road renewal work in a planned and timely fashion reduces the liability risks to Council, lowers ongoing maintenance costs and the rate of asset deterioration which would otherwise lead to increased reconstruction cost in the longer term.
- 2.4 A public procurement process has been undertaken to identify a suitable contractor for the bridge works, in accordance with Council's procurement policy and the agreed evaluation plan.
- 2.5 The Tender Evaluation Panel (TEP) recommends Council enter Contract with Waratah Constructions (VIC) Pty Ltd for the Broadway bridge works at Elwood for lumpsum price of \$1,919,340.94 excluding GST (\$2,111,275.03 including GST).

3. RECOMMENDATION

That Council:

- 3.1 Awards tender RFT000384 - PJ1168 Broadway Bridge Superstructure Deck Replacement Contract to Waratah Constructions (VIC) Pty Ltd for a total award value of \$1,919,340.94 excluding GST (\$2,111,275.03 including GST).
- 3.2 Approves contingency value outlined in Confidential Attachment No. 1.
- 3.3 Authorises the Chief Executive Officer (or their delegate) to approve variations up to the total proposed approval amount, including contingency, outlined in Confidential Attachment No. 1.
- 3.4 Notes that the works are expected to commence in May 2026 and completed by November 2026.
- 3.5 Authorises the Chief Executive Officer, or their delegate, to execute the Contract Document on behalf of Council.



4. KEY POINTS/ISSUES

4.1 Relevant Background

- 4.1.1 Council has undertaken detailed assessments of the Broadway Bridge which showed that each of the bridge’s structural spans could no longer adequately support the weight of heavy vehicles due to deterioration of its steel deck structure.
- 4.1.2 Undertaking this project bridge road renewal work in a planned and timely fashion reduces the liability risks to Council, lowers ongoing maintenance costs and the rate of asset deterioration which would otherwise lead to increased reconstruction cost in the longer term.

4.2 Proposed Scope

- 4.2.1 The proposed project scope works under this contract involves the replacement of the bridge superstructure deck.

4.3 Summary of Procurement Process

- 4.3.1 A detailed outline of the procurement process, evaluation and recommendation is appended to this report.
- 4.3.2 An independent Probity Advisor was engaged as part of the procurement process. The probity advisor report is appended to the confidential report.
- 4.3.3 Prior to the release of the tender on Tenderlink, the evaluation criteria and weightings were determined and the tender evaluation panel (TEP) was appointed.
- 4.3.4 The procurement plan included the following evaluation criteria:

Criterion	Assessment
Insurances	Pass/Fail
Occupational health and safety management – (a formal written management system that meets Council's requirements).	Pass/Fail
Weighted Criteria	% Weighting
Price	35%
Capacity and methodology to meet the requirements of the specification	27.5%
Relevant experience and proven track record	27.5%
Environmental Management System (EMS)	5%
Corporate Social Responsibility	5%
Total	100%



Criterion	Assessment
Commercial Criteria	Assessment
Agreement to Council's proposed terms and conditions	Acceptable/Not Acceptable
Financial capacity	Acceptable/Not Acceptable
Reference Checking	Acceptable/Not Acceptable

5. CONSULTATION AND STAKEHOLDERS

- 5.1 The community has been informed about the bridge condition and the bridge works over the past years during the project investigation and design stages through City of Port Phillip Website and social media.
- 5.2 The community will be further informed about the project construction works through multiple communication channels, such as:
 - On-site signage
 - Letters
 - City of Port Phillip Website and social media
- 5.3 Melbourne Water have been consulted, and information has been provided to accelerate the permit process once the contractor is engaged.
- 5.4 Other key relevant service authorities have been consulted during the design process and have provided feedback during the design process.

6. LEGAL AND RISK IMPLICATIONS

- 6.1 The recommended tenderer holds and maintains all required insurances in accordance with the contract terms and conditions. This includes:
 - WorkCover insurance
 - Plant and Motor Vehicle Comprehensive Insurance
 - Contract Works Insurance covering at least 100% of the contract sum
 - Public Liability Insurance with a minimum cover of \$20 million
- 6.2 Performance security: a bank guarantee of 5% (2 x 2.5%) of the contract sum must be provided.
- 6.3 A probity advisor, RSM Australia Pty Ltd provided probity advice throughout the procurement process and reviewed the tender and evaluation process to ensure that probity principles were adhered to.
- 6.4 As outlined in the attached confidential report, a financial risk assessment has been undertaken with the preferred tenderer.



- 6.5 As outlined in the attached confidential report, a financial risk assessment has been undertaken of the preferred tenderer.
- 6.6 Other legal and Risk Implications - Not proceeding with the project risks that the bridge's condition will continue to deteriorate, potentially increasing future maintenance costs and safety concerns. In addition, failure to address the identified issues may impact Council's reputation for effective asset management and timely project delivery.

7. FINANCIAL IMPACT

- 7.1 The estimated contract sum of \$1,919,340.94 excluding GST (\$2,111,275.03 including GST) falls within the projected budget allocation for this service.
- 7.2 Notes that Council has successfully secured Federal Government funding contributing up to 50% toward the project, through Safer Local Roads and Infrastructure Program (SLRIP).

8. ENVIRONMENTAL IMPACT

- 8.1 The contractor is required to manage all activities on site in accordance with the Environmental Protection Act and all other legislation.
- 8.2 The Broadway Bridge works will ensure longer asset lifespan and minimal maintenance which will result in lower environmental impact.

9. COMMUNITY IMPACT

- 9.1 The Broadway Bridge works will ensure that the community will continue to have access through this bridge road.
- 9.2 The Broadway Bridge will be closed during the construction period to allow for efficient delivery of the works and to ensure the safety of both the public and construction workers.
- 9.3 Residents occasionally might be affected by construction operation noise.
- 9.4 A traffic management plan will be prepared to assist the safe movement of vehicles, pedestrians and cyclist.

10. GENDER IMPACT ASSESSMENT

- 10.1 This project will improve accessibility for all genders.

11. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

- 11.1 The project aligns to Strategic Direction 3 of the adopted Council Plan 2025-35:
- Outcome - Our City supports new development that is appropriate, well-designed, and sustainable
 - Outcome - A City that is resilient and prepared for emergencies.
- 11.2 Council Officers sought collaborative opportunities with our neighbouring City of Stonington, however, they advised that they do not have any planned bridge works with an opportunity to collaborate.

12. IMPLEMENTATION STRATEGY

12.1 TIMELINE

- Contract finalisation and execution as soon as possible.

MEETING OF THE PORT PHILLIP CITY COUNCIL

18 FEBRUARY 2026



- Mobilisation works will commence upon notification to successful contractor, with construction works programmed to commence on site in May 2026.
- Construction commencement date is subject to obtaining the relevant permit as follows:
 - Melbourne Water Site Environmental Management Plan Permit (in-principle approval granted).

12.2 COMMUNICATION

12.2.1 Subject to Council's decision, the following will occur:

- Contract documentation will be prepared and forwarded to Waratah Constructions (VIC) Pty Ltd within 10 business days.
- All unsuccessful tenderers will be notified in writing and offered a telephone debrief with the TEP chairperson.
- A letter to residents, a website with regular updates about the project progress will go live, on-site signage will be installed, and social media will be used to inform the community.

13. OFFICER MATERIAL OR GENERAL INTEREST

13.1 No officers involved in the preparation of this report has declared a material or general interest in the matter.

ATTACHMENTS 1. *Confidential*- Tender Evaluation Report



11. A VIBRANT AND THRIVING COMMUNITY

11.1 *South Melbourne Market Strategic Plan 2026-30 Adoption* 145



11.1 SOUTH MELBOURNE MARKET STRATEGIC PLAN 2026-30 ADOPTION

EXECUTIVE MEMBER: NELLIE MONTAGUE, ACTING GENERAL MANAGER, CITY DEVELOPMENT

PREPARED BY: SOPHIE MCCARTHY, EXECUTIVE DIRECTOR SOUTH MELBOURNE MARKET

1. PURPOSE

- 1.1 To present the **South Melbourne Market Strategic Plan 2026-30** for adoption, a plan to guide Council's management of the South Melbourne Market to ensure its long-term success.
- 1.2 To present the **South Melbourne Market Strategic Plan Engagement Report**, a summary of the outcomes from a community consultation to inform the final Plan with key insights from the community and Market traders.

2. EXECUTIVE SUMMARY

- 2.1 South Melbourne Market's draft 2026–30 Strategic Plan (**the Plan**) sets a bold and community-driven direction for the next five years, guiding the Market through its 159th to 163rd years of operation.
- 2.2 The Plan builds on the foundations of the 2021–25 South Melbourne Market Strategic Plan, embedding financial sustainability and operational excellence into decision-making.
- 2.3 The Plan is structured around a renewed Vision, Purpose and four key priorities:
 - 2.3.1 Vision: To be a thriving, authentic local market for generations to come.
 - 2.3.2 Purpose:
 - To provide a vibrant marketplace where shoppers have access to a choice of quality, fresh produce and groceries, and a wide range of goods, services and dining experiences from thriving, knowledgeable, independent small businesses.
 - To provide a welcoming and inclusive place for people to eat, meet, connect, socialise and shop
 - 2.3.3 Priority 1: A Thriving Market – Supporting independent traders through fair appointment processes, expanded incubator programs, and a curated retail mix that reflects community needs. This includes a renewed focus on the fresh produce, grocery, essential goods and services categories, to ensure the Market continues to meet the needs of our local community.
 - 2.3.4 Priority 2: A Vibrant, Community Market – Enhancing social connection and discovery through activations, educational programs, and robust community engagement.
 - 2.3.5 Priority 3: An Authentic, Welcoming Market – Celebrating cultural heritage, improving accessibility, and fostering inclusivity and safety for all.
 - 2.3.6 Priority 4: A Sustainable and Resilient Market – Delivering major capital works (Project Connect), advancing environmental sustainability, advocating for



improvements beyond the Market's footprint, and ensuring financial and operational resilience.

- 2.4 Between 25 August and 28 September 2025, we sought input into the development of the Plan from our community including Market traders, workers, shoppers, visitors, residents, and local businesses via Council's Have Your Say platform, community engagement sessions and workshops, to inform the final draft.
- 2.5 The engagement program provided the following key community insights:
- 2.5.1 Support for the strategic direction outlined in the Plan was overwhelming, with an average of 89% of respondents supportive or very supportive of the Vision, Purpose and the four proposed Priorities.
- 2.5.2 The major themes captured through the Community engagement related to:
- Prioritising the needs of the local community: There was strong support for the Strategic plans' focus on remaining relevant to the local community – a key action within Priority 2 – A Vibrant, Community Market.
 - Increasing trading hours: In meeting the expectations of the local community, the trading hours and days are regularly reviewed. They will be reviewed in alignment with the delivery of the Market's major capital works program – Project Connect – with an option to opening an additional day when improvements to the infrastructure have been delivered. The delivery of Project Connect, and benefit realisation is a key action within Priority 3 – A Sustainable and Resilient Market.
 - Addressing traffic and visitor congestion and accessibility: Vehicle congestion receives significant negative feedback from the community. This ongoing concern is cited most often by our local's. This has been addressed in the Strategic Plan under Priority 4 – A Sustainable and Resilient Market where we will be '*advocating for improvements to transport options around the Market, including public transport upgrades and improved traffic conditions (addressing congestion) around the Market.*'

3. RECOMMENDATION

That Council:

- 3.1 Notes the South Melbourne Market Strategic Plan Community Engagement Report that has informed the final draft of the Strategic Plan 2026-30. **(Attachment 2)**
- 3.2 Adopts the South Melbourne Market Strategic Plan 2026-30, a document that will guide the Market and support the vision to be a thriving, authentic local market for generations to come. **(Attachment 1)**
- 3.3 Authorises the Chief Executive Officer, or their delegate to make minor changes to the Strategic plan that do not materially alter its intent.

4. KEY POINTS/ISSUES

4.1 Background

The South Melbourne Market Strategic Plan 2026–30 builds upon the 2021–25 Strategic Plan, which focused on post-COVID recovery through financial sustainability and operational excellence. Most initiatives from that period are embedded in daily



decision-making, influencing and informing the retail mix, marketing and customer experience, and asset improvements.

Rooted in its legacy as a cherished public market since 1867, the Plan reaffirms the Market's commitment to being a vibrant, inclusive, and sustainable destination for locals and visitors

4.2 **Development Process**

The Plan was developed through a collaborative process involving:

- Market research and analysis
- Workshops with the South Melbourne Market Committee, traders, and the management team
- Community engagement via the City of Port Phillip's *Have Your Say* platform

This approach ensured the Plan reflects the aspirations and needs of the Market's diverse stakeholders.

4.3 **Strategic Vision**

The Plan reaffirms the Market's commitment to being a vibrant, inclusive, and sustainable destination for locals and visitors alike. While the primary focus remains on serving the local community, the Plan also seeks to attract destination shoppers, local workers, families, and tourists.

This Plan positions South Melbourne Market to remain an authentic, community-first destination, honouring its rich history while embracing innovation and future growth.

4.4 **Key Measures**

Strategic measures include:

- Financial Operating Profit
- Occupancy (stalls under agreement)
- Trader satisfaction
- Visitor satisfaction
- Residents' satisfaction
- Waste diversion from landfill

4.5 **Strategic Priorities:**

The Strategic Plan has identified four strategic priorities to ensure the successful future of the Market:

Priority 1: A Thriving Market: Focus: Support independent traders and maintain a curated retail mix.

Key Actions:

- Enhance the Trader Support Program with workshops, mentoring, and advocacy.
- Maintain strong two-way communication through portals, meetings, and newsletters.
- Implement a fair, transparent trader appointment process informed by research.
- Review and update the Retail Mix Framework, prioritising grocery and essential goods.



- Explore the expansion of the SO:ME Space Incubator program to include new categories such as food.

Priority 2: A Vibrant, Community Market: Focus: Deepen community engagement and create meaningful experiences.

Key Actions:

- Strengthen feedback channels for locals and update engagement frameworks.
- Promote the benefits of market shopping and trader expertise.
- Develop a Community Connection Plan with health and wellbeing programs.
- Expand market tours and kids' educational activities on food provenance and sustainability.
- Foster partnerships with aligned brands and organizations.

Priority 3: An Authentic, Welcoming Market: Focus: Celebrate heritage, inclusivity, and accessibility.

Key Actions:

- Align with Council's Reconciliation Action Plan and embed First Nations culture.
- Archive and share the Market's history through storytelling initiatives.
- Deliver a comprehensive Place Plan, including York Street redevelopment, retail precinct planning, and public space activation.
- Implement an Accessibility Action Plan and prioritize safety and cleanliness.

Priority 4: A Sustainable and Resilient Market: Focus: Futureproof infrastructure, lead in sustainability, and ensure strong governance.

Key Actions:

- Develop a Corporate Social Responsibility framework alongside the Environmental Sustainability Strategy.
- Deliver Project Connect capital works to improve compliance, access, and public realm.
- Invest in asset management and base build works for stall changeovers.
- Maintain robust financial, risk, and governance frameworks.
- Advocate for improved transport and congestion management around the Market.

4.6 **Strategic Shifts:**

4.6.1 **Retail Mix:**

The Plan identifies proposed strategic shifts in the retail mix over the next five to ten years to ensure the market's relevance to the local community and maintain the strong focus on grocery. This includes:

- **Grocery Category:**

Local grocery shoppers remain the Market's primary target audience, with grocery stalls representing 26% of total stalls and 61% of visitors citing grocery shopping as their main reason for visiting. Despite this strong demand, the number of grocery stalls has remained static over the past decade. To strengthen the Market's core proposition and better meet customer needs, an



increase of approximately 6% in grocery stall numbers is recommended over the next five to ten years as opportunities arise.

- General Merchandise Category:

The General Merchandise category currently accounts for 51% of stalls, yet only 6% of visitors identify it as their primary reason for visiting, and more than half of surveyed customers (53%) report insufficient knowledge of this category to provide a rating. This highlights an opportunity to raise awareness of the Market's non-food offer and encourage full market exploration and experiences. To maintain a balanced and relevant retail mix, and in alignment with the proposed 6% increase in grocery stalls, a strategic reduction of approximately 6% in non-food stalls is recommended over the next decade as opportunities arise.

- Food and Beverage Category:

Food and beverage (F&B) offerings currently represent 23% of stalls and have experienced the strongest growth in visitor appeal, with the proportion of customers citing F&B as their primary reason for visiting increasing from 20% to 32% over the past decade. The strategy recommends maintaining the current quota of F&B outlets to preserve balance across categories, while reviewing individual offers as F&B stalls change to ensure continued alignment with visitor expectations.

4.6.2 Business Incubator Program:

The SO:ME Space Small Business Incubator has proven highly successful in supporting small General Merchandise businesses, enabling them to grow from incubation to permanent stalls. Building on this success, the strategy recommends exploring additional opportunities for incubator initiatives to foster entrepreneurship and ensure a dynamic, evolving retail mix that reflects community needs and emerging trends.

4.6.3 Capital Works:

Retrofitting safety and compliance upgrades within the historic South Melbourne Market presents significant challenges, requiring essential infrastructure works to be delivered with minimal disruption to daily operations. The upcoming Project Connect construction phase will be closely managed to keep traders and the community informed and engaged. While disruptive, these capital works will enable an additional trading day, improve back-of-house facilities, and enhance trader productivity. The development of a new precinct along York Street offers a unique opportunity to celebrate the Market's heritage while embracing future growth, reinforcing its role as the community's preferred destination for shopping, connection, and experience.

4.6.4 Corporate Social Responsibility:

It is essential for South Melbourne Market to embrace its role as a socially responsible community market, operating in a way that promotes health and wellbeing while remaining environmentally conscious and committed to leaving the planet in a better condition for future generations. Ethical business practices and strong governance are critical to meeting community and Council expectations, ensuring the Market remains relevant, trusted, and valued.



4.6.5 Place Planning:

A comprehensive Place Plan is critical to ensuring South Melbourne Market's continued success as a vibrant public market and community hub. The plan will integrate placemaking principles to create inviting, inclusive spaces that foster social connection and cultural expression, while addressing congestion and prioritizing customer experience through intuitive wayfinding, engaging programming, and enhanced amenities. Retail precinct planning will maintain a balanced, future-ready category mix, and the design and activation of public spaces will support both everyday use and special events. Together, these elements will position the Market as a community-centric destination delivering economic, social, and cultural value.

4.7 Target Markets

4.7.1 Understanding and identifying our core target customers informs how we manage our marketing and curate our retail mix and has a direct impact on trader experience, and customer experience.

4.7.2 The following target markets have been identified through the work undertaken as part of the 2021-25 Strategic Plan and remain our core target markets for the 2026-30 Strategic Plan:

4.7.3 Primary: Local Community

Our primary target audience is our regular shoppers that live locally, are fiercely loyal and have a regular and consistently high spend. This group consists of residents from South Melbourne and surrounding suburbs who visit the Market weekly for grocery shopping. Our strategic priority is to retain our loyal, regular shoppers, and convert more locals to do their regular grocery shop at the Market.

4.7.4 Secondary: Destination Shoppers (Explorers); Young Professionals (Workers) and Youth and Children (Next Gen)

Each of our secondary target audiences are important and have unique attributes including high visitation and exploration across all categories (Explorers), regular visitation (Workers) and the ability to be converted into future 'locals' (The Next Gen).

4.7.5 Tertiary: Tourists

Our tertiary audience forms an important part of our customer base and is driven by social media, word-of-mouth marketing and publicity, and they seek out an authentic market experience loved by locals.

5. CONSULTATION AND STAKEHOLDERS

5.1 Community Engagement

5.1.1 The *Engagement Summary Report* (attachment 1) presents the findings of the community engagement in relation to the Plan. Below is a summary of the findings:

5.1.2 The survey asked people to rate their support for the draft vision of the Market:

DRAFT VISION:

A world-class, thriving, local market for generations to come



- **Feedback:** Overwhelming support (90% supportive or very supportive) for the proposed Vision, with key themes including supporting prioritising the needs of the local community and a significant amount of scepticism toward the term 'world class'.
- **Outcome:** We have adjusted our Vision and changed 'world-class' to 'authentic'. We believe this resonates better with the community, while world-class benchmarking will continue to inform areas such as sustainability, waste management practices and food education.

Updated VISION: To be a thriving, authentic local market for generations to come

5.1.3 The survey asked for feedback on our draft purpose for the Market:

DRAFT PURPOSE:

- *"To provide a vibrant marketplace where shoppers have access to a choice of quality, fresh produce and groceries, and a wide range of goods, services and dining experiences from knowledgeable independent small businesses.*
- *To provide a welcoming and inclusive place for people to eat, meet, shop, connect and socialise"*
- **Feedback:** Overwhelming support (92% supportive or very supportive) for the proposed Purpose. Participants again highlighted the importance of the Market serving the everyday needs of the local community. A significant number of respondents noted the importance to focus on fresh produce and grocery shopping over dining, retail and experiences. Many participants also highlighted price and affordability as missing from the proposed Market purpose.
- **Outcome:** The focus on fresh produce and grocery shopping is a key priority within the Strategic Plan, ensuring that the Market remains relevant to our local community and the Market is their first choice when shopping. Price and affordability are important in the retail mix, and needs to be balanced with quality, care and knowledge from local experienced traders.

5.1.4 The survey asked people to rate how supportive they were of our four proposed priorities over the next five years.

- **Priority 1: A Thriving Market:** 89% supportive / very supportive.
The major themes related to the mix of stalls, prioritising the needs of the local community, increasing trading hours and addressing traffic congestion and accessibility.

There was strong support shown in relation to the Market providing a place where small, independent businesses can thrive and prosper, and strong support for the renewed focus on the grocery offer at the Market. Some respondents noted that the Market needs to prioritise the needs of the local community so they can continue to support the Market, and others noted the impact that overheads, rent and competition can have on product pricing.

This feedback is addressed in the Strategic Plan in the following areas:



- *A Thriving Market: A review and update of the Retail Mix in alignment with research and community feedback, with a renewed focus on grocery, essential goods and services categories, to ensure the Market continues to meet the needs of the local community*
- *A Vibrant, Community Market: Remaining relevant to the local community, and this includes reviewing trading hours.*
- *A Sustainable and Resilient Market: Advocating for improvements to transport options around the Market, including public transport upgrades, and improved traffic conditions to address congestion around the Market*

- **Priority 2: A Vibrant Community Market** – 89% supportive / very supportive.

There was strong support shown in relation to listening to the locals and the Market being a place for social connection.

This feedback is addressed in the Strategic Plan under *A Vibrant, Community Market*. We'll achieve this by:

- *Listening to our locals, making it easier for locals to provide constructive feedback on their market both in person and online.*
- *Review and update the Market Research and Community Engagement framework to ensure all relevant information, feedback and data is collated to inform Market decisions*

In line with other questions, there was also commentary around there being no need for change, addressing both traffic and visitor congestion, and increasing trading hours.

As in Priority 1, this feedback is addressed in the Strategic Plan.

- **Priority 3: A Sustainable and Resilient Market** - 88% supportive / very supportive.

A predominant theme related to environmental sustainability, namely, to reduce the amount of single-use plastic used by traders, increasing and/or promoting recycling efforts and incentivising sustainability initiatives for shoppers and traders. There was a mix of feedback in relation to transport, with some respondents noting the importance of shopping by car, and others calling for incentivisation and better facilities (such as bike racks) for those that cycle, walk or catch public transport.

This feedback is addressed in the Strategic Plan under *A Sustainable and Resilient Market* as follows:

- *Delivering initiatives and actions in line with the Market's Environmental Sustainability Strategy.*
- *Delivering Project Connect the major Capital Works program which will ensure building compliance by increasing the number of toilet facilities, aisle regrading, improved access to the rooftop carpark, and increased/improved public realm on York and Coventry Streets.*
- *As above, Advocating for improvements to transport options around the Market*



- **Priority 4: An Authentic, Welcoming Market** – 85% supportive / very supportive.

The predominant themes related to support for celebrating and sharing the history and culture of the Market, not modernising or changing the Market unnecessarily and providing a market / venue that is accessible and inclusive.

This feedback supports actions under this Strategic Priority, that we'll be a market:

- *That recognises and acknowledges traditional owners of the land on which the market rests*
- *That celebrates, protects and showcases its rich history and the people that have made this market a village*
- *Where everyone is welcome, respected, and feel included in all aspects of the market community*

6. FINANCIAL IMPACT

- 6.1 The SMM 2026-30 Strategic Plan includes the requirement to be a responsibly managed and financially sustainable market.
- 6.2 It outlines the Market's requirement to have prudent financial management and high-quality risk management framework in line with Council and legislative requirement.

7. ENVIRONMENTAL IMPACT

- 7.1 The SMM 2026-30 Strategic Plan supports the Market's goal to be a leader in environmental sustainability in collaboration with traders, stakeholders and the community.
- 7.2 This includes delivering initiatives and actions in line with the Market's Environmental Sustainability Strategy which has set target for wiping out waste, transitioning towards a zero-carbon operation and reducing water use.

8. COMMUNITY IMPACT

- 8.1 The Plan is a vision for a market that is much more than a shopping destination. It provides the community with social connection, a sense of discovery, a surprise around every corner, and cultural, seasonal and meaningful activations and events for the whole community to enjoy.
- 8.2 This Plan gives our commitment to our community that we will engage with them, ask for feedback, and conduct research to find out what they want from their local market; and we will provide added value to market shoppers via promotions, activations, education and information.
- 8.3 It also outlines the Market's intention to align to Council's Reconciliation Action Plan and strengthening our relationship with the Wurundjeri Corporation to embed the rich cultural history of the land and first nations people into the Market's future.

9. GENDER IMPACT ASSESSMENT

- 9.1 A Gender Impact Assessment (GIA) is currently being drafted to support the Strategic Plan 2026–30. This assessment will ensure that all actions within the Plan are



considered and implemented through a gender and equity lens, promoting inclusivity and fairness in decision-making, programming, and infrastructure development.

- 9.2 By embedding gender-responsive practices, the Market will strengthen its commitment to creating a welcoming and equitable environment for all members of the community.

10. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

10.1 A healthy and Connected Community

The Council aims for a welcoming, diverse, collaborative community with equitable access to health, housing, and services. The Strategic Plan's focus on being an *Authentic, Welcoming Market* including cultural acknowledgment, inclusivity, accessibility initiatives directly support this. It fosters community cohesion, removes barriers for all visitors, and strengthens social connection.

10.2 An Environmentally Sustainable and Resilient City

Council prioritises climate resilience, expanded green space, biodiversity, community-led environmental efforts, emission reduction, and responsible waste management. This aligns with the Plan's *Sustainable and Resilient Market* priority, which outlines the goals of the Market's Environmental Sustainability Strategy setting targets for zero waste, carbon and water efficiency, and broader environmental sustainability—demonstrating leadership in ecological responsibility within the precinct.

10.3 A Safe and Liveable City

Council's vision includes safety, well-maintained infrastructure, appropriately designed development, ease of movement, emergency preparedness, and neighbourhood character. SMM's *Thriving Market* and *Authentic, Welcoming Market* priorities support this through infrastructure improvements (like Project Connect and streetscape enhancements), navigational wayfinding, advocating for effective traffic and safety management, to create a safer, more appealing Market environment.

10.4 A Vibrant and Thriving City

Council seeks vibrant arts, culture, lifelong learning, diversity, and a strong economy. The Plan's *Vibrant Community Market* and *Thriving Market* priorities reinforce this by nurturing independent retailers, incubator opportunities, diverse retail mixes, and community activations and events—enhancing both cultural vibrancy and economic vitality.

10.5 An Engaged and Empowered Community

Council commits to active engagement, informed residents and businesses, strong customer experience and advocacy. The Plan's *Vibrant Community Market* priority emphasises improved community and trader engagement, listening to the locals and empowering them to provide feedback at every level.

10.6 A trusted and High Performing Organisation

Council intends to be financially sustainable, efficient, a great workplace, with assets that meet future needs, and smart technology use. The Plan's *Sustainable and Resilient Market* priority mirrors these through its focus on financial resilience, risk and asset management and technology-enhanced operations ensuring operational excellence and strategic readiness.



11. IMPLEMENTATION STRATEGY

11.1 COMMUNICATION

- 11.1.1 Once the Strategic Plan is adopted, it will be published on the South Melbourne Market website.
- 11.1.2 The Plan's Key Performance Indicators (KPIs) and measures will be reported in South Melbourne Market Quarterly and Annual Reports.
- 11.1.3 The Plan's implementation progress will be reported in the South Melbourne Market Annual Reports.
- 11.1.4 The Community Engagement Report has been published to Council's Have Your Say website to close the consultation program for the Strategic Plan.

12. OFFICER MATERIAL OR GENERAL INTEREST

- 12.1 No officers involved in the preparation of this report has declared a material or general interest in the matter.

ATTACHMENTS

1. **South Melbourne Market Strategic Plan 2026-30**  
2. **SMM Strategic Plan Community Engagement Report**  



South
Melbourne
Market

2026-30 Strategic Plan



southmelbournemarket.com.au

Wominjeka: This word of welcome meaning “come with purpose” comes from the language of the Wurundjeri People.



Wominjeka: Welcome

The South Melbourne area is marked as ‘Nerre nerre minum’ in one of the earliest maps of Melbourne in the 1840s. The area was rich in lagoons, such as Albert Park Lake, surrounding the drier height of Emerald Hill with a short distance west to today’s coastline of Albert and Middle Park.

South Melbourne Market acknowledges the Traditional Owners of the land on which we are located, the Wurundjeri People of the Kulin Nation. We pay our respects to their Elders, both past and present. We acknowledge and uphold their continuing relationship to this land.

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Executive Summary

Successful public markets help build communities rooted in well-being and equitable opportunity.

Market Cities: Project for Public Spaces

South Melbourne Market's 2026–30 Strategic Plan sets a bold and community-driven direction for the next five years, guiding the Market through its 159th to 163rd years of operation. Rooted in its legacy as a cherished public market since 1867, the Plan reaffirms the Market's commitment to being a vibrant, inclusive, and sustainable destination for locals and visitors alike.

Developed through extensive stakeholder engagement—including traders, the Market Committee, and the broader community—the Plan builds on the foundations of the 2021–25 strategy, embedding financial sustainability and operational excellence into everyday decision-making. It responds to global and local trends such as the rise of artificial intelligence (AI), shifting consumer behaviours, climate pressures, and demographic changes, while also addressing the unique challenges of operating within a historic site.

The Strategic Plan is structured around four key priorities:

A Thriving Market

Supporting independent traders through fair appointment processes, expanded incubator programs, and a curated retail mix that reflects community needs.

A Vibrant, Community Market

Enhancing social connection and discovery through activations, educational programs, and robust community engagement.

An Authentic, Welcoming Market

Celebrating cultural heritage, improving accessibility, and fostering inclusivity and safety for all.

A Sustainable and Resilient Market

Delivering major capital works (Project Connect), advancing environmental sustainability, and ensuring financial and operational resilience.

Our key focus remains the local community, while also encouraging and promoting visitation from destination shoppers, local workers, families, and tourists. Strategic measures include trader satisfaction, customer satisfaction, financial performance and environmental sustainability performance.

Message from the Chair



Our focus is clear: we will support our independent traders to grow and succeed, ensuring the Market remains a vibrant hub.

As Chair of the South Melbourne Market Committee, I am proud to present the Strategic Plan for 2026-30. A bold and community-first roadmap that honours our rich history while embracing the future.

For over 158 years, South Melbourne Market has been a place of connection, culture, and commerce. This Strategic Plan builds on that legacy, setting a clear direction for the next five years and beyond. It reflects the voices of our traders, our community, and our stakeholders, and positions the Market to thrive in a rapidly changing world.

Our focus is clear: we will support our independent traders to grow and succeed, ensuring the Market remains a vibrant hub of fresh produce, quality goods, and authentic experiences. We will deepen our connection with the local community through inclusive programming, education, and events that celebrate diversity and foster belonging.

We are committed to preserving the Market's authenticity and heritage, while improving accessibility, safety, and customer experience. Through major capital work we will futureproof our infrastructure and expand our capacity to serve the community.

Sustainability and resilience are at the heart of this Plan. We will lead with environmental responsibility, ethical practices, and strong governance to ensure the Market continues to deliver social, cultural, and economic value for generations to come.

This Strategic Plan documents our commitment to our community, our traders, and our future. I look forward to working with you to bring this vision to life.

Amanda Stevens
Chair, South Melbourne Market Committee

Message from the Mayor

What began in 1867 as a humble fresh food market is now a cherished cultural icon, serving fresh food, everyday essentials, clothing, boutique goods and general merchandise.

For generations, South Melbourne Market has brought people together to share stories, discover fresh produce, support small businesses, and celebrate the vibrant culture that makes our municipality so special.

Importantly, South Melbourne Market reflects our core values of inclusivity, sustainability, creativity, and community connection. It is a place where locals feel at home, and visitors experience the warmth and authenticity that defines our city.

Alongside Cr Beti Jay, as members of the South Melbourne Market Committee, and in my role as Mayor of the City of Port Phillip, I am proud to play my part in ensuring our Market remains true to its values and relevant for years to come.



This Strategic Plan sets our direction for the next five years, ensuring the South Melbourne Market continues to thrive in a challenging retail environment. Council is deeply committed to supporting this vision through long-term investment, major infrastructure upgrades, and strong governance.

We are proud to stand alongside the Market Committee, traders, and community who ensure our Market remains a resilient and welcoming cultural icon centred around our Port Phillip community.

Together, we will ensure South Melbourne Market remains a place of pride for our city and a destination of choice for generations to come.

We are Proudly Port Phillip and proud of our South Melbourne Market as it continues to thrive in the years ahead.

Cr Alex Makin
Mayor, City of Port Phillip

It is a place where locals feel at home, and visitors experience the warmth and authenticity that defines our city.



Background

Our Market

Established in 1867, South Melbourne Market has long been a cherished destination for both locals and visitors. More than just a place to shop, it serves as a vibrant community hub—a quintessential village market where people gather to meet, eat, drink, discover, and connect.

The Market's enduring appeal lies in its authenticity, diversity, and welcoming atmosphere. With over 150 small businesses, it offers a fresh and joyful shopping experience that reflects the richness of our local producers, traders, and makers. Their passion, creativity, and commitment to community ensure that every visit is memorable, with customers treated like locals and locals becoming friends.

Strategic Planning Process

The 2026–30 Strategic Plan builds upon the foundations laid by the 2021–25 Strategic Plan, which focused on a post-COVID recovery prioritising financial sustainability and operational excellence. Many initiatives from that period are now embedded in daily decision-making, influencing and informing the retail mix, our marketing and customer experience, and asset improvements.

This Strategic Plan was developed through a collaborative process involving market research, workshops with the South Melbourne Market Committee, traders and management team, and community engagement via the City of Port Phillip's "Have Your Say" engagement platform. This approach ensured the Plan reflects the aspirations and needs of the Market's diverse stakeholders.



Strategic Considerations

Global Considerations

The Rise of AI

Artificial intelligence is increasingly becoming a transformative force across industries. From automating routine tasks to enabling hyper-personalised experiences, AI is reshaping how businesses interact with consumers and manage operations.

Evolving Shopping Behaviours

Consumer expectations are rapidly evolving. Shoppers are seeking experiences that are tailored to their preferences and lifestyles. Convenience, speed, and personalisation are baseline expectations that retailers must meet to stay competitive. It is important to ensure that traditions of public market shopping continue to hold their place in this fast-paced, digital driven environment.

Demographic Shifts

Retail strategies must adapt to significant demographic changes. An ageing population requires thoughtful, inclusive engagement, while younger generations—digital natives with distinct values and habits—must be cultivated as future lifelong patrons. Balancing these needs is essential for long-term market sustainability.

External Pressures

Retail environments are also being shaped by broader societal challenges. Climate change, waste management issues, and the rising cost-of-living are influencing consumer choices and placing pressure on operational resilience. Businesses must respond with sustainable practices and empathetic strategies.



Local Considerations

Economic Conditions⁽¹⁾

Recent interest rate cuts and moderating inflation are improving consumer confidence, but the lingering cost-of-living pressures still make shoppers cautious.

Real wages remain below their peak, which limits discretionary spending.

Technology and Digital Transformation⁽²⁾

Online spending continues to grow in Australia according to Australia Post, with online marketplaces the top performing category followed by food and liquor, and then fashion.

Independent Retail Strips⁽³⁾

Current average vacancy rate for Melbourne shopping strips is 7.2%, up from 6.5% last year but still lower than the long-term average – impacted significantly by COVID lockdowns.

The best-performing precincts have an evenly balanced tenancy mix, at least one major supermarket, development activity and solid transport connections.

Corporate Social Responsibility⁽⁴⁾

There is a growing preference for sustainable products and ethical sourcing which is influencing retailer strategies.

Consumers expect greater convenience, flexibility and ethical practices, while only 11% of consumers are willing to pay more for eco-friendly products.

Retailers must balance value with expertise to remain relevant.

1. Deloitte Access Economics Retail Forecasts Sept 2025

2. Inside Retail – Online spending continues to surge in Australia, setting new record – Oct 2025

3. 'Not just a place of transaction': Melbourne's most popular shopping strips revealed – Oct 2025

4. Australian retail in 2025: Key trends, challenges and opportunities Feb 2025



Strategic Shifts

Market Retail Mix

Grocery Category

Local grocery shoppers remain the Market's primary target market, representing the core audience for the Market. Grocery stalls currently account for 26% of total stalls, with 61% of visitors citing grocery shopping as their main reason for visiting.

Over the last ten years, grocery stall numbers have remained static, while general merchandise and services have decreased by 9% and food and beverage offerings have grown by 10%.

To strengthen the Market's core proposition an increase of 6% in grocery stall numbers is recommended over the next ten years as opportunities arise.

General Merchandise and Services

General merchandise and services currently account for 51% of stalls, with 6% of visitors identifying it as their primary reason for visiting. More than half of customers surveyed (53%) also report insufficient knowledge of the category to provide a rating.

This provides an opportunity to raise awareness of the general merchandise and services at the Market to encourage market exploration and experiences.

To align with the commitment to increase the grocery offer by 6%, a reduction of 6% in non-food stalls is recommended over the next decade when opportunities arise, ensuring the mix remains relevant and balanced.

Food and Beverage Category

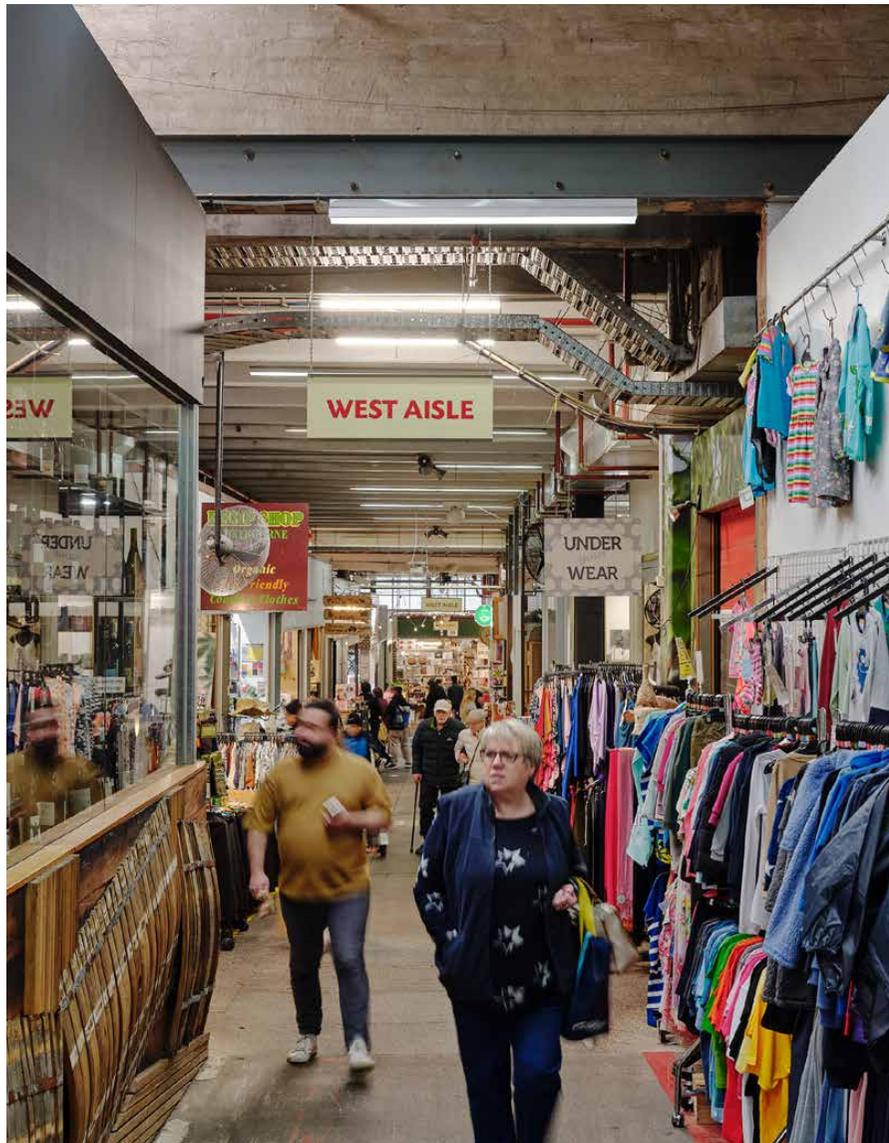
Food and beverage offerings currently represent 23% of stalls and have experienced the strongest growth in visitor appeal, with the proportion of customers citing this category as their primary reason for visiting, rising from 20% to 32% over the past decade.

The Strategic Plan recommends maintaining the current quota of stalls in this category to preserve balance across categories. When stalls change, there is an opportunity to review the offer to ensure continued alignment with visitor expectations.

SO:ME Space

The Market's small business incubator has proven highly successful in supporting general merchandise businesses, enabling them to grow from incubation to permanent stalls.

Building on this success, the Strategic Plan recommends exploring additional opportunities for incubator offers, fostering entrepreneurship and ensuring a dynamic, evolving retail mix that reflects community needs and emerging trends.



Capital Works

Retrofitting safety and compliance upgrades into a historic site like South Melbourne Market presents significant challenges, focusing on delivering essential infrastructure works while minimising the disruption of daily operations in a vibrant, active environment.

The upcoming Project Connect construction phase will be disruptive to the Market environment, making it important to manage the project closely, keeping traders and the community informed and engaged to minimise impact.

Despite the disruption, the capital works will support the Market to open an additional trading day, supported by improved back-of-house facilities and enhanced productivity for traders.

The development of a new Market precinct along York Street offers a unique opportunity to celebrate the Market's heritage while embracing its future, reinforcing its role as the locals first choice for groceries, and the best place to shop, meet, connect, explore, and experience.

Corporate Social Responsibility

Now more than ever, it is essential for South Melbourne Market to embrace its role as a socially responsible local community market. This means operating in a way that positively impacts the health and wellbeing of our community, while also being environmentally conscious, committed to leaving the planet in a better condition for future generations.

Ethical business practices and strong governance are equally vital to meet the expectations of both the community and Council. By upholding these principles, the Market can continue to evolve and remain relevant, trusted, and valued by the local community it serves.

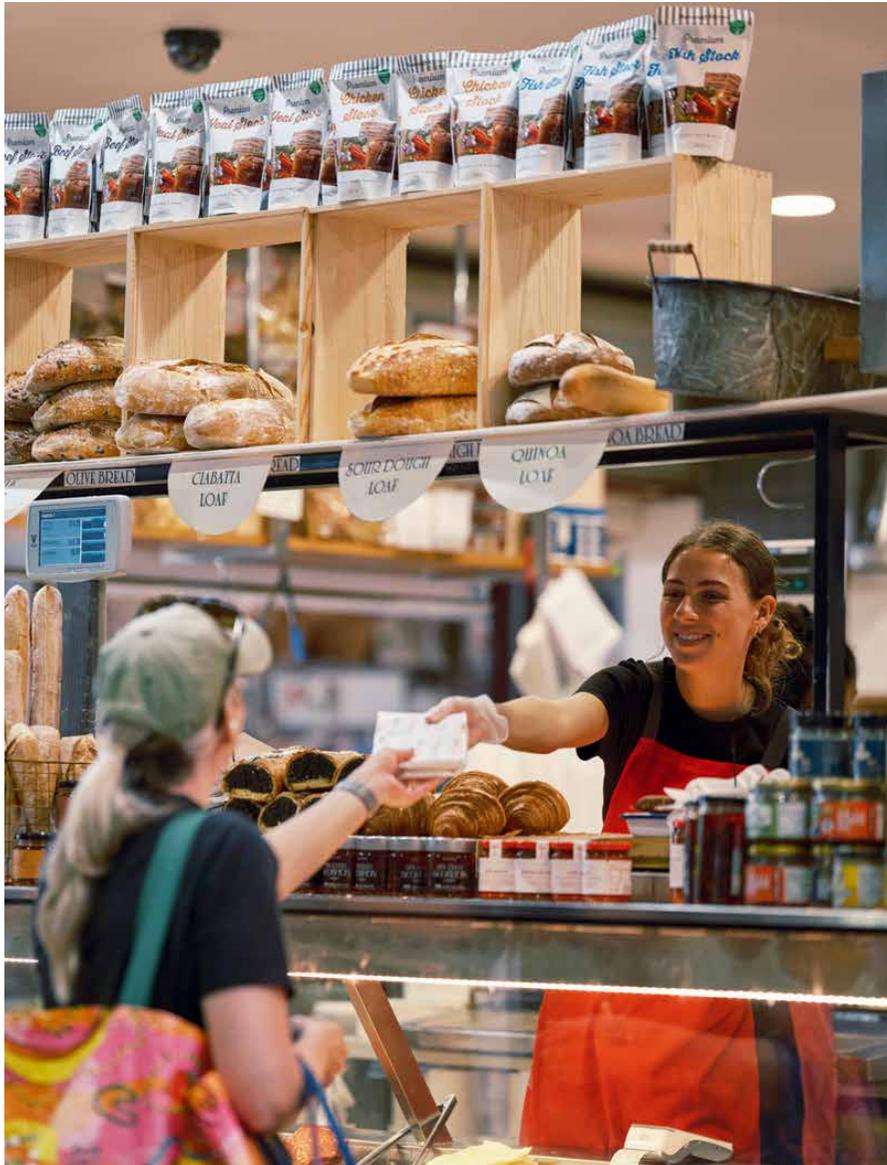
Place Planning

A comprehensive Place Plan for South Melbourne Market will ensure its continued success as a vibrant public market and community hub.

