



MEETING OF THE PORT PHILLIP CITY COUNCIL

MINUTES

6 MAY 2026



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**MINUTES OF THE MEETING OF THE PORT PHILLIP CITY COUNCIL HELD
6 MAY 2026 IN ST KILDA TOWN HALL AND VIRTUAL VIA TEAMS**

The meeting opened at 6:30pm.

IN ATTENDANCE

Cr Makin (Chairperson), Cr Buckingham, Cr Crawford, Cr Cunsolo, Cr Halliday, Cr Hardy, Cr Jay, Cr Mears, Cr Thomann.

Chris Carroll, Chief Executive Officer, Brian Tee, General Manager City Development, Kylie Bennetts, General Manager Community Wellbeing, Robyn Borley, General Manager, Governance and Performance, Peter Benazic, General Manager, City Infrastructure, Daniel Lew, Director, People and Experience, Nellie Montague, Manager Safety and Amenity, Christine Dening, Manager Community Building and Inclusion, Mike Fisher, Manager City Planning and Sustainability, James McInnes, Principal Planner, James Gullan, Acting Manager Communications and Governance, Emily Williams, Senior Council Business Advisor, Josh Vearing, Council Business Advisor.

The Council respectfully acknowledges the Traditional Owners and Custodians of the Kulin Nation. We acknowledge their legacy and spiritual connection to the land and waterways across the City of Port Phillip and pay our heartfelt respect to their Elders, past, present, and emerging.

1. APOLOGIES

Nil.

2. CONFIRMATION OF MINUTES

Moved Crs Thomann/Mears

That the minutes of the both the Meeting of the Port Phillip City Council held on 22 April 2026 and Special Meeting of the Port Phillip City Council held on 29 April 2026 be confirmed.

A vote was taken and the MOTION was CARRIED unanimously.

3. DECLARATIONS OF CONFLICTS OF INTEREST

Nil.



4. PUBLIC QUESTION TIME AND SUBMISSIONS

Public Questions are summarised below. The submissions were made verbally and can be listened to in full on our website: <http://webcast.portphillip.vic.gov.au/archive.php>

Public Question Time:

- **Frank Artuso:** If it's not visible on the street, road safety isn't working. A \$50,000 grant from the Transport Accident Commission (TAC) is funding Council's "Roadmap to Zero: Safe Travel Strategy", due for review and adoption on 17 June 2026. How many intersections on Council managed roads include, continuous footpaths, raised intersections, or raised pedestrian crossings? How many were completed or are under construction in 2025/26? How many are scheduled to begin within the next 12 months? What criteria does Council use to decide where these treatments go? What budget is allocated for them in 2026/27? What measurable safety outcomes and cost efficiencies have been achieved from these treatments, and where? What assessment has Council undertaken on distractions, such as mobile phones, in-car-screens, and noise isolating headsets affecting drivers, cyclists, and pedestrians? What evidence supports speed limit road markings, and where will Council include them in the upcoming road resurfacing programs? What assessment has Council made of speed advisory apps, such as the NSW "Speed Advisor", to improve compliance? What evidence shows lower speed limits reduce infrastructure needs and costs while maintaining safety outcomes?

Mike Fisher, Manager City Planning and Sustainability advised that road safety is a key priority for Council, particularly as the City of Port Phillip records a relatively high rate of serious injury crashes compared to the state wide average. Relating to some of the pedestrian infrastructure referenced in the questions, crashes involving people walking are the most common type and almost one in three fatal and serious injury crashes in Port Phillip involve people walking or riding a bike.

As the questions had significant breadth and depth, the questions were taken on notice.