This plan should integrate placemaking principles to create inviting, inclusive spaces that foster social connection and cultural expression while reducing the impact of congestion. It must also prioritise customer experience through intuitive wayfinding, engaging programming, and amenities that enhance dwell time and satisfaction.

Retail precinct planning is critical to maintaining a balanced and future-ready category mix that reflects community needs and market trends, while the design and activation of public spaces should support both everyday use and special events.

Together, these elements will position the Market as a community-centric destination that delivers economic, social, and cultural value.



Target Markets

Understanding and identifying our core target customers informs how we manage the brand and curate our retail mix and has a direct impact on trader and customer experience.

The following target markets have been identified through the work undertaken as part of the 2021-25 Strategic Plan and remain our core target markets for the 2026-30 Strategic Plan.

Primary Target Market

Local Community (The Local)

Our primary target audience is our core focus – our regular shoppers that live locally, are fiercely loyal and have a regular and consistently high spend. This group consists of residents from South Melbourne and surrounding suburbs who visit the Market weekly for grocery shopping.

It is a priority to retain our loyal, regular shoppers, and convert more locals to do their regular grocery shop at the Market over time.



Secondary Target Markets

Each of our secondary target audiences are important and have unique attributes and the ability to be converted into future 'locals'.

Destination Shoppers (The Explorer)

The Explorer is digitally connected, aged 20 to 50, living in metropolitan Melbourne. They visit the Market every one to six months for gift shopping, specialty groceries, browsing, or enjoying a day out, and is lifestyle, fashion, foodie, and socially oriented.

Young Professionals (The Worker)

This visitor is a young professional aged 25 to 40, working in South Melbourne or nearby—often in creative industries or agencies. They visit the Market weekly to fortnightly for coffee, lunch, dinner or drinks, quick groceries, gifts, and various services.

Youth and Children (The Next Gen)

This audience includes families living in the City of Port Phillip and schools across metropolitan Melbourne, particularly in surrounding suburbs. The Market engages with primary, secondary, and tertiary schools through educational programming and school tours, while also attracting parents with young children.

Tertiary Target Market

Our tertiary target audience forms an important part of our customer base and is driven by social media, word-of-mouth marketing and publicity, and they seek out an authentic market experience loved by locals.

Tourists (The Visitor)

This visitor group includes people traveling from regional Victoria, interstate, or overseas. They typically visit the Market once or occasionally—for general browsing, meals, and gift shopping. The demographic is broad, spanning a diverse mix of ages, languages, and cultural backgrounds.

SWOT Analysis

Reviewing a range of the Market's strengths and opportunities, alongside perceived weaknesses and threats has helped to develop the 2026-30 Strategic Plan.

Strengths

- Brand strength in the community and strong reputation for quality
- Knowledgeable traders and well curated retail mix
- Trader support program
- Unique visitor experience
- Public Market: owned and operated by Council—a community asset for our local community
- Leader in environmental sustainability with Environmental Sustainability Strategy
- Champions small independent businesses—no corporates / chains
- SO:ME Space Incubator precinct—supporting start-ups
- Historic and cultural significance
- Significant Council investment in the future of the Market asset

Weaknesses

- Physical space—limited footprint for growth, more traders and events
- Limited parking
- Road network congestion
- Congested pedestrian traffic around and inside the Market
- Limited opening hours and days—inconvenience driven market
- Ageing infrastructure and significant capital works required over next 7-8 years
- Accessibility challenges with DDA compliance works required to improve accessibility
- Potential lack of succession planning for long-term traders

Opportunities

- Home cooking and foodie trend
- Growing support and awareness of ethical and sustainable food and fashion production
- Increased trading hours to appeal to broader audience
- More amenities and higher quality amenities to improve customer experience
- Rich marketing and social media content—storytelling, recipes, activations
- Brand strength for future partnerships, sponsorships and collaborations
- Celebrate and archive the history of the Market—set it up for future generations to continue the story
- Align to the Council's Reconciliation Action Plan and strengthen our relationship with the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation
- Expansion of successful Incubator program, SO:ME Space, into more retail categories

Threats

- Supermarkets—convenience, buying power (price), delivery offer
- Other markets undergoing renewal works
- Changing consumer preferences (home delivery, closer to home, convenience)
- Economic factors—inflation, cost-of-living, cost of goods
- Capital works impacting Market operations
- Increased popularity impacting our local primary target market visitation

2026-30 Strategy





Vision

South Melbourne Market's vision encompasses the essence of what will make the Market great:

To be a thriving, authentic local market for generations to come.

Thriving: successful traders meeting community needs

Our traders are the backbone of South Melbourne Market, and their success is vital to the Market's future. Supporting them to thrive ensures they can continue serving the community with expertise, passion, and dedication.

Authentic: of undisputed origin and genuine in its nature

Maintaining an authentic public market for the community by honouring our Crown Land grant which has permanently reserved the site as a market since 1867. We will also support independent traders, preserve our rich history, foster genuine community connections and offer fresh local produce, products and experiences reflecting the community expectations of a local public market.

Local: putting locals first, and others will follow

As a City of Port Phillip-owned and operated asset, we have a responsibility to ensure the Market remains relevant to the local community. Markets with a strong local following naturally attract a diverse range of visitors from near and far.

Generations to come: maintaining relevance and prosperity into the future

At 158 years old, the Market holds a rich legacy, and as its custodians, we have a responsibility to ensure that everything we do, now and into the future, honours and protects that heritage for generations to come.



Purpose

The Market is situated on Crown Land, originally gifted to the then Emerald Hill Council in 1867 with the condition that it be used as a public market—a requirement that still stands today. As stewards of this legacy, we have a responsibility to operate a true public market. Our purpose is:

To provide a vibrant marketplace where shoppers have access to a choice of quality, fresh produce and groceries, and a wide range of goods, services and dining experiences from thriving, knowledgeable, independent small businesses.

To provide a welcoming and inclusive place for people to eat, meet, connect, socialise and shop.



Strategic Priorities

These strategic priorities have been developed to set the Market up for success for the future, so it can continue to deliver a relevant and authentic market experience and continue to meet and exceed our communities' and traders' expectations.



A Thriving Market



A Vibrant, Community Market



An Authentic, Welcoming Market



A Sustainable and Resilient Market



A Thriving Market

A market that flourishes and grows in a trusting and supportive environment relied on by a community who value healthy living, unique and authentic shopping experiences, traditions and rituals. A market that connects the community with local, fresh food, produce and independent small businesses.

This strategic priority is providing a commitment to our traders and reflects on our Vision where our traders are the backbone of the Market, and their success is vital to the Market's future.

By 2030:

... if we're not already, we'll be a market:

- that provides a supportive environment to enable independent and small businesses to thrive and prosper
- where passionate traders are trusted by the community for their expertise and knowledge
- that is the preferred choice for purveyors of quality, equitable, unique and authentic products, services and produce to meet the community needs
- with a curated retail mix that best meets the community needs and expectations and introduces new, innovative and exciting offers.

How?

We'll achieve this by continuing or commencing the following initiatives:

- **Trader Support and Communication:**
 - **Support:** Continue to enhance our Trader Support Program including workshops, small business support, mentoring program (between traders), advocacy for government support for small businesses, and change management support to guide them through the major capital works programs. All traders will also be supported through marketing and storytelling as outlined under the "Vibrant, Community Market" strategic priority.
 - **Communication:** Maintain a strong two-way communication platform with our traders via our Trader Portal, memos and newsletters, trader / category meetings, renewal meetings and on-the-floor conversations to ensure traders voices are heard and ideas and issues can be assessed and managed.
- **Trader Appointment Process:** Document a fair and transparent trader appointment process for all stall opportunities, informed by in-depth market research and pipelining processes, supporting a positive customer experience, ensuring expertise and passion are prioritised.
- **Retail Mix Framework:** Review and update the Retail Mix Framework in alignment with research and community feedback, with a renewed focus on the grocery, essential goods and services categories, to ensure the Market continues to meet the needs of our local community.
- **Incubator Program:** Explore options to include more opportunities for business start-ups in other categories such as food.



A Vibrant, Community Market

A vibrant market that is much more than a shopping destination. It provides the community with social connection, a sense of discovery, a surprise around every corner, and cultural, seasonal and meaningful activations and events for the whole community to enjoy.

This strategic priority gives our commitment to the local community that we will engage with them, ask for feedback, and conduct research to find out what they want from their local market. We will provide added value to shoppers via promotions, activations, education and information.

By 2030:

... if we're not already, we'll be a market:

- that remains relevant to the local community and is their first choice for shopping
- that is informed by a robust community engagement framework
- that is a vibrant shopping destination that provides a sense of discovery and encourages onsite exploration
- that provides the community with social connection
- that supports and delivers relevant engaging and educational experiences both online and onsite.

How?

We'll achieve this by continuing or commencing the following initiatives:

- **Listen to our Locals:** Make it easier for locals to provide constructive feedback on their market both in person and online.
- **Research and Community Engagement:** Review and update the Market Research and Community Engagement framework to ensure all relevant information, feedback and data is collated to inform Market decisions.
- **Promotion:** Promote the added value, quality offering and genuine benefits of market shopping to the local community to broaden visitor exploration across categories. Harnessing and promoting the skills and knowledge of our traders and the breadth of offer throughout the Market.
- **Community Connection Plan:** Create a program for stronger community connection and increased value for visitors via health, wellbeing and other community programs.
- **Market Tours Program:** Further develop and strengthen the tour program to deepen understanding of market life, provenance of food and sustainability processes.
- **Kids Activities:** Continue to develop fun, educational programs for children to promote where food comes from, sustainability practices, cooking and the benefits of healthy eating.
- **Collaboration:** Foster collaborative partnerships with brands and organisations that align to the Market's brand, vision and purpose.

An Authentic, Welcoming Market

A market where people from different backgrounds are valued, respected, and feel involved in all aspects of the market community. A market that acknowledges and celebrates its history and the importance of social connection. A market that is welcoming, safe and accessible for all visitors, employees and contractors.

This strategic priority celebrates the place, acknowledging the importance of the history of the Market, and deeper history of the land and its Traditional Owners. This strategic priority also aims to protect and preserve the genuine market atmosphere and make it a welcome and inclusive place for everyone.



By 2030:

... if we're not already, we'll be a market:

- that recognises and acknowledges Traditional Owners
- that celebrates, protects and showcases its rich history and the people that have made this Market a village
- where everyone is welcome, respected, and feels included in all aspects of the Market community
- that prioritises safety and cleanliness.

How?

We'll achieve this by continuing or commencing the following initiatives:

- **Recognise and acknowledge Traditional Owners:** Aligning to Council's Reconciliation Action Plan and strengthening our relationship with the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation to embed the rich cultural history of the land and First Nations people into the Market's future.
- **Record our History:** Archive a history of the Market and develop a storytelling program to acknowledge and celebrate the Market's history for generations to come.
- **Market Place Plan:** Aligning with the Market's major capital works project, Project Connect, a comprehensive Place Plan will be essential for the Market to ensure its continued success as a vibrant public market and community hub.

This will include:

- **York Street Place Plan** for the redevelopment of this north facing precinct.
- **Retail Precinct Plan:** A curated plan for the best locations for each category to ensure optimal customer experience when shopping at the Market.
- **Customer Experience Plan:** Continuous improvement of the online and onsite customer journey and experience to ensure a welcoming and positive experience every time.
- **Public Space Plan:** Develop and implement an overarching Precinct (Placemaking) Plan to ensure public spaces blend seamlessly for visitors journey through the Market.
- **Accessibility Action Plan:** Aligning to Council's Accessibility Action Plan and the *Gender Equality Act 2020* develop an Inclusivity and Accessibility Plan to ensure equality, safety and availability of facilities for everyone who visits the Market.
- **Prioritising safety and cleanliness:** Providing clear information, training, and ongoing support to ensure the safety of visitors, contractors, workers, and staff, while maintaining a consistently clean and welcoming environment for all.



A Sustainable and Resilient Market

As custodians of this 158-year-old market, we have a responsibility to ensure that everything we do, now and into the future, honours and protects that heritage for generations to come.

This strategic priority reflects our vision to be a great market for generations to come.

By 2030:

... if we're not already, we'll be a market:

- that embodies corporate social responsibility
- that strives to be a leader in environmental sustainability in collaboration with traders, stakeholders and the community
- that builds resilience by investing in asset renewal and ensuring building compliance
- that is responsibly managed and financially sustainable
- that advocates for improvements in journey arrival by all modes of transport.

How?

We'll achieve this by continuing or commencing the following initiatives:

- **Develop and implement a Corporate Social Responsibility framework for the Market:** Develop a CSR framework alongside our Environmental Sustainability Strategy to support community groups, charities and educational organisations, ongoing food collection programs, supporting volunteering opportunities and ethical sourcing and operations.
- **Environmental Sustainability Strategy:** Delivering initiatives and actions in line with the Market's Environmental Sustainability Strategy.
- **Deliver Project Connect - Major Capital Works program:** Ensuring building compliance by increasing the number of toilet facilities, regrading some of the aisles, improved access to the carpark, upgraded back-of-house facilities, and increasing public realm on York and Coventry Streets for greening, public seating and public space. These works will support the Market to open on an additional trading day.
- **Asset Management:** Investing in and maintaining the market asset in alignment with the Asset Management Plan and supporting the stall changeover with base build works to ensure compliance.
- **Finance and Risk Management:** Prudent financial management and high-quality risk management framework in line with Council and legislative requirements.
- **Robust governance framework:** Maintain strong governance with the SMM Advisory Committee, Charter, Operating Agreement and Council management and oversight.
- **Council and Government advocacy:** Advocating for improvements to transport options, including public transport upgrades, and improved traffic conditions (addressing congestion) around the Market.

Measures of Success



To ensure the successful delivery of this Strategic Plan, we have identified a set of Key Performance Indicators (KPIs) that will measure progress against our objectives. These KPIs provide clear, quantifiable benchmarks that enable us to track performance, evaluate outcomes, and make informed decisions.

By monitoring these indicators regularly, we can remain agile, address challenges proactively, and ensure accountability across all areas of the Market's operations.

Key Performance Indicators

	2025-26	2026-27	2027-28	2028-29	2029-30
Financial Operating Surplus* (\$/'000)	\$318	\$286	\$281	\$275	\$265
Occupancy % stalls under agreement – annual average	98%	98%	98%	98%	98%
Net Promoter Score NPS – Customer loyalty metric	80	80	80	80	80
Trader Satisfaction % Somewhat or very satisfied with SMM as their venue for business	90%	90%	90%	90%	90%
Visitor Satisfaction % Very good or excellent rating for overall view on offer	90%	90%	90%	90%	90%
Residents' Satisfaction % Agree or strongly agree that the Market is a benefit	90%	90%	90%	90%	90%
% Waste diverted from landfill	75%	80%	85%	85%	85%

*Including depreciation and amortisation; Excluding project spends (Capital)



Corner Cecil and Coventry Streets
South Melbourne, Victoria 3205

southmelbournemarket.com.au

South Melbourne Market Strategic Plan 2026-30

Engagement Summary Report

November 2025





Acknowledgement of Country

Council respectfully acknowledges the Traditional Owners of this land, the people of the Kulin Nations. We pay our respects to Elders past and present. We acknowledge and uphold their continuing relationship to this land.

Postal Address

City of Port Phillip, Private Bag 3,
PO St Kilda, VIC 3182

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Introduction

Project background

The South Melbourne Market Strategic Plan 2026–30 sets out a roadmap for the Market over the next five years. It will ensure the Market upholds its strong reputation, continues to meet community needs and supports its traders to thrive.

From 25 August until 28 September 2025, we were seeking community input into the development of the new 2026–30 South Melbourne Market Strategic Plan, with feedback and ideas sought from our community including Market traders, workers, shoppers, visitors, residents, and local businesses.

What we set out to achieve

The purpose of this engagement project was to gather community feedback on the drafted priorities, vision, and purpose for the South Melbourne Market over the next five years, to help inform the 2026–30 Strategic Plan.

About this report

The purpose of this report is to provide an overview of what we did to engage community members in this project including how we communicated with community members, who we heard from and what we heard.

Before reading this report

The following should be considered in reading this report:

- The information in this report is based on qualitative research and does not necessarily reflect the views of a statistically representative sample of the community.



- Participants attending the community pop-up events were self-selecting. As such, the key themes of conversations at these events may reflect only a limited proportion of the local community.
- City of Port Phillip strives to include diverse voices in our engagement activities. We acknowledge, however, that some people are likely to have experienced barriers to participation in the activities that are outlined in this report – including people with disability, multicultural communities, older people, Aboriginal and Torres Strait Islander people and others.
- The word ‘participants’ is used to describe the total group of community members and stakeholders who contributed to this engagement process. The terms ‘respondents’ is used to talk about the sub-group of total participants who responded to a specific question or engagement activity.
- The information and views presented in this report are a summary of the opinions, perceptions and feedback heard from across all the engagement activities. The feedback has not been independently validated. As such, some information maybe factually incorrect, unfeasible or outside of the scope of this project.
- This report summarises key feedback from participants and does not preclude the project team from considering community feedback in its original format.
- The report summarises the feedback from engagement activities. While every effort is made to include the full breadth of feedback provided, not all comments, views or advice are shown in the findings of this report. Where appropriate, a mix of quotes, themes and metrics are used to convey community feedback.
- We acknowledge that, while efforts are taken to manage duplication, there is potential for double-counting where participants have attended



multiple events, and/or completed online activities via the *Have Your Say* website.

- Detailed participant demographic data was not collected or mandatory across all engagement events and activities. This may affect the weight of findings about community participation. Where appropriate, response numbers for each question are displayed or acknowledged.
- This report focuses on the communication and engagement activities delivered by Council. It does not necessarily include events, meetings, surveys, or communications organised by the community or third parties.
- This report was developed through a combination of human analysis and artificial intelligence (AI). Human analysts conducted the primary data analysis. AI tools were used to process and analyse large datasets, identify trends, and generate some preliminary findings. Any AI-generated findings were subsequently reviewed, validated, and interpreted by human analysts with expertise in the subject matter. The final conclusions and interpretations presented in this report represent the considered judgment of these human analysts, even where AI contributed to the data processing.



What we did

Between 25 August and 28 September 2025, we delivered a range of communications activities to let the community know about the South Melbourne Market Strategic Plan 2026–30 and collected feedback through a mix of engagement activities.

Communications channels

To increase awareness of the engagement process, we did the following:

Activity	Detail	Reach
 Posters, flyers and signage	Posters, flyers and a-frame signs about the engagement process and the opportunity to provide feedback were placed throughout the Market and other selected Council-owned buildings including libraries and town halls.	<ul style="list-style-type: none"> • 1,000 flyers • 25+ posters • 3x onsite signs
 Letterbox drop	Flyers were distributed to local residents and businesses within South Melbourne, explaining the engagement and inviting people to provide feedback.	<ul style="list-style-type: none"> • 11,864 flyers delivered
  Newsletters	Project information and an invitation to engage was included in the following e-newsletters during the engagement period: <ul style="list-style-type: none"> • SMM newsletter (25 August) • COPP Libraries newsletter (26 August) • Community Sector newsletter (27 August) • DiverCity newsletter (27 August) • CoPP Business newsletter 	<ul style="list-style-type: none"> • SMM (51,428 subscribers) • CoPP Libraries (7,440 subscribers) • Community Sector (1,289 subscribers) • DiverCity (14,335 subscribers) • CoPP Business (2,944 subscribers) • Help Shape our City (3,925 subscribers)



Activity	Detail	Reach
	<ul style="list-style-type: none"> • Help Shape our City newsletter (10 September) 	
 Social media	<p>Social media posts were included on both the South Melbourne Market (SMM) and City of Port Phillip (COPP) Facebook, Instagram and LinkedIn accounts to promote the engagement process.</p> <p>Paid advertising also ran on the SMM Facebook page targeting local residents and Market users.</p>	<ul style="list-style-type: none"> • SMM Facebook Followers: 54,000 • SMM Instagram Followers: 89,000 • SMM LinkedIn Followers: 880 • SMM advertising: <ul style="list-style-type: none"> • total reach: 36,892 • click-through: 1,147 • COPP Facebook Followers: 17,000 • COPP Instagram Followers: 10,700 • COPP LinkedIn Followers: 17,400
 'Have your say' website	<p>The project was featured on Council's engagement website, <i>Have Your Say</i>, with details about the process, timeline, contact information, and ways to get involved.</p> <p>An email invitation was sent to existing subscribers on 26 August 2025, encouraging them to take part.</p>	<ul style="list-style-type: none"> • 4,225 page views • 2,341 unique visitors • 49 followers
 SMM website	<p>The project was promoted on the South Melbourne Market website in the 'News' section and featured on the homepage for the duration of the engagement period.</p>	<ul style="list-style-type: none"> • Homepage views: 24,624 • Project page views: 215



Engagement activities

To collect feedback from the community we did the following activities:

Activity	Detail	Reach
 <p>Survey</p>	<p>We ran an online survey to gather feedback on the draft vision, purpose, and priorities for the Market over the next five years. The survey was available on the Have Your Say website and in hard copy on request. To encourage participation, respondents could enter a draw to win one of five \$30 Cobb Lane Bakery vouchers.</p>	<p>419 survey respondents</p>
 <p>Community pop-ups</p>	<p>We ran a series of local ‘pop-up’ activations across Port Phillip to engage people who may not take part in a survey. These were held at:</p> <ul style="list-style-type: none"> • Market St, South Melbourne <ul style="list-style-type: none"> - Tues 9 Sept, 9–10.30am • Bay St, Port Melbourne <ul style="list-style-type: none"> - Fri 19 Sept, 10–11.30am • Victoria Ave, Albert Park <ul style="list-style-type: none"> - Thurs 18 Sept, 10–11.30am • Cecil St, South Melbourne <ul style="list-style-type: none"> - Wed 17 Sept, 9.30–11.30am <p>Community members were invited to learn about the project, chat with Council staff, and complete the survey online or on paper.</p>	<p>120+ people engaged</p>



Activity	Detail	Reach
 <p>SMM Trader engagement</p>	<p>We met with and communicated with South Melbourne Market traders to share project updates, hear feedback and ideas, and promote the survey.</p> <ul style="list-style-type: none"> • Trader Workshop with Market Management Team and Advisory Committee members (21 August) • Trader Meeting (27 August) • Trader e-newsletters 	<ul style="list-style-type: none"> • South Melbourne Market trader workshop attendance (x21) • South Melbourne Market Traders (220 contacts)

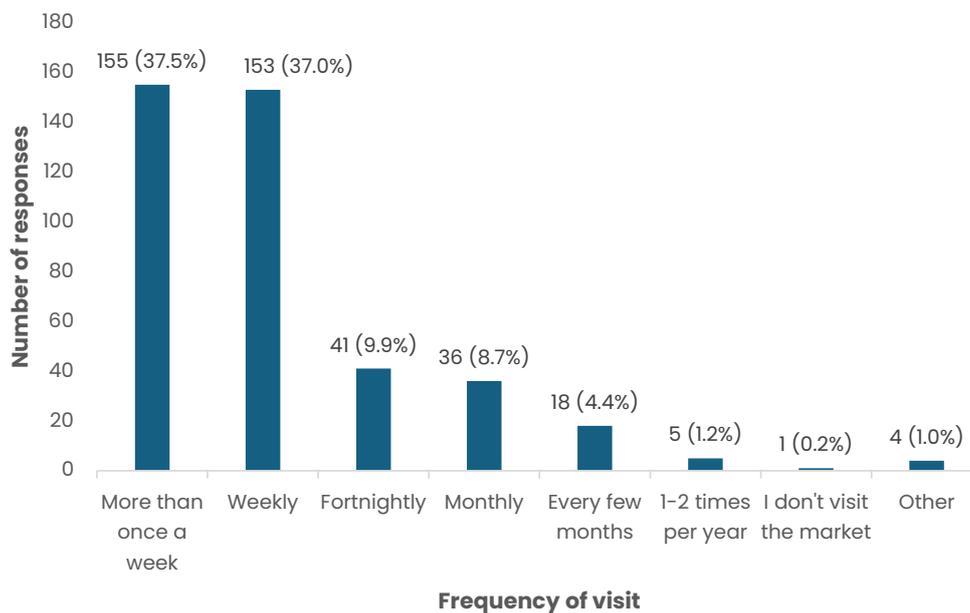


Who we heard from

Our survey asked participants to share demographic details such as their suburb, gender identity, age range, household type, diversity indicators, and any previous experience engaging with us. In total, 421 people provided this information, which is explored below.

Frequency of visit

We asked people how often they visit the Market. Of the 421 people that responded, most respondents said they visit either more than once a week (155 people, 37.5%) or weekly (153 people, 37%).

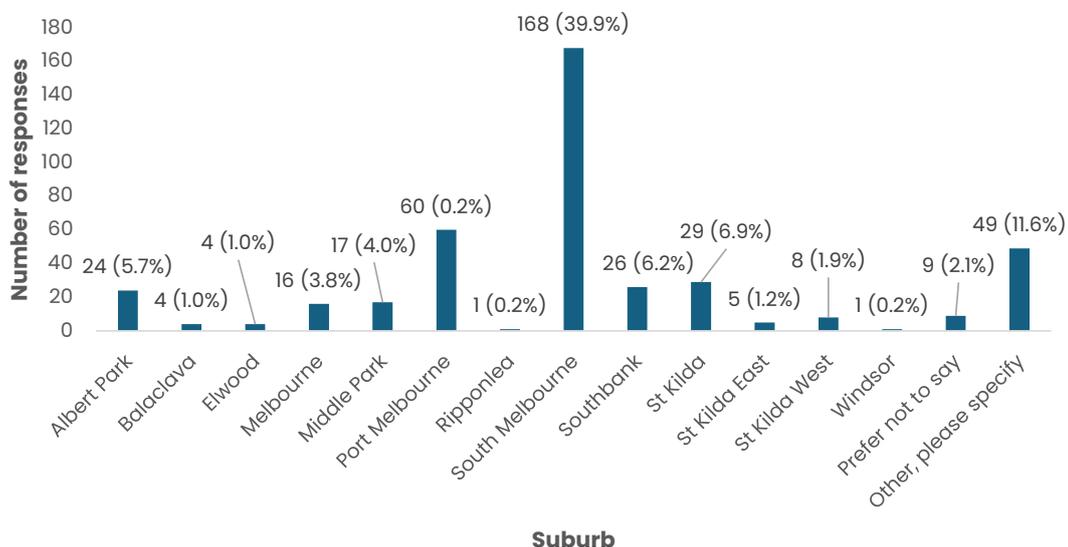




City of Port Phillip **South Melbourne Market Strategic Plan 2026–2030**

Suburb

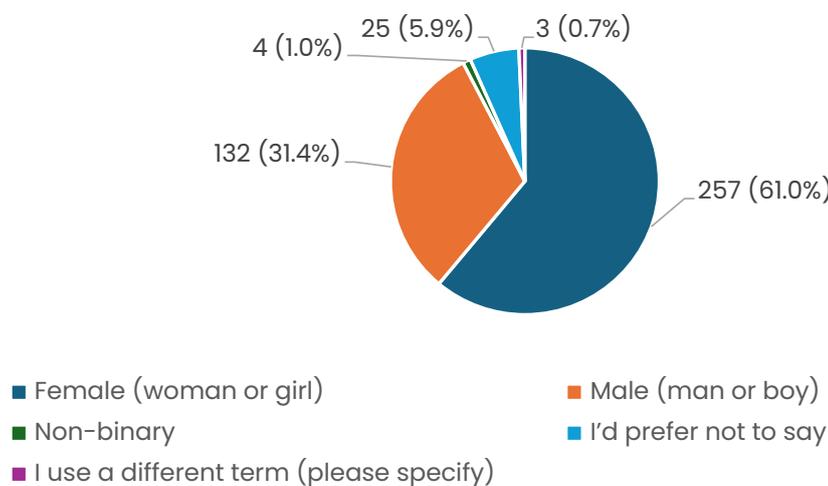
We asked survey respondents what suburb they live in. Of the 421 survey respondents, the largest group (168 or 39.9%) said South Melbourne. The next highest were Port Melbourne (60 or 14.3%) and 'Other' (49 or 11.6%), which included suburbs such as Balwyn, Brighton, Bundoora, Doncaster East, Kensington, Sandringham, South Yarra, and Yarraville.





Gender

We asked people what gender they identify as. Of the 421 survey respondents, 257 (61%) identified as female (woman or girl), 132 (31.4%) as male (man or boy), 4 (1%) as non-binary, 25 (5.9%) preferred not to say, and 3 (0.7%) used a different term.



Diversity

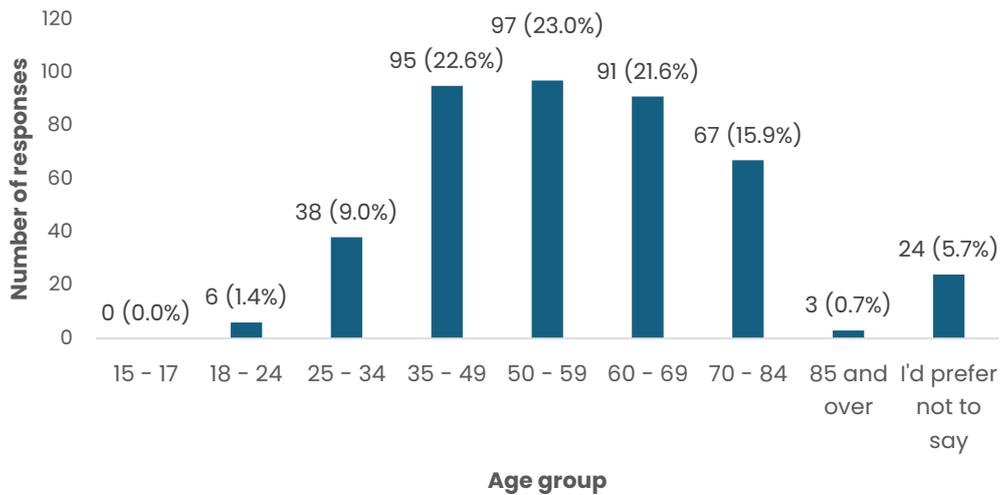
We asked people if they identified with any of the following statements. We had 437 responses to this question. Below is a summary of the number of responses to each of these statements:

- 'I speak a language other than English at home' (40 responses/9.2%)
- 'I identify as LGBTIQ+' (41 responses/9.4%)
- 'I am a person with disability' (23 responses/5.3%)
- 'I am from an Aboriginal and/or Torres Strait Islander background' (5 responses/1.1%)
- 'I'd prefer not to say' (34 responses/7.8%)
- None of these apply to me (294 responses/62.3%)



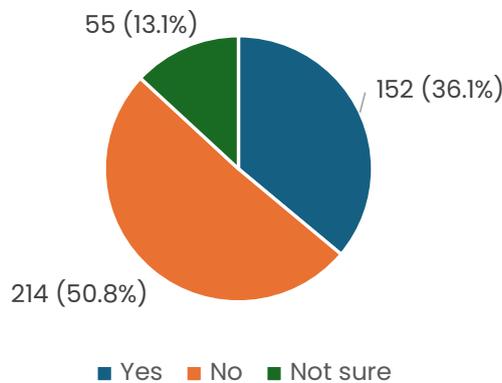
Age

We asked people their age group. Of the 421 survey respondents, the largest age groups were 50–59 (97 or 23%), 35–49 (95 or 22.6%), and 60–69 (91 or 21.6%).



Previous engagement

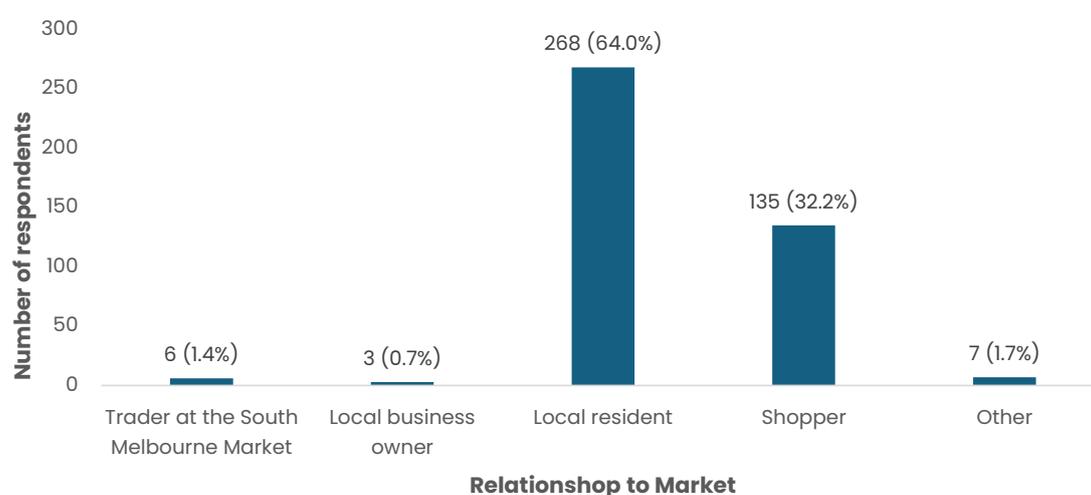
To see if we were engaging new community members, we asked if participants had given feedback on other Council projects in the past 12 months. Of the 421 respondents, just over half (214 or 50.8%) said they had not, 152 (36.1%) said they had, and 55 (13.1%) were not sure.





Relationship to Market

We asked survey respondents their relationship to the Market. Out of 421 responses, the largest number of respondents (268 people / 64%) said they were local residents and (135 people / 32%) said they were shoppers.



Traders

To ensure we also heard directly from traders, we held a dedicated workshop with South Melbourne Market businesses. All traders and their staff were also encouraged to fill in the survey. Participating traders at the workshop included:

- Aptus Seafoods
- Create TBT
- Emerald Deli / Small Town Pie Co
- Faslini Luggage
- Flinders + Co
- Fruits on Coventry
- Georgie’s Harvest
- K&L Poultry
- K-Sein Fromagerie
- La Central
- Maison Otto
- Moses & Co Market Wholefoods
- Naneez / The Sock Shop
- Padre Coffee
- Pearl and Pretty
- Remedy Clothing
- Rita’s Coffee and Nuts
- Smithburg
- South Melbourne Poultry
- The Soap Shop
- W.B. Smith Kitchenware



What we heard

This section provides an overview of the information that we received via our engagement methods, including the survey, community pop-ups, the trader workshop and feedback uploaded to the Have Your Say website or emailed to the team during the consultation period, and at the Market.

Survey

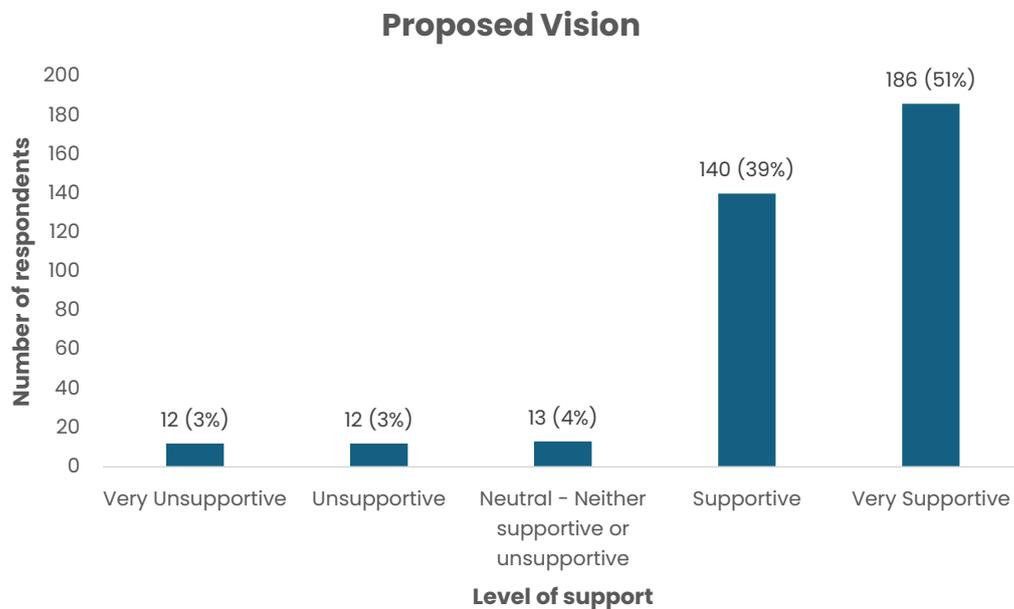
The below information explores information received via a survey of 419 people.

Proposed Vision

“A world-class, thriving, local market for generations to come”

Support of proposed vision

In our survey, we asked people to rate their support for our proposed vision for the Market. Of the 363 people who responded to this question, the majority (326 people/ rated their support as either ‘supportive’ or ‘very supportive’, showing strong overall agreement with the proposed vision.



Feedback on proposed vision

We also asked people to share feedback on the proposed vision for the Market. Of the 363 people who responded to this question, 231 people (64%) provided open-ended comments. While many supported the overall direction, others suggested changes or raised concerns.

A strong theme in the feedback was support for the Market being a “locals’ market” that prioritises the needs of the local community.

A high number of respondents were sceptical about the term “*world-class*”, with some questioning its relevance or meaning in the context of a local community market.

Below is a summary of the types of feedback we received.



Theme: Support for prioritising the needs of the local community.

Number of comments received: 120 (52%)

Examples of feedback:

- *"I would like the emphasis of the project to be for a LOCAL market that meet the needs of local residents."*
- *"Important that we don't lose sight of the primary purpose of the market. That is, to serve the needs of the local community."*
- *"Putting locals first is highest priority in my view...and has to take precedence over oyster-eating tourists"*
- *"I agree strongly with putting locals first. It does not need to be world class, it just needs to be great! A fun, unique and useful local facility."*
- *"Meeting the needs of the community" and "putting locals first" sound like exactly what a local market should be doing."*

Theme: Scepticism toward the term "World-Class"

Number of comments received: 48 (21%)

Examples of feedback:

- *"The vision is contradictory. The aim to be 'world class' is inconsistent with the aim to put locals first."*
- *"As for 'World Class'... the interpretation is subjective & a notion that we Australians are somewhat fixated with being! Instead, I would suggest focusing on creating the 'best' market experience for the stakeholders most closely involved (Locals, Stallholders, etc.)."*
- *"I don't want to see the charm of the existing market lost to striving for world class. The character that currently exists must be preserved."*
- *I don't want to see the charm of the existing market lost to striving for world class. The character that currently exists must be preserved*
- *World class is an inappropriate term. We need a well run market providing a variety of produce for locals and visitors to the market.*
- *I'm not sure 'world-class' and 'local' necessarily align. I wonder if aspirations for world-class might negate local needs and desires.*



Theme: Concerns around product pricing and affordability

Number of comments received: 28 (12%)

Examples of feedback:

- *“Fresh food suppliers have increased their prices to cover the loss of trade from locals who have moved to Victoria Market and Footscray Market. If you continue to fill the market with tourists, your locals will increasingly be driven out of our local market.”*
- *“I agree with the ‘world class’ vision, however, it should not come with ‘world class’ prices. If the market truly proposes to be ‘local’ and putting the needs of locals and the community first, then that should also take into account having a range of traders at the lower and higher end of the economic scale.”*
- *“Putting locals first includes ensuring that vendors selling affordable fresh food continue to operate at the market. For example, supporting green grocers, butchers, poultry sellers and fishmongers that offer everyday produce not just those which offer a high end/ high price product.”*



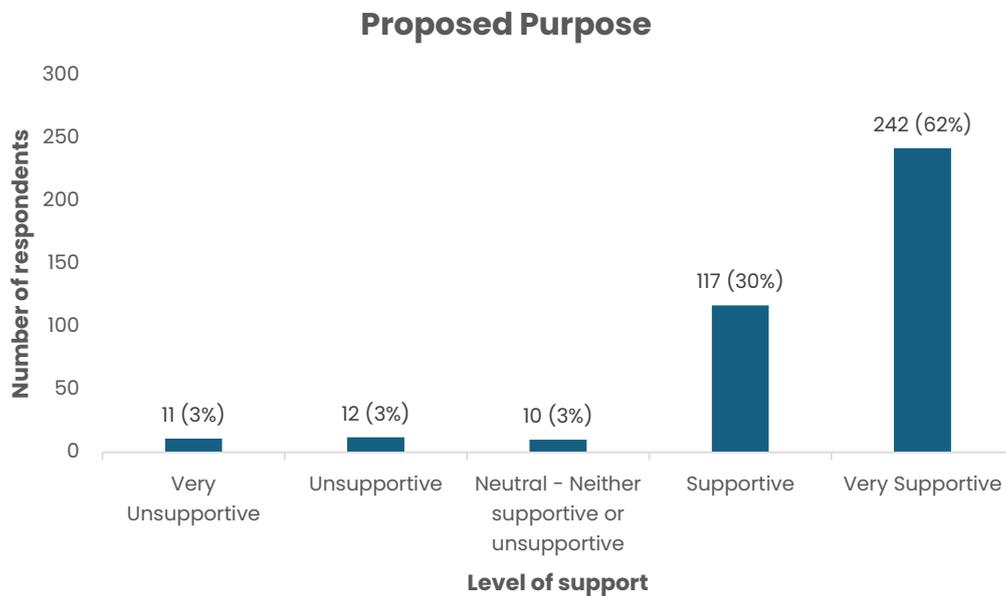
Proposed Purpose

We asked people about our proposed purpose for the Market:

- “To provide a vibrant marketplace where shoppers have access to a choice of quality, fresh produce and groceries, and a wide range of goods, services and dining experiences from knowledgeable independent small businesses.
- To provide a welcoming and inclusive place for people to eat, meet, shop, connect and socialise.”

Support of proposed vision

We asked people how supportive they were of the proposed purpose. Of the 392 respondents to this question, most were supportive of the proposed purpose for the Market, rating themselves as ‘supportive’ or ‘very supportive’ (359 people/92%), indicating strong overall agreement.





Feedback on proposed purpose

We asked if respondents had any feedback on the proposed purpose. 174 (48%) respondents provided a mix of open-ended feedback on the proposed purpose.

Participants again highlighted the importance of the Market serving the everyday needs of the local community. A significant number of respondents noted the importance to focus on fresh produce and grocery shopping over dining, retail and experiences. Many participants also highlighted price and affordability as missing from the proposed Market purpose.

Below is a summary of the types of feedback we received.

- *“Surely one of the purposes of a local suburban market is to have fresh, quality produce at a reasonable cost.”*
- *“The market should be an affordable place to shop – a cheaper alternative to the supermarkets. This should be its purpose, at least one of them.”*
- *“Would like to see an emphasis on the diversity and quality of fresh produce and groceries stalls over the other homewares and services or dining stalls. The cost of groceries and food produce should also be a factor to consider whereby affordability should be promoted, while also recognising and supporting that some higher quality produce stores may have higher costs.”*
- *“It would be disappointing if too much emphasis moves away from fresh food. It is important not to over emphasise eating and meeting.”*



Priorities

We asked people to rate how supportive they were of our four proposed priorities for the Market over the next five years. Responses are outlined below.

Proposed priority 1: A Thriving Market

A market:

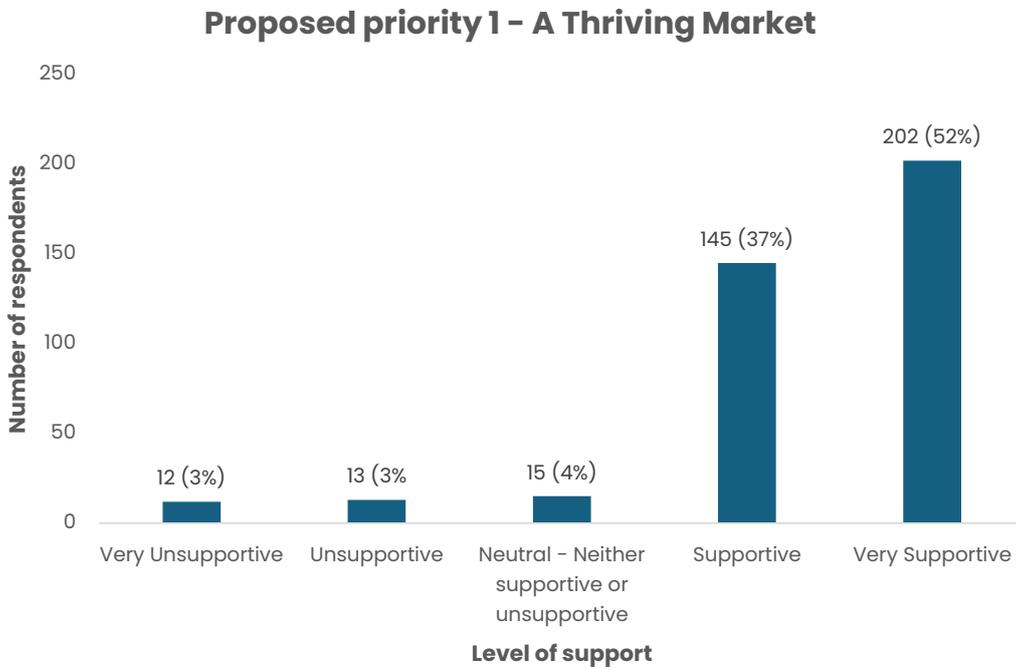
- that provides a supportive environment to enable independent and small businesses to thrive and prosper
- where passionate traders are trusted by the community for their expertise and knowledge
- that is the preferred choice for purveyors of quality, equitable, unique and authentic products, services and produce to meet the community needs
- with a curated retail mix that best meets community needs and expectations and introduces new, innovative and exciting offers

We will achieve this by:

- A review and update of the Retail Mix in alignment with research and community feedback, with a renewed focus on grocery, essential goods and services categories, to ensure the Market continues to meet the needs of the local community.
- A fair and transparent appointment process for new businesses.
- Providing support, education and mentoring opportunities to small business owners to help them thrive.
- Expansion of the business incubator program to include more opportunities for business start-ups in other categories such as food.

Support for the proposed priority

Of the 387 people who responded to this question, the majority 347 people (89%) rated their support as 'supportive' or 'very supporting' indicating strong overall agreement.



Priority implementation

We asked people what else the Market could do to support this priority. Over 260 respondents provided a mix of open-ended feedback or additional suggestions relating to the proposed priority.

The major themes related to the mix of stalls, prioritising the needs of the local community, increasing trading hours and addressing traffic congestion and accessibility.

There was strong support shown in relation to the Market providing a place where small, independent businesses can thrive and prosper, and strong support for the renewed focus on the grocery offer at the Market. Some respondents noted that the Market needs to prioritise the needs of the local community so they can continue to support the Market, and others noted the impact that overheads, rent and competition can have on product pricing.

Some respondents commented that limited opening hours prohibit attendance, and opening an additional trading day would further support traders to prosper.



- *“Keep it local. Keep it authentic and attainable, not so fancy that only a small percentage of people can afford to do their weekly shop there.”*
- *“Encourage more essential household item vendors – grocers, butchers, etc. to locate at South Melbourne Market and ensure good competition across many levels of the price/quality range. Don’t let the market move towards a model where it becomes significantly more expensive than shopping at Coles/Woolies or the customers will shift away.”*
- *“Seek First Nations input or co-designed opportunities and consider gender and cultural diversity (representative of the community) in the retail mix.” “I think another day open would be great – it might help spread the heaving crowds of the weekends.”*
- *“Stop trying to gentrify it – all it does is raise the price of fresh food. We don’t need more restaurants or clothing boutiques.”*

Proposed priority 2: A Vibrant Community Market

A market:

- that remains relevant to the local community
- that is the first choice for shopping for the local community
- that is a vibrant shopping destination that provides a sense of discovery and encourages onsite exploration
- that is informed by a robust community engagement framework
- that provides the community with social connection
- that supports and delivers relevant, engaging and educational experiences both online and onsite.

We will achieve this by:

- Harnessing and promoting the skills and knowledge of our traders and the breadth of offer throughout the Market.
- Listening to our locals – through feedback, community consultation and engagement and market research
- Delivery of educational activities, programs and content.

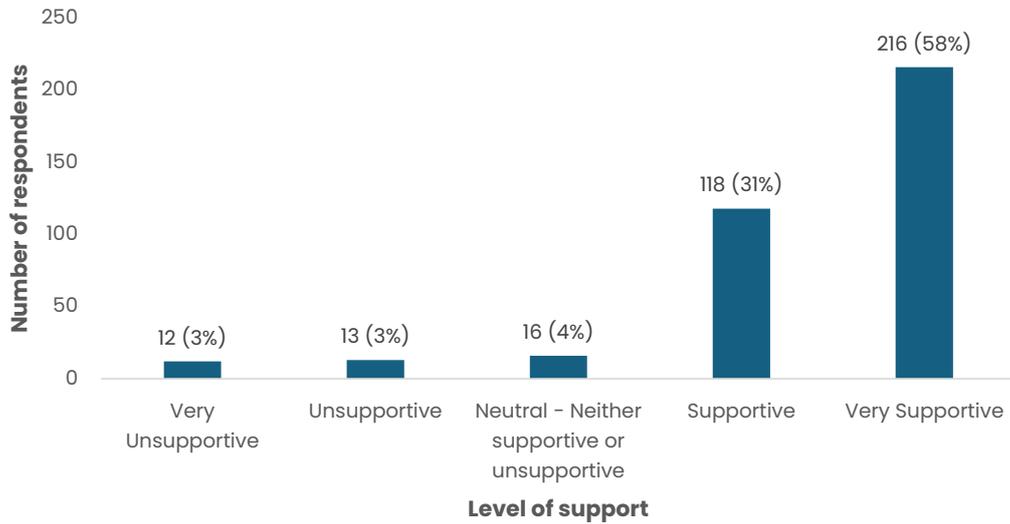


- Fostering collaborative partnerships with brands and organisations that align to the Market’s brand, vision and purpose
- Promoting the added value, quality offering and genuine benefits of market shopping to the local community to broaden visitor exploration across categories.
- Creating a program for stronger community connection and increased value for market visitors via health, wellbeing and other community programs.

Support for the proposed priority

We asked survey respondents to rate their support for this proposed priority. Of the 375 people who responded to this question, most participants (334 people/89%) rated their support as ‘supportive’ or ‘very supportive’, indicating strong overall agreement.

Proposed priority 2: A Vibrant Community Market





Priority implementation

We asked if there is anything else the Market could do to support this priority. Over 160 respondents provided a mix of open-ended feedback or additional suggestions relating to the proposed priority.

There was strong support shown in relation to listening to the locals and the Market being a place for social connection.

In line with other questions, there was also commentary around there being no need for change, addressing both traffic and visitor congestion, and increasing trading hours.

There were a mix of feedback in relation to both events and partnerships, with some respondents supportive of these, and others against, arguing that this is beyond what a local market needs to provide.

- *“Don’t change it too much. I love it the way it has been for the last 25 years since I moved into the area.”*
- *“Stick with the first line ‘that remains relevant to the local community’, forget all the other rubbish... forget education, forget online – stick with the market’s main purpose – to be a market for fresh produce.”*
- *“Love the education component! I’d love to see what happens there. It provides an opportunity for locals to connect then!”*
- *“This is trying to be too much. Focus on being a market with quality traders with good fresh produce and groceries. I.e. align with the purpose for which the land was gifted to start with.”*
- *“Concerned about what collaborative partnerships, community connections and educational activities entails and how it is connected to grocery and good shopping.”*
- *“If you want it to be “first choice” for locals then it needs to be open more often for essential services.”*



Proposed priority 3: A Sustainable and Resilient Market

A market:

- that embodies corporate social responsibility
- that strives to be a leader in environmental sustainability in collaboration with traders, stakeholders and the community
- that builds resilience by investing in asset renewal and ensuring building compliance
- that is responsibly managed and financially sustainable
- that advocates for improvements in journey arrival by all modes of transport.

We will achieve this by:

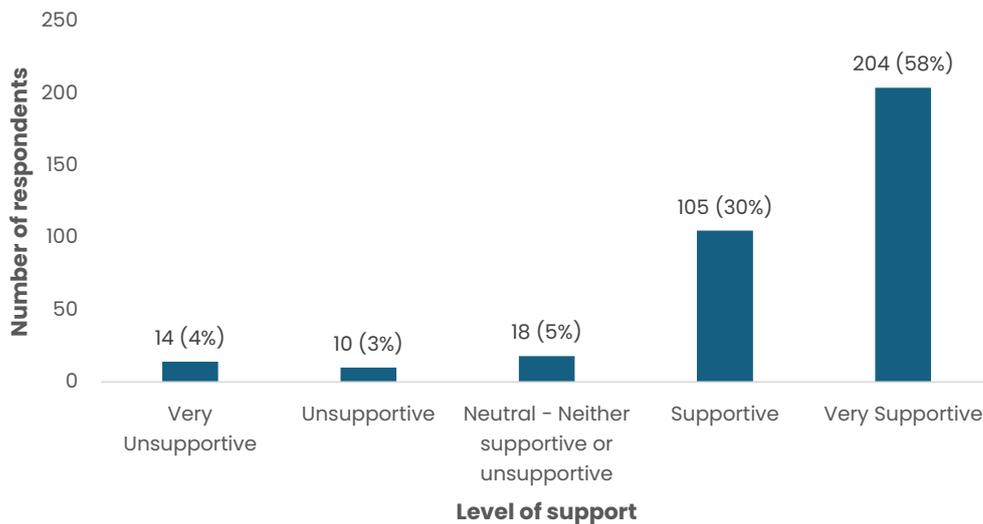
- Developing and implementing a corporate social responsibility (CSR) framework for the Market.
- Delivering initiatives and actions in line with the Market's Environmental Sustainability Strategy.
- Delivering Project Connect – the major Capital Works program which will ensure building compliance by increasing the number of toilet facilities, aisle regrading, improved access to the rooftop carpark, and increased/improved public realm on York and Coventry Streets.
- Investing in and maintaining the market asset and supporting stall changeover with base build works to ensure compliance.
- Prudent financial management and high-quality risk management in line with Council and legislative requirements
- Working under a governance framework with SMM Advisory Committee oversight
- Advocating for improvements to transport options around the Market, including public transport upgrades, and improved traffic conditions to address congestion around the Market.



Support for the proposed priority

We asked people to rate how supportive they were of this proposed priority for the Market in 2026-30. Of the 351 people who responded to this question, the majority (309 people/88%) rated their support as ‘supportive’ or ‘very supportive’ indicating strong overall agreement.

Proposed priority 3 – A sustainable & resilient Market



Priority implementation

We asked if there is there anything else the Market could do to support this priority. 251 respondents provided a mix of open-ended feedback or additional suggestions relating to the proposed priority.

A predominant theme related to environmental sustainability, namely to reduce the amount of single-use plastic used by traders, increasing and/or promoting recycling efforts and incentivising sustainability initiatives for shoppers and traders.



There was a mix of feedback in relation to transport, with some respondents noting the importance of shopping by car, and others calling for incentivisation and better facilities (such as bike racks) for those that cycle, walk or catch public transport.

Some respondents commented that this should not be a priority for the Market, noting the importance of the prior two priorities, supporting long-term traders, and remaining relevant and accessible for the local community.

- *“A more sustainable and resilient market is great but again the market needs to stay a market not become a retail shopping centre – there has to be a distinct difference.”*
- *“Resiliency of SMM depends on resiliency of stallholders, again costs play a large role.”*
- *“More information about water, organic food waste management would give me joy to know.”*
- *“I don’t have a solution, but improving traffic flow and incentivising active travel will be key.”*

Proposed priority 4: An Authentic, Welcoming Market

A market:

- where everyone is welcome, respected, and feel included in all aspects of the market community
- that celebrates, protects and showcases its rich history and the people that have made this market a village
- that recognises and acknowledges traditional owners of the land
- that prioritises visitor safety and market cleanliness.

We will achieve this by:

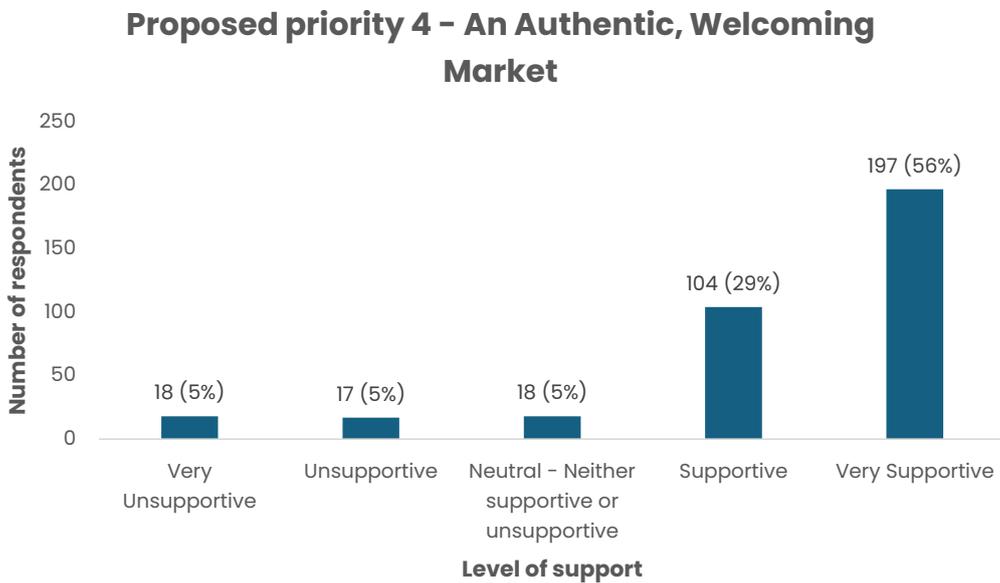
- Developing and implementing an inclusivity and accessibility plan
- Developing and implementing an overarching retail and public space precinct plan



- Aligning to the Council’s Reconciliation Action Plan and strengthening our relationship with the Wurundjeri Corporation to embed the rich cultural history of the land and first nations people into the Market’s future
- Archiving the history of the Market and developing a storytelling program to acknowledge and celebrate the Market’s history for generations to come.

Support for the proposed priority

We asked people to rank how supportive they were of this as a proposed priority for the Market in 2026-30. Of the 354 people who responded to this question most participants (301 people/85%) were supportive of the proposed priority for the Market. The majority rated their support as either ‘supportive’ or ‘very supportive’ indicating strong overall agreement.





Priority implementation

We asked if there was anything else the Market could do to support this priority. Over 200 respondents provided a mix of open-ended feedback or additional suggestions relating to this proposed priority.

The predominant themes related to support for celebrating and sharing the history and culture of the Market, not modernising or changing the Market unnecessarily and providing a market / venue that is accessible and inclusive for all.

Some respondents noted the need to improve onsite amenities and facilities, while others noted the need to provide a diverse offer and affordable grocery prices to suit diverse community needs.

- *“Would like the old worldly charm look and feel of the market to stay as it is. It’s what gives it its charm.”*
- *“Very supportive of the history and culture of the market being celebrated with a more visual presence.”*
- *“It is essential to continue to acknowledge our indigenous heritage with the market. It would be great to have a program that encourages more indigenous stall holders. It should also be a priority to encourage diversity amongst stall holders from both an ethnic and LGBTIQ+ perspective.”*
- *“Train the traders to be more inclusive.”*

Other priorities

We asked if there any other priorities for the Market in the next five years that have not been captured in the previous questions. Of the 419 survey respondents, 133 (31.7%) provided a response to this question.

The key themes in responses to this question were:

- Keeping product pricing affordable
- Remaining relevant for the local community
- Improving cleanliness of the Market



- Increased grocery / fresh produce related offers (more stalls, more variety)
- Increasing trading days and hours
- Addressing traffic and vehicle congestion in surrounding streets and car parks

Below is a summary of the types of feedback we received.

- *“Open other days of the week or late night to stop the crowd crush. Locals have to put up with traffic and tourist central all weekend that prohibits enjoyment of the suburb – and no local benefits.”*
- *“More fresh affordable food not fashion.”*
- *“Can anything be done to keep prices lower? At present going to the market is a luxury. You pay for the privilege.”*
- *“Keeping the vendors competitive and prices of food produce and raw ingredients competitive with the supermarkets.”*
- *It would be good to mention the architectural style and potential improvements in layout, design, amenity without losing the randomness of the place.”*

Changes to the Market

We asked what other new things or changes respondents would like to see at the Market in the next five years. Of the 419 survey respondents, 170 (41%) provided a response to this question. Key themes remained consistent with previous questions.

- Addressing traffic and vehicle congestion
- Increasing trading days and hours
- Maintaining market authenticity
- Improving internal accessibility and moveability (addressing queues and congestion, increased seating etc)

Below is a summary of the types of feedback we received.

- *“Open on Thursdays.”*



- *“Safer access for frail or disabled patrons.”*
- *“More parking and better traffic flow - pedestrianisation would be fine if there were a clear flow of traffic more than the existing car park ramp.”*
- *“I’d like to see the market be more open and ventilated. It can feel quite cramped within the market, so I often stick to just the exterior stalls because they’re more comfortable to browse.”*
- *“I want to see the market maintained and not turned into a shopping centre.”*

Stalls, products, or services

We asked if there was any stalls, products, or services respondents felt are missing from the Market. The key themes and responses to this question included:

- Indian grocery / food
- Middle Eastern grocery / food
- Men’s clothing and accessories
- Specialty grocery stalls for dietary needs (e.g. gluten free, dairy free, vegan offers)
- Increased grocery / fresh produce offer (less restaurants and general retail)
- More affordable grocery / fresh produce
- Onsite cobbler / shoe repair
- Second-hand / vintage stalls

Some examples of responses to this question included:

- *“Need small hardware outlet, Manchester, and fresh pet food (another pet store even). Focus on affordability, lowering costs for stallholders and thus shoppers.”*
- *“The market needs affordable fruit and veg.”*
- *“Would love a Middle Eastern style deli/food outlet, falafel etc. That’s missing a bit on the southside. Hardware – That’s a big gap locally.”*



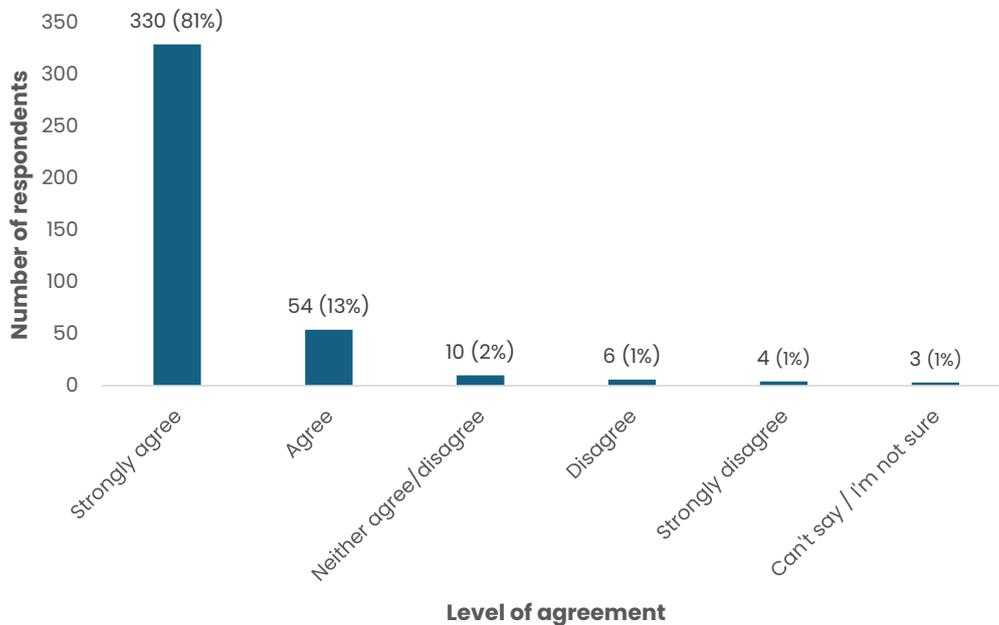
City of Port Phillip **South Melbourne Market Strategic Plan 2026–2030**

- *“I wonder if there could be a section of second-hand stalls? Like even if it was just a group of 3–5 stalls that anyone could apply to hire and sell second-hand clothes or other items. In the name of community and sustainability, that could be cool.”*
- *“More stores that are dedicated to dietary requirements – like having an amazing gluten free bakery or an Italian store that is dedicated to gluten free home made products. ”*
- *“Need a menswear shop with basics, denim, belts etc.”*

Market benefit to locals

We asked people to what extent they agreed with the statement: “The availability of South Melbourne Market is a significant benefit to local residents.”

Of the 419 survey respondents, 407 (97%) provided a response to this question. 330 people (94%) of respondents agree or strongly agree that South Melbourne Market is a significant benefit to local residents.





Community pop-ups

Four pop-up activations were held during the engagement period. Over 120 people provided open-ended feedback, ideas and comments regarding the Market's five-year strategic plan. Feedback themes and key issues were consistent with survey responses. The key themes were:

- Remaining relevant for local residents / community (not tourists)
- Addressing traffic congestion and pedestrian safety on surrounding streets, roundabouts and pedestrian crossings
- Need for increased car parking / improved access to car park entries
- Addressing internal congestion and access
- Increased focus on grocery stalls (less restaurants, coffee and general retail)
- Affordability – remaining competitive with supermarkets
- Cleanliness

Trader workshop

A dedicated workshop was held with South Melbourne Market traders during the engagement period to hear their feedback, ideas and challenges in relation to the next five years.

The most prominent themes have been captured below:

- Addressing congestion and improving accessibility and customer flow
- Increasing trading days and/or hours
- Market mix – provision of necessities and essential shopping for regular shoppers, and staying competitive to supermarkets (affordability)
- Customer focus – maintaining local community loyalty
- Improving the efficiency of back-of-house, storage areas and the organisation of the loading bay



- Onsite amenities; increasing the number of toilets onsite, increased cleaning and maintenance and provision of dedicated trader bathrooms.

Differences in feedback across genders

Priorities for the Market were consistent across women, men, and non-binary respondents, showing a shared vision for a Market that remains local, accessible, and community focused.

Next steps

Insights from this community engagement project and the findings in this report will be used to inform the development of the 2026–30 South Melbourne Market Strategic Plan. The draft Plan will go to Council for adoption in early 2026.

For more ways to have your say and keep up to date on local projects, visit haveyoursay.portphillip.vic.gov.au. You can also subscribe to our newsletter for updates on this and other projects.

Thank you

We would like to thank the community, traders and other participants who took part in this engagement project, and helped shape the future of the South Melbourne Market.



12. AN ENGAGED AND EMPOWERED COMMUNITY

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12.1 **S6 INSTRUMENT OF DELEGATION - COUNCIL TO MEMBERS OF STAFF**

EXECUTIVE MEMBER: **ROBYN BORLEY, GENERAL MANAGER, GOVERNANCE AND PERFORMANCE**

PREPARED BY: **KATRINA COLLINS, SENIOR GOVERNANCE COMPLIANCE ADVISOR**
MICHAEL MOWBRAY, ACTING MANAGER BUILDING AND PLANNING SERVICES

1. PURPOSE

- 1.1 To present to Council an updated S6 Instrument of Delegation - Council to Members of Staff.

2. EXECUTIVE SUMMARY

- 2.1 The current S6 Instrument of Delegation - Council to Members of Staff was adopted by Council on 5 November 2025, and provides for Council staff to exercise the powers, duties and functions under various Acts and Regulations, subject to the limitations and conditions contained in the Instrument of Delegation.
- 2.2 Council subscribes to Maddocks' biannual legislative update service, receiving advice in January and July on changes affecting Council's Instruments of Delegation to ensure they remain current and compliant.
- 2.3 The Instrument of Delegation reflects amendments to the *Planning and Environment Act 1987* through the *Consumer and Planning Legislation Amendment (Housing Statement Reform) Act 2025*, which commenced on 25 November 2025 as shown in **Attachment 1**. These changes affect Council's powers and functions that may be delegated under section 188.

3. RECOMMENDATION

That Council:

- 3.1 Delegates to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the S6 Instrument of Delegation - Council to Members of Staff (**Attachment 2**) the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that instrument.
- 3.2 The Common Seal of Council be affixed to the S6 Instrument of Delegation.
- 3.3 Notes that the S6 Instrument of Delegation comes into force immediately upon resolution and remains in force until Council determines to vary or revoke it.
- 3.4 On coming into force, the previous S6 Instrument of Delegation - Council to Members of Council Staff (dated 5 November 2025) is revoked.
- 3.5 Notes that the duties and functions set out in the Instrument must be performed, and the powers set out in the S6 Instrument of Delegation must be executed, in accordance with any policies of Council that it may from time to time adopt.
- 3.6 Authorises the CEO, or their delegate, to make administrative changes to the document to correct any titles and typographical errors, to enable the documents to be appropriately sealed.



4. KEY POINTS/ISSUES

4.1 The following legislative changes underpin the need for this delegation update:

New Council Powers:

4.2 Revised mechanism for preparing amendments to the planning scheme requiring Ministerial authorisation under new Division 1AA of Part 3 (ss 16A–16N).

4.3 Changes relating to abandonment of amendments and Minister's ability to continue despite abandonment.

Repealed Council Powers:

4.4 Provisions in ss 8A and 8B repealed; replaced by new powers in Division 1AA of Part 3.

Other Key Amendments

4.5 Levy exemption certificates (s 96UB) and record-keeping requirements (s 96Z).

4.6 Duty not to refer frivolous or irrelevant submissions to the panel (s 23(6)).

4.7 Ministerial guidelines on material detriment (s 52A) requiring Council consideration (ss 52(1D), 57B(2A), 96C(1A)).

5. CONSULTATION AND STAKEHOLDERS

5.1 The proposed instrument (**Attachment 2**) has been prepared based on the advice provided by Maddocks Lawyers and in consultation with relevant staff.

5.2 The review and update of delegations is an ordinary administrative function of Council and does not involve any public consultation.

6. LEGAL AND RISK IMPLICATIONS

6.1 The review of the S6 Instrument of Delegation ensures that Council is responsibly administering its functions under the *Planning and Environment Act 1987 (as amended)*.

6.2 The proposed delegations contain exceptions, conditions and limitations which must be adhered to by the delegate.

6.3 This review of delegations confirms Council's compliance with section 11 the *Local Government Act 2020*.

7. FINANCIAL IMPACT

7.1 The S6 Instrument of Delegation enable efficient administration of functions under the *Planning and Environment Act 1987*. There is no financial impact.

8. ENVIRONMENTAL IMPACT

8.1 Not applicable

9. COMMUNITY IMPACT

9.1 The S6 Instrument of Delegation ensures that the interests of the community in planning decision making are balanced against the legislative and reform provisions that seek efficient administration of planning applications.



10. GENDER IMPACT ASSESSMENT

10.1 In the preparation of this report a Gender Impact Assessment (GIA) in accordance with the Gender Equality Act 2020 was not required.

11. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

11.1 The S6 Instrument of Delegation is integral to good governance of planning decision making and aligns with Council Strategic Direction: A Trusted and High-Performing Organisation.

12. IMPLEMENTATION STRATEGY

12.1 TIMELINE

12.1.1 The S6 Instrument of Delegation (**Attachment 2**) comes into force immediately upon resolution and remains in force until Council determines to vary or revoke it.

12.2 COMMUNICATION

12.2.1 Staff with delegated functions under the S6 Instrument of Delegation will be immediately informed of the changes.

12.2.2 Under section 11 (8) of the *Local Government Act 2020*, and according with Council's Public Transparency Policy, a Register of Delegations must be maintained and made publicly available on Council's website.

13. OFFICER MATERIAL OR GENERAL INTEREST

13.1 No officers involved in the preparation of this report has declared a material or general interest in the matter.

ATTACHMENTS

1. S6 Instrument of Delegation to Members of Staff_Planning and Environment Act 1987 Updates summary  [↓](#)
2. S6 Instrument of Delegation - Council to Members of Staff - 18 February 2026 Marked up Final  [↓](#)

S6 Instrument of Delegation to Members of Staff

NEW Provisions

Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
Planning and Environment Act 1987	s 16B	Duty (upon receiving a request to prepare an amendment to the planning scheme) to decide: - to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F, or - to refuse the request. Note: see also sections 16A, 16D, 16E and 16K.	GMCD	
Planning and Environment Act 1987	s 16C(1)	Duty to give written notice of its decision under section 16B to the person who made the request within 10 business days of making the decision. Note: The notice must contain prescribed information, and reasons if it is a refusal.	GMCD, MCPS, MBPS, HoSP	
Planning and Environment Act 1987	s 16C(4)	Duty to give a copy of the request and the notice under subsection 16C(1) to the Minister.	GMCD, MCPS, MBPS, HoSP	
Planning and Environment Act 1987	s 16F	Power to apply to the Minister for authorisation to prepare an amendment to the State standard provisions or the local provisions of a planning scheme in force in the municipal district. Note: see also sections 16G and 16K.	GMCD	
Planning and Environment Act 1987	s 16F	Power to prepare an amendment to the planning scheme where the Minister has authorised Council to do so under section 16F	GMCD, MCPS, MBPS, HoSP	

S6 Instrument of Delegation to Members of Staff

Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
Planning and Environment Act 1987	s 16H	Power to prepare an amendment specified in an application without the Minister's authorisation if no response received after 10 business days Note: see also section 16K.	GMCD, MCPS, MBPS, HoSP	Does not apply in relation to an application for the preparation of an amendment that will apply to land to which a Suburban Rail Loop planning area declaration applies.
Planning and Environment Act 1987	s 16I	Power to apply to the Minister for authorisation to prepare an amendment to any part of the State standard provisions and local provisions of a planning scheme applying to an area adjoining its municipal district.	GMCD, MCPS, MBPS	
Planning and Environment Act 1987	s 16I	Power to prepare amendment to the planning scheme applying to an area adjoining Council's municipal district where the Minister has authorised Council to do so under section 16I. Note: see also sections 16D, 16G and 16J.	Not delegated	The power remains with the Council.
Planning and Environment Act 1987	s 23A(2)	Power to: - change the amendment in the manner requested; - not change the amendment in the manner requested; or - abandon the amendment or part of the amendment.	GMCD, MCPS, MBPS	Where Council is the planning authority. After considering a submission which requests a change to a 'low-impact' amendment (as described in section 16N).

S6 Instrument of Delegation to Members of Staff

Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
Planning and Environment Act 1987	s 28C	Duty to comply with directions of the Minister after abandoning the amendment with respect to: _____ - providing relevant documentation; and - providing assistance with steps to be taken for the amendment.	GMCD, MCPS, MBPS, HoSP	
Planning and Environment Act 1987	s 48A	Power to notify an applicant that the application is incomplete Note: The notice must set out any required fees or information , the date for payment or production, and the effect of non-compliance set out in section 48B(1).	GMCD, MCPS, MBPS, PICoords, StatP	Where Council is the responsible authority
Planning and Environment Act 1987	s 48C	Power to refund a fee paid for an application which is void and of no effect under section 48B(1) _____	GMCD, MCPS, MBPS, PICoords	Where Council is the responsible authority
Planning and Environment Act 1987	s 158F	Power to make submissions in response to a directions panel _____	GMCD, MCPS, MBPS, HoSP, StratP, SPPIFB	

S6 Instrument of Delegation to Members of Staff

REPEALED Provisions

Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
Planning and Environment Act 1987	s-8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s-8A	GMCD, HoSP, MBPS, MCPS	
Planning and Environment Act 1987	s-8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	GMCD	
Planning and Environment Act 1987	s-8A(5)	Function of receiving notice of the Minister's decision	GMCD, HoSP, MBPS, MCPS	
Planning and Environment Act 1987	s-8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	GMCD, HoSP, MBPS, MCPS	
Planning and Environment Act 1987	s-8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	Not Delegated	Power remains with the Council

S6 Instrument of Delegation to Members of Staff

AMENDED Provisions

Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
Planning and Environment Act 1987	s 28(1)	Duty to notify the Minister if abandoning an amendment, <u>with a copy of any submission considered, and a statement of reasons for the decision</u>	GMCD, MBPS, MCPS	Note: the power to make a decision to abandon an amendment cannot be delegated
Planning and Environment Act 1987	s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	GMCD, HoSP, MBPS, MCPS, PICoords	<u>The request to prepare the amendment must be made under section 16A. Delegate must not agree to consider the application for the permit concurrently with the preparation of the proposed amendment unless it has made a decision under section 16B(a) to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F.</u>
Planning and Environment Act 1987	s 96Z	Duty to keep levy <u>certificates and levy exemption</u> certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	GMCD, MBPS, MCPS, PICoords, StatP, PSO	

S6 Instrument of Delegation to Members of Staff

Positions

Abbreviation	Position
GMCD	General Manager City Development
MCPS	Manager City Planning and Sustainability
PSO	Planning Support Officer
StatP	Statutory Planning
PICoords	Planning Coordinators
MBPS	Manager Building and Planning Services
HoSP	Head of Strategic Planning
SPPIFB	Senior Precinct Planner – Fishermans Bend

Position Groups

Position Group	Abbreviation	Positions
Planning Coordinators	PICoords	Planning Coordinator Canal Ward, Coordinator Statutory Planning Gateway Ward, Coordinator Statutory Planning Lake Ward, Planning Lead - Fishermans Bend, Coordinator Planning Support,
StatP	Statutory Planning	Subdivision Officer, Fast Track Planner, Major Projects and Appeals Advisor, Principal Planner, Principal Planner (Floating), Principal Planner Fishermans Bend, Senior Planner, Senior Urban Planner Customer Liaison, Senior Urban Planner (Business Priority), Student Statutory Planner, Senior Urban Planner, Urban Planner
PSO	Planning Support Officer	Planning Support Officer, Planning and Building Records and Projects Officer, Planning and Building Records Officer, Senior PSO/PA to Manager Building and Planning Services

S6 Instrument of Delegation to Members of Council Staff



Port Phillip City Council

Instrument of Delegation

to

Members of Council Staff

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. record that references in the Schedule are as follows:

Authorised Officers	means	Staff and contractors who have been appointed as authorised officers pursuant to section 224 of the <i>Local Government Act 1989</i>
CEO	means	Chief Executive Officer
CFO	means	Chief Financial Officer
CoordHS	means	Coordinator Health Services
CoordLLAM	means	Coordinator Local Laws and Animal Management
CoordPC	means	Coordinator Planning Compliance
GMGP	means	General Manager Governance and Performance
DPPM	means	Divisional Projects Portfolio Manager
EAO	means	Engineering Approvals Officer
EHO	means	Environmental Health Officer
EMWCM	means	Executive Manager Waste & City Maintenance
GMCD	means	General Manager City Development
GMCI	means	General Manager, City Infrastructure
HoAM	means	Head of Asset Management
HoGovAd	means	Head of Governance and Advocacy
HoPOF	means	Head of Property Operations & Facilities
HoSP	means	Head of Strategic Planning
HoT	means	Head of Transport
MBPS	means	Manager Building and Planning Services
MCPS	means	Manager City Planning and Sustainability
MPA	means	Manager Property and Assets

MPAA	Means	Major Projects and Appeals Advisor
MSA	means	Manager Safety and Amenity
N/A	means	Not Applicable
PCO	means	Planning Compliance Officer
PICoords	means	Planning Coordinator Canal Ward Coordinator Statutory Planning Gateway Ward Coordinator Statutory Planning Lake Ward Planning Lead Fishermans Bend Coordinator Planning Support
PSO	means	Planning Support Officer Senior PSO/PA to Manager Building and Planning Services Planning and Building Records and Projects Officer Planning and Building Records Officer
SPHO	means	Senior Public Health Officer
StatP	means	Major Projects and Appeals Advisor Principal Planner Principal Planner (Floating) Principal Planner FBURA Subdivision Officer Senior Planner Senior Urban Planner Senior Urban Planner (Business Priority) Senior Urban Planner Customer Liaison Urban Planner Fast Track Planner Student Statutory Planner
StratP	means	Coordinator Strategic Planning Coordinator Strategic Planning / Urban Designer Senior Strategic Planner Senior Heritage Planner Strategic Planner Graduate Planner
TLPO	means	Team Leader Property Operations

SCHEDULE

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CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 8(1)(a)(ii)	Power to manage one or more public cemeteries	N/A	
s 12(1)	Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act	N/A	Where Council is a Class B cemetery trust
s 12(2)	Duty to have regard to the matters set out in paragraphs (a) – (c) in exercising its functions	N/A	Where Council is a Class B cemetery trust
s 12A(1)	Function to do the activities set out in paragraphs (a) – (n)	N/A	Where Council is a Class A cemetery trust
s 12A(2)	Duty to have regard to matters set out in paragraphs (a) – (e) in exercising its functions	N/A	Where Council is a Class A cemetery trust
s 13	Duty to do anything necessary or convenient to enable it to carry out its functions	N/A	
s 14	Power to manage multiple public cemeteries as if they are one cemetery	N/A	
s 15(4)	Duty to keep records of delegations	N/A	
s 17(1)	Power to employ any persons necessary	N/A	
s 17(2)	Power to engage any professional, technical or other assistance considered necessary	N/A	
s 17(3)	Power to determine the terms and conditions of employment or engagement	N/A	Subject to any guidelines or directions of the Secretary

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18(3)	Duty to comply with a direction from the Secretary	N/A	
s 18B(1) & (2)	Duty to establish governance committees within 12 months of becoming a Class A cemetery trust and power to establish other governance committees from time to time	N/A	Where Council is a Class A cemetery trust
s 18C	Power to determine the membership of the governance committee	N/A	Where Council is a Class A cemetery trust
s 18D	Power to determine procedure of governance committee	N/A	Where Council is a Class A cemetery trust
s 18D(1)(a)	Duty to appoint community advisory committee for the purpose of liaising with communities	N/A	Where Council is a Class A cemetery trust
s 18D(1)(b)	Power to appoint any additional community advisory committees	N/A	Where Council is a Class A cemetery trust
s 18D(2)	Duty to establish a community advisory committee under s 18D(1)(a) within 12 months of becoming a Class A cemetery trust.	N/A	Where Council is a Class A cemetery trust
s 18D(3)	Duty to include a report on the activities of the community advisory committees in its report of operations under Part 7 of the <i>Financial Management Act 1994</i>	N/A	Where Council is a Class A cemetery trust
s 18F(2)	Duty to give preference to a person who is not a funeral director of a stonemason (or a similar position) when appointing a person to a community advisory committee	N/A	Where Council is a Class A cemetery trust

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18H(1)	Duty to hold an annual meeting before 30 December in each calendar year	N/A	Where Council is a Class A cemetery trust
s 18I	Duty to publish a public notice of annual meeting in a newspaper, a reasonable time before the date of the annual meeting	N/A	Where Council is a Class A cemetery trust
s 18J	Duty to provide leadership, assistance and advice in relation to operational and governance matters relating to cemeteries (including the matters set out in s 18J(2))	N/A	Where Council is a Class A cemetery trust
s 18L(1)	Duty to employ a person as the chief executive officer (by whatever title called) of the Class A cemetery trust	N/A	Where Council is a Class A cemetery trust
s 18N(1)	Duty to prepare an annual plan for each financial year that specifies the items set out in paragraphs (a)-(d)	N/A	Where Council is a Class A cemetery trust
s 18N(3)	Duty to give a copy of the proposed annual plan to the Secretary on or before 30 September each year for the Secretary's approval	N/A	Where Council is a Class A cemetery trust
s 18N(5)	Duty to make amendments as required by the Secretary and deliver the completed plan to the Secretary within 3 months	N/A	Where Council is a Class A cemetery trust
s 18N(7)	Duty to ensure that an approved annual plan is available to members of the public on request	N/A	Where Council is a Class A cemetery trust
s 18O(1)	Duty to prepare a strategic plan and submit the plan to the Secretary for approval	N/A	Where Council is a Class A cemetery trust

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18O(4)	Duty to advise the Secretary if the trust wishes to exercise its functions in a manner inconsistent with its approved strategic plan	N/A	Where Council is a Class A cemetery trust
s 18O(5)	Duty to ensure that an approved strategic plan is available to members of the public on request	N/A	Where Council is a Class A cemetery trust
s 18Q(1)	Duty to pay an annual levy on gross earnings as reported in the annual financial statements for the previous financial year	N/A	Where Council is a Class A cemetery trust
s 19	Power to carry out or permit the carrying out of works	N/A	
s 20(1)	Duty to set aside areas for the interment of human remains	N/A	
s 20(2)	Power to set aside areas for the purposes of managing a public cemetery	N/A	
s 20(3)	Power to set aside areas for those things in paragraphs (a) – (e)	N/A	
s 24(2)	Power to apply to the Secretary for approval to alter the existing distribution of land	N/A	
s 36	Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36	N/A	Subject to the approval of the Minister
s 37	Power to grant leases over land in a public cemetery in accordance with s 37	N/A	Subject to the Minister approving the purpose

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 40	Duty to notify Secretary of fees and charges fixed under s 39	N/A	
s 47	Power to pay a contribution toward the cost of the construction and maintenance of any private street adjoining or abutting a cemetery	N/A	Provided the street was constructed pursuant to the <i>Local Government Act 2020</i>
s 52	Duty to submit a report to the Secretary in relation to any public cemetery for which the cemetery trust is responsible for each financial year in respect of which it manages that cemetery	N/A	
s 57(1)	Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act	N/A	Report must contain the particulars listed in s 57(2)
s 59	Duty to keep records for each public cemetery	N/A	
s 60(1)	Duty to make information in records available to the public for historical or research purposes	N/A	
s 60(2)	Power to charge fees for providing information	N/A	
s 64(4)	Duty to comply with a direction from the Secretary under s 64(3)	N/A	
s 64B(d)	Power to permit interments at a reopened cemetery	N/A	
s 66(1)	Power to apply to the Minister for approval to convert the cemetery, or part of it, to a historic cemetery park	N/A	The application must include the requirements listed in s 66(2)(a)–(d)

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 69	Duty to take reasonable steps to notify of conversion to historic cemetery park	N/A	
s 70(1)	Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed	N/A	
s 70(2)	Duty to make plans of existing place of interment available to the public	N/A	
s 71(1)	Power to remove any memorials or other structures in an area to which an approval to convert applies	N/A	
s 71(2)	Power to dispose of any memorial or other structure removed	N/A	
s 72(2)	Duty to comply with request received under s 72	N/A	
s 73(1)	Power to grant a right of interment	N/A	
s 73(2)	Power to impose conditions on the right of interment	N/A	
s 74(3)	Duty to offer a perpetual right of interment	N/A	
s 75	Power to grant the rights of interment set out in s 75(a) and (b)	N/A	
s 76(3)	Duty to allocate a piece of interment if an unallocated right is granted	N/A	

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 77(4)	Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application	N/A	
s 80(1)	Function of receiving notification and payment of transfer of right of interment	N/A	
s 80(2)	Function of recording transfer of right of interment	N/A	
s 82(2)	Duty to pay refund on the surrender of an unexercised right of interment	N/A	
s 83(2)	Duty to pay refund on the surrender of an unexercised right of interment	N/A	
s 83(3)	Power to remove any memorial and grant another right of interment for a surrendered right of interment	N/A	
s 84(1)	Function of receiving notice of surrendering an entitlement to a right of interment	N/A	
s 84F(2)(d)	Function of receiving notice of decision to vary or force the surrender of a right of interment under s 84C(2), (3) or (5)	N/A	
s 84H(4)	Power to exercise the rights of a holder of a right of interment	N/A	
s 84I(4)	Power to exercise the rights of a holders of a right of interment	N/A	

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 84I(5)	Duty to pay refund to the previous holder or holders of the right of interment	N/A	
s 84I(6)(a)	Power to remove any memorial on the place of interment	N/A	
s 84I(6)(b)	Power to grant right of interment under s 73	N/A	
s 85(1)	Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry	N/A	The notice must be in writing and contain the requirements listed in s 85(2)
s 85(2)(b)	Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry	N/A	Does not apply where right of interment relates to remains of a deceased veteran.
s 85(2)(c)	Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of interment or; Remove interred remains and re-inter at another location within cemetery grounds and remove any memorial at that place and re-establish at new or equivalent location	N/A	May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of interment is not extended or converted to a perpetual right of interment
s 86	Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right holder within time specified	N/A	
s 86(2)	Power to leave interred cremated human remains undisturbed or convert the right of interment to a perpetual right of interment	N/A	

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 86(3)(a)	Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment	N/A	
s 86(3)(b)	Power to remove interred cremated human remains and take further action in accordance with s 86(3)(b)	N/A	
s 86(4)	Power to take action under s 86(4) relating to removing and re-interring cremated human remains	N/A	
s 86(5)	Duty to provide notification before taking action under s 86(4)	N/A	
s 86A	Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3)	N/A	
s 87(3)	Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment	N/A	
s 88	Function to receive applications to carry out a lift and re-position procedure at a place of interment	N/A	
s 91(1)	Power to cancel a right of interment in accordance with s 91	N/A	
s 91(3)	Duty to publish notice of intention to cancel right of interment	N/A	
s 92	Power to pay refund or grant a right of interment in respect of another place of interment to the previous holder of the cancelled right of interment	N/A	

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 98(1)	Function of receiving application to establish or alter a memorial or a place of interment	N/A	
s 99	Power to approve or refuse an application made under s 98, or to cancel an approval	N/A	
s 99(4)	Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information where requested	N/A	
s 100(1)	Power to require a person to remove memorials or places of interment	N/A	
s 100(2)	Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1)	N/A	
s 100(3)	Power to recover costs of taking action under s 100(2)	N/A	
s 101	Function of receiving applications to establish or alter a building for ceremonies in the cemetery	N/A	
s 102(1)	Power to approve or refuse an application under s 101, if satisfied of the matters in (b) and (c)	N/A	
s 102(2) & (3)	Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1)	N/A	
s 103(1)	Power to require a person to remove a building for ceremonies	N/A	

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 103(2)	Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1)	N/A	
s 103(3)	Power to recover costs of taking action under s 103(2)	N/A	
s 106(1)	Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs	N/A	
s 106(2)	Power to require the holder of the right of interment to provide for an examination	N/A	
s 106(3)	Power to open and examine the place of interment if s 106(2) not complied with	N/A	
s 106(4)	Power to repair or – with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not complied with	N/A	
s 107(1)	Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs	N/A	
s 107(2)	Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with	N/A	
s 108	Power to recover costs and expenses	N/A	
s 109(1)(a)	Power to open, examine and repair a place of interment	N/A	Where the holder of right of interment or responsible person cannot be found

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 109(1)(b)	Power to repair a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial	N/A	Where the holder of right of interment or responsible person cannot be found
s 109(2)	Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies	N/A	Where the holder of right of interment or responsible person cannot be found
s 110(1A)	Power to maintain, repair or restore a memorial or place of interment from other funds if unable to find right of interment holder with consent of the Secretary	N/A	
s 110(2)	Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary	N/A	
s 110A	Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any memorial or place of interment of any deceased identified veteran	N/A	
s 111	Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment	N/A	
s 112	Power to sell and supply memorials	N/A	
s 116(4)	Duty to notify the Secretary of an interment authorisation granted	N/A	
s 116(5)	Power to require an applicant to produce evidence of the right of interment holder's consent to application	N/A	

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 118	Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met	N/A	
s 119	Power to set terms and conditions for interment authorisations	N/A	
s 131	Function of receiving an application for cremation authorisation	N/A	
s 133(1)	Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with	N/A	Subject to s 133(2)
s 145	Duty to comply with an order made by the Magistrates' Court or a coroner	N/A	
s 146	Power to dispose of bodily remains by a method other than interment or cremation	N/A	Subject to the approval of the Secretary
s 147	Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation	N/A	
s 149	Duty to cease using method of disposal if approval revoked by the Secretary	N/A	
s 150 & 152(1)	Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met	N/A	
s 151	Function of receiving applications to inter or cremate body parts	N/A	

CEMETERIES AND CREMATORIA ACT 2003			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 152(2)	Power to impose terms and conditions on authorisation granted under s 150	N/A	
sch 1 cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	N/A	
sch 1 cl 8(8)	Power to regulate own proceedings	N/A	Subject to cl 8
sch 1A cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	N/A	Where Council is a Class A cemetery trust
sch 1A cl 8(8)	Power to regulate own proceedings	N/A	Where Council is a Class A cemetery trust Subject to cl 8

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
s 41A(1)	Power to declare a dog to be a menacing dog	GMCD, MSA, CoordLLAM	Council may delegate this power to a Council authorised officer

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	GMCD, MSA, CoordHS	If section 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	GMCD, MSA, CoordHS	If section 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	GMCD, MSA, CoordHS	If section 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, or the internet site or otherwise	GMCD, MSA, CoordHS	If section 19(1) applies
s 19(6)(a)	Duty to revoke any order under s 19 if satisfied that an order has been complied with	GMCD, MSA, CoordHS, SPHO, EHO	If section 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under s 19(6)(a) if satisfied that an order has been complied with	GMCD, MSA, CoordHS, SPHO, EHO	If section 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	GMCD, MSA, CoordHS	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	GMCD, MSA, CoordHS	<p>Note: the power to direct the matters under the following sections are not capable of delegation, and so such directions must be made by a resolution of Council:</p> <p>Only in relation to temporary food premises or mobile food premises</p> <ul style="list-style-type: none"> • 19AA(4) The relevant authority, in an order under section 19AA(2) or a subsequent written order, may direct that, until the directions in subsection (2) are complied with, the relevant person in respect of the premises referred to in subsection (2) must ensure that: <ul style="list-style-type: none"> a) The premises or a specified area of the premises is not used for the preparation, sale or other handling of food or an activity connected with food specified in the order; or b) Any vehicle, plant, machinery or equipment on the premises is not used in connection with the preparation, sale or other handling of food or an activity connected with food specified in the order.
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	GMCD, MSA, CoordHS	<p>Where Council is the registration authority</p> <p><i>Refers to records of the proprietor of the food premises.</i></p>

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19E(1)(d)	Power to request a copy of the food safety program	GMCD, MSA, CoordHS	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	GMCD, MSA, CoordHS	Where Council is the registration authority
s 19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant	GMCD, MSA, CoordHS	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19IA(2)	Duty to give written notice to the proprietor of the premises	GMCD, MSA, CoordHS	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	GMCD, MSA, CoordHS	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	GMCD, MSA, CoordHS	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	GMCD, MSA, CoordHS	Where Council is the registration authority
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	GMCD, MSA, CoordHS	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	N/A	Except for an assessment required by a declaration under section 19C or an inspection under sections 38B(1)(c) or 39 <i>Council does not conduct food safety assessments</i>
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	GMCD, MSA, CoordHS	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	GMCD, MSA, CoordHS	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Various	Power to register or renew the registration of a food premises	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see section 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 38AA(5)	Power to: (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	CoordHS, SPHO, EHO	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	CoordHS, SPHO, EHO	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	GMCD, MSA, CoordHS	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	GMCD, MSA, CoordHS	Where Council is the registration authority; Not exceeding the prescribed time limit defined under section 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	CoordHS, SPHO, EHO	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 39A	Power to register or renew the registration of a food premises despite minor defects	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority Only if satisfied of matters in section 39A(2)(a)-(c)
s 39A(6)	Duty to comply with a direction of the Secretary	GMCD, MSA, CoordHS, SPHO, EHO	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	GMCD, MSA, CoordHS, SPHO, EHO	

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	GMCD, MSA, CoordHS	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	GMCD, MSA, CoordHS	
s 40F	Power to cancel registration of food premises	GMCD, MSA, CoordHS	Where Council is the registration authority
s 43	Duty to maintain records of registration	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	CoordHS, SPHO, EHO	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s58A(2))
s 45AC	Power to bring proceedings	Authorised Officers	<i>Only where authorised by the CEO in Part C of their Instrument of Appointment and Authorisation</i>

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	GMCD, MSA, CoordHS, SPHO, EHO	Where Council is the registration authority

HERITAGE ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 116	Power to sub-delegate Executive Director's functions, duties or powers	GMCD, MBPS	<p>Must first obtain Executive Director's written consent.</p> <p>Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation.</p> <p><i>For the purposes of this section, the Executive Director is the person appointed by the Heritage Council under section 18 of the Heritage Act 2017 to undertake the functions and powers as set out in section 19.</i></p>

LOCAL GOVERNMENT ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 185L(4)	Power to declare and levy a cladding rectification charge	CEO ¹	<i>Council is not involved with cladding rectification charges</i>

¹ The only member of staff who can be a delegate in Column 3 is the CEO.