Council Report Submissions:

Item 10.2 Carlisle Street, 3, 5 and 9 Havelock Street, and 3 Albert Street, St Kilda (Cosmopolitan Hotel) – Council Response to DTP Notice of Draft Planning Scheme Amendment C230port and Planning Permit Application

- Claire Mear
- Gwendal Potrel

Item 10.1 Proposed Local Law Amendment and VicPol Protocol

- Brenda Forbath
- Eamon Dawson
- Jenni Roper
- Joshua Brooker
- Rory La Roche
- Matilda McDermott
- Elizabeth Martinov
- Rodney Mitchell
- Penny Essing
- Brad Every
- Gia Green
- Iain Stewart
- Astrid Dunkley
- Celia Gurr
- Angel Lea

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- Bee Charika
- MJ Kiarie
- Hana Hong
- Smith Bleu Sterling
- Campbell Spence
- Charlotte Frajman
- India Rowles
- Adrian King
- Daryl Procter
- Rachel Powning
- Jack Halliday
- Richard Ludlow
- Queenie Cue
- Leo Lockwood
- Sarah Williams
- Mary Anne Noone
- Claire Mear
- Jessica Richter

5. COUNCILLOR QUESTION TIME

- **Mayor Makin:** We've just had the release of the State Budget, to our knowledge, has there been any funding announcements for upgraded public transport services including frequency of bus route 606 and the bus services from ANZAC Station to Port Melbourne/Fishermans Bend announced through this budget?

Brian Tee, General Manager City Development advised that the only announcement Council are aware of in relation to Fishermans Bend was within a Victorian budget press release that came out on 28 October 2025 titled 'Easier, Safer, More Affordable' where the Government announced there would be longer operating hours on weekdays, more Saturday services and new Sunday services for the route 236. Council is yet to see details on those proposed service increases.

Mayor Makin followed up to ask whether route 236 goes via Garden City and Beacon Cove, and that it doesn't actually go through Fishermans Bend?

Brian Tee, General Manager City Development advised that route 236 goes to Garden City, Queen Victoria Market via South Melbourne.

6. PETITIONS, JOINT LETTERS AND DEPUTATIONS

Nil.

The Mayor adjourned the meeting for a break at 7:58pm.

The meeting resumed at 8:09pm.



7. PRESENTATION OF CEO REPORT

Nil.

CHANGE TO ORDER OF BUSINESS

In light of public interest relating to agenda item 10.1 '*Proposed Local Law Amendment and VicPol Protocol*', and item 10.2 '*8 Carlisle Street, 3, 5 and 9 Havelock Street, and 3 Albert Street, St Kilda (Cosmopolitan Hotel) – Council Response to DTP Notice of Draft Planning Scheme Amendment C230port and Planning Permit Application*' in accordance with Chapter 2 Provision 21 of Council's Governance Rules, Mayor Makin made a change to the order of business to consider these two items first.

9. AN ENVIRONMENTALLY SUSTAINABLE AND RESILIENT CITY

Nil.

10. A SAFE AND LIVEABLE CITY

10.1 Proposed Local Law Amendment and VicPol Protocol

PURPOSE

- 1.1 To update Council on the outcome statutory local law amendment process including the formal community engagement on the proposed Community Amenity Local Law Amendment 2026. This proposed amendment seeks to respond to encampments on Council land where there are adverse amenity, welfare or safety impacts.

The following question was taken on notice during discussion of the item:

- **Councillor Halliday:** My understanding of the Moreton Bay Council case is that it clarified the threshold under which items could be confiscated, especially around consent for the removal of those items. How does that ruling impact our ability remove impound items without the consent of the people?

Nellie Montague, Manager Safety and Amenity took the question on notice.

Moved Crs Hardy/Thomann

That Council:

- 3.1 Thanks the community for its feedback during March 2026 on the proposed Community Amenity Local Law Amendment 2026 (encampments).

Option A:

- 3.1.1 Notes the legal certification for the Community Amenity (Amendment) Local Law 2026 (Attachment 1).
- 3.1.2 Adopts and thereby makes the Community Amenity (Amendment) Local Law 2026 (Attachment 2).
- 3.1.3 Authorises the Chief Executive Officer to publish the required notices under the Local Government Act 2020 in the Victorian Government Gazette and on

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Council's website, as well as a notice in a local newspaper and on the City of Port Phillip website (Attachment 4).