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
			<p><i>No planner is to exercise delegated power with regards to the decision to give or not give notice of an application pursuant to section 52 of the Planning and Environment Act 1987 for an application for which they are themselves responsible.</i></p> <p><i>The decision to advertise or not advertise pursuant to Section 52 of the Planning and Environment Act 1987 an application must be signed off by another planner of Band 6 or higher banding.</i></p> <p><i>No planner can exercise delegated power with regards to determining an application for which they are themselves responsible.</i></p>
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	GMCD, MCPS, MBPS	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	GMCD, MCPS, MBPS, HoSP	
s 4H	Duty to make amendment to Victorian Planning Provisions available in accordance with public availability requirements	GMCD, MCPS, MBPS, HoSP, StratP	<p>The “public availability requirements” are set out in section 197A etc and include making documents available:</p> <ul style="list-style-type: none"> • electronically; • on request; • in a public register; and • for inspection.

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 4I(2)	Duty to make a copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	GMCD, MCPS, MBPS, HoSP, StratP	
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	GMCD, MCPS, MBPS, HoSP	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	GMCD	
s 8A(5)	Function of receiving notice of the Minister's decision	GMCD, MCPS, MBPS, HoSP	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	GMCD, MCPS, MBPS, HoSP	
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	Not Delegated	The power remains with the Council
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	GMCD, MCPS, MBPS, HoSP	
s 12B(1)	Duty to review planning scheme	GMCD, MCPS, MBPS	
s 12B(2)	Duty to review planning scheme at direction of Minister	GMCD, MCPS, MBPS	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 12B(5)	Duty to report findings of review of planning scheme to Minister without delay	GMCD, MCPS, MBPS	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	GMCD, MCPS, MBPS	
s 17(1)	Duty of giving copy amendment to the planning scheme	GMCD, MCPS, MBPS, HoSP	Note – refers to supplying a copy of the amendment to the Minister or any person specified by the Minister
s 17(2)	Duty of giving copy s 173 agreement	GMCD, MCPS, MBPS, HoSP	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	GMCD, MCPS, MBPS, HoSP	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	GMCD, MCPS, MBPS, HoSP, StratP	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	GMCD, MCPS, MBPS	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	GMCD, MCPS, MBPS, HoSP	Where Council is not the planning authority, and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	GMCD, MCPS, MBPS	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	GMCD, MCPS, MBPS, HoSP, StratP	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	GMCD, MCPS, MBPS, HoSP	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	GMCD, MCPS, MBPS, HoSP	Except submissions which request a change to the items in section 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	GMCD, MCPS, MBPS, HoSP	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	GMCD, MCPS, MBPS, HoSP	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	GMCD, MCPS, MBPS, HoSP	
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	GMCD, MCPS, MBPS, HoSP, StratP, SPPFB	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	GMCD, MCPS, MBPS, HoSP, StratP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	GMCD, MCPS, MBPS, HoSP, StratP	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received	GMCD, MCPS, MBPS, HoSP	
s 28(1)	Duty to notify the Minister if abandoning an amendment, <u>with a copy of any submission considered, and a statement of reasons for the decision</u>	GMCD, MCPS, MBPS	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	GMCD, MCPS, MBPS, HoSP	Refers to abandonment of amendments.
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	GMCD, MCPS, MBPS, HoSP	Refers to abandonment of amendments.
<u>s 28C</u>	<u>Duty to comply with directions of the Minister after abandoning the amendment with respect to:</u> <u>- providing relevant documentation; and</u> <u>- providing assistance with steps to be taken for the amendment.</u>	<u>GMCD, MCPS, MBPS, HoSP</u>	
s 30(4)(a)	Duty to say if amendment has lapsed	GMCD, MCPS, MBPS, HoSP	
s 30(4)(b)	Duty to provide information in writing upon request	GMCD, MCPS, MBPS, HoSP	
s 32(2)	Duty to give more notice if required	GMCD, MCPS, MBPS, HoSP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 33(1)	Duty to give more notice of changes to an amendment	GMCD, MCPS, MBPS, HoSP	
s 36(2)	Duty to give notice of approval of amendment	GMCD, MCPS, MBPS, HoSP	
s 38(5)	Duty to give notice of revocation of an amendment	GMCD, MCPS, MBPS, HoSP	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	GMCD, MCPS, MBPS, HoSP	
s 40(1)	Function of lodging copy of approved amendment	GMCD, MCPS, MBPS, HoSP	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	GMCD, MCPS, MBPS, HoSP	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	GMCD, MCPS, MBPS, HoSP	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	GMCD, MCPS, MBPS, HoSP	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	N/A	Where Council is a responsible public entity and is a planning authority

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46AW	Function of being consulted by the Minister	GMCD, MCPS, MBPS	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	GMCD, MCPS, MBPS	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	GMCD, MCPS, MBPS, HoSP	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	GMCD, MCPS, MBPS, HoSP	Where Council is a responsible public entity
s 46GI (2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	GMCD	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency Sections 46GI to 46QD refer to infrastructure contribution plans (ICPs)
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	GMCD	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	GMCD, MCPS, MBPS	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	GMCD	Inner public purpose land means land in the ICP plan area of an infrastructure contributions plan that is specified in that plan as land to be set aside for public purposes
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	GMCD	
s 46GP	Function of receiving a notice under s 46GO	GMCD	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	GMCD	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	GMCD, MCPS, MBPS	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	GMCD	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	GMCD	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	GMCD	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	GMCD	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	GMCD	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	GMCD	
s 46GU	Duty not to adopt an amendment under s 29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	GMCD	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	GMCD	Where Council is the collecting agency
s 46GV(3)(b)	Power to enter into an agreement with the applicant	GMCD	Where Council is the collecting agency

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	GMCD	Where Council is the development agency
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	GMCD	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	GMCD, MCPS, MBPS,	Where Council is the development agency
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	GMCD	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	GMCD	Where Council is the collecting agency
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	GMCD	Where Council is the collecting agency
s 46GY(1)	Duty to keep proper and separate accounts and records	GMCD, CFO	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	GMCD, CFO	Where Council is the collecting agency

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	GMCD, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority
s 46GZ(2)(a)	Function of receiving the monetary component	GMCD, CFO	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	GMCD, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(2)(b)	Function of receiving the monetary component	GMCD, CFO	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	GMCD	Where Council is the collecting agency under an approved infrastructure contributions plan

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	GMCD	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	GMCD	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	GMCD	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	GMCD	If any inner public purpose land is vested in Council under the <i>Subdivision Act 1988</i> or acquired by Council before the time it is required to be provided to Council under section 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(9)	Function of receiving the fee simple in the land	GMCD	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	GMCD, CFO	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	GMCD, CFO	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	GMCD	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	GMCD, CFO	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	GMCD	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	GMCD	Where Council is the collecting agency under an approved infrastructure contributions plan

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	GMCD, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	GMCD, CFO	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	GMCD, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	GMCD	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	GMCD	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Duty, if land is sold under s 46GZF(2)(b), to follow the steps in s 46GZF(3)(a) and (b)	GMCD, GMCI	Where Council is the development agency under an approved infrastructure contributions plan

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZF(3)	Function of receiving proceeds of sale	GMCD, CFO	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	GMCD, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	GMCD, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	GMCD, GMCI, CFO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	GMCD	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	GMCD	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	GMCD, CFO	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	GMCD, MCPS, MBPS, PICoords, StatP	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	GMCD, MCPS, MBPS, MSA, HoSP, PICoords	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	GMCD, MCPS, MBPS	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	GMCD, MCPS, MBPS, PICoords, StatP	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	GMCD MCPS, MBPS	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	GMCD, MCPS, MBPS, MSA, HoSP, PICoords	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	GMCD	
s 46Q(1)	Duty to keep proper accounts of levies paid	GMCD, CFO, MCPS, MBPS, MSA, HoSP, PICoords	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	GMCD, CFO, MCPS, MBPS, MSA, HoSP, PICoords	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	GMCD, MCPS, MBPS, MSA, HoSP, PICoords	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	GMCD, MCPS, MBPS, MSA, HoSP, PICoords	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	GMCD, MCPS, MBPS, MSA, HoSP, PICoords	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	GMCD, MCPS, MBPS, MSA, HoSP, StratP	Must be done in accordance with Part 3
s 46Q(4)(e)	Duty to expend that amount on other works etc.	GMCD, MCPS, MBPS, MSA, HoSP, StratP	With the consent of, and in the manner approved by, the Minister

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46QC	Power to recover any amount of levy payable under Part 3B	GMCD, MCPS, MBPS, MSA, HoSP, StratP, CFO	
s 46QD	Duty to prepare report and give a report to the Minister	GMCD, MCPS, MBPS, MSA, HoSP, StratP	Where Council is a collecting agency or development agency
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	N/A	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with section 197B of the Act and on payment of the prescribed fee, after the inspection period	N/A	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	N/A	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public availability requirements	N/A	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	N/A	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 47	Power to decide that an application for a planning permit does not comply with that Act	GMCD, MCPS, MBPS, PICoords, StatP	
s 48A	Power to notify an applicant that the application is incomplete Note: The notice must set out any required fees or information, the date for payment or production, and the effect of non-compliance set out in section 48B(1).	GMCD, MCPS, MBPS, PICoords, StatP	Where Council is the responsible authority
s 48C	Power to refund a fee paid for an application which is void and of no effect under section 48B(1)	GMCD, MCPS, MBPS, PICoords	Where Council is the responsible authority
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 50(4)	Duty to amend application	GMCD, MCPS, MBPS, PICoords, StatP	
s 50(5)	Power to refuse to amend application	GMCD, MCPS, MBPS, PICoords, StatP	
s 50(6)	Duty to make note of amendment to application in register	GMCD, MCPS, MBPS, PICoords, StatP, PSO	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 50A(1)	Power to make amendment to application	GMCD, MCPS, MBPS, PICoords, StatP	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 50A(4)	Duty to note amendment to application in register	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	GMCD, MCPS, MBPS, PICoords, StatP	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	GMCD, MCPS, MBPS, PICoords, StatP	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	GMCD, MCPS, MBPS, PICoords, StatP	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	GMCD, MCPS, MBPS, PICoords, StatP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	GMCD, MCPS, MBPS, PICoords, StatP	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	GMCD, MCPS, MBPS, PICoords, StatP	
s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	GMCD, MCPS, MBPS, PICoords, StatP	
s 52(3)	Power to give any further notice of an application where appropriate	GMCD, MCPS, MBPS, PICoords, StatP	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	GMCD, MCPS, MBPS, PICoords, StatP	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	GMCD, MCPS, MBPS, PICoords, StatP	
s 54(1)	Power to require the applicant to provide more information	GMCD, MCPS, MBPS, PICoords, StatP	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	GMCD, MCPS, MBPS, PICoords, StatP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 54(1B)	Duty to specify the lapse date for an application	GMCD, MCPS, MBPS, PICoords, StatP	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	GMCD, MCPS, MBPS, PICoords, StatP	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	GMCD, MCPS, MBPS, PICoords, StatP	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	GMCD, MCPS, MBPS, PICoords, StatP	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	GMCD, MCPS, MBPS, PICoords	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	GMCD, MCPS, MBPS, PICoords, StatP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 57A(5)	Power to refuse to amend application	GMCD, MCPS, MBPS, PICoords, StatP	
s 57A(6)	Duty to note amendments to application in register	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 57B(1)	Duty to determine whether and to whom notice should be given	GMCD, MCPS, MBPS, PICoords, StatP	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	GMCD, MCPS, MBPS, PICoords, StatP	
s 57C(1)	Duty to give copy of amended application to referral authority	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 58	Duty to consider every application for a permit	GMCD, MCPS, MBPS, PICoords, StatP	
s 58A	Power to request advice from the Planning Application Committee	GMCD, MCPS, MBPS	
s 60	Duty to consider certain matters	GMCD, MCPS, MBPS, PICoords, StatP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 60(1A)	Duty to consider certain matters	GMCD, MCPS, MBPS, PICoords, StatP	
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	GMCD, MCPS, MBPS, PICoords, StatP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	GMCD, MCPS, MBPS, PICoords, StatP	<p>An application for a permit must be considered and determined at a Council or Planning Committee Meeting if:</p> <ul style="list-style-type: none"> • 16 or more objections (other than objections that relate to a deemed to comply standard, or a matter that is exempt from notice and review rights) are received and the application has not been refused under delegation, and where the objections concern matters that are relevant to the applicable planning controls. • In the opinion of the MBPS or PICoords, the application raises any strategic or substantive policy issue that should be debated at Council, including a substantive non-compliance with the Port Phillip Planning Scheme, adopted Council policy, or is in the public interest. • A Councillor has requested the application be determined at a Council or Planning Committee Meeting, other than an application defined as a VicSmart application. • It relates to land which is owned by a Councillor, member of the Council Leadership Network, or member of the City Development Department. <p>The permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>.</p>

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	GMCD, MCPS, MBPS, PICoords, StatP	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	GMCD, MCPS, MBPS, PICoords, StatP	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	GMCD, MCPS, MBPS, PICoords, StatP	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	GMCD, MCPS, MBPS, PICoords, StatP	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	GMCD, MCPS, MBPS, PICoords, StatP	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	GMCD, MCPS, MBPS, PICoords, StatP	
s 62(2)	Power to include other conditions	GMCD, MCPS, MBPS, PICoords, StatP	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	GMCD, MCPS, MBPS, PICoords, StatP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	GMCD, MCPS, MBPS, PICoords, StatP	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	GMCD, MCPS, MBPS, PICoords, StatP	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	GMCD, MCPS, MBPS, PICoords, StatP	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	GMCD, MCPS, MBPS, PICoords, StatP	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	GMCD, MCPS, MBPS, PICoords, StatP	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	GMCD, MCPS, MBPS, PICoords, StatP	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	GMCD, MCPS, MBPS, PICoords, StatP, PSO	This provision applies also to a decision to grant an amendment to a permit – see section 75

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 64(3)	Duty not to issue a permit until after the specified period	GMCD, MCPS, MBPS, PICoords, StatP, PSO	This provision applies also to a decision to grant an amendment to a permit – see section 75
s 64(5)	Duty to give each objector a copy of an exempt decision	GMCD, MCPS, MBPS, PICoords, StatP, PSO	This provision applies also to a decision to grant an amendment to a permit – see section 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	GMCD, MCPS, MBPS, PICoords, StatP, PSO	This provision applies also to a decision to grant an amendment to a permit – see section 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	GMCD, MCPS, MBPS, PICoords, StatP, PSO	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	GMCD, MCPS, MBPS, PICoords, StatP, PSO	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	GMCD, MCPS, MBPS, PICoords, StatP, PSO	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 69(1A)	Function of receiving application for extension of time to complete development	GMCD, MCPS, MBPS, PICoords, StatP, PSO	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 69(2)	Power to extend time	GMCD, MCPS, MBPS, PICoords, StatP, PSO	<p>An application for an extension of time must be considered and determined at a Council or Planning Committee Meeting if:</p> <ul style="list-style-type: none"> The permit to be extended would be in material conflict with current planning controls or a seriously entertained planning scheme amendment. A Councillor has requested the application be determined at a Council or Planning Committee Meeting.
s 70	Duty to make copy permit available in accordance with public availability requirements	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 71(1)	Power to correct certain mistakes	GMCD, MCPS, MBPS, PICoords, StatP	
s 71(2)	Duty to note corrections in register	GMCD, MCPS, MBPS, PICoords, StatP, PSO	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 73	Power to decide to grant amendment subject to conditions	GMCD, MCPS, MBPS, PICoords, StatP	<p>An application for an amendment must be considered and determined at a Council or Planning Committee Meeting if:</p> <ul style="list-style-type: none"> • 16 or more objections (other than objections that relate to a deemed to comply standard, or a matter that is exempt from notice and review rights) are received and the application has not been refused under delegation, and where the objections concern matters that are relevant to the applicable planning controls. • In the opinion of the MBPS or PICoords, the application raises any strategic or substantive policy issue that should be debated at Council, including a substantive non-compliance with the Port Phillip Planning Scheme, adopted Council policy, or is in the public interest. • A Councillor has requested the application be determined at a Council or Planning Committee Meeting, other than an application defined as a VicSmart application. • It relates to land which is owned by a Councillor, member of the Council Leadership Network, or member of the City Development Department. <p>The amended permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>.</p>

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 74	Duty to issue amended permit to applicant if no objectors	GMCD, MCPS, MBPS, PICoords, StatP	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	GMCD, MCPS, MBPS, PICoords, StatP	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	GMCD, MCPS, MBPS, PICoords, PSO	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	GMCD, MCPS, MBPS, PICoords, StatP, PSO	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	GMCD, MCPS, MBPS, PICoords, StatP, PSO	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	GMCD, MCPS, MBPS, PICoords, PSO	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	GMCD, MCPS, MBPS, PICoords, StatP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 83	Function of being respondent to an appeal	GMCD, MCPS, MBPS, PICoords, StatP	Planning officers representing the Council as a respondent at a VCAT Appeal including as part of a Compulsory Conference are subject to consultation with and approval by the MBPS, PICoords or MPAA prior to a Hearing, or prior to a Compulsory Conference settlement outcome.
s 83B	Duty to give or publish notice of application for review	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	GMCD, MCPS, MBPS, PICoords, StatP	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	GMCD, MCPS, MBPS, PICoords, StatP	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	GMCD, MCPS, MBPS, PICoords, StatP	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 84AB	Power to agree to confining a review by the Tribunal	GMCD, MCPS, MBPS, PICoords, StatP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 86	Duty to issue a permit at order of Tribunal within 3 business days	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	GMCD, MCPS, MBPS, MPAA	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	GMCD, MCPS, MBPS, MSA, PICoords, StatP, CoordPC, PCO	
s 91(2)	Duty to comply with the directions of VCAT	GMCD, MCPS, MBPS, MSA, PICoords, StatP, CoordPC, PCO	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	GMCD, MCPS, MBPS, PICoords, StatP	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	GMCD, MCPS, MBPS, MSA, PICoords, StatP, CoordPC, PCO	
s 93(2)	Duty to give notice of VCAT order to stop development	GMCD, MCPS, MBPS, MSA, HoSP, PICoords, CoordPC, MPAA	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 95(3)	Function of referring certain applications to the Minister	GMCD, MCPS, MBPS, PICoords, StatP	
s 95(4)	Duty to comply with an order or direction	GMCD, MCPS, MBPS, PICoords, StatP	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	GMCD, MCPS, MBPS, HoSP, PICoords	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	GMCD, MCPS, MBPS, HoSP, PICoords	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	GMCD, MCPS, MBPS, HoSP, PICoords	<p><u>The request to prepare the amendment must be made under section 16A.</u></p> <p><u>Delegate must not agree to consider the application for the permit concurrently with the preparation of the proposed amendment unless it has made a decision under section 16B(a) to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F.</u></p>
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	GMCD, MCPS, MBPS, HoSP, PICoords	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 96F	Duty to consider the panel's report under s 96E	GMCD, MCPS, MBPS, HoSP, PICoords, StatP, StratP	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i>)	GMCD, MCPS, MBPS, HoSP, PICoords, StatP, StratP	
s 96H(3)	Power to give notice in compliance with Minister's direction	GMCD, MCPS, MBPS, HoSP, PICoords, StatP, StratP	
s 96J	Duty to issue permit as directed by the Minister	GMCD, MCPS, MBPS, HoSP, PICoords, StatP, StratP	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	GMCD, MCPS, MBPS, , HoSP, PICoords	
s 96Z	Duty to keep levy certificates and levy exemption certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 97C	Power to request Minister to decide the application	GMCD, MCPS, MBPS	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	GMCD, MCPS, MBPS, PICoords, StatP	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with public availability requirements	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	GMCD, MCPS, MBPS, PICoords	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	GMCD, MCPS, MBPS, PICoords, StatP	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	GMCD, MCPS, MBPS, PICoords	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	GMCD, MCPS, MBPS, PICoords, StatP	
s 97Q(4)	Duty to comply with directions of VCAT	GMCD, MCPS, MBPS, PICoords, StatP	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	GMCD, MCPS, MBPS, HoSP, PICoords	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	GMCD, MCPS, MBPS, HoSP, PICoords	
s 101	Function of receiving claim for expenses in conjunction with claim	GMCD, MCPS, MBPS, HoSP, PICoords	
s 103	Power to reject a claim for compensation in certain circumstances	GMCD, MCPS, MBPS, PICoords	
s 107(1)	Function of receiving claim for compensation	GMCD, MCPS, MBPS	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 107(3)	Power to agree to extend time for making claim	GMCD, MCPS, MBPS, HoCs, PICoords	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	GMCD, MCPS, MBPS	
s 114(1)	Power to apply to the VCAT for an enforcement order	GMCD, MCPS, MBPS, MSA, HoSP, PICoords, StratP, CoordPC, PCO	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	GMCD, MCPS, MBPS, MSA, PICoords, StatP, CoordPC, PCO	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	GMCD, MCPS, MBPS, MSA, HoSP, PICoords, StratP, CoordPC, PCO	
s 123(1)	Power to carry out work required by enforcement order and recover costs	GMCD, MCPS, MBPS, MSA	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	GMCD, GMCI, MCPS, MBPS, MPA, MSA	Except Crown Land

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	GMCD, MCPS, MBPS, MSA, HoSP	Section 123 of the <i>Victorian Civil and Administrative Tribunal Act 1998</i> applies on an application to the Tribunal.
s 129	Function of recovering penalties	GMCD, MCPS, MBPS, MSA, CFO CoordPC, PCO,	
s 130(5)	Power to allow person served with an infringement notice further time	GMCD, MCPS, MBPS, MSA, PICoords, CoordPC, PCO	
s 149A(1)	Power to refer a matter to the VCAT for determination	GMCD, MCPS, MBPS, MSA, HoSP, PICoords, StatP, CoordPC, PCO, StratP	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s 173 agreement	GMCD, MCPS, MBPS, MSA, HoSP, PICoords, CoordPC, MPAA	
S 148B	Power to apply to the Tribunal for a declaration	GMCD, MCPS, MBPS, MSA, MPAA	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	GMCD, MCPS, MBPS	Where Council is the relevant planning authority
s 158F	Power to make submissions in response to a directions panel	GMCD, MCPS, MBPS, HoSP, StratP, SPPIFB	
s 171(2)(f)	Power to carry out studies and commission reports	GMCD, MCPS, MBPS, MSA, HoSP, PICoords, StatP, StratP, CoordPC, PCO	<i>Within approved budget or seeking relevant approvals where funds are outside of approved budget</i>
s 171(2)(g)	Power to grant and reserve easements	GMCD, MCPS, MBPS, MSA, PICoords, EAO, StatP	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	GMCD, GMCI, MCPS, MDC, CFO	Where Council is a development agency specified in an approved infrastructure contributions plan, subject to Council's prior approval of the compulsory acquisition
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	GMCD, GMCI, MCPS, MDC, CFO	Where Council is a collecting agency specified in an approved infrastructure contributions plan See above

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	GMCD, GMCI, MCPS, MDC, CFO	Where Council is the development agency specified in an approved infrastructure contributions plan See above
s 173(1)	Power to enter into agreement covering matters set out in s 174	GMCD, MCPS, MBPS	<i>Can include an agreement relating to the provision of land for affordable housing</i>
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	GMCD, MCPS, MBPS	Where Council is the relevant responsible authority
---	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	GMCD, MCPS, MBPS, MSA, HoSP, PICoords, MPAA	
---	Power to give consent on behalf of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority	GMCD, MCPS, MBPS, MSA, HoSP, PICoords, MPAA	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	GMCD, MCPS, MBPS	
s 178	Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	GMCD, MCPS, MBPS,	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178A(1)	Function of receiving application to amend or end an agreement	GMCD, MCPS, MBPS, PICoords, StatP, PSO	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	GMCD, MCPS, MBPS, HoSP, PICoords	
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	GMCD, MCPS, MBPS, HoSP, PICoords	
s 178A(5)	Power to propose to amend or end an agreement	GMCD, MCPS, MBPS, HoSP, PICoords	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	GMCD, MCPS, MBPS, HoSP, PICoords	
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	GMCD, MCPS, MBPS, HoSP, PICoords	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	GMCD, MCPS, MBPS, HoSP, PICoords, StatP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178C(4)	Function of determining how to give notice under s 178C(2)	GMCD, MCPS, MBPS, HoSP, PICoords, StatP	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	GMCD, MCPS, MBPS, HoSP, PICoords, StatP	
s 178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	GMCD, MCPS, MBPS	If no objections are made under section 178D Must consider matters in section 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	GMCD, MCPS, MBPS	If no objections are made under section 178D Must consider matters in section 178B
s 178E(2)(c)	Power to refuse to amend or end the agreement	GMCD, MCPS, MBPS	If no objections are made under section 178D Must consider matters in section 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	GMCD, MCPS, MBPS	After considering objections, submissions and matters in section 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	GMCD, MCPS, MBPS	After considering objections, submissions and matters in section 178B

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal	GMCD, MCPS, MBPS	After considering objections, submissions and matters in section 178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	GMCD, MCPS, MBPS	After considering objections, submissions and matters in section 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	GMCD, MCPS, MBPS, HoSP, PICoords, StatP	
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	GMCD, MCPS, MBPS, HoSP, PICoords, StatP, PSO	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	GMCD, MCPS, MBPS, HoSP, PICoords, StatP	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	GMCD, MCPS, MBPS	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	GMCD, MCPS, MBPS, HoSP, PICoords,	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	GMCD, MCPS, MBPS, HoSP, PICoords, StatP, PSO	
s 179(2)	Duty to make a copy of each agreement available in accordance with the public availability requirements	GMCD, MCPS, MBPS, HoSP, PICoords, StratP, StatP	
s 181	Duty to apply to the Registrar of Titles to record the agreement	GMCD, MCPS, MBPS, HoSP, PICoords, StatP, EAO	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	GMCD, MCPS, MBPS, HoSP, PICoords, StatP, EAO	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	GMCD, MCPS, MBPS, HoSP, PICoords, StatP, EAO	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 182	Power to enforce an agreement	GMCD, MCPS, MBPS, MSA, HoSP, PICoords, CoordPC, PCO, MPAA	
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	GMCD, MCPS, MBPS, HoSP, PICoords, StatP	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	GMCD, MCPS, MBPS	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	GMCD, MCPS, MBPS, HoSP, PICoords, StatP	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	GMCD, MCPS, MBPS, HoSP, PICoords, StatP	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	GMCD, MCPS, MBPS, HoSP, PICoords, StatP,PSO	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 184G(2)	Duty to comply with a direction of the Tribunal	GMCD, MCPS, MBPS, HoSP, PICoords, StatP	
s 184G(3)	Duty to give notice as directed by the Tribunal	GMCD, MCPS, MBPS, HoSP, PICoords, StatP	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address of telephone number of any person to whom the Minister is required to give notice	GMCD, MCPS, MBPS, HoSP, PICoords, StatP, PSO	
s 198(1)	Function to receive application for planning certificate	N/A	<i>Planning certificates are issued by Department of Transport and Planning</i>
s 199(1)	Duty to give planning certificate to applicant	N/A	<i>Planning certificates are issued by Department of Transport and Planning</i>
s 201(1)	Function of receiving application for declaration of underlying zoning	GMCD, MCPS, MBPS, HoSP, PICoords	
s 201(3)	Duty to make declaration	GMCD, MCPS, MBPS, HoSP, PICoords,	Only if the Planning Scheme shows the underlying zoning

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	GMCD, MCPS, MBPS, PICoords, StatP	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	GMCD, MCPS, MBPS, PICoords, StatP	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	GMCD, MCPS, MBPS, PICoords, StatP	
	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	GMCD, MCPS, MBPS, PICoords, StatP	
	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	GMCD, MCPS, MBPS, PICoords, StatP	
	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	GMCD, MCPS, MBPS, PICoords, StatP	Except in relation to the approval of any plan or any amendment to a plan or other document under Schedule 1 to the Special Use Zone in relation to the St Kilda Sea Baths, other than for a VicSmart application.
-	Power to give written authorisation in accordance with a provision of a planning scheme	GMCD, MCPS, MBPS, PICoords, StatP	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	GMCD, MCPS, MBPS, HoSP, PICoords	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	GMCD, MCPS, MBPS, HoCs, PICoords	

RESIDENTIAL TENANCIES ACT 1997			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	N/A	Refers to Caravan Parks
s 522(1)	Power to give a compliance notice to a person	N/A	Refers to Caravan Parks
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	N/A	Refers to Caravan Parks
s 525(4)	Duty to issue identity card to authorised officers	N/A	Refers to Caravan Parks
s 526(5)	Duty to keep record of entry by authorised officer under s 526	N/A	Refers to Caravan Parks
s 526A(3)	Function of receiving report of inspection	N/A	Refers to Caravan Parks
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	N/A	Refers to Caravan Parks

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	GMCI, MPA, DPPM, HoAM	Must obtain consent in circumstances specified in section 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	GMGP	Must be exercised in accordance with Council Policy on place naming and State Naming Rules
s 11(9)(b)	Duty to advise Registrar	GMGP, HoGovAd	"Registrar" means the Registrar of Geographic Names
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	MPA, DPPM, HoAM	Subject to section 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	MPA, DPPM, HoAM	Where Council is the coordinating road authority
s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	GMCI	
s 12(10)	Duty to notify of decision made	GMCI, MPA, HoAM, HoPOF, TLPO	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	GMCI, MPA, HoAM, HoPOF	Power of coordinating road authority and obtain consent under section 13(3) and section 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	GMCI, MPA, DPPM, HoAM	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	GMCI	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	GMCI	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	GMCI	
s 15(2)	Duty to include details of arrangement in public roads register	GMCI, MPA, DPPM, HoAM	
s 16(7)	Power to enter into an arrangement under s 15	GMCI	
s 16(8)	Duty to enter details of determination in public roads register	GMCI, MPA, DPPM, HoAM	
s 17(2)	Duty to register public road in public roads register	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	GMCI, MPA	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	N/A	Where Council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	GMCI, MPA	Where Council is the coordinating road authority, and obtain consent in circumstances specified in section 18(2)
s 18(3)	Duty to record designation in public roads register	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	GMCI, MPA, DPPM, HoAM	
s 19(4)	Duty to specify details of discontinuance in public roads register	GMCI, MPA, DPPM, HoAM	
s 19(5)	Duty to ensure public roads register is available for public inspection	GMCI, MPA, DPPM, HoAM	
s 21	Function of replying to request for information or advice	GMCI, MPA, DPPM, HoAM	Obtain consent in circumstances specified in section 11(2)
s 22(2)	Function of commenting on proposed direction	GMCI, MPA, DPPM, HoAM	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report	GMCI, MPA, DPPM, HoAM	
s 22(5)	Duty to give effect to a direction under s 22	GMCI, MPA, DPPM, HoAM	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 40(1)	Duty to inspect, maintain and repair a public road	GMCI, MPA, DPPM, HoAM	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	GMCI, MPA, DPPM, HoAM	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	GMCI, MPA, DPPM, HoAM	
s 42(1)	Power to declare a public road as a controlled access road	GMCI	Power of coordinating road authority and schedule 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	GMCI, MPA	Power of coordinating road authority and schedule 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	GMCI	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	GMCI, MPA, DPPM, HoAM	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	GMCI, MPA, DPPM, HoAM	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 49	Power to develop and publish a road management plan	GMCI, MPA, DPPM, HoAM	
s 51	Power to determine standards by incorporating the standards in a road management plan	GMCI, MPA, DPPM, HoAM	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	GMCI, MPA, DPPM, HoAM	
s 54(2)	Duty to give notice of proposal to make a road management plan	GMCI, MPA	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	GMCI, MPA	
s 54(6)	Power to amend road management plan	GMCI, MPA	
s 54(7)	Duty to incorporate the amendments into the road management plan	GMCI, MPA	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	GMCI, MPA	
s 63(1)	Power to consent to conduct of works on road	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	GMCI, MPA, DPPM, HoAM	Where Council is the infrastructure manager

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 64(1)	Duty to comply with cl 13 of sch 7	GMCI, MPA, DPPM, HoAM	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
s 67(3)	Power to request information	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
s 68(2)	Power to request information	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	N/A	<i>Authorised officers are appointed by the CEO</i>
s 72(1)	Duty to issue an identity card to each authorised officer	GMCI, MPA	<i>Identity cards are issued to authorised officers under section 224 of the Local Government Act 1989</i>
s 85	Function of receiving report from authorised officer	GMCI, MPA, DPPM, HoAM	
s 86	Duty to keep register re s 85 matters	GMCI, MPA, DPPM, HoAM	
s 87(1)	Function of receiving complaints	GMCI, MPA	
s 87(2)	Duty to investigate complaint and provide report	GMCI, MPA	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 96	Power to authorise a person for the purpose of instituting legal proceedings	N/A	<i>Authorised officers are appointed by the CEO</i>
s 112(2)	Power to recover damages in court	GMCI, MPA	
s 116	Power to cause or carry out inspection	GMCI, MPA, DPPM, HoAM	
s 119(2)	Function of consulting with the Head, Transport for Victoria	GMCI, MPA, DPPM, HoAM	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	GMCI, MPA, DPPM, HoAM	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	GMCI, MPA, DPPM, HoAM	
s 121(1)	Power to enter into an agreement in respect of works	GMCI, MPA	
s 122(1)	Power to charge and recover fees	GMCI, MPA	
s 123(1)	Power to charge for any service	GMCI, MPA	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	GMCI, MPA	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	GMCI, MPA	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	GMCI, MPA	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	GMCI, MPA	
sch 2 cl 5	Duty to publish notice of declaration	GMCI, MPA	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	GMCI, MPA, DPPM, HoAM	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	GMCI, MPA, DPPM, HoAM	Where Council is the infrastructure manager or works manager
sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	GMCI, MPA, DPPM, HoAM	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	GMCI, MPA, DPPM, HoAM	Where Council is the infrastructure manager or works manager

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	GMCI, MPA, DPPM, HoAM	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	GMCI, MPA	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	GMCI, MPA, DPPM, HoAM	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	GMCI, MPA, DPPM, HoAM	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 7 cl 16(4)	Duty to consult	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
sch 7 cl 18(1)	Power to enter into an agreement	GMCI, MPA	Where Council is the coordinating road authority
sch 7 cl 19(1)	Power to give notice requiring rectification of works	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 7A cl 2	Power to cause street lights to be installed on roads	GMCI, MPA, DPPM, HoAM	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7A cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	GMCI, MPA, DPPM, HoAM	Where Council is the responsible road authority
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting – where road is a service road on an arterial road and adjacent areas	GMCI, MPA, DPPM, HoAM	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting – for arterial roads in accordance with cls 3(2) and 4	GMCI, MPA, DPPM, HoAM	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

CEMETERIES AND CREMATORIA REGULATIONS 2025			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 36	Duty to ensure that cemetery complies with depth of burial requirements	N/A	
r 37	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves	N/A	
r 38	Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d)	N/A	
r 39(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)	N/A	
r 39(2)	Duty to ensure that coffin, container or receptacle is labelled.	N/A	
r 39(3)	Duty to ensure that remains are interred in accordance with paragraphs (a)-(b)	N/A	
r 40	Duty to ensure that a crypt space in a mausoleum is sealed in accordance with paragraphs (a)-(b)	N/A	
r 43(2)	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)	N/A	
r 44(2)	Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator	N/A	

CEMETERIES AND CREMATORIA REGULATIONS 2025			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 44(3)	Duty to ensure any fittings removed of are disposed in an appropriate manner	N/A	
r 45	Power to dispose of any metal substance or non-human substance recovered from a cremator	N/A	
r46(2)	Power to release cremated human remains to certain persons	N/A	Subject to any order of a court
r 47(1)	Duty to make cremated human remains available for collection within 2 working days after the cremation	N/A	
R 47(2)	Duty to hold cremated human remains for at least 12 months from the date of cremation	N/A	
r 47(3)	Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation	N/A	
r 47(4)	Duty to take reasonable steps to notify persons specified in r 46(2) of intention to intern or dispose of remains at expiry of 12 month period	N/A	
r 48	Power to approve certain activities under the R 57 or 58(2) if satisfied of regulation (1)(a)-(c)	N/A	

CEMETERIES AND CREMATORIA REGULATIONS 2025			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 50	Duty to provide statement that alternative vendors or supplier of memorials exist	N/A	
r 51	Power to inspect any work that is being carried out on memorials, places of internments and buildings for ceremonies	N/A	
r 52	Power to approval the arrangement or conduct of a funeral	N/A	
r 53(1)	Power to give written direction regarding the manner in which a funeral is to be conducted	N/A	
r 56(1)	Power to give directions regarding the objects ,things or items affixed to, or placed on or around, the places of internment and memorials	N/A	
r 56(3)	Power to remove objects, things or items specified in (a)-(d) from a place of interment or memorial	N/A	
r 56(4)	Duty to dispose of items under r 56(3) in a manner considered appropriate	N/A	

CEMETERIES AND CREMATORIA REGULATIONS 2025			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 57(1)	Power to approve the use of fire in a public cemetery	N/A	
r 58(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area	N/A	
r 59	Duty to display the hours during which the public can access the cemetery	N/A	
Note: sch 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules			
sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 5, 7, 8, 9, 10, 11, 12, 13, 15, 16, 17 and 18 of sch 2	N/A	See note above regarding model rules

PLANNING AND ENVIRONMENT REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 6	Function of receiving notice, under s 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	GMCD, MCPS, MBPS	Where Council is not the planning authority and the amendment affects land within its municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r 21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s 54 of the Act	GMCD, MCPS, MBPS, PICoords	
r 25(a)	Duty to make copy of matter considered under s 60(1A)(g) in accordance with the public availability requirements	GMCD, MCPS, MBPS, PICoords, StatP, PSO	Where Council is the responsible authority
r 25(b))	Function of receiving a copy of any document considered under s 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	GMCD, MCPS, MBPS, PICoords, StatP, PSO	Where Council is not the responsible authority but the relevant land is within Council's municipal district
r 42	Function of receiving notice under s 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	GMCD, MCPS, MBPS	Where: <ul style="list-style-type: none"> • Council is not the planning authority and the amendment affects land within Council's municipal district; or • Where the amendment will amend the planning scheme to designate Council as an acquiring authority

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	GMCD, MCPS, MBPS	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	GMCD, MCPS, MBPS, PICoords	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r19 or 20	GMCD, MCPS, MBPS, PICoords, StatP, PSO	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 7	Power to enter into a written agreement with a caravan park owner	N/A	Refers to Caravan Parks
r 10	Function of receiving application for registration	N/A	Refers to Caravan Parks
r 11	Function of receiving application for renewal of registration	N/A	Refers to Caravan Parks
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	N/A	Refers to Caravan Parks
r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	N/A	Refers to Caravan Parks
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	N/A	Refers to Caravan Parks
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	N/A	Refers to Caravan Parks
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	N/A	Refers to Caravan Parks
r 12(4) & (5)	Duty to issue certificate of registration	N/A	Refers to Caravan Parks
r 14(1)	Function of receiving notice of transfer of ownership	N/A	Refers to Caravan Parks
r 14(3)	Power to determine where notice of transfer is displayed	N/A	Refers to Caravan Parks
r 15(1)	Duty to transfer registration to new caravan park owner	N/A	Refers to Caravan Parks

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 15(2)	Duty to issue a certificate of transfer of registration	N/A	Refers to Caravan Parks
r 15(3)	Power to determine where certificate of transfer of registration is displayed	N/A	Refers to Caravan Parks
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	N/A	Refers to Caravan Parks
r 17	Duty to keep register of caravan parks	N/A	Refers to Caravan Parks
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	N/A	Refers to Caravan Parks
r 21(2)	Duty to consult with relevant emergency services agencies	N/A	Refers to Caravan Parks
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	N/A	Refers to Caravan Parks
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	N/A	Refers to Caravan Parks
r 24(2)	Power to consult with relevant floodplain management authority	N/A	Refers to Caravan Parks
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	N/A	Refers to Caravan Parks
r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	N/A	Refers to Caravan Parks

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	N/A	Refers to Caravan Parks
r 39(3)	Function of receiving installation certificate	N/A	Refers to Caravan Parks
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	N/A	Refers to Caravan Parks
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	N/A	Refers to Caravan Parks

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 8(1)	Duty to conduct reviews of road management plan	GMCI, MPA	
r 9(2)	Duty to produce written report of review of road management plan and make report available	GMCI, MPA	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	GMCI, MPA	Where Council is the coordinating road authority
r 10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	GMCI, MPA	
r 13(1)	Duty to publish notice of amendments to road management plan	GMCI, MPA	Where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	GMCI, MPA	
r 16(3)	Power to issue permit	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
r 23(2)	Power to make submission to Tribunal	GMCI, MPA	Where Council is the coordinating road authority

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	GMCI, GMCD, MPA, EMWCM, MSA, DPPM, HoAM	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	GMCI, MPA	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	GMCI, MPA	

ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority and where consent given under section 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	GMCI, MPA, DPPM, HoAM	Where Council is the coordinating road authority

MEETING OF THE PORT PHILLIP CITY COUNCIL

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12.2 COUNCILLOR EXPENSES MONTHLY REPORTING - NOVEMBER, DECEMBER 2025 AND JANUARY 2026

EXECUTIVE MEMBER: ROBYN BORLEY, GENERAL MANAGER, GOVERNANCE AND PERFORMANCE

PREPARED BY: MITCHELL GILLET, COORDINATOR COUNCILLOR AND EXECUTIVE SUPPORT

1. PURPOSE

- 1.1 To report on the expenses incurred by Councillors during November, December 2025 and January 2026 in accordance with the Councillor Expenses and Support Policy.

2. EXECUTIVE SUMMARY

- 2.1 The *Local Government Act 2020* requires Council to maintain a policy in relation to the reimbursement of out-of-pocket expenses for Councillors and members of delegated committees. Council endorsed its Councillor Expenses and Support Policy at the Council Meeting held on 19 June 2024.
- 2.2 The policy requires a monthly report on Councillor allowances and expenses to be tabled at a Council meeting in addition to publishing the monthly report on Council's website.
- 2.3 The report outlines the total amount of expenses and support provided to Councillors and is detailed by category of support. Any reimbursements made by Councillors are also included in this report.

3. RECOMMENDATION

That Council:

- 3.1 Notes the monthly Councillor expenses reports for:
 - November 2025 (attachment 1)
 - December 2025 (attachment 2)
 - January 2026 (attachment 3);
- 3.2 Notes that these will be made available on Council's website.

4. KEY POINTS/ISSUES

- 4.1 The *Local Government Act 2020* (the Act) provides that councillors and members of delegated committees are entitled to be reimbursed for bona fide out-of-pocket expenses that have been reasonably incurred while performing their role, and that are reasonably necessary to perform their role.
- 4.2 The management of expenses is governed by the updated Councillor Expenses and Support Policy (the Policy), developed in accordance with the requirements of the Act and adopted by Council on 19 June 2024.
- 4.3 The Policy sets out the process for submitting requests for support and/or reimbursement. All requests are required to be assessed by officers prior to processing.



- 4.4 All requests for reimbursement must be lodged with officers for processing no later than 30 days from the end of the calendar month, except for the month of June where claims must be submitted within 7 days. Claims for reimbursement lodged outside this timeline will not be processed unless resolved by Council.
- 4.5 To accurately capture expenses, monthly reports are prepared no earlier than 30 days following the end of the month and generally reported at the next available Council meeting cycle. This means that reports are generally presented in a 2-3 month rolling cycle.
- 4.6 Notes the variations in *Information and Communication Technology* charges are due to the number of devices requested by those Councillors, such as the use of an iPad as well as a mobile phone and additional data packages.
- 4.7 Notes the higher *Information and Communication Technology* charges attributed to certain councillors in the months of November and December 2025 and January 2026 are for International Roaming being enabled on respective councillor's council issued devices to allow them to participate in official Council business while overseas.
- 4.8 Notes that the *Family and Childcare* charges attributed to Cr Cunsolo in November 2025 are made up of two claims from June and September 2025. These claims must be resolved by council before the reimbursement is processed in accordance with the Councillor Expense and Support Policy.
- 4.9 Notes that on 12 November 2025, Cr Alex Makin was elected to the position of Mayor.
- 4.10 Mayor Makin elected not to make use of the mayoral vehicle and as such, the monthly vehicle operating charges will not be attributed against his name for the term of his mayoralty.

5. CONSULTATION AND STAKEHOLDERS

- 5.1 No community consultation is required for the purposes of this report.
- 5.2 A copy of Councillor expense reports will be provided to the Audit and Risk Committee.

6. LEGAL AND RISK IMPLICATIONS

- 6.1 The provision of expenses and support to Councillors is governed by the *Local Government Act 2020*, and Council's adopted policy.

7. FINANCIAL IMPACT

- 7.1 Provision of support and expenses for Councillors is managed within Council's approved operational budgets.

8. ENVIRONMENTAL IMPACT

- 8.1 There are no direct environmental impacts as a result of this report.

9. COMMUNITY IMPACT

- 9.1 This report provides to the community transparency and accountability by publicly disclosing expenses and support accessed by Councillors.

10. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

- 10.1 Reporting on Councillor expenses delivers on Strategic Direction 5 – An Engaged and Empowered Community.

MEETING OF THE PORT PHILLIP CITY COUNCIL

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11. IMPLEMENTATION STRATEGY

- 11.1 Council reports to the community monthly on the expenses and reimbursements provided to Councillors.
- 11.2 Officers will publish monthly expense reports to Council's website once adopted.

12. OFFICER MATERIAL OR GENERAL INTEREST

- 12.1 No officers involved in the preparation of this report has declared a material or general interest in the matter.

- ATTACHMENTS**
- 1. Declaration of Councillor Expenses - November 2025  
 - 2. Declaration of Councillor Expenses - December 2025  
 - 3. Declaration of Councillor Expenses - January 2026  

Declaration of Councillor Expenses – November 2025

Councillor Allowances and Expenses

The following pages set out the expenses incurred by each Councillor in the following categories:

Councillor Allowance includes statutory allowances for the Mayor and Councillors, inclusive of a provision paid in recognition of the fact that Councillors do not receive superannuation.

Conference and Training includes any registration fees, accommodation and meal costs associated with attendance or participation in conferences, training or professional development programs.

Travel includes cabcharge / taxi fares, Mayoral vehicle at standard charge out rate, public transport / myki costs, airfares, rail and bicycle reimbursements associated with Council business related travel.

Car Mileage includes reimbursement to Councillors for kilometres travelled in their private vehicles associated with Council business related travel.

Child and Family Care include payments for necessary childcare arrangements incurred to attend: Council and Special Council Meetings, Council Briefings, ceremonial functions, events and occasions agreed by the Chief Executive Officer or resolution of Council.

Information and Communication Technology includes the monthly fees and usage costs associated with mobile telephones, tablets and internet charges.

Councillor Attendances

In addition to regular Council Meetings and Councillor briefings, Councillors attend meetings as Councillor appointed representatives of delegated, advisory and external boards and committees.

Details of Councillor Representative appointments is available [here](#).

Note: All expenses are exclusive of Goods and Services Tax (GST) where applicable.

Cr Libby Buckingham

incurred the following expenses during the month November:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$40.00
TOTAL	\$3,270.16

Cr Louise Crawford (Mayor 1-12 November)

incurred the following expenses during the month November:

Expense	Value
Councillor Allowance	\$5,486.96
Conferences and Training	
Travel <i>(including provision of a Mayoral vehicle charged at \$11,500 per annum pro rata to cover operating costs)</i>	\$573.22
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$30.00
TOTAL	\$6,090.18

Cr Heather Cunsolo

incurred the following expenses during the month November:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care* *Claims from June and September 2025 (pending claims are accepted by Council)	\$250.00
Information and Communication Technology	\$40.00
TOTAL	\$3,520.16

Cr Justin Halliday

incurred the following expenses during the month November:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$30.00
TOTAL	\$3,260.16

Cr Rod Hardy

incurred the following expenses during the month November:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$100.38
TOTAL	\$3,330.54

Cr Beti Jay

incurred the following expenses during the month November:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$30.00
TOTAL	\$3,260.16

Cr Alex Makin (Mayor 13-30 November)

incurred the following expenses during the month November:

Expense	Value
Councillor Allowance	\$9,867.67
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$40.00
TOTAL	\$9,907.67

Cr Bryan Mears (Deputy Mayor)

incurred the following expenses during the month November:

Expense	Value
Councillor Allowance	\$5,486.84
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$40.00
TOTAL	\$5,526.84

Cr Serge Thomann

incurred the following expenses during the month November:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$40.00
TOTAL	\$3,270.16

Declaration of Councillor Expenses – December 2025

Councillor Allowances and Expenses

The following pages set out the expenses incurred by each Councillor in the following categories:

Councillor Allowance includes statutory allowances for the Mayor and Councillors, inclusive of a provision paid in recognition of the fact that Councillors do not receive superannuation.

Conference and Training includes any registration fees, accommodation and meal costs associated with attendance or participation in conferences, training or professional development programs.

Travel includes cabcharge / taxi fares, Mayoral vehicle at standard charge out rate, public transport / myki costs, airfares, rail and bicycle reimbursements associated with Council business related travel.

Car Mileage includes reimbursement to Councillors for kilometres travelled in their private vehicles associated with Council business related travel.

Child and Family Care include payments for necessary childcare arrangements incurred to attend: Council and Special Council Meetings, Council Briefings, ceremonial functions, events and occasions agreed by the Chief Executive Officer or resolution of Council.

Information and Communication Technology includes the monthly fees and usage costs associated with mobile telephones, tablets and internet charges.

Councillor Attendances

In addition to regular Council Meetings and Councillor briefings, Councillors attend meetings as Councillor appointed representatives of delegated, advisory and external boards and committees.

Details of Councillor Representative appointments is available [here](#).

Note: All expenses are exclusive of Goods and Services Tax (GST) where applicable.

Cr Libby Buckingham

incurred the following expenses during the month December:

Expense	Value
Councillor Allowance	\$4,845.24
Conferences and Training	\$400.00
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$40.00
TOTAL	\$5,285.24

Cr Louise Crawford

incurred the following expenses during the month December:

Expense	Value
Councillor Allowance	\$3,694.69
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$30.00
TOTAL	\$3,724.69

Cr Heather Cunsolo

incurred the following expenses during the month December:

Expense	Value
Councillor Allowance	\$4,845.24
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	\$150
Information and Communication Technology	\$74.30
TOTAL	\$5,069.54

Cr Justin Halliday

incurred the following expenses during the month December:

Expense	Value
Councillor Allowance	\$4,845.24
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$30.00
TOTAL	\$4,875.24

Cr Rod Hardy

incurred the following expenses during the month December:

Expense	Value
Councillor Allowance	\$4,845.24
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$40.00
TOTAL	\$4,885.24

Cr Beti Jay

incurred the following expenses during the month December:

Expense	Value
Councillor Allowance	\$4,845.24
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$30.00
TOTAL	\$

Cr Alex Makin (Mayor)

incurred the following expenses during the month December:

Expense	Value
Councillor Allowance	\$16,762.36
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$40.00
TOTAL	\$16,802.36

Cr Bryan Mears (Deputy Mayor)

incurred the following expenses during the month December:

Expense	Value
Councillor Allowance	\$8,381.10
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$50.00
TOTAL	\$8,431.10

Cr Serge Thomann

incurred the following expenses during the month December:

Expense	Value
Councillor Allowance	\$4,845.24
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$40.00
TOTAL	\$4,885.24

Declaration of Councillor Expenses – January 2026

Councillor Allowances and Expenses

The following pages set out the expenses incurred by each Councillor in the following categories:

Councillor Allowance includes statutory allowances for the Mayor and Councillors, inclusive of a provision paid in recognition of the fact that Councillors do not receive superannuation.

Conference and Training includes any registration fees, accommodation and meal costs associated with attendance or participation in conferences, training or professional development programs.

Travel includes cabcharge / taxi fares, Mayoral vehicle at standard charge out rate, public transport / myki costs, airfares, rail and bicycle reimbursements associated with Council business related travel.

Car Mileage includes reimbursement to Councillors for kilometres travelled in their private vehicles associated with Council business related travel.

Child and Family Care include payments for necessary childcare arrangements incurred to attend: Council and Special Council Meetings, Council Briefings, ceremonial functions, events and occasions agreed by the Chief Executive Officer or resolution of Council.

Information and Communication Technology includes the monthly fees and usage costs associated with mobile telephones, tablets and internet charges.

Councillor Attendances

In addition to regular Council Meetings and Councillor briefings, Councillors attend meetings as Councillor appointed representatives of delegated, advisory and external boards and committees.

Details of Councillor Representative appointments is available [here](#).

Note: All expenses are exclusive of Goods and Services Tax (GST) where applicable.

Cr Libby Buckingham

incurred the following expenses during the month January:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$170.28
TOTAL	\$3,400.44

Cr Louise Crawford

incurred the following expenses during the month January:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$30.00
TOTAL	\$3,260.16

Cr Heather Cunsolo

incurred the following expenses during the month January:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$70.00
TOTAL	\$3,300.16

Cr Justin Halliday

incurred the following expenses during the month January:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$30.00
TOTAL	\$3,260.16

Cr Rod Hardy

incurred the following expenses during the month January:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$40.00
TOTAL	\$3,270.16

Cr Beti Jay

incurred the following expenses during the month January:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$30.00
TOTAL	\$3,260.16

Cr Alex Makin (Mayor)

incurred the following expenses during the month January:

Expense	Value
Councillor Allowance	\$11,255.30
Conferences and Training	
Travel	\$95.22
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$40.00
TOTAL	\$11,390.52

Cr Bryan Mears (Deputy Mayor)

incurred the following expenses during the month January:

Expense	Value
Councillor Allowance	\$5,627.62
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$99.32
TOTAL	\$5,726.94

Cr Serge Thomann

incurred the following expenses during the month January:

Expense	Value
Councillor Allowance	\$3,230.16
Conferences and Training	
Travel	
Car Mileage	
Child and Family Care	
Information and Communication Technology	\$40.00
TOTAL	\$3,270.16

MEETING OF THE PORT PHILLIP CITY COUNCIL

18 FEBRUARY 2026



12.3 STATUS OF COUNCIL DECISIONS AND QUESTIONS TAKEN ON NOTICE RECORDED BY COUNCIL: 1 OCTOBER - 31 DECEMBER 2025

EXECUTIVE MEMBER: ROBYN BORLEY, GENERAL MANAGER, GOVERNANCE AND PERFORMANCE

PREPARED BY: EMILY WILLIAMS, SENIOR COUNCIL BUSINESS ADVISOR

1. PURPOSE

- 1.1 To provide Councillors with an update on the status of all Resolutions passed by Council at Council and Planning Committee Meetings between 1 July to 30 September 2021 October - 31 December 2025 and the status of actions that were previously reported as outstanding in the last quarterly status report.
- 1.2 To provide Council with an update on the status of Questions Taken on Notice during Council Meetings from 1 October - 31 December 2025.

2. EXECUTIVE SUMMARY

Council Resolutions

- 2.1 The implementation status of Council Resolutions is a vital measure of Council's performance. This process may also assist reporting for the Local Government Performance Reporting Framework.
- 2.2 There has been a total of 57 Resolutions (decisions) that have been made by Council, in Council and Planning Committee meetings open to members of the public, between the period of 1 October - 31 December 2025. Of these, 11 decisions remain open/outstanding.
- 2.3 There were four further decisions that were made in Council meetings closed to members of the public. These confidential decisions have been completed.
- 2.4 This report includes a further 12 decisions that remain outstanding and a further 5 decisions that have been completed from previous reporting periods (that is, prior to 1 October 2025).
- 2.5 This report is a report in time and is representative of decisions made by Council in the period 1 October - 31 December 2025.

Questions taken on notice

- 2.6 At each meeting, provision is made at the beginning for members of the public and for Councillors to ask general questions. Questions relating to a topic on the agenda are not permitted during this time however can be asked prior to the discussion of that item. When a question is unable to be responded to at the time, it is taken 'on notice' for a response to be provided.
- 2.7 The response status of Questions taken on Notice during Council meetings is a measure of Council's engagement and communication with the community.
- 2.8 A total of 14 questions were taken on notice during the period 1 October - 31 December 2025 in Council meetings open to members of the public. A copy of the responses to each of these questions has been made available on the website: [Meetings and Agendas - City of Port Phillip](#)



- 2.9 A summary of responses to questions taken on notice during this reporting period are contained in Attachment 3 to this report.

3. RECOMMENDATION

That Council:

- 3.1 Notes the implementation status of Council and Planning Committee Resolutions as contained in Attachments 1 and 2.
- 3.2 Notes the response status of questions taken on notice during Council Meetings as contained in Attachment 3.

4. KEY POINTS/ISSUES

- 4.1 Accountability is a fundamental requirement of good governance. Council has an obligation to report, explain and be answerable for the consequences of decisions it has made on behalf of the community.
- 4.2 Reporting on the progress of the implementation of Council resolutions provides Council with the information it needs to demonstrate its accountability to the community.
- 4.3 Decisions of Council should be implemented in an effective, timely, appropriate, and responsive manner that makes the best use of the available people, resources, and time to ensure the best possible results.

4.4 Council Resolutions

- 4.4.1 A resolution made by Council is when an officer recommendation or a Councillor's motion is adopted at a Council Meeting or Planning Committee (i.e., a decision has been made). Once a decision on a recommendation has been made, it turns into a resolution. These resolutions are tracked through an internal system.
- 4.4.2 Attachments 1 and 2 of this report include a summary of the actions taken to implement resolutions where required, or confirmation that Council has noted items where appropriate. The summary of actions has been compiled and divided into the following categories:
- Status of Resolutions made at Council Meetings – Outstanding
 - Status of Resolutions made at Council Meetings and Planning Committee Meetings – Completed
- 4.4.3 The Status of Resolutions documents include resolution of officer's reports, notices of motion, petitions and joint letters, and items of urgent business. Resolution of procedural motions (i.e., attendances and apologies, closing the meeting to discuss confidential items) have not been included.
- 4.4.4 Some of the reasons that resolutions have not been fully implemented may relate to consultation processes being undertaken, awaiting legal advice, or waiting for documents to be executed.
- 4.4.5 Where it is expected that a resolution may take a longer time to fully implement, the expected completion date has been extended.



4.5 Questions taken on notice

4.5.1 At each meeting, provision is made at the beginning for members of the public and for Councillors to ask general question/s. Questions relating to a topic on the agenda are not permitted during this time but can be asked prior to the discussion of that item. When a question is unable to be responded to at the time, it is taken 'on notice' for a response to be provided.

4.5.2 Attachment 3 of this report includes a summary of questions asked and a link to where the responses to those questions has been published on Council's website.

5. CONSULTATION AND STAKEHOLDERS

5.1 This report provides Council and the community with an update on the implementation of outcomes of council decisions.

6. LEGAL AND RISK IMPLICATIONS

6.1 If decision-making is open and able to be followed by observers, it is more likely that all relevant legal requirements will be complied with.

7. FINANCIAL IMPACT

7.1 There are no financial impacts arising from this report.

8. ENVIRONMENTAL IMPACT

8.1 There are no environmental impacts arising from this report.

9. COMMUNITY IMPACT

9.1 Making decisions and having to account for them in an open and transparent way encourages honest consideration of issues by Councillors and promotes community confidence in the decision-making process.

9.2 Members of the community should be able to follow and understand the decision-making process. This means that they will be able to clearly see where a decision was made, and how this decision was implemented.

10. GENDER IMPACT ASSESSMENT

10.1 This report is a status report of decisions made by Council and does not require a Gender Impact Assessment to be completed.

11. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

11.1 Reporting on the progress of Council resolutions delivers on Strategic Direction 5 of the Plan for Port Phillip 2025-35 (An engaged and Empowered Community), by providing a transparent and good governance approach to decision making.

11.2 Good decision-making processes helps people feel that Council will act in the community's overall interest. It also encourages Councils to remember that they are acting on behalf of their community and helps them to understand the importance of having open and ethical processes which adhere to the law and stand up to scrutiny.

MEETING OF THE PORT PHILLIP CITY COUNCIL

18 FEBRUARY 2026



12. IMPLEMENTATION STRATEGY

12.1 TIMELINE

12.1.1 Council receives ongoing reporting on the status of implementation of Council Decisions, and questions taken on notice at Council Meetings, on a quarterly basis.

13. OFFICER MATERIAL OR GENERAL INTEREST

13.1 No officers involved in the preparation of this report has declared a material or general interest in the matter.

- ATTACHMENTS**
1. Completed Decisions 1 October - 31 December 2025  [↓](#)
 2. Outstanding Decisions as at 31 December 2025  [↓](#)
 3. Questions taken on notice - 1 October - 31 December 2025  [↓](#)

Completed	Committee: Council Meeting and Planning Committee	Date From: 1/10/2025
		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
4/09/2024	Johnson Street Park and Signalised Crossing - Works-in-kind Project Delivery (Fishermans Bend)	<p>That Council:</p> <p><u>Project Design</u></p> <p>3.1 Endorses the Project Design Scope (Attachment 1) and Concept Design (Attachment 2) to inform the delivery of Johnson Street Park and Signalised Pedestrian Crossing.</p> <p>3.2 Authorises the Chief Executive Officer (or their delegate) to approve changes to the Project Design Scope and Concept Design, if those changes do not alter the overall intent of the design, and if required through any value management exercise.</p> <p><u>Works-in-kind Section 173 Agreement</u></p> <p>3.3 Acknowledges delegation under the Instrument of Delegation – Members of Staff (7 June 2023) to negotiate and enter into an agreement under section 173 of the Planning Environment Act 1987 in accordance with the Incorporated Document for 272-280 Normanby Road, South Melbourne, June 2023 in the Port Phillip Planning Scheme (Incorporated Document) and informed by the Project Design Scope and Concept Design (Attachments 1 and 2).</p> <p>3.4 Notes this includes including credits in respect to the use of public open space contribution funds towards the Project and appropriate terms in the works-in-kind Section 173 Agreement pursuant to the Incorporated Document, limited to 8% of the site value of the land.</p> <p><u>Planning Scheme Amendment</u></p> <p>3.5 Adopts the draft planning scheme amendment documentation (Attachment 3) and requests the Minister for Planning (Minister) to prepare, adopt and approve Amendment C233port to the Port Phillip Planning Scheme, without notice, in accordance with the Minister's powers of the Planning and Environment Act 1987 (Vic) (Act).</p> <p>3.6 Authorises Officers to consult with the Minister, in accordance with sections 8(1)(b), 20(4) and 20(5) of the Act, to assist the Minister to prepare, adopt and approve the planning scheme amendment.</p> <p>3.7 Authorises the Chief Executive Officer (or their delegate) to make changes to Amendment C233port to give effect to the outcomes in this report, if those changes do not alter the overall intent of the planning scheme amendment, or if the changes are requested by the Department of Transport and Planning.</p> <p><u>Community Engagement</u></p> <p>3.8 Notes the community engagement feedback which informed the Project and Planning Scheme Amendment, outlined in the <i>Johnson Street Park Community Engagement Summary Report, June 2024</i></p>	<p>Officers continue to work with the Developer (Gamuda Land) to progress the Council endorsed concept design through to detailed design phase, to inform a construction program. This includes facilitating engagement with the service authorities (such as Melbourne Water) to meet their requirements.</p> <p>Officers continue to work with the Department of Transport and Planning and to finalise the Works-in-Kind Section 173 Agreement.</p> <p>The Planning Scheme Amendment is now complete with C233port gazetted in May 2025, rezoning Johnson Street to Public Park and Recreation Zone.</p>	Boden, Daniel	29/01/2026

Completed	Committee: Council Meeting and Planning Committee	Date From: 1/10/2025
		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
		<i>(Attachment 4) and Council Meeting Report 5 June 2024, Item 13.3, for Proposed Discontinuance of Road (in part) Johnson Street, South Melbourne.</i>			
6/08/2025	Cultural Development Fund Key Organisations	That Council: 3.1 Endorses the extension of funding arrangements for Cultural Development Fund: Key Organisations for a period of 12 months from 31 December 2025 to 31 December 2026. 3.2 Authorises the Chief Executive Officer, or their delegate, to conduct reviews of each Cultural Development Fund – Key Organisations recipient to determine funding amounts (up to a maximum of funding received in 2025) and allocate accordingly. 3.3 Notes that a review of all streams of the Cultural Development Fund will be considered as part of development of Council's new Cultural and Creative Strategy, which will include extensive community and stakeholder engagement periods.	All contract extensions have been executed in line with the Council resolution.	Pohlenz, Laura	28/01/2026
2/09/2025	St Kilda Triangle Feasibility - Advocacy Outcomes	That Council: 3.1 Places all work related to the Live Music Venue proposal on hold until there is further interest from the State Government or another third party. 3.2 Requests officers to investigate options for short-term amenity and beautification upgrades for the St Kilda Triangle site for consideration through the Great Places and Precinct Program in 2025-26.	Greening works were completed in November 2025, and solar lighting was installed in December 2025.	Boden, Daniel	28/01/2026
17/09/2025	Engagement on Community Infrastructure Plan	That Council: 3.1 Approves the proposed approach to deliver the Community Infrastructure Plan including the first phase of exploratory community engagement, scheduled from 6 October to 2 November 2025.	Community consultation took place between 6 October and 2 November 2025 with community feedback on further community infrastructure requirements taking a number of forms. Workshops were also undertaken in November and December 2025 with all phase 1 community engagement now complete. Officers are now working with the consultant SGS to draft the proposed Community Infrastructure plan which is anticipated to be presented for	Dening, Christine	28/01/2026

Completed	Committee: Council Meeting and Planning Committee	Date From: 1/10/2025
		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
			public exhibition and further community engagement in April 2026.		
24/09/2025	Procurement Australia Renewal 2026 - 2029	That Council: 3.1 Authorises the CEO to enter into a new Contract with Procurement Australia on a four-year term from 1 January 2026 to 31 December 2029 for up to \$37 million over the life of the contract. 3.2 Authorises the CEO to enter an extension of the current Recruitment services agreement with Procurement Australia (Recruitment, Training and associated Services 000649) for up to 12 months, with an additional contract expenditure of \$7.9M in the unlikely event the new agreement from Procurement Australia is not delivered by 1 January 2026. 3.3 In the event that 3.2 is required due to Procurement Australia panel not being finalised by 31 December 2025, authorises the CEO to enter into a new contract with Procurement Australia on a four-year term from the date of panel commencement (to be confirmed), for \$37m over the life of the four-year contract. 3.4 Authorises the Chief Executive Officer or their delegate the selection and use of the recruitment vendors approved on the Procurement Australia panel. 3.5 Notes that officers will undertake a detailed review of services in year three of the contract to evaluate continued value for money and alignment with council needs.	Contract extension executed in January 2026 and the contract is now in place.	Crichton, David	28/01/2026
15/10/2025	Proposed Property Lease - 14A Ferrars Place South Melbourne VIC 3205	That Council: 3.1 Commences the statutory procedures under section 115 of the <i>Local Government Act 2020</i> ("Act") to enter into a lease with Returned & Services League of Australia (Victorian Branch) Hellenic Sub Branch Incorporated for the occupation of the Memorial Hall facility at 14A Ferrars Place, South Melbourne, on the following terms: total term of no greater than ten (10) years, with a commencing annual rental of \$488 plus GST. 3.2 Authorises the Chief Executive Officer, or their delegate, to undertake the administrative procedures necessary to enable Council to carry out its functions under section 115(4) of the Act in relation to community engagement on the lease proposed, including giving public notice in 'The Age' newspaper and on its website. 3.3 Following the consideration of any submissions, receives a further report at a future meeting of Council.	No submissions were received after public notice. At the Council meeting on 4 February 2026, Council endorsed to enter a 10-year lease.	Major, Michael	9/02/2026

Completed	Committee: Council Meeting and Planning Committee	Date From: 1/10/2025
		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
15/10/2025	Contract Award RFT000347 - Middle Park Beach Renourishment	That Council: 3.1 Award tender RFT000347 to Hall Contracting Pty Ltd for a total award value of \$1,333,808.19 excluding GST (\$1,467,189.01 including GST). 3.2 Approves contingency value outlined in Confidential Attachment No. 1. 3.3 Authorises the Chief Executive Officer (or their delegate) to approve variations up to the total proposed approval amount, including contingency, outlined in Confidential Attachment No. 1. 3.4 Notes that the works are expected to be undertaken in 2026 winter and are estimated to take approximately six (6) weeks, but that the unpredictability of weather and wave conditions may impact the overall timeline. 3.5 Delegates the authority to the Chief Executive Officer to execute the Contract Document on behalf of Council.	Contract was executed in December 2025. Works are anticipated to commence in July 2026.	Gitau, Kimani	10/02/2026
15/10/2025	Presentation of the City of Port Phillip Annual Report 2024/25	That Council: 3.1 Endorses the Annual Report 2024/25 (Attachment 1) and presents the same to the public as a report on the implementation of the Council Plan 2021-31, in line with the legislative requirements of the <i>Local Government Act 2020</i> . 3.2 Authorises the Chief Executive Officer, or their delegate, to make amendments to the document to correct any minor drafting errors that do not materially alter the intent of the document.	2024/25 Annual Report received and noted by Council, the report has been published to Council's website	Isaac, Kihm	9/02/2026
15/10/2025	Councillor Expenses Monthly Reporting - September 2025	That Council: 3.1 Notes the monthly Councillor expenses report for September 2025 (attachment 1) and that this will be made available on Council's website.	September Expense report received and noted by Council and have been published to Council's website.	Gillett, Mitchell	22/10/2025
15/10/2025	Notice of Motion - Councillor Cunsolo - Around the Bay in a Day Event	That Council:- 1. Recognises the municipal significance of the Around the Bay in a Day event scheduled for 26 October 2025 and approves a 50% waiver (\$6,252.50) of event fees for the Bicycle Network. 2. Acknowledges the social, reputational, and economic benefits the event brings to the municipality. 3. Requests officers to consider eligibility for fee waivers for similar events as part of the upcoming review of the Outdoor Events Policy and Fee Subsidy Guidelines in 2025-26.	The fee waiver was applied to the Around the Bay in a Day event as specified. The Fee waiver eligibility will form part of the review of the Events Strategy in 2026.	Denison, Adele	9/02/2026

Completed	Committee: Council Meeting and Planning Committee	Date From: 1/10/2025
		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
15/10/2025	Contract Award RFT000346 - Mechanical Services Maintenance	<p>That Council:</p> <p>3.1 Award tender RFT000346 to Air Control Australia Pty Ltd for a total contract value of \$1,174,985.00 excluding GST, covering a maximum term of five (5) years commencing 3 November 2025. This includes lump sum services, schedule of rates for proactive and reactive works, and an allowance for materials and capital items.</p> <p>3.2 Notes this tender is comprised of three (3) components:</p> <p>3.2.1 Lump Sum Services: \$410,427.00 excluding GST, for the provision of planned maintenance services over a maximum contract term of five (5) years;</p> <p>3.2.2 Schedule of Rates: \$568,727.00 excluding GST allocated for proactive and reactive maintenance services, based on a 4-hour call-out model and forecast works; and</p> <p>3.2.3 Materials and Capital Items: \$195,831.00 excluding GST, estimated at 20% of the combined value of the lump sum and schedule of rates components.</p> <p>3.3 Notes that the maximum term of the contract is five (5) years, comprising an initial period of three (3) years, with an option to extend for a further two (2) years at Council's discretion.</p> <p>3.4 Authorises the Chief Executive Officer or their delegate to execute the extension options as and when required, subject to the satisfactory performance of Air Control Australia Pty Ltd.</p>	Contract executed on 17 November 2025 and is now in place, no further action required.	Tuchtan, Vicki	2/02/2026
15/10/2025	City of Port Phillip Register of Laneways - Update of Register	<p>That Council:</p> <p>3.1 Notes that laneways R1305 and R1339 are incorrectly included on Council's Register of Public Roads.</p> <p>3.2 Approves the removal of laneways R1305 and R1339 from the Register of Public Roads as an administrative correction, in accordance with the <i>Road Management Act 2004</i> (Vic).</p> <p>3.3 Authorises Council officers to update the Register of Public Roads to reflect this correction.</p> <p>3.4 Notes that as the laneways were incorrectly included on the Register of Public roads that no public notice process is required.</p>	Council's Register of Public Roads and Asset Register updated.	Stewart, Leigh	2/02/2026
15/10/2025	Contract Award RFT000356 - Tree Maintenance & Management Contract	<p>That Council:</p> <p>3.1 Enters into a Tree Maintenance and Management Contract with Arborcraft Tree Services Pty Ltd for the initial term of four years for the amount of \$25,060,964 inclusive of GST.</p>	Contract was executed 7 November 2025 and will commence on 1 April 2026. No further action required.	Thompson, Mark	9/02/2026

Completed	Committee: Council Meeting and Planning Committee	Date From: 1/10/2025
		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
		<p>3.2 Notes the extension options of up to four years and estimated total contract cost over eight years (inclusive of extensions) is \$52,615,786 inclusive of GST.</p> <p>3.3 Notes this contract includes contingency, other project/service costs, and extension options as detailed in Confidential Attachment 1.</p> <p>3.4 Approves a one-off additional budget of \$399,951 inclusive of GST for the transition period activities.</p> <p>3.5 Approves an additional budget for FY26 service delivery of \$127,108 inclusive of GST.</p> <p>3.6 Notes the likely budget shortfall over the total potential contract term of eight years of approximately \$7.10m inclusive of GST and that this will be addressed through the upcoming revision of Council's ten-year financial plan.</p> <p>3.7 Authorises the Chief Executive Officer, or their delegate, to execute the Contract Document on behalf of Council and to execute the extension options detailed in Confidential Attachment 1.</p>			
15/10/2025	Contract Award RFT000357 - Open Space Maintenance Contract	<p>That Council:</p> <p>3.1 Enters into an Open Space Maintenance Contract with Green by Nature Landscape Services (VIC) Pty Ltd for the initial term of five years for the amount of \$42,935,817 inclusive of GST.</p> <p>3.2 Notes the two extension options of up to three years and that the estimated total contract cost indexed over eleven years (including extensions) is \$106,147,116 inclusive of GST.</p> <p>3.3 Notes this contract includes contingency, other project/service costs, and extension options as detailed in Confidential Attachment 1.</p> <p>3.4 Approves an additional budget of \$227,024 inclusive of GST for financial year 2025-26 for the transition period activities and increased service delivery costs.</p> <p>3.5 Notes the likely budget shortfall over the total potential contract term of 11 years of approximately \$9.37m inclusive of GST and that this will be addressed through the upcoming revision of Council's ten-year financial plan.</p> <p>3.6 Authorises the Chief Executive Officer, or their delegate, to execute the Contract Document on behalf of Council and to execute the extension options detailed in Confidential Attachment 1.</p>	Contract was executed 7 November 2025 and will commence on 1 April 2026. No further action required.	Thompson, Mark	9/02/2026
15/10/2025	Presentation of CEO Report -	That Council:	August 2025 CEO Report received and noted by Council and has been published to Council's website.	Georgi, Samuel	17/10/2025

Completed	Committee: Council Meeting and Planning Committee	Date From: 1/10/2025
		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
	August 2025 Issue 121	<p>3.1 Notes the CEO Report – August 2025 Issue 121 (provided as Attachment 1).</p> <p>3.2 Authorises the CEO, or their delegate, to make minor editorial amendments that do not substantially alter the content of the report.</p>			
15/10/2025	S6 Delegation - Council to Officers under the Planning and Environment Act 1987	<p>That Council:</p> <p>3.1 Delegates to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the S6 Instrument of Delegation from Council to Members of Council Staff (Attachment 1) the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that instrument.</p> <p>3.2 The Common Seal of Council be affixed to the S6 Instrument of Delegation from Council to Members of Council Staff.</p> <p>3.3 Notes that the S6 Instrument of Delegation comes into force immediately upon resolution and remains in force until Council determines to vary or revoke it.</p> <p>3.4 On coming into force the previous S6 Instrument of Delegation from Council to Members of Council Staff (dated 2 July 2025) is revoked.</p> <p>3.5 On coming into force revokes the Fishermans Bend Protocol adopted at the 28 July 2015 Ordinary Meeting of Council.</p> <p>3.6 On coming into force revokes the Design and Development Overlay 26 Protocol adopted at the 2 August 2017 Ordinary Meeting of Council in respect of new planning permit applications that exceed six storeys in height in the area covered by Sub Precinct 2 in Schedule 26 to the Design and Development Overlay in the Port Phillip Planning Scheme, for the St Kilda Road North Precinct.</p> <p>3.7 Notes that the duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument of Delegation must be executed, in accordance with any policies of Council that it may from time to time adopt.</p> <p>3.8 Authorises the CEO, or their delegate, to make administrative changes to the document to correct any titles and typographical errors, to enable the documents to be appropriately sealed.</p>	The S6 Instrument of Delegation Council to Staff has been updated, executed and distributed accordingly. The intranet and website have been updated. No further action required.	Collins, Katrina	17/10/2025
15/10/2025	Presentation of Annual Report - Palais Theatre (Year 8)	<p>That Council:</p> <p>3.1 Notes and accepts the Palais Theatre Annual Report and declares it is satisfied with the activities undertaken by Live Nation for the period ended 31 March 2025.</p>	Council received and noted the Palais Theatre Annual Report. No further action required.	Major, Michael	9/02/2026

Completed	Committee: Council Meeting and Planning Committee	Date From: 1/10/2025
		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
15/10/2025	Cultural Development Fund – Projects, and Cultural Development Fund - Festivals and Events Recommendations	That Council: 3.1 Endorses the successful applicants proposed by the Cultural Development Fund – Projects Reference Committee for the Cultural Development Fund – Projects grant program 2025/26 as outlined in Confidential Attachment 1. 3.2 Endorses the successful applicants proposed by the Cultural Development Fund - Festivals and Events Internal Grants Assessment Panel for the Cultural Development Fund – Festivals and Events grant program 2025/26 as outlined in Confidential Attachment 2. 3.3 Releases details on the successful recipients of the above from confidence once all applicants have been advised of the outcome of their application, and those successful have confirmed their ability to proceed. 3.4 Thanks the Cultural Development Fund – Projects Reference Committee for their work in assessing applications and making recommendations to Council. 3.5 Thanks all applicants who participated in these most recent Cultural Development Fund grant rounds.	All applicants have been notified of the outcome, and a list of successful recipients has been published to Council's website.	Pohlenz, Laura	6/02/2026
5/11/2025	Notice of Motion - Councillor Hardy - Armstrong Street, Middle Park	That Council: 1.1 Notes the impact of the Grand Prix on traders within the Armstrong Street, Middle Park precinct, and notes the opportunity for local businesses to activate by extending the road-closure in Armstrong Street from Richardson Street to Canterbury Road in order to attract patronage from event attendees for no more than the four day Grand Prix period. 1.2 Requests officers to undertake a feasibility study and consultation with impacted businesses and surrounding residents on the proposed road closure, including its impact on local businesses and service delivery, as soon as possible. 1.3 Subject to the feasibility study and consultation outcomes finding that the road closure is broadly supported by impacted businesses and that there are no significant adverse amenity impacts, authorises the CEO to proceed with a one-year trial, including: 1.3.1 Implement a road closure in Armstrong Street from Richardson Street to Canterbury Road to allow businesses to extend their trading, subject to individual licenses and permits required	Council invited community feedback on the proposal. Traders are not ready to proceed with activation in 2026. During the 2026 Grand Prix, officers will run patron surveys in Armstrong Street and review the current street activation with Middle Park Hotel to identify improvements for 2027. After the event, the Economic Development and Events team will meet with local traders to discuss collaboration opportunities and ways to better support Armstrong Street during future Grand Prix periods. Funding for a potential 2027 activation will be considered through the 2026/27 budget process, including the already identified \$21k	Sneddon, Diane	6/02/2026

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		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
		<p>1.3.2 Approve the payment of associated costs for traffic management, waste services, and toilet provision, estimated at \$21,000.</p> <p>1.4 Seeks to include this request to co-fund this initiative as part of the broader advocacy to the Australian Grand Prix Corporation.</p>	<p>for road closure infrastructure, cleaning, and toilets.</p> <p>Officers advocated for The Australian Grand Prix to provide funding. The grand prix has offered funding for activation generally across the municipality.</p>		
5/11/2025	P639/2025 - PDPL/00710/2024 - 180- St Kilda Road St Kilda	<p>That Council resolves to inform the Victorian Civil and Administrative Tribunal (VCAT) and parties to VCAT proceeding P639/2025, that it does not support the amended plans, subject to the following reason:</p> <p>1. The proposed access and servicing of the building from the rear lane will result in unacceptable amenity impacts at the interface with the adjoining residential uses.</p>	<p>Council has advised VCAT's Principal Registrar and Parties that Council does not support the amended plans for the reason noted in the minutes from Council Meeting dated 5 November 2025. This advice was sent via email.</p>	Wood, Paul	11/11/2025
5/11/2025	Proposed Discontinuance and Sale of Laneway R3052, off Kings Way, South Melbourne Vic 3205	<p>That Council:</p> <p>3.1 Acting under section 17(4) of the <i>Road Management Act 2004</i> (Vic), resolves that the road adjoining the properties 45-53, 55, 57, 59-61 Park Street and 311 Kings Way, South Melbourne, being the laneway known as R3052 (the Road), be removed from Council's Register of Public Roads on the basis that the Road is no longer reasonably required for general public use for the reasons set out in this report.</p> <p>3.2 Acting under clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) (the Act):</p> <p>3.2.1 Resolves that the statutory procedures be commenced to discontinue the Road;</p> <p>3.2.2 Directs that under sections 207A and 223 of the Act, public notice of the proposed discontinuance of the Road be given in <i>The Age</i> newspaper;</p> <p>3.2.3 Resolves that the public notice required to be given under sections 207A and 223 of the Act should state that if the Road is discontinued, Council proposes to sell the Road to the adjoining owner of 45-53, 55, 57, 59-61 Park Street and 311 Kings Way, South Melbourne, for market value;</p> <p>3.2.4 Notes that the current market value of the Road has been assessed to be \$263,000 plus GST;</p> <p>3.2.5 Notes that the purchaser would be required to pay Council an additional sum of approximately \$19,404 plus GST for</p>	<p>No submissions were received after the public notice period.</p> <p>Officers will present the second report to a Council meeting in March 2026 seeking Council's endorsement to discontinue and sell.</p>	Major, Michael	6/02/2026

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Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
		<p>bluestone pavers currently in situ (49 sqm of bluestone pavers @ \$396 per square metre);</p> <p>3.2.6 Notes that proceeds from the sale will go into Council's Strategic Property Reserve used to support the acquisition and development of the property portfolio;</p> <p>3.2.7 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act in relation to this matter; and</p> <p>3.2.8 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a Council meeting to be determined at a later date.</p>			
5/11/2025	Multicultural Strategy Proposed Community Consultation	<p>That Council:</p> <p>3.1 Notes background work that has been undertaken to inform the first stage of development of the Multicultural Strategy as outlined in Attachment 1.</p> <p>3.2 Notes the overall approach to development of the Multicultural Strategy, as outlined in section 4.9 of this report.</p> <p>3.3 Approves to proceed with the initial phase of community engagement scheduled from 10 November to 14 December 2025.</p>	Phase 1 community engagement took place from 10 November to 14 December 2025. An engagement report is currently being drafted alongside the development of the draft proposed Multicultural Strategy. It is anticipated this will be presented for Councillor consideration and release for phase 2 of community engagement in June 2026.	Zysk, Ewa	6/02/2026
5/11/2025	S6 Delegation - Council to Officers under the Planning and Environment Act 1987	<p>That Council:</p> <p>3.1 Delegates to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the S6 Instrument of Delegation from Council to Members of Council Staff (Attachment 1) the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that instrument.</p> <p>3.2 Delegates to the Head of Strategic Planning (HoSP), the following provisions under the <i>Planning and Environment Act 1987</i> to be included in (Attachment 1): Sections 96G(1), 96H(3), 96J, 114(1), 120(1), 125(1), 149A(1) and 171(2)(f).</p> <p>3.3 The Common Seal of Council be affixed to the S6 Instrument of Delegation from Council to Members of Council Staff.</p> <p>3.4 Notes that the S6 Instrument of Delegation comes into force immediately upon resolution and remains in force until Council determines to vary or revoke it.</p>	The S6 Instrument of Delegation Council to Staff has been updated, executed, sealed and distributed accordingly. The intranet and website have been updated. No further action required.	Collins, Katrina	12/11/2025

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		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
		<p>3.5 On coming into force, the previous S6 Instrument of Delegation from Council to Members of Council Staff (dated 15 October 2025) is revoked.</p> <p>3.6 Notes that the duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument of Delegation must be executed, in accordance with any policies of Council that it may from time to time adopt.</p> <p>3.7 Authorises the CEO, or their delegate, to make administrative changes to the document to correct any titles and typographical errors, to enable the documents to be appropriately sealed.</p>			
19/11/2025	First Quarter 2025-26 Financial Review	<p>That Council:</p> <p>3.1 Notes that full year cumulative cash surplus before the first quarter budget requests is \$0.89 million which is \$0.35 million more than budget of \$0.54 million.</p> <p>3.2 Notes attachment 1 – Financial Statements with accompanying explanatory notes.</p> <p>3.3 Approves the following additional funding requests for 2025/26 (see attachment 2 –Budget Requests):</p> <p>3.3.1 \$45,000 for Ripponlea Place Plan technical background works including feature and level survey, preliminary tree and soil contamination assessments, community engagement and Metro Trains Melbourne (MTM) approval fee.</p> <p>3.3.2 \$20,000 for Emerald Hill Masterplan Refresh technical investigation including feature and level survey, preliminary tree assessment and Traditional Owner engagement.</p> <p>3.3.3 \$35,000 for Sustainable Business Project and \$45,000 for Sustainable Apartment Program to be funded through savings from Commercial Electric Vehicle Charging Project.</p> <p>3.4 Approves the following portfolio timing and budget updates which impact 2025/26 and future years (see attachment 2 – Budget Requests):</p> <p>3.4.1 \$845,000 additional for Burnett Gray Playspace Upgrade to include the expanded playspace upgrade. This is proposed to be funded by drawing down on Open Space Reserves and will be delivered in 2026/27.</p> <p>3.4.2 \$1.6 million additional for Beacon Cove Boat Landing Upgrade. While it is proposed to be funded from Council's Asset Renewal Fund due to safety risks, operational</p>	All stakeholders have been informed on the outcome of Council decision additional funding requests and are continuing to deliver the approved initiatives.	Liu, Peter	9/02/2026