- 3.1.4 Endorses the inclusion of clauses 55A to 55E (inclusive) in the Procedures and Protocols Manual, on and from 1 June 2026 (Attachment 5). These clauses set out the procedures and protocols to be followed by Authorised Officers when exercising powers under Part 4A of the Community Amenity Local Law relating to encampment equipment.
- 3.1.5 Authorises the Chief Executive Officer, or their delegate to sign the City of Port Phillip and Victoria Police Operating Protocol (Attachment 6) on behalf of Council.

A vote was taken and the MOTION was CARRIED

FOR: Crs Makin, Jay, Thomann, Mears and Hardy

AGAINST: Crs Crawford, Buckingham and Halliday

ABSTAINED Cr Cunsolo

EXTENSION OF TIME

Moved Crs Mears/Thomann

That Council in line with provision 10.2 of the Governance Rules extends the meeting on 6 May 2026 by 30 minutes (until 10:30pm).

A vote was taken and the MOTION was CARRIED unanimously.

The Mayor adjourned the meeting for a break at 9:35pm.

The meeting resumed at 9:45pm.

10.2 8 Carlisle Street, 3, 5 and 9 Havelock Street, and 3 Albert Street, St Kilda (Cosmopolitan Hotel) – Council Response to DTP Notice of Draft Planning Scheme Amendment C230port and Planning Permit Application

PURPOSE

- 1.1 To provide a Council position on a request to the Minister for Planning to prepare, adopt and approve Amendment C230port into the Port Phillip Planning Scheme, and approve planning permit PA2503985 at 2 and 6-8 Carlisle Street, 3 Albert Street, and 3, 5 and 9 Havelock Street, St Kilda (the subject land).

Moved Crs Thomann/Halliday

Recommendation – Part A

- 3.1 Council advises the Minister for Planning, via the Department of Transport and Planning, that Council objects to Planning Scheme Amendment C230port, and raises the following key issues:



1. The proposed Schedule 14 to the General Residential Zone to remove the mandatory garden area requirement from the site does not provide a certain development outcome in the event that the associated planning permit is not acted upon.
2. Consideration should be given to implementing a Specific Controls Overlay (SCO) which could simultaneously secure an appropriately intensive but specific use and development outcome for the site.

Recommendation – Part B

3.2 Council advises the Minister for Planning, via the Department of Transport and Planning, that Council objects to Planning Permit Application PA2503985, and raises the following key issues:

1. The land at 9 Havelock Steet is burdened by an agreement made pursuant to Section 173 of the Act. This agreement contains owner's obligations which would be unable to be met if the land was developed in the manner as proposed. This agreement must be amended or ended in a manner satisfactory to Council prior to a permit being issued for Permit Application PA2503985.
2. The proposed scale of the development does not adequately respond to both the immediate and wider built form context as the development fails to:
 - a) Adequately limit overshadowing to existing outdoor dining areas on the southern side of Carlise Street.
 - b) Provide an acceptable graduation in building scale or massing between the established residential area to the north and the activity centre to the south.
 - c) Provide sufficient upper-level recession to the north-eastern interfaces with the existing dwellings located within the Neighbourhood Residential Zone.
3. The views of the Office of the Victorian Government Architect have not been provided to Council, and it is unclear if the proposal has addressed concerns previously raised with the design as part of the Victorian Design Review Panel in December 2022
4. The proposed urban design, architecture, and landscape architecture outcome fails to adequately address the expectations of the purpose of Clause 53.22 and does not achieve a sufficient standard of design excellence to merit such a departure from the current height and setback controls which would ordinarily apply to the site.