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Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
		<p>disruptions and greater expenditure required for inspection and maintenance. Advocacy work will continue for external funding.</p> <p>3.4.3 Updated delivery timelines for Woodruff Oval Renewal, with \$50,000 brought forward from 2027/28 for early works and allow for feasibility investigations to commence in third quarter 2025/26.</p> <p>3.5 Notes the following essential portfolio timing and budget updates which impact 2025/26 and future years (see attachment 2 – Budget Requests):</p> <p>3.5.1 \$382,000 additional expenditure for Alma Park Play Space Upgrade through reprioritised savings from St Vincent Garden's Playground Upgrade.</p> <p>3.5.2 \$78,000 for the Sandbar Power Upgrade to be funded through the Asset Renewal Reserve</p> <p>3.5.3 \$270,000 for North Port Oval Player's Race Reconstruction to be funded through the Asset Renewal Reserve.</p> <p>3.6 Approves the following items funded from the remaining \$270,000 of the St Kilda Festival budget reduction agreed in Budget 2025/26:</p> <p>3.6.1 \$50,000 for public art in Port Melbourne & Balaclava in the event Council is successful in its grant application through the Business Victoria's Multicultural Business Precinct Revitalisation Program.</p> <p>3.6.2 \$220,000 remaining for 2025/26 is delegated to the Chief Executive Officer for allocation using the allocation principles (as outlined in 4.2 of this report) and following consultation with the Mayor and Councillors.</p> <p>3.7 Notes attachment 3 – Portfolio updates and achievements.</p> <p>3.8 Notes in accordance with Section 97(3) of the Act, the Chief Executive Officer supported by the Chief Financial Officer, concludes that a revised budget for 2025/26 is not required.</p> <p>3.9 Delegates authority to the CEO, or their delegate, to reflect any changes made by Council at tonight's meeting, and to make minor typographical corrections (including in any attachments to this report) before final publication.</p>			
19/11/2025	Appointment of Councillors to the	<p>That Council:</p> <p>3.1 Appoints the Mayor, Deputy Mayor, Cr Halliday and Cr Crawford to the CEO Employment Matters Committee as per Table 1, effective</p>	Councillors representing the Committee are aware of their	Snowden, Julie	24/11/2025

Completed	Committee: Council Meeting and Planning Committee	Date From: 1/10/2025
		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
	CEO Employment Matters Committee	from the date of this resolution until the end of the Council Term (unless otherwise resolved by Council) and publishes the respective appointments to Council's website.	obligations with regards to this Committee. Current Independent Advisor has been notified the change in Mayor is only change to the Committee - composition remains the same. Appointments have been published to Council's website.		
19/11/2025	Asset Management Policy	That Council: 3.1 Adopts the Asset Management Policy at Attachment 1, which supports the Asset Plan required under Section 92 of the <i>Local Government Act 2020</i> (Vic). 3.2 Authorises the Chief Executive Officer, or their delegate, to finalise the document and make any minor amendments that do not materially alter the intent of the policy.	Policy updated on Council's policy bookcase and website.	Tuchtan, Vicki	2/02/2026
19/11/2025	Contract Award RFT000345 - Cleaning of Council Buildings and Public Amenities	That Council: 3.1 Notes that this tender is for the award of contracts related to the provision of scheduled cleaning of Council Buildings, Public Amenities, periodical cleans, and emergency call out cleans, as follows: 3.1.1 Contract A – Cleaning of Council Buildings, and 3.1.2 Contract B – Cleaning of Public Amenities. 3.2 Awards tender RFT000345 for both Parts A and B to G.J & K. Cleaning Services Pty. Limited for a period of five (5) years, in the amount of \$14.3M including GST, comprised of: 3.2.1 Contract A: Council Buildings = \$8.1M. 3.2.2 Contract B: Public Amenities = \$6.2M. 3.3 Authorises the Chief Executive Officer, or their delegate, to execute the Contract Document on behalf of Council. 3.4 Notes that the contract includes contingency and other project/service costs as detailed in confidential Attachment 1. 3.5 Notes the financial savings achieved as a result of this tender are approximately \$0.18M per annum and around \$0.9M over the five-year term of the contract.	Contracts A and B were executed and commenced on 15 December 2025. No further action required.	Tuchtan, Vicki	2/02/2026
19/11/2025	Quarterly reporting of Records of Informal Meetings	That Council:	Report received and noted by Council, no further action required.	Williams, Emily	14/01/2026

Completed	Committee: Council Meeting and Planning Committee	Date From: 1/10/2025
		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
	of Council - 1 April - 30 June 2025	3.1 Receives and notes the Records of Informal Meetings of Council held from 1 April to 30 June 2025: 3.1.1 Records of Informal meetings of Council April 2025 (Attachment 1) 3.1.2 Records of Informal meetings of Council May 2025 (Attachment 2) 3.1.3 Records of Informal meetings of Council June 2025 (Attachment 3)			
19/11/2025	Presentation of CEO Report – September 2025 Issue 122	That Council: 3.1 Notes the CEO Report – September 2025 Issue 122 – First Quarter Review (provided as Attachment 1). 3.2 Authorises the CEO or their delegate to make minor editorial amendments that do not substantially alter the content of the report.	September 2025 CEO Report received and noted by Council and has been published to Council's website.	Georgi, Samuel	26/11/2025
19/11/2025	Petition - Resident Permit Parking in Garden City	That Council receives and notes the petition and provides a response to a future Council meeting.	Report prepared for consideration by Council at the 18 February 2026 Council Meeting.	Liston, Jon	2/02/2026
19/11/2025	Councillor Expenses Monthly Reporting - October 2025	That Council: 3.1 Notes the monthly Councillor expenses report for October 2025 (attachment 1) and that this will be made available on Council's website.	October Expense report received and noted by Council and have been published to Councils website.	Gillett, Mitchell	26/11/2025
19/11/2025	Don't Waste It! Waste and Recycling Strategy 2025-28	That Council: 3.1 Adopts the Don't Waste It! Waste and Recycling Strategy 2025-28 as outlined in Attachment 2 and authorises the Chief Executive Officer, or their delegate to make minor editorial changes that do not materially alter the content, to finalise the document for publication. 3.2 Notes the attached Phase Two Don't Waste It! Strategy Consultation Summary as outlined in Attachment 1 . 3.3 Notes Action 1.3 of the Strategy that includes transitioning houses and townhouses to fortnightly garbage commencing in financial year 2026-27. 3.4 Thanks residents and the community for their contributions to the development of the Strategy.	The Don't Waste It! Waste and Recycling Strategy 2025-28 has been updated on Council's intranet and website.	Lai, Stephanie	24/11/2025
3/12/2025	Status of Council Decisions and Questions taken on Notice	That Council: 3.1 Notes the implementation status of Council and Planning Committee Resolutions as contained in Attachments 1 and 2.	Report received and noted by Council, no further action required.	Williams, Emily	14/01/2026

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		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
	Recorded by Council: 1 July - 30 September 2025	3.2 Notes the response status of questions taken on notice during Council Meetings as contained in Attachment 3			
3/12/2025	Community Engagement Policy	That Council: 3.1 Notes the feedback received from the community over the two stages of community engagement and thanks participants for their contributions. 3.2 Adopts the updated Community Engagement Policy, as presented in Attachment 1 . 3.3 Adopts the Strategic Commitment document 'Port Phillip in Partnership', as presented in Attachment 2 . 3.4 Authorises the Chief Executive Officer, or their delegate, to make minor changes to Attachments 1 or 2 that do not materially alter the intent of the documents.	The Community Engagement Policy has been updated on Council's policy bookcase. The Strategic Commitment document, 'Port Phillip in Partnership' is being graphically designed and will be available at all face-to-face community engagement activities.	Cosgrove, Monique	9/02/2026
3/12/2025	Notice of Motion - Councillor Thomann - Jet Skis in St Kilda Harbour	That Council:- 1. Acknowledges the continuing public concerns with Personal Water Crafts in relation to safety of swimmers and adherence to boating regulations along the city's foreshore, including adjoining St Kilda Pier, Penguin colony and Harbour. 2. Encourages the public (and Council staff) to call "000" if you see dangerous or life threatening behaviours. 3. Requests the Mayor to write to the Ministers for Environment and Outdoor Recreation to advocate for: <input type="checkbox"/> Increased and targeted education of personal Water Craft (PWC) or Jet Ski licence holders; <input type="checkbox"/> Increased patrols and enforcement of the States waterway regulation at Elwood, St Kilda, Middle Park, South Melbourne, Port Melbourne and Sandridge Beaches; <input type="checkbox"/> The exclusion of Personal Watercrafts (PWC) or Jet skis within 200 metres adjoining City of Port Phillip beaches, St Kilda Pier and harbour to improve safety. 4. Requests the Chief Executive Officer, write to the Commissioner of Police to advocate for more proactive enforcement of boating regulations across local beaches in Port Phillip over summer.	The Mayor wrote to the Minister advocating for stronger safety measures and boating regulation reforms along the Port Phillip coastline. The CEO wrote to the Commissioner of Police seeking more proactive enforcement of boating regulations across local beaches., Council made a formal submission to Parks Victoria as part of the Engage consultation process. Council also published a news article outlining its advocacy position and shared a supporting social media post to encourage community awareness and engagement.	Gullan, James	9/02/2026

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Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
		5. Requests officers make a submission to the proposed waterway rule changes at St Kilda, being managed by Parks Victoria, consistent with the above requests.			
3/12/2025	Council and Planning Committee Timetable for 2026	That Council: 3.1 Adopts the Council and Planning Committee Meeting timetable for 2026 (Attachment 1). 3.2 Notes that under the Governance Rules the Chief Executive Officer or delegate, after consultation with the Mayor, in the case of an administrative matter or an emergency situation, may alter the date, time or location of, or cancel a Council meeting by giving such notice to the Councillors and the public as is practicable.	The 2026 calendar has been published to Council's website and Posters displayed at ASSIST customer service centres. Relevant key stakeholders have been notified.	Williams, Emily	9/02/2026
3/12/2025	Footpath Trading Fee Policy	That Council: 3.1 Adopts the Footpath Trading Fee Policy (2025) provided as Attachment 1. 3.2 Authorises the Chief Executive Officer, or their delegate, to make minor amendments that do not materially alter the intent of the policy.	Policy bookcase updated for implementation from 1 July 2026.	Jay, Marc	8/12/2025
3/12/2025	Presentation of CEO Report – October 2025 Issue 123	That Council: 3.1 Notes the CEO Report – October 2025 Issue 123 (provided as Attachment 1). 3.2 Authorises the CEO or their delegate to make minor editorial amendments that do not substantially alter the content of the report.	October 2025 CEO Report received and noted by Council and has been published to Council's website.	Georgi, Samuel	15/12/2025
3/12/2025	Road Safety Strategy and Action Plan - Community Consultation	That Council: 3.1 Endorses the release of the draft Road Safety Strategy and Action Plan (Attachment 1) for community consultation and engagement, commencing in early 2026. 3.2 Authorises the Chief Executive Officer, or their delegate, to make minor editorial amendments to Strategy and Action Plan that do not materially alter its intent prior to commencement of community engagement. 3.3 Notes that a report on the outcomes of the community consultation, including an updated Road Safety Strategy and Action Plan will be presented to Council in 2026.	The document was released under the revised name Roadmap to Zero: Safe Travel Strategy and Action Plan 2026-31 for community consultation on 27 January and will close on Friday 20 February. Following community feedback, the strategy will be considered by the Transport Accident Commission for endorsement before being brought back to Council for adoption in mid-2026.	Liston, Jon	2/02/2026
3/12/2025	Amendment C219port (South)	That Council: 3.1 Requests the Minister for Planning appoint an independent Planning Panel to consider the submissions received to Amendment	Planning panel request made on 9 December 2025.	Hanna, Phoebe	10/12/2025

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		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
	Melbourne Structure Plan)	<p>C219port, in accordance with Part 8 of the Planning and Environment Act 1987.</p> <p>3.2 Having formally considered all written submissions made to Amendment C219port to the Port Phillip Planning Scheme, endorses the response to the issues raised by the submissions and recommended changes to the amendment (set out in Attachments 1 and 2) as the basis for Council's advocacy position and submission to the Panel.</p> <p>3.3 Refers the submissions received to Amendment C219port to the Panel to be appointed by the Minister for Planning, including any late submissions.</p> <p>3.4 Writes to all submitters to Amendment C219port to inform them of Council's decision.</p>	The submitters were advised of the outcome of the Council meeting on 8 December 2025.		
10/12/2025	Quarterly reporting of Records of Informal Meetings of Council - 1 July - 30 September 2025	<p>That Council:</p> <p>3.1 Receives and notes the Records of Informal Meetings of Council held from 1 July to 30 September 2025:</p> <p>3.1.1 Records of Informal meetings of Council July 2025 (Attachment 1)</p> <p>3.1.2 Records of Informal meetings of Council August 2025 (Attachment 2)</p> <p>3.1.3 Records of Informal meetings of Council September 2025 (Attachment 3)</p>	Records received and noted by Council, no further action required.	Vearing, Joshua	14/01/2026
10/12/2025	Appointment of Council Delegates to Committees	<p>That Council:</p> <p>3.1 Appoints Councillor representatives to advisory committees, reference groups and external bodies as per Attachment 1, effective from the date of this resolution until the end of the Council Term (unless otherwise resolved by Council) and publishes the respective appointments to Council's website.</p> <p>3.2 Removes a Councillor delegate appointment to the Esplanade Market Reference Group</p> <p>3.3 Appoints Councillor Hardy as the alternate Councillor delegate appointment to the Older Persons Advisory Committee (OPAC)</p>	Respective committees and groups have been informed who their respective delegates and sponsors are with updates made to Councils website.	Gillett, Mitchell	18/12/2025
10/12/2025	Council Plan and Budget 2026/27 - Long Term Financial Outlook	<p>That Council:</p> <p>3.1 Notes the outcomes from a preliminary review of the operating environment and strategic risks (Attachment 1 – Section 2) highlights the increasing external pressures including climate change adaption,</p>	Development of Budget 2026/27 has commenced in accordance with the parameters set out in the updated Long-term Financial Outlook and will form part of the budget process.	Liu, Peter	9/02/2026

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	and Direction Setting	<p>economic resilience, technology disruptions (opportunities and threats), rising community expectations and financial sustainability.</p> <p>3.2 Notes our strategic response is to maintain current risk levels. This will require reprioritisation of resources, trade-offs in service delivery, and continuous monitoring and review.</p> <p>3.3 Notes that the Victorian Government continues to set the rates cap on forecast inflation well below actual inflation to mitigate cost of living pressures while requiring Council to absorb this shortfall gap. Council has absorbed up to 9.20 per cent over the last five budget years.</p> <p>3.4 Endorses NOT applying to the Essential Services Commission for a higher rate cap for 2026/27.</p> <p>3.5 Notes the 10-Year Financial Outlook and key parameters (outlined in Attachment 1) and the existing financial strategy which will be reviewed as part of the development of Budget 2026/27.</p> <p>3.6 Notes that without intervention, Officers project a cumulative financial deficit of \$90 million (rates capping challenge) over ten years at existing service levels while maintaining our \$3.7 billion of infrastructure and community assets and responding to population growth particularly in Fishermans Bend.</p> <p>3.7 Notes that financial risks may further add to this financial deficit including uncertainty around projected inflation rates and future rates increase, growing difficulty in achieving 1% efficiency savings target and ongoing cost shifting from other levels of Government.</p> <p>3.8 Notes that to address this projected deficit and provide capacity/contingency for unbudgeted service requests, the following parameters will be used to guide the development of the draft Budget 2026/27:</p> <p>3.8.1 Organisational efficiency target of 0.7 per cent of operating expenditure (excluding depreciation).</p> <p>3.8.2 Review the project portfolio to ensure deliverability and value for money.</p> <p>3.8.3 Development of options to generate new or additional revenue stream.</p> <p>3.8.4 A global user fee increase assumption of 3.00 per cent (inflation plus 0.25 per cent) with consideration of benchmarking, fee cost recovery and affordability for the community.</p>			

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		3.9 Delegates authority to the CEO, or their delegate, to reflect any changes made by Council at tonight's meeting, and to make minor typographical corrections (including in any attachments to this report) before final publication.			
10/12/2025	Notice of Motion - Councillor Halliday - 78 Tram Route Extension	That Council:- 1. Request the Mayor of the City of Port Phillip write to the Mayor of the City of Yarra confirming Council's support for their advocacy campaign to extend the Route 78 Tram, including, that the Mayor of Port Phillip offer to be a co-signatory or provide a formal signature of support on any correspondence from the City of Yarra to the State Government regarding this matter.	The Mayor wrote to Mayor Jolly and the City of Yarra to express Council's support for their advocacy and to offer to co-sign future advocacy collateral.	Gullan, James	9/02/2026
10/12/2025	Submission to the Draft Ministerial Guidelines for Councils relating to the payment of rates and charges	That Council: 3.1 Notes the City of Port Phillip's submission to the Draft Ministerial Guidelines for Councils relating to the payment of rates and charges (attachment 1). 3.2 Notes that Council updated its Financial Hardship Policy in September 2025. 3.3 Notes that the policy is broadly aligned with the draft ministerial guidelines, Council supports the Guidelines. 3.4 Recommends the Department of Government Services: 3.4.1 Adopt a consistent, sector-wide approach supported by standard templates and training materials. These resources would ensure knowledge can be easily shared and applied across the sector. 3.4.2 Make it easier for those needing support the most. For example, the Victorian Government Utilities Relief Hardship Scheme provides a grant to help with overdue electricity, gas and water bills. Port Phillip Council recognises eligible applicants automatically without requiring duplicate applications, reducing administrative burden and improving access.	A formal submission was provided to the Minister of Local Government following this decision.	Liu, Peter	9/02/2026
10/12/2025	St Kilda Esplanade Market Annual Report 2024-25, Recommendations for the Reference Group Members &	That Council: 3.1 Receives the St Kilda Esplanade Market Annual Report as outlined in Attachment 1. 3.2 Receives the St Kilda Esplanade Market Customer Survey Report as outlined in Attachment 2.	The St Kilda Esplanade Market Reference Group nominees have been advised of the outcome of the selection process individually via email and to the wider stallholder group via the weekly e-newsletter.	Alleyne, Gabi	15/12/2025

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Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
	Updates to Terms of Reference	<p>3.3 Thanks members of the St Kilda Esplanade Market Reference Group for their service to the Market and the broader Port Phillip community.</p> <p>3.4 Appoints members to the St Kilda Esplanade Market Reference Group as outlined in confidential Attachment 3.</p> <p>3.5 Authorises the CEO (or delegate) to release from confidence the composition of the St Kilda Esplanade Market Reference Committee once all nominees have been advised of the outcome of the selection process.</p> <p>3.6 Adopts the updated Terms of Reference for the St Kilda Esplanade Market Reference Group as outlined in Attachment 4.</p>	The updated Terms of Reference for the St Kilda Esplanade Market Reference Group has been made available to new members of the group and added to the Market website.		
10/12/2025	"Feel Safe. Be Safe. Community Safety Plan 2025-29"	<p>That Council:</p> <p>3.1 Thanks all community members, organisations and other stakeholders who have contributed to engagement and provided feedback to inform the Community Safety Plan.</p> <p>3.2 Releases the Community Safety Engagement Report (Attachment 3).</p> <p>3.3 Endorses the <i>Feel Safe. Be Safe. Community Safety Plan 2025-2029</i> (Attachment 1) and authorise the Chief Executive Officer (or delegate) to make minor editorial amendments that do not materially alter the intent of the Plan.</p> <p>3.4 Endorses the allocation of:</p> <p>3.4.1 A further \$60,000 in 2026/27 in addition to the \$60K in 2025/26 already allocated to Ngwala Willumbong Aboriginal Corporation to support delivery of targeted support and outreach to First Nations residents experiencing homelessness improving long-term health and housing outcomes and stability.</p> <p>3.4.2 \$181,000 per annum in 2025/26 and 2026/27 to Better Health Network to fund the Whole of Housing Pre-Housing Model AOD worker or nurse to provide health-led, trauma informed outreach to address complex needs and support those experiencing homelessness for housing.</p> <p>3.4.3 \$50,000 to fund implementation of the Community Safety Plan as determined through the Project Control Group with a focus on advancing priority projects.</p> <p>3.5 Notes that officers will work with the Salvation Army in relation to the Access Health van outreach to explore opportunities for advocacy or</p>	<p>The Engagement report was released on the Have Your Say webpage. The Community Safety Plan has been published to Council's website.</p> <p>Allocation of funding and investigations will continue and be reported through monthly CEO reports and annual reports.</p>	Montague, Nellie	17/12/2025

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Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
		consideration by Council through future reviews of service agreements and budget processes. 3.6 Requests officers investigate how to improve reporting pathways and a streamlined contact point for residents and traders for community safety issues (that are not an emergency) in the City of Port Phillip. This investigation would explore how Council could provide advice to residents and support in the referral of issues to the relevant Council team, community service provider or government agency.			
10/12/2025	Petition - Continuation of Social Inclusion Funding 2026-27	That Council: 1. Thanks, the petitioner for their petition. 2. Receives and notes the petition, with a formal response to be provided as part of the 'Positive Ageing in the City of Port Phillip' report scheduled for Council consideration in early 2026. 3. Notes that officers will advise the lead petitioner of the timeline for Council consideration once confirmed.	A response to this petition will be considered as part of the 'Future for Aged Care Service Delivery' report being considered at the 18 February 2026 Council meeting. Officers made contact with the lead petitioner on 3 February 2026 to advise of the timeline.	Bond, Rohan	6/02/2026
10/12/2025	Changes to Planning Delegations (10 December 2025 until the first sitting of the Ordinary Council meeting in 2026)	That Council: 3.1 Delegates to the Chief Executive Officer (including the power to on delegate), effective for the period 10 December 2025 until the first sitting of the new Ordinary Council meeting in February 2026, the power to: 3.1.1 To instruct Council's Statutory Planners and/or Council's advocates in relation to any application lodged with VCAT under Part 4, Division 2 or 3 of the <i>Planning and Environment Act 1987</i> . 3.2 All determinations made during the period 10 December 2025 through the exercise of these delegations until the first sitting of the new Planning Committee will be reported to an Ordinary Council Meeting or Planning Committee before the end of March 2026.	No decisions were made under delegation from 10 December to the first Council meeting in February 2026, therefore no report required.	Parkinson, Scott	2/02/2026
10/12/2025	Port Melbourne Special Rate and Charge – 2026-2031 Intention to Declare	That Council: 3.1 Notes the letter received the Port Melbourne Business Association (PMBA) requesting the implementation of the special rate and charge scheme (Scheme) for the Port Melbourne Business Precinct (Precinct) (Attachment 1). 3.2 Having otherwise considered all relevant matters, commences the statutory process under the <i>Local Government Act 1989 (Act)</i> to implement the Scheme to, and for the properties within the Precinct. The Scheme will –	The Public Notice was published in The Age and on Council's website on 15 December 2025. Individual letters were sent to affected property and business owners advising of the intention to declare the special rate and charge. These letters were lodged with Australia Post on 12 December 2025,	Filleti, Susie	16/12/2025

Completed	Committee: Council Meeting and Planning Committee	Date From: 1/10/2025
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Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
		<p>(a) Be used for the purposes of defraying expenses for advertising, marketing, business development and centre management, associated with the encouragement of commerce, retail and professional activity and employment in the Precinct;</p> <p>(b) provide collected funds to PMBA, to be used solely for the purposes outlined above, subject to the approval, direction, and control of Council;</p> <p>(c) raise a maximum amount of up to \$320,000 per annum for a total of up to \$1,600,000; and</p> <p>(d) operate for a period of five years, commencing on 1 July 2026 and ending on 30 June 2031.</p> <p>3.3 In accordance with the Act, publish a Public Notice (Attachment 3) in The Age and on Council's website, advising of Council's intention to declare a special rate and charge. The notice will outline the objection process and provide a minimum of 28 days for any person liable for the special rate and charge to lodge an objection.</p> <p>3.4 In accordance with the Act, send individual letters to all affected property owners and occupiers within the proposed Port Melbourne Business Precinct boundary (Attachment 4), advising of the intention to declare the special rate and charge, the commencement of the statutory process including a copy of the Public Notice and an estimation of the special rate or special charge payable, based on FY2025-26 Net Annual Value (NAV) valuations that would be applied to the property.</p> <p>3.5 Considers the proposed Scheme at two further Council Meetings in 2026:</p> <p>(e) Following the objection period outlined in the Public Notice, review all written objections and submissions; and</p> <p>(f) decide to declare the Scheme for 1 July 2026 to 30 June 2031.</p> <p>3.6 Advises the PMBA of the matters specified in this resolution.</p> <p>3.7 Authorises the Chief Executive Officer or their delegate to –</p> <p>(g) Make any minor amendments to the Public Notice (Attachment 3) that do not change the material intent of the that Public Notice to ensure legislative compliance.</p> <p>(h) carry out all other administrative procedures necessary to enable Council to carry out its functions under section 163A and section 163(1A), (1B) and (1C) and sections 163B and 223 of the Act</p>	- Port Melbourne Business Association were informed of Council's resolution		

Completed	Committee: Council Meeting and Planning Committee	Date From: 1/10/2025
		Date To: 31/12/2025

Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
10/12/2025	South Melbourne Special Rate and Charge – 2026-2031 Intention to Declare	<p>That Council:</p> <p>3.1 Notes the letter received the Clarendon and Coventry Streets Business Association (CCSBA) requesting the implementation of the special rate and charge scheme (Scheme) for the South Melbourne Business Precinct (Precinct) (Attachment 1).</p> <p>3.2 Having otherwise considered all relevant matters, commences the statutory process under the <i>Local Government Act 1989</i> (Act) to implement the Scheme to and for the properties within the Precinct. The Scheme will -</p> <p>(a) Be used for the purposes of defraying expenses for advertising, marketing, business development and centre management, associated with the encouragement of commerce, retail and professional activity and employment in the Precinct;</p> <p>(b) provide collected funds to CCSBA, to be used solely for the purposes outlined above, subject to the approval, direction, and control of Council;</p> <p>(c) raise up to \$280,000 in the 2026–2027 financial year;</p> <p>(d) be indexed for each subsequent year of the Scheme using the Consumer Price Index (All Groups, Melbourne Index Number) rate provided by the Australian Bureau of Statistics for the 12-month period as at the March quarter (CPI), with a minimum increase of two percent and a maximum increase of four percent;</p> <p>(e) operate for a five-year period, commencing 1 July 2026 and concluding 30 June 2031; and</p> <p>(f) have a total maximum funding cap of \$1,518,612.36 for the five-year period of the Scheme.</p> <p>3.3 In accordance with the Act, publish a Public Notice (Attachment 3) in The Age and on Council's website, advising of Council's intention to declare a special rate and charge. The notice will outline the objection process and provide a minimum of 28 days for any person liable for the special rate and charge to lodge an objection.</p> <p>3.4 In accordance with the Act, send individual letters to all affected property owners and occupiers within the proposed South Melbourne Business Precinct boundary (Attachment 4), advising of the intention to declare the special rate and charge, the commencement of the statutory process including a copy of the Public Notice and an estimation of the special rate or special charge payable, based on</p>	<p>The Public Notice was published in The Age and on Council's website on 15 December 2025.</p> <p>Individual letters were sent to affected property and business owners advising of the intention to declare the special rate and charge. These letters were lodged with Australia Post on 12 December 2025.</p> <p>The Clarendon and Coventry Streets Business Association were informed of Council's resolution.</p>	Filleti, Susie	16/12/2025

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Meeting date	Subject	Motion	Comments	Responsible officer	Date completed
		<p>FY2025-26 Net Annual Value (NAV) valuations that would be applied to the property.</p> <p>3.5 Considers the proposed Scheme at two further Council Meetings in 2026:</p> <p>(g) Following the objection period outlined in the Public Notice, review all written objections and submissions; and</p> <p>(h) decide to declare the Scheme for 1 July 2026 to 30 June 2031.</p> <p>3.6 Advises the CCSBA of the matters specified in this resolution.</p> <p>3.7 Authorises the Chief Executive Officer or their delegate to –</p> <p>(i) Make any minor amendments to the Public Notice that do not change the material intent of the that Public Notice to ensure legislative compliance;</p> <p>(j) carry out any and all other administrative procedures necessary to enable Council to carry out its functions under section 163A and section 163(1A), (1B) and (1C) and sections 163B and 223 of the Act.</p>			

Outstanding		Committee:	Council Meeting and Planning Committee	Date To:	31/12/2025
Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
20/03/2024	Proposed Discontinuance of Road Adjoining 197 and 199 Princes Street, and 55 Station Street, Port Melbourne	<p>That Council:</p> <p>Having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue the road known as Laneway R2243 (Road):</p> <p>3.1 Resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the following reasons:</p> <p>3.1.1 It is enclosed on the side and rear boundaries by adjoining properties, and only accessible onto Princes Street;</p> <p>3.1.2 It is only open to the general public for pedestrian access to the rear of the adjoining property at 55 Station Street, Port Melbourne;</p> <p>3.1.3 It is not open to the general public for vehicular access; and</p> <p>3.1.4 It does not form part of a thoroughfare for pedestrian or vehicular traffic to any other public road;</p> <p>3.2 Resolves to retain and restrict access to the discontinued Road, entering into a Section 173 Agreement with the adjoining land owners;</p> <p>3.3 Authorises the Chief Executive Officer, or their delegate to negotiate, approve, and enter into such documentation to complete the discontinuance, retention, and restriction of public access of the Road as described;</p> <p>3.4 Directs that any easements, rights or interests required to be created or saved over the Road by any public authority be done so and not be affected by the discontinuance and restriction of public access; and</p> <p>3.5 Directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> is published in the Victorian Government Gazette.</p>	<p>A Section 173 Agreement has not been entered with the perspective party.</p> <p>Officers are now exploring alternative options for Council's consideration.</p>	Stewart, Leigh	30/06/2026
15/05/2024	South Melbourne Market Project Connect Scope Endorsement	<p>That Council:</p> <p>3.1 Endorses the scope for the South Melbourne Market's overarching program of capital works "Project Connect", excluding line 1 of part 6B of the scope being the Closure of Cecil Street northbound to traffic, extend public and tenanted outdoor space only.</p> <p>3.2 Requests officers to bring a report back to Council to consider the possible closure of Cecil Street to allow for separate consideration of this matter.</p> <p>3.3 Notes the feedback from Community Consultation program on Project Connect and the Market's Days and Hours (provided at Attachment 1).</p> <p>3.4 Notes there is no proposal to change current Market trading hours and days at this time.</p>	<p>The scope for the South Melbourne Market's overarching program of capital works "Project Connect" was endorsed excluding line 1 of part 6B of the scope being the Closure of Cecil Street northbound to traffic, extend public and tenanted outdoor space only.</p> <p>Officers are progressing with the Project Connect capital works, officers will continue to monitor a separate proposal to close Cecil Street.</p>	McLean, Craig	31/03/2026

Outstanding		Committee: Council Meeting and Planning Committee	Date To: 31/12/2025		
Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
		3.5 Authorises the CEO, or their delegate, to make minor adjustments to the Project Connect Scope during concept design as required to ensure alignment with compliance and renewal requirements and strategic vision.			
15/05/2024	Domain Precinct Parking Review	<p>That Council:</p> <p>3.1 Notes the challenges associated with parking in the Domain Precinct and the role that parking management has in enabling access to parking.</p> <p>3.2 Notes the findings and recommendations in the O'Brien Domain Precinct Parking Review report (Attachment 1).</p> <p>3.3 Requests that officers further assess and brief Council on the reconfiguration of road-space in Palmerston Crescent and Bowen Crescent, including:</p> <ul style="list-style-type: none"> <input type="checkbox"/> reconfiguration to provide additional parking <input type="checkbox"/> opportunities for streetscape improvements including planting, and <input type="checkbox"/> an assessment of probable costs. <p>3.4 Notes that projects in paragraph 3.3 would be subject to the Council budget process with community engagement undertaken as part of any project.</p> <p>3.5 Requests that officers implement proposed changes to locations of loading bays and timed on-street parking restrictions, outlined in the O'Brien report (Attachment 1).</p> <p>3.5.1 Delegates officers to adjust recommended changes to ensure changes are consistent with Council's Parking Management Policy.</p> <p>3.6 Notes that changes to parking restrictions would be undertaken as part of Council's operating budget.</p> <p>3.7 Notes that access to permit parking in Area 1 is limited, particularly south of Albert Road, and delegates officers to identify and provide changes to parking bays, where appropriate, to offer greater flexibility for parking permit holders in this area.</p> <p>3.8 Notes that officers continue to negotiate with developers to provide onsite loading facilities and visitor parking in new developments.</p>	<p>Where parking bays are proposed to be realigned, officers are assessing options with the intent to align these works with programmed asset renewal and maintenance. This approach aims to reduce costs and minimise disruption by avoiding repeat construction activity. If no near-term renewal works are scheduled, officers will present the reconfiguration projects as standalone proposals for Council's consideration through the budget process.</p> <p>The findings of this assessment will be presented to Councillors at a future briefing.</p> <p>Officers are progressing implementation of changes outlined in the endorsed report. The first changes have been delivered along Park Street and completed alongside Park Street streetscape improvement project currently finalising construction. Remaining parking restriction changes across the precinct. Notification letters were sent in December 2025 to affected residents, the changes will be rolled out over January and February 2026.</p>	Tsiafidis, Chris	30/06/2026
5/06/2024	Proposed Discontinuance of Road (in part) Johnson Street, South Melbourne	<p>That Council:</p> <p>Having considered that there were no submissions in response to the public notice regarding Council's proposal to discontinue a segment of Johnson Street between Normanby Road and Munro Street, South Melbourne (Road):</p>	The road remains open to traffic at this stage. Once the surveyor completes land survey the Plan of Crown Allotment, officers will proceed to gazette the	Stewart, Leigh	31/08/2026

Outstanding		Committee: Council Meeting and Planning Committee		Date To: 31/12/2025	
Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
		<p>3.1 Resolves to discontinue and retain the Road as it considers that the Road is not reasonably required for public use for the following reasons:</p> <p>3.1.1 It is not required to maintain the urban character of the area;</p> <p>3.1.2 It may result in a better use of land through the provision of public open space;</p> <p>3.1.3 It is not required for access to other premises; and</p> <p>3.1.4 It may result in amenity improvements through the delivery of a public park; and</p> <p>3.2 Directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> is published in the Victorian Government Gazette.</p>	<p>discontinuance and finalise the process.</p> <p>Council officers have commenced discussions with the Department of Energy, Environment and Climate Action (DEECA) to facilitate the Road status change to reserve the land for park purposes and for Council to be appointed as Committee of Management pursuant to S14 of the Crown Land Reserves Act 1978.</p> <p>It is anticipated that the initiated road closure will be completed by mid-2026.</p>		
27/11/2024	Notice of Motion - Councillor Thomann - O'Donnell Gardens Fountain	<p>That Council</p> <p>1 Requests officers provide Councillors with an update as early as practicable on the status and options, including cost requirements, to undertake the restoration of the Edward O'Donnell Fountain, including ensuring it is fully repaired, well-maintained and illuminated, to be considered as part of the development of the 2025/26 Budget.</p> <p>2 Thanks those members of the public who have signed a petition requesting these works be undertaken.</p>	<p>As part of developing the draft Council Plan and 2025/26 budget a proposal to include funding for conducting a feasibility study was considered but was ultimately not included in the final Council Plan and 2025/26 budget.</p> <p>Following further feedback alternative feasibility options were investigated and reported to a Councillor briefing in November 2025.</p> <p>Officers commissioned an engineering report, the results of this were received in late January. Officers will consider the findings before presenting the options to Councillors.</p>	Tuchtan, Vicki	30/06/2026
19/03/2025	Petition Response: Port Melbourne Life Saving Club - Outside Showers	<p>That Council:</p> <p>1. Expresses its appreciation to the signatories of the petition.</p> <p>2. Thanks the signatories for their patience whilst Council has worked through the options for the provision, including investigations of the potential for warm water showers to be incorporated in a potential upgrade of the Port Melbourne Life Saving Club.</p>	<p>Investigation into inclusion of hot water showers and locker provision has been included in the Project upgrade of the public toilets adjacent the Port Melbourne Life Saving Club.</p>	Tuchtan, Vicki	31/12/2026

Outstanding		Committee: Council Meeting and Planning Committee		Date To: 31/12/2025	
Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
		3. Notes that a number of outdoor showers are provided along the foreshore for community members to utilise, particularly when visiting one of our many beaches. 4. Notes that all outdoor public showers are plumbed for cold water use only. 5. Resolves to consider implementing warm water showers, and secure storage options, as part of the upgrade of the existing public toilet block at Port Melbourne Beach (adjacent to Port Melbourne Lifesaving club). 6. Resolves to consider secure storage options for swimmers in the short term.	A kick of meeting for this project was held in January 2026. The design phase of the project is anticipated for the 2026/27 financial year following a period of community engagement. Targeted engagement will take place with specific user groups including the icebergs and the Lifesaving club. Construction completion is expected in the 2027/28 financial year.		
21/05/2025	Chapel Street, St Kilda - Proposed Pedestrian Operated Signal	That Council: 3.1 Endorses Council officers' delivery of a Pedestrian Operated Signal (the project) along Chapel Street, St Kilda where the design and construction of the project is funded by St Michael's Grammar School. 3.2 Allocates \$75,000 to undertake community engagement and for project management and legal fees and any other costs associated with the design and construction of the project for 25/26. 3.3 Endorses Council funding the ongoing maintenance of the pedestrian operated signal.	Officers continue to be in discussions with St Michael's Grammar School to formalise a Heads of agreement supporting the delivery of these works.	Menxhiqi, Arian	31/12/2026
18/06/2025	Community Electric Vehicle Charging Program	That Council: 3.1 Confirms Fast Cities Australia Pty Limited (trading as Evie Networks) to design, supply, install, operate, manage and maintain a public electric vehicle fast charging station at 228-234 Park Street, South Melbourne. 3.2 Authorises the Chief Executive Officer, or their delegate to execute the licence agreement with Fast Cities Australia Pty Limited (trading as Evie Networks) 3.3 Allows applications for installation of private EV chargers in, on or above footpaths from properties in flood-prone areas. 3.4 Permits applications for installation of private EV chargers in, on or above footpaths from properties with off-street parking. 3.5 Removes the requirement for \$500 bond to be paid and refunded upon completion of installation of the private kerbside EV charging device. 3.6 Updates the guidance for installation of private EV chargers in, on or above footpaths to be technology-neutral and accommodate emerging devices.	The CEO has signed a licence with Fast Cities Australia to design, supply, install, operate, maintain and manage a public electric vehicle fast charging station at 228-234 Park Street, South Melbourne. (3.2) Permit application requirements for private vehicle charging infrastructure have been updated to reflect updated permit conditions Updated conditions are now available on Council's website. (3.3-3.6). Registration of chargers with Before you Dig requires digital configuration in Council's mapping system. It has been scheduled for delivery in 2026. (3.7).	Walton, Renae	30/06/2026

Outstanding		Committee: Council Meeting and Planning Committee		Date To: 31/12/2025	
Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
		3.7 Authorises the Chief Executive Officer, or their delegate, to register private EV chargers on public kerbside with Before You Dig Australia on behalf of the applicant.			
18/06/2025	Petition: Woodgate Street and Boundary Street Lighting	That Council: 1. Receives and notes the Petition. 2. Thanks the petitioners for their Petition relating to street lighting between Woodgate and Boundary Streets, South Melbourne. 3. Directs the CEO, or their delegate, to arrange for the temporary deployment of a lighting solution to improve the current situation, and the pruning of trees to address shading issues impacting lighting performance. 4. Provides a response at a future Council meeting, informed by the municipal wide assessment of the public lighting network.	Temporary deployment of a lighting solution has been undertaken by officers to provide a best immediate/low-cost option coupled with selective tree pruning. A design for both Boundary and Woodgate has been procured and will guide an application for lighting changes in Boundary Street that has been lodged with the Electricity Network Provider. Further options will need to be assessed against budget availability.	Tuchtan, Vicki	30/06/2026
20/08/2025	Dog Off-Leash Area Changes	That Council: 3.1 Adopts Council Order No. 5 (Attachment 1) under section 26 of the <i>Domestic Animals Act 1994</i> and authorises the Chief Executive Officer (or delegate) to make any minor editorial amendments to finalise Council Order No. 5 for gazettal. 3.2 Notes the gazettal will make the following updates to dog off leash areas: 3.2.1 Fennell Reserve in Port Melbourne to be designated as a dog off-leash area. 3.2.2 The section of Port Melbourne beach between Station Pier and Bay Street to be designated as a dog off-leash area between 7:30 PM and 10:00 AM the next day during summer (1 November to 31 March). 3.2.3 The section of Elwood Beach between Point Ormond to the rock groyne in front of Elwood Angling Club to be designated as a dog off-leash area between 7:30 PM and 10:00 AM the next day during summer (1 November to 31 March). 3.2.4 The Community Synthetic Ground (Pitch 3) at JL Murphy Reserve to be changed to a dog prohibited area. 3.3 Notes the gazettal will also include approved amendments to the 'cat curfew' and 'commercial dog walking' restrictions approved by Council's Domestic Animal Management Plan at Council's Ordinary Council Meeting on 6 August 2025.	The new Council Order No. 5 was published in the Victoria Government Gazette on 29 August 2025 (3.1, 3.2, 3.3, 3.4, 3.5, 3.6 - completed). Council officers are undertaking feasibility assessments to investigate new dog off-leash areas in South Melbourne and Elwood. Pending the outcome of these investigations, community engagement would occur in Q3/Q4 2026 (3.7 - in progress). The current gate opening arrangement at Eastern Reserve North is now a permanent operational measure (3.8 - completed). The Places for People: Public Space Strategy 2022 – 2032 will be reviewed at 5 years, in 2027. This change will be included at that review period, if not before (3.9 - in progress).	Ulcoq, Claire	30/06/2026

Outstanding		Committee:	Council Meeting and Planning Committee	Date To:	31/12/2025
Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
		<p>3.4 Notes that Order No. 5 will be published in the Government Gazette and in a newspaper circulating in the municipal district of Council.</p> <p>3.5 Notes that Council Order No. 5 will take effect, once published in the Government Gazette, and Council Order No. 4 will subsequently cease at that time.</p> <p>3.6 Notes that no changes will be made to the current conditions at SS Anderson (Pitch 1) at JL Murphy Reserve, North Port Oval, Robinson Reserve and Howe Crescent Reserve West.</p> <p>3.7 Requests Council officers investigate changing Anzac Gardens in South Melbourne, Point Ormond Reserve and the section of beach north of the Point Ormond rock groyne in Elwood to a dog off-leash area, subject to heritage advice and community engagement.</p> <p>3.8 Resolves to make the current gate opening arrangement (7:30 PM to 7:00 AM) a permanent operational measure at Eastern Reserve North.</p> <p>3.9 Notes that when the Places for People: <i>Public Space Strategy 2022-32</i> is next reviewed it will include an updated action to continue to undertake further planning work to identify appropriate sites for dog off-leash areas across the municipality.</p>			
24/09/2025	Carlisle Street Proposed Sale of Land - Recommendation	<p>That Council having considered submissions received in response to public notices:</p> <p>3.1 Resolves to discontinue laneways R3979, R3743, R3977, and R4141 as it considers that it may result in a better use of land, the land has no strategic value to Council, and Council, on behalf of the community, may obtain a fair and equitable return on land that was originally set aside for a public purpose.</p> <p>3.2 Resolves to sell the discontinued laneways and land described below for no less than market value to an adjoining property owner, Coles Group Property Developments Ltd, by private negotiation to be determined on an equitable value basis.</p> <p>3.2.1 Laneway R3979 that comprises land contained in Volume 8945 Folio 006 with an area of 269m2, being Lot #1 on TP4388679C;</p> <p>3.2.2 Laneway R3743 that comprises land contained in Memorial No 975 Book 539 with an area of 44m2;</p> <p>3.2.3 Laneways R3977 and R4141 that comprise land contained in Volume 00268 Folio 542 with an area of 94m2 and 167m2 respectively, being Lot #1 on TP923236K;</p> <p>3.2.4 2-8 Alfred Street, Balaclava Vic 3182, that comprises land with an area of 1053m2 contained in:</p>	<p>Officers have been working with Coles to finalise the transaction documentation, which has involved some legal input, it is anticipated the documents will be completed in the first half of 2026.</p> <p>An independent, equitable valuation process of the land is underway to determine the value of the transaction.</p> <p>Following execution of the documentation, Coles will commence the design development and liaise with Council with the opportunity for community feedback. Throughout that process Council will continue to advocate for design quality, heritage conservation and strong community outcomes.</p>	Savenkov, Anthony	30/06/2026

Outstanding	Committee: Council Meeting and Planning Committee	Date To: 31/12/2025
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Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
		<ul style="list-style-type: none"> <input type="checkbox"/> Volume 3412 Folio 302, being Lot 1 on plan TP846586J; and <input type="checkbox"/> Volume 2437 Folio 239, being lot 1 on plan TP748693E; <p>3.2.5 49-53 Nelson Street, Balaclava Vic 3182, that comprises land with an area of 614m2 contained in:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Volume 8945 Folio 008, being lot 1 on plan TP438679C; <input type="checkbox"/> Volume 6274 Folio 720, being lot 1 on plan TP904522R; <input type="checkbox"/> Volume 5928 Folio 437, being lot 1 on plan TP232252P; and <input type="checkbox"/> Volume 5968 Folio 409, being lot 1 on plan TP245869W. <p>3.3 Notes that proceeds from the sale will go into Council's Strategic Property Reserve, used to support the acquisition and development of public assets which, subject to future budget processes, may include:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Investment in the refurbishment of the St Kilda Library. <input type="checkbox"/> Delivery of future elements of the Balaclava Urban Forest Precinct Plan. <input type="checkbox"/> Delivery of streetscape and public realm upgrades identified as part of the Carlisle Street and Surrounds, Streetscape Plan. <p>3.4 Directs that a notice pursuant to clause 3 of Schedule 10 of the Local Government Act 1989 (Vic) is published in the Victorian Government Gazette.</p> <p>3.5 Authorises the Chief Executive Officer or their delegate to execute a Contract of Sale and associated section 173 Agreement, securing delivery of the following community benefit obligations and subject to the conditions specified in 3.6:</p> <ul style="list-style-type: none"> 3.5.1 Contemporary full line supermarket; 3.5.2 Replacement of 142 at-grade parking spaces with the same number of spaces available to the public in a basement car park; 3.5.3 Securing access for pedestrians and vehicles, including by members of the public, to the rear of 246-252, 256, 258, 260, 262, 264-266, 268 and 270-272 Carlisle Street, Balaclava; 3.5.4 New public toilets (male, female, accessible); 3.5.5 New public open space of at least 250sqm; 3.5.6 Multiple, clearly defined entrances to the new development to provide for pedestrian permeability and access, including from Carlisle Street; 			

Outstanding		Committee:	Council Meeting and Planning Committee	Date To:	31/12/2025
Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
		<p>3.5.7 The retention, conservation and integration of existing heritage buildings in accordance with the Heritage Overlay provisions of the Planning Scheme; and</p> <p>3.5.8 Residential development; which must include affordable housing.</p> <p>3.6 In respect of 3.5.3 above, directs the CEO to resolve the following to their satisfaction:</p> <p>3.6.1 The implementation and registration of a section 173 agreement prior to settlement of the sale, which provides:</p> <p style="padding-left: 20px;">A. An obligation to maintain ongoing access to the rear of the properties outlined; and</p> <p style="padding-left: 20px;">B. The registration of the carriageway easement referred to in 3.6.2 below; and</p> <p>3.6.2 Securing a carriageway easement for the benefit of the properties outlined.</p> <p>3.7 Confirms Council will enter into a Memorandum of Understanding upon execution of a Contract of Sale with Coles to undertake engagement with Council and the community prior to lodging a development application under the Victorian Government's Development Facilitation Pathway (DFP).</p> <p>3.8 Directs that the Owner be required to consolidate the title to the discontinued Road with the title to the Owner's land (or such part of it approved by Council) within 12 months of the date of the transfer of the discontinued Road.</p> <p>3.9 Authorises the CEO to do all things necessary to enable the sale and transfer of land, including (if required) affixing the Common Seal of Port Phillip City Council to the relevant legal documents including the Contract of Sale, section 173 Agreement, and Memorandum of Understanding.</p> <p>3.10 Directs that executed copies of the section 173 Agreement and Memorandum of Understanding are published on Council's website.</p>			
24/09/2025	Proposed Discontinuance and Sale - Part Union Place (Adjoining 154-158 Bank Street) South Melbourne	<p>That Council:</p> <p>Having considered that there were no submissions received in response to the public notice regarding Council's proposal to discontinue the road being the land more particularly known as part of Road UNIP01-10:</p> <p>3.1 Resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the following reasons:</p> <p>3.1.1 Does not form part of a thoroughfare for pedestrian or vehicular traffic to any other public road; and</p>	<p>No submissions were received.</p> <p>The Gazettal notice was published in October 2025 implementing the road closure as resolved by Council.</p> <p>The contract of sale is being prepared by Council's solicitor, and the settlement date is anticipated to settle prior to 30 June 2026.</p>	Major, Michael	30/06/2026

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		<p>3.1.2 Other than providing pedestrian and vehicular access to the applicant, benefits only one other adjoining owner situated at 206-208 Bank Street, South Melbourne;</p> <p>3.2 Resolves to sell the discontinued Road for market value plus disbursement of Council's costs to facilitate this transaction to the adjoining owner of 154-158 Bank Street, South Melbourne ("Owner");</p> <p>3.3 Notes that proceeds from the sale will go into Council's Strategic Property Reserve used to support the acquisition and development of the property portfolio;</p> <p>3.4 Authorises the Chief Executive Officer or their delegate to negotiate, approve, and enter into such documentation to complete the discontinuance, sale, and transfer of the Road as described;</p> <p>3.5 Directs that the Chief Executive Officer or their delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road to the Owner;</p> <p>3.6 Directs that any easements, rights or interests required to be created or saved over the Road by any public authority be done so and not be affected by the discontinuance and sale of the Road; and</p> <p>3.7 Directs that the Owner be required to consolidate the title to the discontinued Road with the title to the Owner's land (or such part of it approved by Council) within 12 months of the date of the transfer of the discontinued Road.</p>				
15/10/2025	Notice of Motion - Councillor Makin - Victorian Carded Play Trial for Electronic Gaming Machines	<p>That Council:-</p> <ol style="list-style-type: none"> Notes the advocacy undertaken by the Alliance for Gambling Reform regarding the State Government's electronic gaming machine precommitment trial which is running from September to November 2025, and specifically regarding its focus on harm prevention within this trial. Requests the Mayor writes to the Alliance for Gambling Reform outlining our support for their advocacy in relation to the electronic gaming machine precommitment trial. Requests that the Mayor write to the Minister for Casino, Gambling and Liquor Regulation, seeking recognition of Councils as an important stakeholder alongside industry, and calling for Councils to be involved in all significant decision-making processes related to the trial. Agrees to be a signatory to a joint letter of advocacy to the State Government with other relevant councils advocating for harm 	<p>The Mayor wrote to the Alliance for Gambling Reform outlining Councils support for their advocacy in relation to the electronic gaming machine precommitment trial.</p> <p>The Mayor also signed a letter from the Alliance for Gambling Reform and City of Monash, alongside a number of Victorian councils, regarding the trials for carded play which commenced in Monash, Ballarat and Dandenong councils and outlined a request for further information regarding this and the roll out of the landmark reforms, as well as greater engagement with the local government sector.</p>	Dening, Christine	30/06/2026	

Outstanding		Committee:	Council Meeting and Planning Committee	Date To:	31/12/2025
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		prevention to form a key part of the electronic gaming machine precommitment trial.			
15/10/2025	Notice of Motion - Councillor Hardy - Parking Permits	<p>That Council requests officers to:</p> <ol style="list-style-type: none"> 1. Undertake a preliminary desktop review of the current policy relating to the conversion of commercial properties to residential use, and provide a report back to council on potential updates to: <ol style="list-style-type: none"> 1.1. The definition and application of <i>exceptional circumstances</i> in determining eligibility for residential parking permits 1.2. The provisions that treat such conversions as an increase in dwellings, thereby rendering properties ineligible for permits 2. Report back on the resourcing and implications on Council's existing work programs required to: <ol style="list-style-type: none"> 2.1 Update the Parking Management Policy in the 2026/2027 financial year 2.2 Refresh the Integrated Transport Strategy in the 2026/2027 financial year to accommodate the updated Fishermans Bend Integrated Transport Plan and strengthen the strategic nexus between transport networks and parking demand. 3. Notes that aligning these updates will support Council's broader objectives around sustainable mobility, equitable access, and infrastructure efficiency. 	<p>Councillors were briefed on 3 December regarding specific settings within Council's Parking Management Policy relating to permit eligibility and exceptional circumstances.</p> <p>Officers will update Council's existing Parking Management Policy to enhance readability and remove ambiguity while maintaining existing policy settings.</p> <p>Work on developing a new Integrated Transport Strategy is proposed to begin in 26/27FY which will provide the strategic guidance to update Council's Parking Management Policy settings.</p> <p>Funding requests to begin work on a new Integrated Transport Strategy have been prepared by officers and will be brought to Council for consideration through the 26/27FY budget process.</p>	Liston, Jon	30/06/2026
15/10/2025	Petition: Bus Route 606 service frequency Elsternwick - Port Melbourne	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receives and notes the petition regarding service frequency and reliability concerns on bus route 606. 2. Acknowledges and thanks the petitioners for their submission and ongoing advocacy on this matter. 3. Requests that officers incorporate advocacy for increased service frequency on bus route 606 as a distinct component of Council's broader Fishermans Bend transport advocacy campaign. 4. Requests officers to include advocacy for increased frequency of bus route 606 within Council's formal response to the Victorian Government's Fishermans Bend Integrated Transport Plan. 5. Requests the Mayor write to the Member for Albert Park and the Minister for Public and Active Transport in support of the petition, advocating for more frequent and extended bus services along Route 606. 	<p>1-3 Council officers are continuing to work with the Department of Transport and Planning (DTP) following the release of the Fishermans Bend Integrated Transport Plan in September 2025, with a strong focus on securing improvements to bus route 606. A Fishermans Bend Transport Roundtable is being organised to advance key transport and infrastructure actions. Councillors were briefed by DTP on 10 December, where the need for</p>	Liston, Jon	30/06/2026

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Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
			<p>upgrades to route 606 was again raised.</p> <p>4. The Mayor wrote to the Minister for Public and Active Transport, Gabrielle Williams in October 2025 seeking urgent upgrades to route 606. Council also published an advocacy article on 5 November 2025 further highlighting the matter. A response from Minister Williams was received on 5 January acknowledging the benefits of investment in buses, outlining recent investment on the route 606 and agreeing to consider further improvements as part of the DTP bus network planning. (3.4)</p> <p>5 Additional advocacy to the Member for Albert Park will occur through the Roundtable and a forthcoming letter from the Mayor.</p>		
15/10/2025	Contract Award RFT000348 - Kerbside Collection Services	<p>That Council:</p> <p>3.1 Notes the extraordinary circumstances under which this decision is being made following a public tender process in which the incumbent contractor and tenderer acquired the other tenderer mid tender evaluation.</p> <p>3.2 Notes the outcomes of RFT000348 and determine not award a tender and advise the tenderer accordingly.</p> <p>3.3 Extends Contract 001234 Waste Services Part A: Kerbside Services (Waste & Recycling) for a period of four (4) years, with the option of a further three (3) year extension by agreement, at an estimated cost of \$47,888,000 (ex GST) for the four-year period.</p> <p>3.4 Delegates the authority to the Chief Executive Officer, or their delegate, to execute the Deed of Variation for the four (4) year contract extension on behalf of Council and to execute the three (3) year contract extension by mutual agreement.</p>	Contract extension currently being finalised, with contract anticipated to commence on 1 July 2026.	Skinner, Elizabeth	1/07/2026

Outstanding		Committee:	Council Meeting and Planning Committee	Date To:	31/12/2025
Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
15/10/2025	Proposed Discontinuance of Road R3559 (Adjoining 15 Marriott Street, St Kilda 3182)	<p>That Council:</p> <p>3.1 Acting under section 17(4) of the <i>Road Management Act</i> 2004 (Vic), resolves that part of Laneway R1229 be removed from Council's Register of Public Roads on the basis that the Road is no longer reasonably required for general public use for the reasons set out in this report.</p> <p>3.2 Acting under clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> (Vic) ("the Act"):</p> <p>3.2.1 Resolves that the statutory procedures be commenced to discontinue the Road;</p> <p>3.2.2 Directs that under sections 207A and 223 of the Act, public notice of the proposed discontinuance and sale of the Road be given in 'The Age' newspaper and on Council's website;</p> <p>3.2.3 Resolves that the public notice required to be given under the Act should state that if the Road is discontinued, the Road will remain in the ownership of Council for the purposes of a public open space;</p> <p>3.2.4 Authorises the Chief Executive Officer or delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act in relation to this matter; and</p> <p>3.2.5 Resolves to hear and consider any submissions received pursuant to section 223 of the Act at a future Council meeting.</p>	<p>The public notice period has concluded, with three objections received.</p> <p>Officers are currently assessing potential design adjustments to address, where possible, the concerns raised in the submissions.</p>	Stewart, Leigh	30/06/2026
19/11/2025	Council Committee Framework and Committee Model	<p>That Council:</p> <p>3.1 Acknowledges and thanks all individuals who have contributed to Council's advisory committees and subject reference groups for their time, expertise, and service.</p> <p>3.2 Endorses the proposed Council Committee Framework, which provides guidance for the establishment, operation, and review of Council advisory committees and reference groups (attachment 1)</p> <p>3.3 Authorises the CEO, or their delegate, to make non-material changes to the Council Committee Framework to ensure its suitability, depending on the option selection in item 3.5.</p> <p>3.4 Endorses the continuation of the following Subject Reference Groups, including the renaming of select groups to align consistent naming conventions:</p> <ul style="list-style-type: none"> - Art Acquisition Reference Group (currently Reference Committee) - Business Reference Group (currently Business Advisory Group) 	<p>Council's website and intranet have both been updated with endorsed Framework documentation.</p> <p>The establishment of the 'Disability Advisory Committee' is underway, recruitment for committee members commenced on Monday 2 February 2026 and will remain open for one month.</p>	Gillett, Mitchell	30/06/2026

Outstanding		Committee: Council Meeting and Planning Committee	Date To: 31/12/2025		
Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
		<ul style="list-style-type: none"> - Cultural Heritage Reference Group (currently Reference Committee) - Esplanade Market Reference Group (currently Reference Committee) - Friends of Suai/ Covalima Community Reference Group (currently Reference Committee) - Rupert Bunny Foundation Visual Arts Fellowship Reference Group (currently Reference Committee) <p>3.5 Endorses Option 1: the continuation of the current community cohort committee model and re-establishment of the following committees in accordance with Council Committee Framework, and commences recruitment at the earliest opportunity:</p> <ul style="list-style-type: none"> - LGBTIQA+ Advisory Committee - Multicultural Advisory Committee - Older Persons Advisory Committee - Youth Advisory Committee; and - The establishment of a Disability Advisory Committee <p>3.6 Authorises the CEO or their delegate, to update names of committees, upon establishment, providing their purpose does not materially change from intended alignment with Council Strategic Priorities. Authorises the CEO to update any relevant strategies, policies, or plans to reflect the updated committee names, ensuring consistency across Council documentation.</p> <p>3.7 Endorses the updated Terms of Reference corresponding to the committee model endorsed in item 3.5.</p> <p>3.8 Requests that that all advisory committees and subject reference groups be adjusted, where practicable, to align with the Council Committee Framework Terms of Reference and updated Terms of Reference.</p> <p>3.9 Remains committed to working with First Nations communities and traditional land-owner groups in the establishment of a First Nations Voice to Council as recommended in the CoPP Reconciliation Action Plan.</p>			
19/11/2025	Proposed Road Discontinuance - Kerferd Road & Herbert/Montague Street. Albert Park Intersection	<p>That Council:</p> <p>3.1 Having considered that there were no submissions received in response to the public notice regarding Council's proposal to remove the Road known as KERR0140L and KERR0140R (also known as Herbert / Montague Street intersection (along Kerferd Road), Albert</p>	An application to the Department of Energy, Environment and Climate Action (DEECA) has been lodged to appoint the City of Port Philip as the Committee of Management. (CoM).	Major, Michael	30/09/2026

Outstanding		Committee: Council Meeting and Planning Committee		Date To: 31/12/2025	
Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
	("Shrine to Sea Project")	<p>Park) from Council's Register of Public Roads and discontinue the Road.</p> <p>3.2 Resolves to discontinue the Road as it considers that the Road is not reasonably required for public use for the following reason:</p> <p>3.2.1 The Herbert / Montague Street intersection is already temporarily closed to road users and the permanent discontinuance will not further impact on adjoining roads or users of the road.</p> <p>3.3 Directs that a notice pursuant to clause 3 of Schedule 10 of the <i>Local Government Act 1989</i> is published in the Victorian Government Gazette;</p> <p>3.4 Authorises the Chief Executive Officer or their delegate to negotiate, approve, and enter into such documentation to complete the discontinuance, and transfer of the Road as described;</p> <p>3.5 Directs that the Chief Executive Officer or their delegate signs an authorisation allowing Council's solicitors to execute transfer documents and any other documents required to be signed on Council's behalf in connection with the transfer of the discontinued Road;</p> <p>3.6 Directs that any easements, rights or interests required to be created or saved over the Road by any public authority be done so and not be affected by the discontinuance and sale of the Road;</p> <p>3.7 Apply to the Department of Energy, Environment and Climate Action (DEECA) to:</p> <p>3.7.1 Initiate the reservation of the Road and appoint Council as the Committee of Management; and</p> <p>3.7.2 Issue a licence pursuant to the <i>Land Act 1958 (Vic)</i> (or as otherwise necessary) to enable Council to access the Road and perform any required works for the development of the reservation as a permanent open space / park, pending the reservation of the land and appointment of Council as Committee of Management, following formal gazettal of the proposed discontinuance.</p>	The anticipated timeline of this process is 6 months. A license will be sought in the interim from DEECA should construction works commence prior to the CoM appointment.		
19/11/2025	129 Beaconsfield Parade, Albert Park - Award of Lease	<p>That Council:</p> <p>3.1 Thanks all respondents for their submissions and engagement in the Request for Expressions of Interest process for a new lease of 129 Beaconsfield Parade, Albert Park.</p> <p>3.2 Advises Albert Park College that they have been selected as the preferred respondent.</p>	Officers are preparing the lease documentation for execution.	Savenkov, Anthony	31/03/2026

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Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
		<p>3.3 Authorises the Chief Executive Officer, or their delegate, to enter a lease with the successful respondent, Albert Park College, on the following terms:</p> <p>3.2.1 A lease of five (5) years with a five (5) year extension option (total of ten (10) years) conditional on satisfactory completion of a minimum \$250,000 investment in improvement of the building.</p> <p>3.3.2 An initial rent of \$25,000 per annum + GST subject to annual CPI review.</p> <p>3.3.3 A market rent review at the lease option (5th anniversary).</p> <p>3.3.4 The tenant will be responsible for all outgoings.</p> <p>3.2.5 The tenant will be responsible for delivering all works including any alternations to base building, and tenant "fit-out" works.</p> <p>3.4 Notes that specific terms will address the final agreement of scope, approvals and delivery of improvement works to the property, and the management of risk through the project.</p>			
10/12/2025	Homelessness and Affordable Housing Strategy	<p>That Council:</p> <p>3.1 Thanks, all community members, organisations and other stakeholders who have contributed to engagement and provided feedback to inform the Homelessness and Affordable Housing Strategy.</p> <p>3.2 Adopts the Homelessness and Affordable Housing Strategy (Attachment 1) and delegates to the Chief Executive Officer the ability to make amendments that do not materially alter the intent of the Strategy.</p> <p>3.3 Endorses the Implementation Plan for the Strategy (Attachment 2).</p> <p>3.4 Releases the Homelessness and Affordable Housing Strategy Engagement Report (Attachment 3).</p> <p>3.5 Thanks, service providers who submitted further detail on initiatives that Council could make a financial contribution to that would make a contribution to addressing root causes of homelessness and affordable housing in Port Phillip.</p> <p>3.6 Endorses the allocation of:</p> <p>3.6.1 \$150k in each of 2025/26 and 2026/27 to South Port Community Housing to target upstream homelessness and support priority cohorts (including youth, First Nations and those experiencing homelessness), reducing reliance on crisis accommodation and improving long-term stability.</p> <p>3.6.2 \$100k in each of 2025/26 and 2026/27 to South Side Justice for embedded lawyers to provide early intervention for private</p>	<p>Following endorsement of the strategy, officers have advanced the implementation through prioritising actions and commencing a number of new partnerships (with Southport Community Housing and Southside Justice).</p> <p>Work has commenced to develop an approach for assessing feasibility of land donation options and to develop an appropriate expression of interest process.</p> <p>Reports are being prepared for Council consideration around options for changes to council's developer contribution mechanism, an outline of work seeking to understand the extent of non-hosted short-stay accommodation and further mechanisms to increase delivery of affordable housing in Port Phillip, including mandatory and voluntary mechanisms.</p>	Dening, Christine	30/06/2026

Outstanding		Committee: Council Meeting and Planning Committee	Date To: 31/12/2025		
Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
		<p>renters at risk of eviction, advocacy for housing rights, and capacity building for frontline workers.</p> <p>3.6.3 \$50k in 2025/26 for initial feasibility work of Council sites that could potentially be proposed for development of affordable housing by community housing providers, following an expression of interest process.</p> <p>3.7 Prioritise delivery of action 3.2 to identify Council land for partnerships with community housing providers, including development of an expression of interest (EOI) process for community housing providers to propose affordable and social housing projects in Port Phillip using Council land or facilities. Identified sites would be tested with Council and any EOI would be subject to a further Council decision,</p> <p>3.8 Report back to Council on an outline of work seeking to understand the extent of non-hosted short-stay accommodation in Port Phillip and options for implementation of a revenue-positive fee, charge, or rates mechanism on non-hosted short-stay accommodation, seeking to ensure these do not displace long term residents and increase rents,</p> <p>3.9 Report back to Council on options for changes to council's developer contribution mechanism to:</p> <p>3.9.1 Increase the open space levy to ensure equitable access to open space across the City of Port Phillip,</p> <p>3.9.2 Implement a developer contribution to support council infrastructure costs, and</p> <p>3.9.3 Implement an affordable housing levy on developments that don't meet a minimum threshold of affordable or social housing, and</p> <p>3.10 In addition to the action in the Housing Strategy to amend the Port Phillip Planning Scheme to set a voluntary target of 10% of new dwellings in future developments as affordable housing (pending Council approval), report back to Council on further mechanisms to increase delivery of affordable housing in Port Phillip, including mandatory and voluntary mechanisms.</p>			
10/12/2025	Port Melbourne Netball Infrastructure Project	<p>That Council:</p> <p>3.1 Notes that further feasibility studies were required for the Port Melbourne Netball Infrastructure project in response to significant infrastructure, financial and legal risks at Elder Smith Reserve arising from multiple high-pressure pipelines and underground assets, which require complex agreements and additional funding.</p> <p>3.2 Endorses undertaking community engagement on Option 2: investigate delivery of the project at JL Murphy Reserve.</p>	Community engagement commenced on 2 February 2026. The engagement program includes a Have Your Say webpage, letterbox distribution, on-site signage and participation in pop-up events. Consultation will remain open for one month and close on 1 March 2026.	Handcock, Natalie	30/06/2026

Outstanding		Committee:	Council Meeting and Planning Committee	Date To:	31/12/2025
Meeting date	Subject	Motion	Comments	Responsible officer	Estimated completion
		<p>3.3 Notes that community engagement will commence in early 2026.</p> <p>3.4 Notes further work in relation to flood and water retention management will be undertaken, particularly in the context of the Fishermans Bend Urban Renewal project.</p> <p>3.5 Notes an independent stage gate review will be undertaken following community consultation and flood / water retention management work being undertaken to help inform Council's decision making on the most appropriate final pathway for this project.</p> <p>3.6 Notes that once engagement outcomes are known, Council endorses a proposed way forward, and the design development process is progressed, if additional budget is required to deliver Council's preferred option this will be considered at a quarterly budget review.</p> <p>3.7 Notes that alternative uses at Elder Smith Reserve could be considered in future planning, including options such as dog off-leash areas, to offset potential loss of open space at JL Murphy Reserve.</p> <p>3.8 Authorises the Chief Executive Officer (or their delegate) to formally advise the State Government of the proposed change in scope and negotiate associated grant funding variation requirements for Ministerial approval as required.</p>	<p>Following the engagement period, an Engagement Report outlining key findings will be prepared. These findings will inform the next stages of the project, including development of the Concept Design and assessment of flood and water management options.</p>		
10/12/2025	Proposed Local Law Amendment Update and Draft Protocol with Police	<p>That Council:</p> <p>3.1 Thanks the community for their feedback during May and June 2025 on the proposed Local Law 'no-encampment designation' amendment.</p> <p>Endorses Option B, which:</p> <p>3.2 Authorises the CEO to commence the statutory process for a Local Law amendment to add a new <i>Part 4A Encampment Equipment on Council Land</i> as per Attachment 3 allowing Council's Authorised Officers to respond to behaviours in camps that have or may have adverse amenity and welfare impacts, provided the conditions in the local law (Attachment 3) are met and empowering Council's Authorised Officers to remove encampment equipment.</p> <p>3.3 Allocates \$60,000 for communications, engagement, reporting, and legal review to fulfil the Local Government Act requirements for a new Local Law amendment.</p> <p>3.4 Authorises the CEO or delegate to renegotiate the Police Protocol (Attachment 1) so that it applies to Option B and requests that any renegotiated Protocol is brought to a future Council meeting for endorsement.</p> <p>3.5 Authorises the CEO, or their delegate, to make minor amendments to Attachment 3 that does not materially alter the intent of the Local Law Amendment.</p>	<p>A consultant has been appointed to support the development of the project plan, engagement materials and written content, consistent with requirements under the Local Government Act and Council's Engagement Policy.</p> <p>Community engagement is anticipated to occur in March 2026.</p> <p>The Statutory Engagement Process for Local Law Amendment will take a minimum of 6 months to complete. The project is on track for completion by 30 June 2026, ahead of the suggested effective date of 1 July 2026.</p>	Montague, Nellie	1/07/2026

Questions taken on notice	Committee: Council and Planning Committee Meetings	Date From: 1/10/2025
		Date To: 31/12/2025

Meeting Date	Meeting Section	Asked by	Question	Response
5/11/2025	Item 10.1 P639/2025 - PDPL/00710/2024 - 180- St Kilda Road St Kilda	Councillor Thomann	Who commissioned the traffic reports?	Response to question taken on notice – Council Meeting 5 November 2025
3/12/2025	Councillor Question Time	Councillor Halliday	Following on from Claire Mears questions in relation to CCTV. Is there publicly available reporting about the operational status of Council's CCTV network?	Responses to questions taken on notice – Council Meeting 3 December 2025
3/12/2025	Item 7.1 Presentation of CEO Report – October 2025 Issue 123	Councillor Jay	The report refers to 80 cages being installed on public bins as part of the initiative to support the container deposit scheme. Is this an additional 80 to what we've already put on, and where did the funding come from?	
3/12/2025	Item 7.1 Presentation of CEO Report – October 2025 Issue 123	Councillor Thomann	Can officers provide an update on the St Kilda Pier landside works upgrade? Is the work going to continue during the summer holidays?	
3/12/2025	Item 12.1 Community Engagement Policy	Councillor Thomann	How much does Council spend on community consultation?	
10/12/2025	Public Question Time	Frank Artuso	<ol style="list-style-type: none"> 1. What were the actual 2024/25 financial year costs and the budgeted 2025/26 costs for recycling and reprocessing contaminated recycling materials? 2. What are the processors sliding scale penalties above the allowable 10% contamination threshold? 3. Are fees and penalties calculated per an actual waste truckload and therefore linked to the collection route and day of the week? 4. What auditing process verify the processor's charges to the City of Port Phillip and at what intervals are these charges invoiced to benchmark strategy progress in dollar terms? 5. Is there an identifiable correlation between seasonal or event periods and the costs associated with recycling and reprocessing of recycling materials? If yes, then how is the City of Port Phillip using this information as part of a strategic solution? 6. Can public reporting in quarterly CEO reports, newsletters and websites include dollar value metrics linked to the Waste & Recycling Strategy targets regarding these costs? 7. Will the City of Port Phillip education initiatives include dollar value implications to improve residents' understanding of this issue and buy into solutions? 8. Is the \$2 million General Waste Red Bin Lid Changeover fully Government grant funded? 9. Will the City of Port Phillip repurpose the current serviceable old burgundy bins lids as an exemplar case study, guided by the Circular Economy Act 2021? 	Responses to questions taken on notice – Council meeting 10 December 2025
10/12/2025	Item 10.2 Proposed Local Law Amendment Update and Draft Protocol with Police	Councillor Buckingham	The report states that it will cost \$60k if either Option A or Option B is passed tonight. How much has Council spent in the last 12 months on investigating changes to our Local Law? Has Council costed implementation of these changes?	
10/12/2025	10.2 Proposed Local Law Amendment Update and Draft Protocol with Police	Councillor Jay	There's been a referral to the cost of implementing and potential changes at \$50k. Can we get an understanding of how much these encampments are costing us in the form of Local Laws, cleaning, time, rapid response and what the financial cost is of managing these spaces currently?	



13. A TRUSTED AND HIGH PERFORMING ORGANISATION

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13.1 **MID-YEAR 2025-26 FINANCIAL REVIEW**

EXECUTIVE MEMBER: **ROBYN BORLEY, GENERAL MANAGER, GOVERNANCE AND PERFORMANCE**

PREPARED BY: **PETER LIU, CHIEF FINANCIAL OFFICER**

1. PURPOSE

- 1.1 To provide Council with an overview of the results of the mid-year 2025/26 Financial review including performance to budget (as required under Section 97 of the Local Government Act 2020) and seek approval for any unbudgeted items.

2. EXECUTIVE SUMMARY

- 2.1 On 23 June 2025, Council adopted the Plan for Port Phillip 2025-35 and Budget 2025/26 which a cumulative cash surplus of \$0.54 million.
- 2.1.1 The cumulative cash surplus derived through the Income Statement Converted to Cash is used as the key financial measure to ensure prudent financial management by maintaining a modest cumulative cash surplus.
- 2.1.2 Budget 2025/26 included a business-as-usual approach, however required sound financial control to manage several challenges including persistent inflation, cost pressures and required continuing focus to meet the annual efficiency saving target.
- 2.2 As part of the mid-year financial review the 2025/26 cumulative cash surplus declined to \$0.22 million due to the following material movements:
- 2.2.1 \$1.77 million efficiency savings achieved this year, of which \$1.42 million are ongoing and will be embedded into the development of Budget 2026/27. Efficiency savings have been achieved primarily through improvement to parking infringements revenue following refinement of operations, dedicated resourcing to manage infringement volumes and the multi-offender program, rationalisation of department budget without impact to services, management of insurance premiums, organisational re-alignment, successful objections to land tax payable on land acquisitions. Additional efficiency initiatives are currently under review.
- 2.2.2 (\$0.17) million reductions in the opening cash surplus carried forward from 2024/25.
- 2.2.3 (\$0.67) million increase expenditure following the awarding of the Tree Maintenance & Management Contract and the Open Space Maintenance Contract.
- 2.2.4 (\$0.70) million lower long-day care utilisations in the first half of the year. Officers are undertaking steps to improve utilisation.
- 2.2.5 (\$0.60) million lower parking revenue in the December quarter following a La Nina cooler and wetting weather pattern. This is partially offset by lower doubtful debt provisioning for Fines Victoria infringement debtors due to sustained higher recovery levels.
- 2.2.6 Other changes with no impact to cash surplus including:

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- \$6.5 million of external contributions related to additional project expenditure at South Melbourne Town Hall and Elwood Foreshore Facilities development.
- (\$1.78) million reductions in grants income due to early receipt of 2025/26 Grants Commission funding in the 2024/25 financial year (held in tied grants)
- (\$0.60) million for the extension of the Kerbside Collection Waste Contract including a one-off payment for the contractor to implement a series of service-optimisations to improve reliability and efficiency, reduce underlying costs, and support Council's service transformation objectives. This will be funded by a drawdown on the Waste Charge Reserve.
- \$5.72 million – net reduction in capital project expenditure mainly due to deferrals to 2026/27 and future years. Key projects include Broadway Bridge Superstructure, St Kilda Adventure Playground, Queens Lane Pedestrian Improvements, and Electronic Security Expansion.

2.2.7 There were also several movements that were caused by the amendments to AASB 13 Fair Value measurement that were applied at 30 June 2025 and resulted in an increase in \$194 million Council's asset valuation. This has resulted in:

- (\$4.0) million increase in depreciation due to higher asset values.
- \$2.8 million re-classification of expenditure from operating to capital due to AASB 13 Fair Value enabling greater scope for capitalisation of expenditure.

2.3 Council's updated forecast operating surplus has reduced by \$0.6 million from original budget of \$15.0 million to a forecast \$14.4 million. This decrease is primarily due to capital contributions for project works, partially offset by increased depreciation arising from Accounting Standard AASB13 valuation changes. Full details are contained in Attachment 1 financial statements including financial statements and commentary on material variances.

2.4 Council's financial sustainability risk rating is expected to maintain an overall low risk rating per the Victorian Auditor General's Office (VAGO) financial sustainability indicators, which is as budgeted.

2.5 That said, the mid-year review has posed several financial challenges for Council including ongoing utilisation challenges for Council' run long day care and aged care service, increasing number of Build to Rent developments not required to pay open space contribution, ongoing impacts of high inflation and a competitive recruitment market. Additional information is included in section 6.0 of this report.

2.6 Furthermore, cost shifting continues to pose a significant threat to Council's financial sustainability. In addition to substantial increases passed on by the State Government through the congestion levy and waste levy, both rising well above inflation and the rates cap, Council has been notified of further cost shifts, including:

2.6.1 A 16% increase in Parking Lodgement Fee payable to Fines Victoria is expected, resulting in an estimated additional cost of \$0.36 million per annum.



- 2.6.2 A 100% increase in Animal Registration Fee payable to State Government Agency, equating to approximately \$0.06 million per annum.
- 2.6.3 Impacts of recently announced Planning legislative changes to be reviewed.
- 2.7 The total Capital Project Investment remains on budget with a 2025/26 forecast of \$74.1 million. Project delivery for 2025/26 remains a key focus for Council noting that many projects continue to be impacted by latent conditions, external dependency and resourcing challenges. A summary of project deferrals and significant movements for the year has been listed in attachment 2.

3. RECOMMENDATION

That Council:

- 3.1 Notes that full year cumulative cash surplus is \$0.22 million which is \$0.32 million lower than budget of \$0.54 million.
- 3.2 Notes attachment 1 – Financial Statements with accompanying explanatory notes.
- 3.3 Notes the update to the statutory Coastal Adaptation Plan, which will support Council to manage its increasing coastal hazards, vulnerabilities and risks. The comprehensive plan is expected to be completed by 2027/28 and will include vulnerability assessment informed by updated Melbourne Water flood modelling, as well as the adoption of Council's Foreshore Management Plan. Extensive consultation and review will be undertaken with the community, key stakeholders, State agencies and Community Reference Group.
- 3.4 Approves the provisional increase of \$650,000 to the 10-year financial plan phased over 2026/27 and 2027/28 to enable completion of the Coastal Adaptation Plan and provides certainty for the fixed-term staff engaged on the project.
- 3.5 Notes attachment 2 – Portfolio updates.
- 3.6 Notes in accordance with Section 97(3) of the Act, the Chief Executive Officer supported by the Chief Financial Officer, concludes that a revised budget for 2025/26 is not required.
- 3.7 Authorises the Chief Executive Officer, or their delegate, to reflect any changes made by Council at tonight's meeting, and to make minor typographical corrections (including in any attachments to this report) before final publication.

4. KEY POINTS/ISSUES

Overview

- 4.1 The organisation carries out a monthly review of all operating revenue and expenditure as well as the project portfolio, which is then reported as part of the monthly CEO Report. In addition to this, a detailed quarterly update is presented to Council for the first, second and third quarters, followed by the annual report at year end.
- 4.2 The results for the quarterly financial reviews are presented to Council using two sets of performance reporting instruments:
 - 4.2.1 The Comprehensive Income Statement Converted to Cash.
 - 4.2.2 The Victorian Auditor General Office's (VAGO) Financial Sustainability Indicators.



Comprehensive Income Statement Converted to Cash

- 4.3 We use the Comprehensive Income Statement Converted to Cash to ensure prudent financial management by maintaining a modest cumulative cash surplus.
- 4.4 Councils forecast cumulative cash surplus for 2025/26 has been updated following the mid-year financial review to \$0.22 million, which is \$0.32 million lower than budget of \$0.54 million (Attachment 1).
- 4.5 Council's forecast operating surplus has decreased by \$0.6 million from budget of \$15.0 million to forecast \$14.4 million. Full details are contained in Attachment 1 financial statements including financial statements and commentary on material variances. The following section provides a high-level overview of key movements.
- 4.6 Net revenue increased by \$1.5 million mainly due to:**
- 4.6.1 \$7.2 million of net external contributions and grants related to projects offset by additional project expenditure including South Melbourne Town Hall renewal, Elwood Foreshore Facilities development, Children Centres upgrade, Pedestrian safety improvements, and blackspot funding.
- 4.6.2 \$0.70 million increase in parking infringement income due to higher volumes of infringements and improved collections through the multi-offender program.
- 4.6.3 \$0.26 million additional rental income for the short-term lease of the Australia Post site.
- 4.6.4 \$0.23 million funding provided to enable Council to backfill staff seconded to the Department of Health Maternal Child Health System Project - Phase 2 (offset by employee costs).
- 4.6.5 \$0.18 million additional funding secured through the E-scooter program, with all revenue used to fund transport infrastructure requirements.
- 4.6.6 (\$4.1m) Funding for the Sandridge Recreation Precinct updated to align with the revised project timeline following delays arising from site demolition and master plan development.
- 4.6.7 (\$1.78) million reductions in grants income due to early receipt of 2025/26 Victorian Grants Commission General Purpose funding in the 2024/25 financial year.
- 4.7 Net expenditure increase of (\$2.1) million mainly due to:**
- 4.7.1 \$0.45 million permanent efficiency savings achieved primarily through rationalisation of department budget without impact to services, management of insurance premiums, organisational re-alignment and successful objections to land tax payable on land acquisitions. Further efficiency savings are still in review.
- 4.7.2 \$2.8 million re-classification of expenditure from operating to capital following the amendments to AASB 13 Fair Value measurement that were applied at 30 June 2025 enabled greater scope for capitalisation of expenditure and therefore higher depreciation charge.
- 4.7.3 \$0.81 million decrease in operating spend within capital projects due to works completed in advance in 2024/25.



- 4.7.4 (\$0.18) million e-scooter related expenditure which includes line marking and transport infrastructure requirements (offset by income).
- 4.7.5 (\$0.23) million additional employee costs to backfill staff seconded to the Department of Health Maternal Child Health System Project - Phase 2 (offset by grant income).
- 4.7.6 (\$0.37) million increase to operating project delivery in 2025/26 predominately due to deferrals from 2024/25 after budget adoption (offset by reserves)
- 4.7.7 (\$0.60) million extension of the Kerbside Collection Waste Contract including a one-off payment to the contractor for a series of service-optimisations to improve reliability and efficiency, reduce underlying costs, and support Council's service transformation objectives. This will be funded by a drawdown on the Waste Charge Reserve.
- 4.7.8 (\$0.67) million increases in expenditure due following the awarding of the Tree Maintenance & Management Contract and the Open Space Maintenance Contract including:
 - (\$0.57) million for one off transition costs related to the implementation of the new contracts
 - (\$0.10) million for ongoing contract increase. Noting that ongoing costs increase significantly in 2026/27 by \$1.4 million with improvement to services.
- 4.7.9 (\$1.40) million increase in employee costs to fund Enterprise Agreement outcomes (funded through reserves from prior years savings)
- 4.7.10 (\$4.00) million increase in depreciation (non-cash) following the amendments to AASB 13 Fair Value measurement that were applied at 30 June 2025 and resulted in an increase in \$194 million increase in Council asset valuation.

4.8 Net capital expenditure on budget:

- 4.8.1 \$0.01 million net movement capital works; \$9 million additional funding for projects such as South Melbourne Town Hall and Elwood Foreshore Facilities Development is offset by \$10.8 million of project deferrals including Broadway Bridge and Sandridge Recreation Precinct.
- 4.8.2 See capital works statement for detailed breakdown (Attachment 1).
- 4.9 The forecasted net drawdown on council reserves has decreased by \$3.5 million. This is primary due to timing changes for portfolio delivery and additional grants funding for projects. See reserve movements notes in Attachment 1 for detailed breakdown.

Assessment against VAGO Financial Sustainability Indicators

- 4.10 Council's decision-making is reflected by the principles of sound financial management, to ensure our financial position is sustainable. We assess our financial performance using the VAGO financial sustainability indicators.
- 4.11 Council is forecasting a low-risk financial sustainability rating, highlighted by the seven VAGO financial indicators below:



Indicator	Forecast 2025/26	Budget 2025/26	Variance	Risk
Net Result	5.0%	5.2%	(0.2%)	Low
Adjusted Underlying Result	(2.5%)	(1.1%)	(1.4%)	High
Working Capital	253%	231%	22%	Low
Internal Financing	69%	71%	(2%)	High
Indebtedness	3.1%	2.6%	(0.5%)	Low
Capital Replacement	257%	300%	(43%)	Low
Infrastructure Renewal Gap	189%	196%	(7%)	Low
Overall financial sustainability risk rating	Low	Low	No Change	Low

4.12 The indicators generally need to be considered from a medium to long-term trend perspective rather than for the current financial year. A medium rating over one or two years is acceptable particularly in response to short-term events but over the medium to long-term, Council aims to achieve a low-risk rating overall.

4.13 Net Result:

4.13.1 Net Result assesses Council's ability to generate an operating surplus. The greater the result, the stronger the operating surplus. Budget 2025/26 included a 5.2 per cent net result due to an operating surplus of \$14.99m.

4.13.2 The Net Result has decreased to a forecast of 5.0 per cent for 2025/26, maintaining a low-risk rating, supported by a forecast operating surplus of \$14.4 million.

4.14 Adjusted Underlying Result:

4.14.1 Adjusted Underlying Result assesses Council's ability to generate surplus in the ordinary course of business excluding non-recurrent capital grants and contributions to fund capital expenditure from net result.

4.14.2 A small or negative underlying result is normally budgeted due to the reliance on external funding/contributions to fund our infrastructure assets works. For instance, Open Space Contributions are collected, held in reserve, and use when required to fund upgrades, expansion and new public open space.

4.14.3 The Adjusted Underlying Result has decreased and maintains a high-risk result. This ratio is not a key focus for Council as open space contributions remain an ongoing funding source for open space and recreational facilities.

4.15 Workings Capital:

4.15.1 This working capital ratio assesses Council's ability to pay short-term liabilities as they fall due (current assets/ current liabilities).



4.15.2 Council has no working capital issues at the forecast 253 per cent with a low-risk rating.

4.16 Internal Financing:

4.16.1 The internal financial ratio assesses Council's ability to finance capital works using cash generated from its operations. A ratio below 100 per cent means cash reserves or borrowing are being used to fund capital works & major strategies, which is acceptable on occasions (short-term). A ratio above 100 per cent means that cashflows from operations are great than net capital outlays.

4.16.2 Internal financing was budgeted for 2025/26 at 71 per cent due to the significant capital portfolio planned in 2025/26 which is largely funded from drawdown on reserves. Internal financing is projected to increase back over 100 per cent in future years.

4.16.3 The internal financing rating has decreased marginally to 69 per cent in forecast 2025/26 due to the change in mix of capital cashflows.

4.17 Indebtedness:

4.17.1 The indebtedness ratio assesses Council's ability to repay its non-current debt from its own source revenue.

4.17.2 This indicator shows a low risk for Council with a forecast of 3.1 per cent which is higher than budget and significantly lower than the 40 per cent target. Council has no current or planned borrowings in Budget 2025/26 and Long-Term Financial Plan.

4.18 Capital Replacement:

4.18.1 The capital replacement ratio assesses whether Council's overall cash spend in renewing, growing and improving its asset base is enough.

4.18.2 Capital replacement has decrease to 257 per cent (maintains a low-risk rating) caused by the \$4 million increase in depreciation following the amendments to AASB 13 Fair Value measurement that were applied at 30 June 2025 and resulted in an increase in \$194 million increase in Council asset valuation.

4.19 Infrastructure Renewal Gap:

4.19.1 The infrastructure renewal gap ratio assesses Council's spend on its asset base is keeping up with the rate of asset depletion (depreciation).

4.19.2 Forecast 2025/26 shows a decline in the infrastructure renewal gap compared to Budget 2025/26 based on the same reasons as capital replacement.

4.19.3 That said, it is significantly greater than the 120 per cent target.

Project Portfolio Update

4.20 Portfolio deferrals and significant movements are published monthly in the CEO Report. Those identified in the mid-year review have been listed in attachment 2.

4.21 The key challenges impacting delivery continue to be:

4.21.1 Construction costs: Tenders and cost plans are still returning with significant increase in costs compared to budget.



- 4.21.2 Third Party Approvals: Delays in receiving external approvals (outside Council's control).
- 4.21.3 Contractor availability: Competition for resources for design and construction with the State Government Big Build and other Councils that are at the same point in delivery of their council plans.
- 4.21.4 Resource market: recruitment is still competitive for project management and specialised roles.
- 4.21.5 Latent conditions and external dependency: delayed caused by service authority works.

Budget Requests

- 4.22 The quarterly review process is also used to identify and assess urgent and unbudgeted expenditure proposals. No budget requests are identified in the mid-year review for 2025/26.
- 4.23 However, the development of the Coastal Adaptation Plan has been updated with revised timeline and provisional request for funding in 2026/27 and 2027/28.
- 4.24 This statutory plan supports Council to manage its increasing coastal hazards, vulnerabilities and risks. The comprehensive plan is expected to be completed by 2027/28 and will include vulnerability assessment informed by updated Melbourne Water flood modelling, as well as the adoption of Council's Foreshore Management Plan. Extensive consultation and review will be undertaken with the community, key stakeholders, State agencies and Community Reference Group.
- 4.25 To provide certainty for the fixed-term staff engaged on the project and reduce the potential delays from resourcing risk, a provisional increase of \$650,000 to the 10-year financial plan is being asked of Council to enable completion of this plan.

5. CONSULTATION AND STAKEHOLDERS

- 5.1 The quarterly budget review and consideration of unbudgeted initiatives has been conducted after engagement with relevant stakeholders from across the business if required.

6. LEGAL AND RISK IMPLICATIONS

- 6.1 As outlined in section 4, the Council's financial sustainability risk is considered low based on projections resulting from the mid-year financial review (as budgeted). However, there are several specific risks that Council is facing:
 - 6.1.1 Childcare utilisation continues to pose significant risk for Council. While there has been an improvement in long day care utilisation from 60% to 65% since February 2025, it is still below the short-term target of 75%. Officers are progressing on agreed actions including service review of children centres however it is unlikely that Council will achieve average 75% across the year.
 - 6.1.2 Persistent inflation continues to impact tender outcomes and annual contract pricing reviews – this is increasing our services cost base and portfolio delivery costs, which we are managing with tight fiscal controls. Several high-risk high-value procurements have recent occurred and resulted in significant increases to Council's cost bases.



6.1.3 There are ongoing risks that further build to rent developments will be approved. These developments are not required to provide council with open space contributions – despite population increasing. Impact of known developments equates up to \$10m loss to council of open space contributions. These contributions are vital to fund our growing public and open space portfolio.

6.1.4 The portfolio (including both capital and operating programs) continues to experience delivery risks for current and future years. The portfolio has been heavily review reviewed as part of the development of Budget 2025/26 to right size the portfolio however still poses a significant delivery risk for Council.

6.2 Cost shifting continues to pose a significant threat to Council's financial sustainable as highlighted during budget development. Recent announcements from the Victorian Government indicate further cost shifting, including:

6.2.1 A 16% increase in Parking Lodgement Fee payable to Fines Victoria is expected, resulting in an estimated additional cost of \$0.36 million per annum.

6.2.2 A 100% increase in Animal Registration Fee payable to State Government Agency, equating to approximately \$0.06 million per annum.