Recommendation – Part C

3.3 Council advises the Minister for Planning, via the Department of Transport and Planning, that in the event the Minister is of a mind to issue a planning permit for the proposal, that the following conditions be considered for inclusion on any permit that may issue, with any necessary changes to ensure consistency with amended plans or documents submitted in the intervening time since Council provides this advice:

Compliance with plans and documents approved under this permit



1. At all times what the permit allows must be carried out in accordance with the requirements of any plans or documents approved under this permit to the satisfaction of the responsible authority.

Amended plans

2. Before the use and development starts, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and must be generally in accordance with the advertised plans identified as TP02 to TP04, TP10 to TP21, TP30 to TP33, TP40 and TP41, prepared by Techne, but amended to show:
 - a) Either Level 4 (shown on TP17) or Level 5 (shown on TP18) removed from the development to reduce the overall height by one storey, and with any resulting consequential and necessary changes contained wholly within the remaining approved building envelope;
 - b) Setbacks of the built form where above level 4 and opposite the north-eastern boundary shared with 5 Albert Street to be as follows:
 - i. Level 4 – no less than 13.4 metres
 - ii. Level 5 – no less than 16.5 metres
 - c) Relocation of the 7 floor mounted bicycle hoops at the Havelock Street frontage to a location visible to building entrances on Carlisle Street, and the adjacent landscaped area extended to the property boundary;
 - d) External design features required to meet sustainable design commitments within the Sustainability Management Plan required by Condition 11 of this permit annotated on the architectural plans. This includes, but is not limited to, external shading devices, operable windows, and details of the solar reflective index of external materials.
 - e) A minimum 1.8 metre solid imperforate barrier installed around the terrace area. Screening can be constructed from a minimum 10.38mm laminated glazing or approved alternative by a suitably qualified acoustic consultant.
 - f) External glazing to rooftop bar installed with minimum 10.38mm laminated glass or 6/12/10.38mm insulated glass units (IGU) with full perimeter acoustic seals.
 - g) Changes required to comply with the Conservation Management Plan required by Condition 5 of this permit;
 - h) Changes required to comply with the Public Realm Improvement Plan required by Condition 7 of this permit;
 - i) Changes required to comply with the Landscape Plan required by Condition 8 of this permit;
 - j) Changes required to comply with the Sustainability Management Plan required by Condition 11 of this permit;
 - k) Changes required to comply with the Waste Management Plan required by Condition 14 of this permit.

Layout and use of the development not to be altered



3. The layout of the use and development must not be altered from the layout on the approved and endorsed plans without the written consent of the responsible authority.

Recording before demolition

4. Before the demolition starts, an annotated photographic study to the satisfaction of the responsible authority must be submitted to the responsible authority as a record of the two heritage buildings to be retained. The study must be prepared by a suitably qualified person, and must include the following details:
 - a) Each elevation of the buildings;
 - b) Key architectural design details of each building (including, but not limited to, cast iron and verandah posts, windows, and architrave profiles);
 - c) A statement prepared by an architectural historian describing and explaining both the design and construction of the building and the photographs.

Conservation Management Plan

5. Concurrent with submission of amended plans required by Condition 2 of this permit, a conservation management plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed and will form part of the permit. The plan must be prepared by a suitably qualified person, and must include the following details:
 - a) Identify the buildings and works to be conserved;
 - b) Fully describe and clearly demonstrate the methods of dismantling of the heritage fabric, restoration and repair, and the subsequent reconstruction of the buildings;
 - c) Include references to the staging of demolition and reconstruction works on the site;
 - d) Details the necessary protection works required during the demolition works to protect those parts of the building to be retained;
 - e) Detail the necessary conservation methods for protection of materials during storage.The works details in the approved conservation management plan must be completed before the use approved by this permit commences, to the satisfaction of the responsible authority.

Tree Management Plan

6. Concurrent with submission of amended plans required by Condition 2 of this permit, a Tree Management Plan (TMP) prepared by a suitably qualified arborist to comply with AS 4970-2025 *Protection of trees on development sites* to the satisfaction of Port Phillip City Council must be submitted to and approved by Port Phillip City Council. Once approved, the TMP will be endorsed by the responsible authority and form part of the permit. The TMP must set out how the existing street trees to the frontages of the site will be protected during demolition and construction works approved by this permit.



The tree protection measures outlined in the TMP must be complied with to the satisfaction of the Port Phillip City Council.

Public Realm Improvement Plan

7. Concurrent with submission of amended plans required by Condition 2 of this permit, a Public Realm Improvement Plan (PRIP) to the satisfaction of Port Phillip City Council must be submitted to and approved by Port Phillip City Council. Once approved, the plan will be endorsed by the responsible authority to form part of the permit. The public realm works shown in the PRIP must be designed in conjunction with Port Phillip City Council's Planning and Open Space departments, and should include (but are not limited to):
 - a) Treatment of the public realm within Carlisle Street, Havelock Street, and Albert Street
 - b) A minimum of five trees interspersed along the footpath for the length of the Carlisle Street frontage. New planting species are to be to the satisfaction of Port Phillip City Council;
 - c) A requirement that new street trees and all other planting must be maintained by the owner for a period of 12 months. Any diseased or damaged trees must be removed and replaced at the cost of the owner to the satisfaction of Port Phillip City Council;
 - d) Planted build-outs, rain gardens, and/or street furniture (or other design features as appropriate) within the Havelock Street road reserve adjacent to where existing vehicle crossings are to be removed.All works shown within the PRIP must be completed within 6 months of the completion of the development.

Landscape Plan

8. Concurrent with submission of amended plans required by Condition 2 of this permit, a Landscape Plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed and will then form part of the permit. The Landscape Plan must be prepared by a person suitably qualified or experienced in landscape design and must be drawn to scale with dimensions. All plant species selected must be to the satisfaction of the responsible authority. The Landscape Plan must be generally in accordance with the 'Landscape Concept Plan' submitted with the application, identified as Drawing Number LC001, revision B – dated 4 March 2025, and prepared by RDLA, but amended to show:
 - a) Layout of landscaping and planting, and location of paths, courtyards and decks, consistent with the plans required by Condition 2 of this permit;
 - b) Layout of landscaping and planting within all open space areas of the subject land, and within all upper-floor areas shown as 'Landscape' on the plans required by Condition 2 of this permit;
 - c) Retention and relocation of trees 2, 6, and 7 identified in 'Arboricultural report, dated 10 December 2025, prepared by Galbraith & Associates' to be incorporated into the landscape design;



- d) A survey (including botanical names) of all existing vegetation to be retained, relocated, or removed;
- e) Details of surface finishes of pathways, decks, courtyards, and driveways;
- f) A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant;
- g) Planter height, width, depth, and soil volume details, and confirmation the planters are of sufficient size to accommodate the plants they are proposed to accommodate;
- h) Confirmation all proposed plants are no invasive species;
The responsible authority may consent in writing to vary any of these requirements.

Completion of landscaping

- 9. The landscaping as shown on the endorsed landscape plan must be carried out and completed to the satisfaction of the responsible authority before the commencement of the use, or at such later date as is approved by the responsible authority in writing.

Landscaping maintenance

- 10. At all times the landscaping shown on the approved landscape plan must be maintained (including the replacement of any dead, diseased or damaged plants) to the satisfaction of the responsible authority.