6.2.3 Impacts of recently announced Planning legislative changes to be reviewed.

7. FINANCIAL IMPACT

7.1 Budget 2025/26 was adopted with a surplus of \$0.54 million. As at mid-year the surplus has decreased to \$0.22 million (see Attachment 1).

7.2 Council is forecasting a low-risk financial sustainability rating at mid-year.

8. ENVIRONMENTAL IMPACT

8.1 The mid-year financial review includes adjustments to Council's project portfolio and considers delivery and environmental impacts.

9. COMMUNITY IMPACT

9.1 The updated financial information presented as part of the mid-year financial 2025/26 review including ongoing careful financial management will continue to deliver benefits to the community and support to the local economy.

10. GENDER IMPACT ASSESSMENT

10.1 Gender Impact Assessments (GIA) have not yet been completed for the budget requests and will be completed if the requests are approved.

11. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

11.1 The mid-year review 2025/26 supports strategic direction – “A trusted a high-performing organisation” as a city that is a leading local government authority, where our community and our organisation are in a better place as a result of our collective efforts. This review helps to ensure that Port Phillip Council is cost-effective, efficient and delivers with speed, simplicity, and confidence.

12. IMPLEMENTATION STRATEGY

12.1 TIMELINE

12.1.1 The initiatives proposed can commence immediately if approved by Council.

12.2 COMMUNICATION

MEETING OF THE PORT PHILLIP CITY COUNCIL

18 FEBRUARY 2026



12.2.1 Since the Budget was set new information on the costs of initiatives and accuracy of forecasts has been received.

12.2.2 These changes are reflected in updated forecasts in the monthly CEO report. This includes major changes including deferrals associated with the project portfolio.

12.2.3 While Council's financial position remains sound, there are financial risks materialising. Council is required to continue managing its finances prudently

13. OFFICER MATERIAL OR GENERAL INTEREST

13.1 No officers involved in the preparation of this report has declared a material or general interest in the matter.

- ATTACHMENTS**
1. **Financial Statements - December 2025**  [↓](#)
 2. **Portfolio movements - December 2025**  [↓](#)



Financial Statements

December 2025

City of Port Phillip ASSIST

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Income Statement

Income Statement Converted to Cash

The Income Statement Converted to Cash provides a summary of all funding allocations accounting for operating result, capital expenditure, financial items, cash reserve movement and non-cash items such as depreciation. It is our key financial statement to ensure prudent financial management by maintaining a modest cumulative cash surplus.

	Year to date		YTD Variance		Full Year		Variance		Notes
	Actual (\$'000)	Forecast (\$'000)	Actual to Forecast (\$'000)	%	Forecast (\$'000)	Budget (\$'000)	Forecast to Budget (\$'000)	%	
Rates and Charges	87,651	87,598	53	0%	158,771	158,717	54	0%	
Statutory Fees and Fines	14,307	13,909	398	3%	26,188	25,488	700	3%	
User Fees	23,456	24,742	(1,286)	(5%)	46,734	47,842	(1,108)	(2%)	
Grants - Operating	3,999	4,156	(157)	(4%)	7,271	9,012	(1,741)	(19%)	
Grants - Capital	644	75	569	764%	9,836	13,384	(3,548)	(27%)	
Contributions - Monetary	3,838	3,206	632	20%	11,185	4,700	6,484	138%	
Other Income	11,364	11,110	253	2%	30,372	29,684	688	2%	
Total Income	145,258	144,796	462	0%	290,356	288,828	1,529	1%	1
Employee Costs	57,768	57,604	(163)	(0%)	119,285	118,412	(873)	(1%)	
Materials & Services	44,765	45,547	781	2%	97,967	101,633	3,667	4%	
Depreciation	14,344	14,320	(24)	(0%)	28,682	24,682	(4,000)	(16%)	
Depreciation - Right of Use assets	841	797	(44)	(6%)	1,594	1,594	0	0%	
Allowance for Impairment Losses (Bad Debts)	2,450	2,082	(368)	(18%)	3,500	3,501	1	0%	
Interest - Right of Use	205	185	(21)	(11%)	369	369	0	0%	
Other expenses	5,484	5,969	485	8%	21,638	20,674	(964)	(5%)	
Net proceeds from asset disposals	915	806	(109)	(14%)	2,948	2,978	30	1%	
Total Expenses	126,773	127,310	537	0%	275,984	273,843	(2,140)	(1%)	2
Operating Surplus / (Deficit)	18,485	17,486	999	6%	14,373	14,985	(613)	(4%)	
Income Statement Converted to Cash									
Adjustments for non-cash operating items:									
• Add back depreciation	14,344	14,320	24	0%	28,682	24,682	4,000	16%	
• Add back amortisation	841	797	44	6%	1,594	1,594	0	0%	
• Add back written-down value of infrastructure assets disposals	1,208	1,200	8	1%	4,326	4,326	0	0%	
• Add back balance sheet work in progress reallocated to operating	123	0	123	0%	1,200	1,200	0	0%	
	16,516	16,317	199	1%	35,802	31,802	4,000	13%	
Adjustments for investing items:									
• Less Capital Expenditure	(30,919)	(32,382)	1,463	(5%)	(74,070)	(74,079)	9	(0%)	3
Adjustments for financing items:									
• Less Lease Repayments	(798)	(761)	(37)	(5%)	(1,522)	(1,522)	0	0%	
	(798)	(761)	(37)	(5%)	(1,522)	(1,522)	0	0%	
Adjustments for financing items:									
Net Reserves Drawdown/ (Replenishment)	0	0	0	0%	22,498	26,033	(3,535)	(14%)	4
Current Year Cash Surplus/ (Deficit)	3,284	660	2,624	398%	(2,919)	(2,781)	(138)	(5%)	
Opening balance cash surplus/ (Deficit)	3,143	3,143	0	0%	3,143	3,317	(174)	(5%)	
Accumulated Cash Surplus	6,427	3,803	2,624	69%	224	536	(312)	(58%)	

Refer to explanatory notes on material (greater than \$100,000) forecast adjustments.

Income statement converted to comprehensive income

The income statement converted to comprehensive income includes the net asset revaluation increment (decrement reversal) and share of other comprehensive income of associates and joint ventures accounted for by the equity method, to arrive at a 'comprehensive result'. The comprehensive result equates to the movement in net assets or total equity.

Council assets are used to provide essential services to our community; therefore, Council does not generally divest assets unless they are non-strategic assets. The projected increase in asset revaluation reflects the rising market value and the current cost (with inflation) to replace them. In turn additional investment/ budget for asset renewal will be required annually.

	Year to date		YTD Variance		Full Year		Variance		Notes
	Actual (\$'000)	Forecast (\$'000)	Actual to (\$'000)	Forecast %	Forecast (\$'000)	Budget (\$'000)	Forecast to (\$'000)	Budget %	
Operating Surplus/ (Deficit) for the year	18,485	17,486	999 0	6% 0%	14,373	14,985	(613) 0	(4%) 0%	
Items that will not be reclassified to surplus or deficit in future periods									
• Net asset revaluation gain /(loss)	0	0	0	0%	44,382	44,382	0	0%	
• Share of other comprehensive income of associates and joint ventures		0	0	0%			0	0%	
Total Other Comprehensive Income	0	0	0	0%	44,382	44,382	0	0%	
			0	0%			0	0%	
Total Comprehensive Result	18,485	17,486	999	6%	58,755	59,367	(613)	(1%)	

Notes to the Income Statement

Legend: ↑ financial improvements, → neutral impact, ↓ unfavourable financial changes

Note 1. Operating income forecast adjustments:

↑ → ↓	Variance (\$,000's)	Operating income forecast explanatory notes
↑	700	Increase in parking infringement income due to higher volumes of infringements and improved collections through the multi-offender program.
↑	482	Increase in State capital grants related to pedestrian safety improvements and road upgrades – Nightingale St, Park St, Poolman St, Swallow St.
↑	210	Increase in Commonwealth capital grants – Blackspot funding (Langdridge St / Patterson St)
↑	258	Additional rental income to Council for the short-term lease of the Australia Post site which was extended to December 2025
↑	96	Additional income from Container Deposit Scheme than budget.
→	6,016	Increase in monetary contributions related to South Melbourne Town Hall Renewal.
→	500	Increase in State capital grants related to Elwood Foreshore Facilities development.
→	317	Increase in State capital grants related to childcare centre upgrades.
→	245	Final progress payment of State capital grants related to EcoCentre redevelopment budgeted in 2024/25.
→	230	Funding provided to enable Council to backfill staff seconded to the Department of Health Maternal Child Health System Project - Phase 2 (offset by employee costs).
→	184	Additional income secured through the E-scooter program, with all revenue used to fund transport infrastructure requirements.
→	(4,100)	Funding for Sandridge Recreation Precinct updated to align with the revised project timeline following delays arising from site demolition and masterplan development.
→	(1,780)	Reduction in grants income due to early receipt of 2025/26 Grants Commission general purpose funding for local governments in the 2024/25 financial year.
→	(410)	Commonwealth capital grants received in prior year (Adventure playgrounds upgrade)
↓	(600)	Lower paid parking due to flat volumes against budgeted volume increase of 6% (cool & rainy weather).
↓	(450)	Utilisation of Long Day Childcare has not met budget. Officers are undertaking steps to improve utilisation.

Note 2. Operating expenditure forecast adjustments:

↑ → ↓	Variance (\$,000's)	Operating expenditure forecast explanatory notes
↑	455	Permanent efficiency savings achieved primarily through rationalisation of department budget without impact to services, management of insurance premiums, organisational re-alignment and successful objections to land tax payable on land acquisitions. Further efficiency savings are still in review.
↑	422	Reduced doubtful debt provisioning for Fines Victoria debt due to higher recovery levels.
↑	200	Multi-offenders program to achieve greater collection rate and lower Fines Victoria lodgement fees.
→	2,800	Re-classification of expenditure from operating to capital following the amendments to AASB 13 Fair Value measurement that were applied on 30 June 2025 enabled greater scope for capitalisation of expenditure.
→	813	Decrease in operating spend within capital projects due to works completed in advance in 2024/25.
→	506	Organisation savings as a result of employee vacancies and the favourable impact on leave liabilities.
→	(4,000)	Increase in depreciation (non-cash) following the amendments to AASB 13 Fair Value measurement that were applied on 30 June 2025 and resulted in an increase in \$194 million increase in Council asset valuation.
→	(1,400)	Increase in employee costs to fund Enterprise Agreement outcomes (funded through reserves from prior years savings)
→	(600)	Extension of the Kerbside Collection Waste Contract including a one-off payment for the contractor for a series of service-optimisations to improve reliability and efficiency, reduce underlying costs, and support Council's service transformation objectives. This will be funded by a drawdown on the Waste Charge Reserve.
→	(184)	E-scooter related expenditure which includes line marking and transport infrastructure requirements (offset by income).
→	(230)	Additional employee costs to backfill staff seconded to the Department of Health Maternal Child Health System Project - Phase 2 (offset by grant income).
→	(200)	Higher Contract Services processing costs resulting from higher Parking Infringements volumes.
↓	(670)	Increase in expenditure due to the award of the Tree Maintenance & Management Contract and the Open Space Maintenance Contract including: <ul style="list-style-type: none"> ▪ (\$0.57) million for one of transition costs related to the implementation of the new contracts ▪ (\$0.10) million for ongoing contract increase.
↓	(250)	Greater use of agency staff than budgeted resulting in additional expenditure in long day childcare.
↓	(180)	Council has agreed to the Child Care Workers Retention program to support the attraction and retention of a stable, skilled, and committed early childhood workforce.

Note 3. Capital expenditure forecast adjustments:

↑ → ↓	Variance (\$,000's)	Capital expenditure forecast explanatory notes
→	8	<p>See capital works statement for full breakdown. Key Movements include:</p> <ul style="list-style-type: none"> ▪ (\$1.0m) deferrals after budget adoption from 2024/25 to 2025/26, key deferrals include Middle Park Library deferred due to design updates and delays in construction for the Eco Centre Redevelopment. ▪ \$2.4m project spend completed in advance ahead of schedule in 2024/25 primarily driven by Land acquisition St Kilda East due to an outstanding property settlement and South Melbourne Town Hall Renewal prior year overspend. ▪ \$10.8m deferrals to future years predominately due to schedule delays and scope updates to Broadway Bridge Superstructure, Sandridge Recreation Precinct, St Kilda Adventure Playground, and Queens Lane Pedestrian Improvements. ▪ \$0.9m Savings achieved through various projects including Gasworks Arts Park upgrade, the water sensitive urban design at Pickles Street and Poolman Street Pedestrian Crossing project (funds returned to the Sustainable Transport Reserve), St Vincent Gardens Playground. ▪ (\$9.0m) Additional approved projects mainly attributed to additional funding including South Melbourne Town Hall renewal/upgrade and Elwood Foreshore Facilities Development. ▪ (\$0.6m) project spend brought forward from future years for Eildon Road Children Centre Upgrade and Woodruff Oval Renewal to enable a feasibility study. ▪ (\$2.8m) Reclassified from Operating to Capital expenditure due to a change in the Financial Accounting Standards (AASB 13).

Note 4. Reserve forecast adjustments:

As at December 2025, the net drawdown on reserves has decreased from \$26.0 million to \$22.5 million. The \$3.5 million decrease is primarily caused by:

↑ → ↓	Variance (\$,000's)	Reserve forecast adjustment explanatory notes
→	1,667	Strategic Reserves – lower net drawdown on strategic reserves, predominately the sustainable transport reserve due to updated timing and external funding secure for delivery of transport projects.
→	1,760	Open Space Reserves – lower net drawdown on open space reserves due to land acquisitions delivered ahead of budget in 2024/25 and works deferred to future years.
→	(896)	Other Reserves – greater net drawdown on other reserves, predominately the asset renewal fund due to increased drawdown for South Melbourne Town Hall Renewal and Upgrade project.
→	1,004	Contractual Reserves – lower net drawdown on contractual reserves, predominately the middle park beach nourishment reserves due to grant funding received in advance in 2024/25 and the Waste Charge reserve due to extension of the Kerbside Collection contract.

Balance Sheet

	Opening Balance \$'000	Year to Date			Full Year			Variance %	Note
		Actual \$'000	Forecast \$'000	Variance \$'000	Forecast \$'000	Budget \$'000	Variance \$'000		
ASSETS									
Current assets									
Cash and cash equivalents	17,136	25,611	998	24,613	20,119	13,330	6,789	51%	1
Trade and other receivables	40,641	60,099	56,251	3,848	38,751	33,897	4,854	14%	2
Other financial assets	63,000	53,483	50,000	3,483	50,500	45,500	5,000	11%	1
Prepayments	1,496	380	1,496	(1,116)	4,496	7,226	(2,730)	(38%)	
Non current assets classified as held for sale	1,202	9,038	0	9,038	0	0	0	0%	
Contract assets (Accrued Income)	1,698	981	1,723	(742)	1,766	3,069	(1,303)	(42%)	
Total current assets	125,173	149,591	110,468	39,123	115,632	103,022	12,610	12%	
Non-current assets									
Investments in associates and joint ventures	157	157	157	0	184	188	(4)	(2%)	
Trade and other receivables	609	610	609	1	655	693	(39)	(6%)	
Other financial assets	25,023	2,995	25,023	(22,028)	10,023	10,000	23	0%	1
Property, infrastructure, plant and equipment	3,671,479	3,677,081	3,689,544	(12,462)	3,756,925	3,638,768	118,157	3%	3
Right of use assets	7,192	6,351	6,395	(44)	5,598	5,612	(14)	(0%)	
Total non-current assets	3,704,460	3,687,194	3,721,728	(34,534)	3,773,384	3,655,261	118,123	3%	
TOTAL ASSETS	3,829,633	3,836,785	3,832,195	4,590	3,889,016	3,758,283	130,733	3%	
LIABILITIES									
Current liabilities									
Trade and other payables	15,894	4,109	1,132	(2,977)	16,848	13,450	(3,398)	(25%)	4
Trust funds and deposits	6,978	10,849	7,118	(3,731)	7,257	7,089	(168)	(2%)	
Contract and Other Liabilities	2,913	1,359	2,971	1,612	3,030	626	(2,404)	(384%)	
Provisions	16,844	18,145	17,181	(964)	17,518	21,347	3,829	18%	5
Interest-bearing loans and borrowings	0	0	0	0	0	0	0	0%	
Lease liabilities	1,610	6,709	849	(5,860)	1,088	2,137	1,049	49%	
Total current liabilities	44,239	41,170	29,251	(11,919)	45,741	44,649	(1,092)	(2%)	
Non-current liabilities									
Provisions	3,179	2,617	3,243	626	3,306	2,831	(475)	(17%)	
Interest-bearing loans and borrowings	0	0	0	0	0	0	0	0%	
Lease liabilities	5,897	0	5,897	5,897	4,897	4,082	(815)	(20%)	
Total non-current liabilities	9,076	2,617	9,140	6,523	8,203	6,913	(1,290)	(19%)	
TOTAL LIABILITIES	53,315	43,787	38,391	(5,396)	53,944	51,562	(2,382)	(5%)	
TOTAL ASSETS	3,776,318	3,792,998	3,793,804	(807)	3,835,073	3,706,721	128,352	3%	
EQUITY									
Accumulated surplus	731,567	750,049	749,053	996	768,438	755,624	12,814	2%	
Asset revaluation reserve	2,946,513	2,944,711	2,946,513	(1,802)	2,990,895	2,885,676	105,219	4%	3
Other reserves	98,238	98,237	98,238	(1)	75,740	65,421	10,319	16%	
TOTAL EQUITY	3,776,318	3,792,998	3,793,804	(806)	3,835,073	3,706,721	128,352	3%	

Balance Sheet explanatory notes

Note	Explanatory notes
1	The updated mix of cash and investments (including term deposits) reflects an increase in cash at the prior year-end, primarily due to grants received in advance and improved debt collection.
2	Higher projected receivables (predominantly parking infringements). While steady collections continue, total value of debt is increasing annually in alignment with growth in rates base.
3	Increase in Council asset valuation following the amendments to AASB 13 Fair Value measurement that were applied on 30 June 2025.
4	Increase in trade and other payables following prior year payment trends.
5	Forecast lower employee liabilities due to organisation vacancies during the year.

Statement of Cash Flows

	Full Year	Year to Date			Full Year			Variance	Variance	Note
	2024/25	Actual	Forecast	Variance	Forecast	Budget	\$'000			
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000			
Cash flows from operating activities										
Rates and charges	152,199	40,852	40,799	53	158,771	158,217	554	0%		
Statutory fees and fines	21,482	24,160	25,861	(1,701)	23,516	22,196	1,320	6%		
User Fees	44,528	42,342	46,086	(3,744)	50,136	51,994	(1,858)	(4%)		
Grants - operating	16,732	2,444	4,214	(1,770)	7,388	7,012	376	5%		
Grants - capital	4,489	644	75	569	9,836	13,384	(3,548)	(27%)		
Contributions- monetary	5,912	3,838	3,206	632	11,185	4,700	6,485	138%		
Interest received	5,742	1,979	1,864	115	3,597	3,597	(0)	(0%)		
Trust funds and deposits taken	23,913	31,191	27,455	3,736	54,889	54,840	49	0%		
Other receipts	19,474	11,111	10,143	968	18,758	18,070	688	4%		
Net GST refund	13,438	4,312	4,754	(442)	14,396	12,104	2,291	19%		
Employee costs	(113,985)	(57,029)	(57,203)	175	(118,484)	(117,753)	(731)	(1%)		
Materials and services	(89,657)	(59,220)	(63,673)	4,453	(116,485)	(117,062)	577	(0%)		
Short term, low value and variable lease paym	(856)	0	0	0	0	0	0	0%		
Trust funds and deposits repaid	(23,559)	(27,320)	(27,315)	(5)	(54,610)	(54,640)	30	(0%)		
Other payments	(13,816)	(6,032)	(6,566)	534	(13,182)	(12,122)	(1,060)	(9%)		
Net cash provided by/(used in) operating activities	66,036	13,273	9,700	3,572	49,710	44,538	5,172	12%	1	
Cash flows from investing activities										
Payments for property, infrastructure, plant and equipment	(103,912)	(35,633)	(38,287)	2,654	(73,713)	(74,079)	366	(0%)	1	
Proceeds from sale of property, infrastructure, plant and equipment	285	293	394	(101)	1,378	1,348	30	2%		
Payments for investments	(88,023)	(53,483)	(50,000)	(3,483)	(50,500)	(52,019)	1,519	(3%)		
Proceeds from sale of investments	125,500	85,028	63,000	22,028	78,000	56,997	21,003	37%		
Net cash provided by/(used in) investing activities	(66,150)	(3,795)	(24,893)	21,098	(44,835)	(67,753)	22,918	(34%)	2	
Cash flows from financing activities										
Interest paid - lease liability	(456)	(205)	(185)	(21)	(369)	(369)	(0)	(0%)		
Repayment of lease liabilities	(1,506)	(798)	(761)	(37)	(1,522)	(1,522)	(0)	(0%)		
Net cash provided by/(used in) financing activities	(1,962)	(1,003)	(946)	(58)	(1,891)	(1,891)	(0)	(0%)		
Net (decrease) increase in cash and cash equivalents	(2,076)	8,474	(16,139)	24,613	2,984	(25,106)	28,090	(112%)	2	
Cash and cash equivalents at the beginning of the financial year	19,212	17,136	17,136	0	17,136	38,435	(21,299)	(55%)	2	
Cash and cash equivalents at the end of the financial year (investment less than 90 days)	17,136	25,610	997	24,613	20,120	13,329	6,791	51%		
Total cash and investments	105,159	82,088	76,021	6,068	80,642	68,830	11,812	17%		

Cash flows explanatory notes

Note	Explanatory notes
1	Decrease in cash provided through operating activities is largely due to grants and income received in advance in 2024/25. These funds have been ringfenced in reserves for use in future years.
2	Increase in net cash provided through investing activities due to the timing of maturity of term deposits and investments at financial year end.
3	The overall cash and investment balance has increased largely due to the \$6.5 million greater cash and investment balance carried forward from 2024/25.

Capital Works Statement

Property	Year to date		YTD Variance		Full Year		Variance		Notes
	Actual (\$'000)	Forecast (\$'000)	Actual to Forecast (\$'000)	%	Forecast (\$'000)	Budget (\$'000)	Forecast to Budget (\$'000)	%	
Land	0	0	0	0%	819	1,475	656	44%	1
Buildings	17,056	16,176	(880)	(5%)	35,660	29,319	(6,341)	(22%)	2
Total Property	17,056	16,176	(880)	(5%)	36,479	30,794	(5,685)	(18%)	
Plant and Equipment									
Plant, machinery and equipment	651	973	322	33%	2,821	2,804	(17)	(1%)	
Fixtures, fittings and furniture	139	263	124	47%	639	689	50	7%	
Computers and telecommunications	228	463	234	51%	675	750	75	10%	
Library books	379	361	(18)	(5%)	699	722	23	3%	
Total Plant and Equipment	1,397	2,060	663	32%	4,864	4,995	131	3%	
Infrastructure									
Roads	2,081	2,107	26	1%	4,410	4,558	148	3%	
Bridges	39	19	(20)	(104%)	507	2,057	1,550	75%	3
Footpaths and cycleways	2,106	2,436	330	14%	6,525	7,718	1,193	15%	4
Drainage	196	240	43	18%	2,246	2,407	161	7%	
Parks, open space and streetscape	8,044	9,345	1,301	14%	19,039	21,549	2,510	12%	5
Total Plant and Equipment	12,466	14,146	1,680	12%	32,727	38,289	5,562	15%	
Total Capital Works Expenditure	30,919	32,382	1,463	5%	74,070	74,079	9	0%	

Capital expenditure explanatory notes:

Note	Variance (\$,000's)	Explanatory notes
1	656	Land \$0.65m reduction due to timing land acquisitions being completed in prior year.
2	(6,341)	Buildings The buildings forecast has increased largely due: <ul style="list-style-type: none"> ▪ (\$6.4m) Additional expenditure for the South Melbourne Town Hall upgrade which is offset by contributions from tenant. ▪ (\$1.6m) reclassified from operating to capital expenditure due to a change in the Accounting Standards (AASB 13), enabling greater capitalisation of project costs. ▪ \$1.7m of project deferrals including The Avenue Childcare Centre redevelopment, Port Melbourne Lifesaving Club and Electronic Security Expansion.
3	1,550	Bridges Decrease due to the deferral of \$1.55m to 2026/27 for Broadway Bridge Superstructure because of schedule delays.
4	1,025	Footpaths and Cycleways Decrease largely due to works completed ahead of schedule in 2024/25 for Park Street Bike Link, deferral of Queens Lane Pedestrian Improvements and savings for Poolman Street Pedestrian Crossings returned to Sustainable Transport Reserve.
5	(750)	Parks, open space and streetscape The parks, open space and streetscapes forecast has increased largely due (\$1.2m) being reclassified from operating to capital expenditure due to a change in the Accounting Standards (AASB 13), enabling greater capitalisation of project costs. There were also several timing changes to the parks, open space and streetscape portfolio: <ul style="list-style-type: none"> ▪ \$0.4m worth of works completed early and delivered in 2024/25 reducing projected spend in 2025/26. This includes delivered at Sol Green Reserve, St Vincent's Gardens Playground, St Kilda Pier Landside Works and Shrine to Sea Works.



Note	  	Variance (\$,000's)	Explanatory notes
			<ul style="list-style-type: none"> ▪ (\$0.3m) deferrals to 2025/26 after budget adoption including for Elwood Foreshore Facilities, Park Lighting Renewal and Upgrades and the Open Space Development program. ▪ \$0.53m of deferrals to future years including for the St Kilda Adventure Playground due to delays in detailed design.



Mid-Year Quarter Review 2025-26

Project Updates:

Budget Increases:

Project	Comment	2025/26 Change
Eildon Road Children's Centre Upgrade	Additional funding \$1.4m across 2 years \$602k for this financial year) utilising allocations from other projects within Children's Centre Upgrade Program. Councillors supported this approach at a Councillor briefing.	(\$0.6m)
Childcare Centre Fence Compliance	Additional funding and extended site completion by 3 months (15-Aug-2025 to 12-Nov-2025). To address costs related to unforeseen latent conditions resulting in increased consultant surveying costs, design adjustments and temporary fencing.	(\$148k)
Building Asset Renewals	Additional funding to proceed with existing planned renewals scope, including St Kilda Life Saving Club, as well as reactive requests that continue to arise through inspections, audits and engagement with stakeholders / tenants.	(\$300k)
Edward Parks Public Amenities	Additional funding from the Asset Renewal Reserve for additional sewer outfall pump infrastructure, as presented at Council meeting on 18-Jun-2025.	(\$70k)
Civil program	Overall, the civil program remains within budget. Additional funding required for Kerb and Gutter Renewals \$25k and Pram Crossing Upgrades \$75k will be funded through re-prioritisation of savings.	-
Open Space and Tree Maintenance Procurement Enterprise Agreement Renewal and Compliance Activities	Additional \$150k to address 2025/26 and 2026/27 shortfall due to costs exceeding the initial project estimates. These include costs for consultants, legal fees and wages.	(\$150k)
Catani Gardens Irrigation Upgrade	Additional funding for additional consultancy services for the multi-employer bargaining, engagement before and during negotiation process, and legal representation at the Fair Work Commission.	(\$90k)
Elwood Croquet Pavilion Upgrade	Additional \$52k to cover costs associated with off-site soil disposal, hand top-dressing works, and cleaning of brick edging. This has resulted in a delay to the program, extending the construction completion date by a further two months	(\$52k)
	Additional \$180k to complete the concept and detailed design. Reimbursement for these costs will be sought from Melbourne Water	(\$180k)

Project	Comment	2025/26 Change
Head Street Sportsgrounds	Additional \$300k to complete the concept and detailed design. Reimbursement for these costs will be sought from Melbourne Water	(\$300k)
Avaya IPOSE Refresh (Telephony)	New project - \$235k project to rebuild the Avaya Disaster Recovery system that was found to have issues during a proactive audit. In accordance with budget principles, this is a high-risk item that must be treated as a must do to ensure reliable failover capability, strengthen business continuity and disaster recovery readiness.	(\$235k)
Carlisle St carparks Strategy Execution	Additional \$153k expenditure to complete the execution of sale of the land attributed to additional Officer time, legal advice and processes related the laneway easements and valuation costs.	(\$153k)
71A Acland St	Additional \$158k budget (\$108k for FY2025-26 and \$50k for FY2026-27) due to costs incurred to prepare deeds of settlement and payments to the EOI respondents following Council decision to proceed with the existing EOI process. This includes community engagement, legal fees, probity advisory and consultant fees.	(\$108k)

Project Savings:

Project	Comment	2025/26 Change
Gasworks Arts Park – Park Upgrade	Project declared \$200k savings as the works near construction completion.	\$200k
Nightingale Street Pedestrian Crossing	This project was able to identify savings following completion of detailed design and RQA process costings. The Council successfully secured a grant from the Transport Accident Commission of (\$195k). The external funding means that Council no longer has to drawdown on the Sustainable Transport Reserve over the next two years.	\$78k
St Vincent Gardens Playground	Project declared \$400k savings as the works near construction completion.	\$400k
Swallow St & Byrne St – Ped Safety Upgrade	Project declared \$175k savings following the removal of the contingency scope item relating to the installation of a new CitiPower light pole. The project will instead utilise an existing light pole for the required upgrade, and the pedestrian crossing will be delivered using a solar-powered lighting unit at a lower cost.	\$175k

Deferrals – Timing Changes:

Project	Comment	2025/26 Change
Broadway Bridge Superstructure Deck Construction	Defer a total of \$1.55m as works now expected to commence in May 2026 due to resourcing constraints and delays to the finalisation of the tender documentation, impacting dates for contract awards and mobilisation.	\$1.55m
The Avenue Childcare Centre Redevelopment	Revised timing and funding to reflect updated construction that will take place in 2026/27, aligning with Council briefing on 21-Aug-2025 and commitment with Victoria School Building Authority.	\$259k
Queens Lane Pedestrian Improvements	Defer the \$535k budget and construction activities from 2025/26 to 2027/28. To allow for the in-progress developments on Queens Lane/Leopold St and Arthur St/Queens St to be completed.	\$535k
Electronic Security Expansion & Upgrade	Deferral from 2025/26 to 2026/27 and schedule extend by 6 months (Aug-2026 to Feb-2027) as additional time was required to obtain additional building permits.	\$394k
Melbourne Water Drainage	Update project end date by 12 months (Jun-2027 to Jun-2028) due to change in Contractor methodologies from concurrent delivery to sequential. Transfer \$110k for 2027/28 from Elwood Foreshore Development Program to extend project resources. Scope updated to include additional lay down area requested by Melbourne Water for the construction contractor.	-
Footpath Construction – Jackson St	Deferral required as a further design review with key stakeholders given the age of initial design. Plus a current development (large-scale demolition and development project) near the site is expected to two years to complete. Therefore, the deferral of the footpath construction allows for a broader streetscape investigation, updated design and consultation process. This project plans for design in 2025/26 and construction in 2026/27.	\$220k
Building Safety Corrective Action Response	Extension of project completion by 4 months from Nov-2025 to Feb-2026 to complete the remaining site (Port Melbourne Town Hall) due to delays during the procurement and contractor onboarding phase.	-
Open Space Development Program – Lansdowne Rd	Deferral as the extension of construction completion. This was due project resourcing, and additional feasibility studies and community engagement required.	\$57k
Middle Park Beach Renourishment	Deferral due to contractor unable to start construction until Jul-2026, however the completion date is less impacted (Sep-2026) as they have identified a more efficient construction methodology. Also note, Department of Energy, Environment and Climate Action (DEECA) has provided additional funding in 2027/28 (\$350k) to support the renourishment works.	\$980k
Dogs off-leash guideline	Deferral of \$100k for foreshore signage following feedback from the temporary signage and next round of engagement that will inform	\$100k

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Project	Comment	2025/26 Change
	the permanent signage that will be developed and installed next financial year.	
Urban Forest Strategy Development (formerly Greening Port Phillip) Sandridge Recreation Precinct	Defer \$119k for the Urban Forest Precinct Plans. The next round of Urban Forest Precinct Plans (UFPP) is due for engagement early 2026. A consultant has been awarded and confirmed the delivery plan to complete the next 6x Urban Forest Precinct Plans. The deferral is in line with the delivery plan.	\$119k
St Kilda Adventure Playground Upgrade	Deferral from 2025/26 to future years is required due to delays associated with the demolition of the Australia Post building and the development of the draft masterplan. Council will continue to provide support to the North Port Oval leaseholders, who require additional time to relocate to new premises.	\$4.1m
St Kilda Adventure Playground Upgrade	Deferral of \$448k due to delays in the landscape tender process, including an extension of the advertising period over the seven-week holiday break. These delays do not impact the overall project completion timelines.	\$448k
Marriot St Small Parks Development	Deferral due to the project's dependency on the road discontinuance of the Right of Way (ROW) located behind the property. The project is unable to go to design until the full scope of works is understood (i.e. whether the design would include the road or not). A Council decision on the road discontinuance is anticipated in March 2026. Design will begin directly after this process. Construction will occur in the 2026/7 Financial Year.	\$444k
St Kilda Promenade Safety Upgrade	Deferral of \$360k due to additional time needed to complete further structural investigations and resolve design matters. A Councillor briefing is scheduled for 18 March to present options for the retaining wall, ahead of the 22 April Ordinary Council Meeting at which additional funding will be requested.	\$360k
Elwood Park Sports Grounds	Deferral of \$300k from FY2025–26 to FY2026–27 is required due to delays in Melbourne Water commencing their works on the Elwood Main Drain.	\$300k
Port Melbourne Lifesaving Club	Deferral of \$242k from 2025-26 to 2026-27 to align with updated construction program and grant funding	\$242k
Elwood Croquet Pavillion Upgrade	Deferral of \$229k from 2025-26 to 2026-27 due to delay in Melbourne Water beginning their project on Elwood Main drain.	\$229k
Cobden Place Pocket Park	A deferral of \$144k from 2025-26 to 2026-27 to accommodate the additional time required to finalise the project design. In addition, \$1.4m in construction expenditure is to be deferred from 2026-27 to 2027-28, reflecting the revised project timeline following the design changes.	\$144k
RF Julier Pavillion	Deferral of \$100k to support future delivery stages of the project, as the remaining \$50k allocated for the current financial year is sufficient to complete the required feasibility work.	\$100k



Project	Comment	2025/26 Change
Kalymna Grove Small Park Development	The deferral is required due to demolition delays and site complexities, which have impacted site feasibility and design activities and shifted construction commencement to 2026/27. The revised timelines also avoid the Christmas shutdown period and better align construction and planting works with optimal seasonal conditions.	\$73k



**13.2 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA)
NATIONAL ASSEMBLY MOTIONS**

EXECUTIVE MEMBER: ROBYN BORLEY, GENERAL MANAGER, GOVERNANCE AND PERFORMANCE

**PREPARED BY: JAMES GULLAN, ACTING MANAGER COMMUNICATIONS AND GOVERNANCE
ELIZABETH COWIN, COORDINATOR ADVOCACY, GRANTS & PARTNERSHIP**

1. PURPOSE

- 1.1 To seek Council endorsement to submit motions to the Australian Local Government Association (ALGA) National General Assembly (NGA)

2. EXECUTIVE SUMMARY

- 2.1 Each year, the Australian Local Government Association (ALGA) hosts the National General Assembly (NGA), providing an opportunity for councils across Australia to advocate on nationally significant issues. Submissions for motions to the 2026 NGA close on 27 February 2026.
- 2.2 While ALGA does not require formal Council endorsement of motions, it is considered sound governance practice for Council to review and approve proposed motions prior to submission. The theme for the 2026 Assembly is “Stronger Together: Resilient. Productive. United.”
- 2.3 Council officers have prepared motions aligned with Council’s endorsed advocacy priorities. These motions focus on national challenges including securing dedicated investment in open space and community infrastructure, supporting homelessness prevention, strengthening social cohesion and anti-racism efforts, and promoting equitable, transit-oriented urban renewal.
- 2.4 Council endorsement is now sought to submit the proposed motions to the 2026 National General Assembly and to authorise the Chief Executive Officer to make non-material amendments to ensure regional alignment where appropriate.

3. RECOMMENDATION

That Council:

- 3.1 Endorses the submission of motions to the Australian Local Government Association National General Assembly on the following themes:
- 3.1.1 A dedicated federal funding program for open space and community infrastructure.
- 3.1.2 A national partnership with local government to prevent and reduce homelessness.
- 3.1.3 Strengthening national social cohesion and responses to antisemitism and all forms of racism.
- 3.1.4 A national “Better Cities” style investment partnership for equitable, transit-oriented urban renewal.
- 3.2 Authorises the Chief Executive Officer to make non-material changes to the motions where required to align with neighbouring Councils.



4. KEY POINTS/ISSUES

- 4.1 The Australian Local Government Association hosts an annual National General Assembly, the peak national forum for local government advocacy on critical national issues.
- 4.2 Submissions for motions to the 2026 NGA close on 27 February 2026, as outlined in the ALGA 2026 Discussion Paper's key dates.
- 4.3 Although Council endorsement is not mandatory under ALGA's submission requirements, the NGA Discussion Paper recommends that councils carefully consider and formally approve motions prior to submitting, supporting existing good governance practice.
- 4.4 The theme for the 2026 National General Assembly is "Stronger Together: Resilient. Productive. United.", encouraging councils to frame motions that support national resilience, contributions to productivity, and a unified advocacy voice.
- 4.5 ALGA requires motions to meet selection criteria including:
 - 4.5.1 national relevance
 - 4.5.2 clear evidence and rationale
 - 4.5.3 applicability to local government
 - 4.5.4 a proposed federal government action
- 4.6 The Discussion Paper also sets out additional eligibility requirements for motions. These include that motions must:
 - 4.6.1 be relevant to the NGA theme;
 - 4.6.2 not duplicate motions debated in the previous two years;
 - 4.6.3 propose actions that are the responsibility of, or could be undertaken by, the Australian Government.
- 4.7 Council's proposed motions reflect its endorsed advocacy priorities and strategic commitments, aligned with the expectations set out in the ALGA Discussion Paper. These motions are provided in Attachment 1.
- 4.8 Where possible, council officers are collaborating with neighbouring councils to strengthen consistency, regional alignment, and the impact of shared advocacy positions, consistent with ALGA's emphasis on councils presenting a united voice.
- 4.9 For example, Council is working with Glen Eira City Council on motions addressing homelessness and funding opportunities for open space.

5. CONSULTATION AND STAKEHOLDERS

- 5.1 The motions are derived from Council's endorsed advocacy positions, which have been informed by:
 - 5.1.1 community feedback
 - 5.1.2 strategic engagement with Councillors
 - 5.1.3 ongoing monitoring of national policy developments
 - 5.1.4 Plan for Port Phillip



5.2 No additional consultation is required at this stage.

6. LEGAL AND RISK IMPLICATIONS

6.1 There are no legal or risk implications arising from submitting motions to the ALGA National General Assembly.

6.2 The proposed motions align with Council's previously endorsed advocacy positions.

7. FINANCIAL IMPACT

7.1 No financial implications arise from preparing or submitting the motions. Current advocacy on this matter is being accommodated within existing Council resources/budgets.

8. ENVIRONMENTAL IMPACT

8.1 The submission of motions does not generate environmental impacts.

9. COMMUNITY IMPACT

9.1 The proposed motions are consistent with Council's established advocacy priorities and focus on issues that have direct implications for community wellbeing, including access to quality open space, social cohesion, homelessness prevention, and equitable urban development. While the submission of motions itself does not create immediate community impacts, successful national advocacy may result in future federal initiatives, funding programs, or policy reforms that benefit the local community.

10. GENDER IMPACT ASSESSMENT

10.1 A Gender Impact Assessment is not required for this report

11. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

11.1 The proposed motions align with Council's endorsed advocacy priorities and support key Council Plan objectives, including strengthening community wellbeing, enhancing inclusion and social cohesion, improving access to quality public spaces, and promoting sustainable and equitable urban development. The motions also reinforce existing Council policy positions related to community infrastructure investment, housing and homelessness, anti-racism, and integrated transport and land-use planning.

12. IMPLEMENTATION STRATEGY

12.1 TIMELINE

12.1.1 Subject to Council endorsement, officers will continue engagement with neighbouring councils to finalise motions, ensuring alignment where possible/beneficial.

12.1.2 Officers lodge the motions via ALGA's online submission portal.

12.1.3 Motions must be submitted to ALGA by 27 February 2026.

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12.2 COMMUNICATION

12.2.1 Motions that are accepted and endorsed at the ALGA National Assembly will be reported by councils' communication channels at the time they are considered.

13. OFFICER MATERIAL OR GENERAL INTEREST

13.1 No officers involved in the preparation of this report has declared a material or general interest in the matter.

ATTACHMENTS 1. 2026 ALGA motions  

Title	Motion	National Objective	Background
1. A dedicated federal funding program for open space and community infrastructure	That this National General Assembly calls on the Australian Government to: Establish a permanent, contestable, multi-year co-funding program for local government open space and community infrastructure (e.g., parks, libraries, recreation spaces, and arts/cultural hubs) with streamlined, place-based assessment criteria and flexible eligibility for renewals and upgrades - not just new builds.	High-quality open space and community facilities underpin population health, productivity, inclusion, and disaster resilience, which are national priorities and require sustained Commonwealth partnership with local government. ALGA analysis shows \$350 million annual investment in open space increases GDP by \$858.9 million.	Local governments own and operate much of Australia's community infrastructure that supports national wellbeing - from early years learning spaces to sport, culture and libraries. However, the asset renewal gap is widening as facilities age and populations grow or densify. Short, ad-hoc grants make it difficult to plan and deliver regional facilities at the right scale and standard. A standing, nationally consistent federal program would allow councils to leverage co-funding, align delivery with regional and city deals, and integrate universal design, climate-smart upgrades, and digital enablement. This approach would help reduce future health and social costs, improve inclusion, and lift labour force participation (e.g., through childcare, libraries as learning hubs, and accessible recreation).
2. A national partnership with local government to prevent and reduce homelessness	That this National General Assembly calls on the Australian Government to: Provide targeted Commonwealth funding to councils and regional collaborations for assertive outreach, local coordination platforms, safe sleeping initiatives, and crisis resilience infrastructure (including hygiene, storage, and cooling/warming facilities).	Homelessness is a national challenge with cross jurisdictional drivers (income support, migration, housing supply, mental health and AOD services). A Commonwealth led partnership with local government can accelerate prevention and connect national funding to place-based delivery.	Councils are frequently a first point of contact for people experiencing or at risk of homelessness and are central to local service coordination, public realm management and community safety. Yet current national settings often overlook local government as a delivery partner and service connector. A formal partnership through ALGA would recognise councils' convening role and resource evidence based, local solutions that complement state/territory systems - including outreach, byname lists, service navigation, and practical crisis facilities. National data standards and modest flexible grants would help scale what works, reduce duplication, and improve outcomes, particularly in areas experiencing rapid rent increases, disaster displacement, and cost-of-living pressures.
3. Strengthening national social cohesion and responses to antisemitism and all forms of racism	That this National General Assembly calls on the Australian Government to: 1. Partner with ALGA and councils to codesign a national local government social cohesion toolkit, including best practice approaches for preventing and responding to antisemitism and all forms of racism, community education, event management, and safety. 2. Provide grant funding to councils for locally led cohesion initiatives, including interfaith and intercultural programs, youth engagement, bystander education, and incident response capacity building.	Social cohesion, anti-racism policy and public safety are national priorities requiring Commonwealth leadership, with local government as a delivery partner to reach communities at place. Racism policy and public safety are national priorities requiring Commonwealth leadership, with local government as a delivery partner to reach communities at place.	Australia's diversity is a strength, but councils report rising concerns about antisemitism and other forms of hate affecting safety, participation and community trust. Local governments are uniquely placed to convene communities, provide safe civic spaces, and broker partnerships with community leaders, police, and service providers. A national toolkit and targeted grants would enable councils to respond consistently with evidence-based, rights-affirming practices, while national reporting standards would improve visibility of trends and support proportionate, educative, and restorative responses. Codesign with ALGA and councils with lived experience in this space would ensure the framework is practical, scalable and community-centred, rights-affirming practices, while national reporting standards would improve visibility of trends and support proportionate, educative, and restorative responses.
4. A national "Better Cities" - style investment partnership for equitable, transit-oriented urban renewal	That this National General Assembly calls on the Australian Government to establish a Better Cities-style, place-based investment program that co-funds transit-oriented renewal, mixed tenure housing (including affordable), economic and employment activity, high amenity public realm and placemaking projects, and enabling infrastructure in growth, infill and renewal locations. The program should prioritise projects that enable the delivery of net additional housing, reduce car dependency, and improve access to jobs, education and services, using clear emissions, accessibility and inclusion benchmarks.	Efficient, equitable and decarbonised city-shaping is central to national productivity, housing supply, emissions reduction and liveability, warranting a sustained Commonwealth partnership.	Local governments are planning complex precincts that can deliver more homes near transport, jobs and services - but enabling infrastructure (streetscapes, open space, water-sensitive design, community facilities) often lacks a dedicated funding pathway. A national program would align Commonwealth investment with local plans, private capital, and accelerate well-located housing supply while improving accessibility and amenity. Co-governance with ALGA would ensure that councils of all sizes - metropolitan, regional and remote - can participate, with assessment criteria that recognise place-specific needs and capacity.



14. NOTICES OF MOTION

Nil

15. REPORTS BY COUNCILLOR DELEGATES

16. URGENT BUSINESS

17. CONFIDENTIAL MATTERS

The information contained in the following Council reports is considered to be Confidential Information in accordance with Section 3 of the Local Government Act 2020.

17.1 St Kilda Pier Landside Works – Contract Variation and Budget Request

3(1)(g(ii)). private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

Reason: This report contains the assessment and recommendation arising from a confidential procurement process outlining options available to address a budget shortfall. The costings of these options are commercial in confidence. Disclosure of this information publicly may impact Council's ability to work with the recommended contractor in the delivery of the project.