Sustainability Management Plan

- 11. Concurrent with submission of amended plans required by Condition 2 of this permit, a Sustainability Management Plan (SMP) must be submitted to and approved by Port Phillip City Council. The SMP must be generally in accordance with the advertised SMP, revision 3 – dated 22 July 2025, prepared by WSP, but amended to show:
 - a) A BESS Report, incorporated as an appendix to the report, and achieving at minimum best practice and pass scores in mandatory categories;
 - b) A Water Sensitive Urban Design (WSUD) catchment plan which shows all permeable and impermeable surfaces, and associated catchment areas in accordance with the submitted STORM Rating Report (or if amendments are made a revised stormwater management report i.e. Blue Factor or MUSIC);
 - c) Energy assessment provided under National Construction Code 2022 (NCC2022);
 - d) Daylight modelling to support compliance with IEQ – 1.1 – Living Areas and 1.2 Daylight Access – Bedrooms requirements within the BESS Report.

Upon approval, the SMP will be endorsed by the responsible authority to form part of the permit.



12. The provisions, recommendations and requirements of the endorsed Sustainability Management Plan must be implemented and complied with to the satisfaction of Port Phillip City Council and must not be varied except with the written approval of the responsible authority.

Pre-occupation Sustainability Management Plan compliance report

13. Before the use starts, a report must be submitted confirming that all measures specified in the endorsed Sustainability Management Plan have been implemented in accordance with the approved plan. The report must be prepared by a suitably qualified Environmentally Sustainable Design professional and be to the satisfaction of the Port Phillip City Council.

Waste Management Plan

14. Concurrent with submission of amended plans required by Condition 2 of this permit, a Waste Management Plan (WMP) must be submitted to and approved by Port Phillip City Council. The WMP must be generally in accordance with the advertised WMP, dated 4 March 2025, and prepared by One Mile Grid, but amended to show:

- a) A restaurant waste generation rate used for the restaurant/café use;
- b) The following waste generation rate used for the bar use:
 - i. General waste – 50L per 10m² per day;
 - ii. Recycling – 50L per 100m² per day.
- c) A maximum organic bin size of 240L;
- d) A minimum 1.5 metre door and corridor width for areas where 660L or 1100L bins are required to be moved;
- e) Details of the washdown area for bins, including location, and provision of any taps or drains;
- f) Details of the role of building management in the management of waste and resource recovery;
- g) Details of where hard waste will be stored;
- h) No more than three collections per waste stream per week;
- i) A scaled waste management drawing, including details of:
 - i. The hard waste storage area and bin washing facilities;
 - ii. Transfer paths of waste from the hotel to the waste storage area;
 - iii. The transfer path of hard waste if hard waste is located in a different location from the bin storage area.

Upon approval, the WMP will be endorsed by the responsible authority to form part of the permit.

15. The provisions, recommendations and requirements of the endorsed WMP must be implemented and complied with to the satisfaction of the Port Phillip City Council and must not be varied except with the prior written consent of Port Phillip City Council and the responsible authority.

Vehicle crossing removal



16. Before the use starts, all existing disused or redundant vehicle crossings must be removed and the nature strip and kerb and channel reinstated to the satisfaction of the Port Phillip City Council at the cost of the owner.

Hotel Management Plan

17. Before the use starts, a Hotel Management Plan (HMP) to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved the plan will be endorsed and will then form part of the permit. The HMP must include:
 - a) Responsibilities of the General or Duty Manager, and detailing they will be onsite at all times, providing immediate oversight of security, noise issues, maintenance and actioning of any complaints;
 - b) Any CCTV surveillance to be provided;
 - c) Reception/concierge operating hours;
 - d) Staffing/management arrangements;
 - e) Provision for 'after hours' arrivals and departures;
 - f) Ongoing measures to be taken to ensure residential hotel guests and restaurant/café and bar patrons do not cause any unreasonable amenity impact to persons beyond the land;
 - g) Establishment of a line of communication with adjoining owners and occupiers aimed at identifying and addressing amenity concerns;
 - h) An outline of all house rules intended to be used to manage guests, including:
 - i. guest behaviour;
 - ii. noise;
 - iii. use of private terraces;
 - iv. methods of eviction if house rules are broken;
 - i) Staffing and other measures which are designed to ensure the orderly arrival and departure of guests of the residential hotel and patrons of the restaurant/café and bar;
 - j) Signage used to encourage responsible off-site patron behaviour;
 - k) The training of staff in the management of patron behaviour;
 - l) Staff communication arrangements;
 - m) Measures to control noise emissions from the premises;
 - n) Complaint handling process to effectively manage any complaints received. This must include a Complaints Register to be kept at the premises which records details of the complaint received, any action taken and the response provided to the complainant;
 - o) Limit operating hours for the rooftop terrace to between 7am to 10pm each day;
 - p) Limit maximum patron numbers to 200 within the rooftop terrace.
 - q) Detail that music played within the terrace to be limited to background music only at approximately 70 dB(A) sound pressure level. Final music noise to be set to ensure compliance with EPA Publication 1826.4 Noise Protocol Part 2 criteria is achieved.



- r) Detail that deliveries must only be carried out on the land within the designated loading bays or within the basement levels, and must not disrupt the circulation and parking of vehicles on the land.
 - s) Detail that deliveries to the land will occur only between 7am and 10pm to the satisfaction of the responsible authority:
 - t) Detail that management of waste collection will be in accordance with the WMP required by Condition 14 of this permit.
18. The provisions, recommendations, and requirements of the endorsed Hotel Management Plan must be implemented and complied with to the satisfaction of the responsible authority.

Regulation of rooftop terrace

- 19. The rooftop terrace may only be used between 7am and 10pm each day.
- 20. The rooftop terrace may accommodate no more than 200 patrons at any one time.
- 21. Music played within the rooftop terrace must be limited to background music only at approximately 70 dB(A) sound pressure level. Final music noise must be set to ensure 'EPA Publication 1826.4 Noise Protocol Part 2' criteria is achieved.

Regulation of delivery times

- 22. Deliveries to and from the site must only be carried out on the land within the designated loading bays or within the basement levels, and must not disrupt the circulation and parking of vehicles on the land.
- 23. Deliveries to and from the site must only take place between 7am and 10pm each day. The responsible authority may consent in writing to vary this requirement.

Car parking layout and access

- 24. Before the use starts, the areas set aside for the parking of vehicles and bicycles, and access lanes as shown on the endorsed plans must be:
 - a) constructed
 - b) properly formed to such levels that they can be used in accordance with the plans
 - c) surfaced with an all-weather-seal coat
 - d) drained
 - e) line marked to indicate each car space and all access lanes
 - f) clearly marked to show the direction of traffic along access lanes and driveways

to the satisfaction of the responsible authority.

At all times car spaces, access lanes and driveways must be kept available for these purposes. Once constructed, these areas must be maintained to the satisfaction of the responsible authority.

General amenity provision



25. The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:
- transport of materials, goods or commodities to or from the land
 - appearance of any building, works or materials
 - emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil
 - presence of vermin
- to the satisfaction of the responsible authority.

Permit expiry

26. This permit will expire if one of the following circumstances applies:
- The development is not started within 3 years of the issued date of this permit.
 - The development is not completed within 5 years of the issued date of this permit.
 - The use does not start within 3 years of completion of the development.
- In accordance with Section 69 of the *Planning and Environment Act 1987*, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

Recommendation – Part D

- 3.4 That Council authorise the Manager Building and Planning Services to instruct Council's statutory planners and/or Council's advocate on any future advisory committee proceedings.

A vote was taken and the MOTION was CARRIED unanimously.

8. A HEALTHY AND CONNECTED COMMUNITY

8.1 Community Grants Program 2026/27

PURPOSE

- 1.1 To seek Council endorsement of the annual Community Grants Program (inclusive of Quick Response) grant categories and funding allocation for delivery in the 2026/27 financial year.

Moved Crs Buckingham/Crawford

That Council:

- Approves the delivery of the Community Grants Program for the 2026/27 financial year.
- Approves the 2026/27 Community Grants Program budget allocation of \$285,000 across four grant categories:
 - Community Strengthening grants of up to \$10,000



- Social Inclusion Partnerships grants of up to \$5,000
 - Program Support grants of up to \$1,000
 - Quick Response Grants of up to \$2,000
- 3.3 Approves the 2026/27 Community Grants budget allocation of \$22,745 towards the Diversity and Ageing grants of up to \$1,000.
- 3.4 Approves the 2026/27 Quick Response Grants budget allocation of \$20,000 across three grant categories:
- Quick Response Grants for individuals of up to \$500
 - Quick Response Grants for Community Organisations and Social Enterprises of up to \$2,000.
 - Quick Response Grants for unincorporated Community groups of up to \$750.
- 3.5 Endorses the introduction of a requirement for all City of Port Phillip Community Grants applicants to sign up to the Victorian State Government's *Social Inclusion Values* Statement as a condition of funding.
- 3.6 Notes that operational changes will be introduced as part of the 2026/27 grant round to improve program accessibility, inclusivity and governance.

A vote was taken and the MOTION was CARRIED unanimously.

11. A VIBRANT AND THRIVING COMMUNITY

Nil.

12. AN ENGAGED AND EMPOWERED COMMUNITY

12.1 Quarterly reporting of Records of Informal Meetings of Council - 1 January - 31 March 2026

PURPOSE

- 1.1 This report presents the quarterly Records of Informal Meetings of Councillors held between 1 January to 31 March 2026 in accordance with chapter 6 of the City of Port Phillip Governance Rules.

Moved Crs Thomann/Halliday

That Council:

- 3.1 Receives and notes the Records of Informal Meetings of Council held from 1 January to 31 March 2026:
- 3.1.1 Records of Informal meetings of Council January 2026 (**Attachment 1**)
 - 3.1.2 Records of Informal meetings of Council February 2026 (**Attachment 2**)
 - 3.1.3 Records of Informal meetings of Council March 2026 (**Attachment 3**)

A vote was taken and the MOTION was CARRIED unanimously.



12.2 Status of Council Decisions and Questions taken on Notice Recorded by Council: 1 January to 31 March 2026

PURPOSE

- 1.1 To provide Councillors with an update on the status of all Resolutions passed by Council at Council and Planning Committee Meetings between 1 January to 31 March 2026 and the status of actions that were previously reported as outstanding in the last quarterly status report.
- 1.2 To provide Council with an update on the status of Questions Taken on Notice during Council Meetings from 1 January to 31 March 2026.

Moved Crs Mears/Thomann

That Council:

- 3.1 Notes the implementation status of Council and Planning Committee Resolutions as contained in Attachments 1 and 2.
- 3.2 Notes the response status of questions taken on notice during Council Meetings as contained in Attachment 3.

A vote was taken and the MOTION was CARRIED unanimously.

13. A TRUSTED AND HIGH-PERFORMING ORGANISATION

Nil.

14. NOTICES OF MOTION

Nil.

15. REPORTS BY COUNCILLOR DELEGATES

Councillor Thomann reported as the Councillor Delegate to the Friends of Suai Community Reference Committee that they attended the successful trivia night emceed by Councillor Crawford and attending by five other Councillors. Councillor Thomann commended the successful event with \$13,600 being raised.

Mayor Makin reported that they and the Deputy Mayor attended a lunch with Treasurer organised through the Victoria Chamber of Commerce and Industry. The Treasurer talked through the State Government Budget and highlighted their priorities. Questions around Fishermans Bend and public transport funding were asked, and the Treasurer noted they would come back to Council with a formal response.

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16. URGENT BUSINESS

Nil.

17. CONFIDENTIAL MATTERS

Nil.

As there was no further business the meeting closed at 10:08pm.

Confirmed: 20 May 2026

Chairperson _____